

## Mercy College McNair Program Eligibility Checklist

- More than 59 credits completed by June 2019
- Cumulative GPA of 2.7 or above
- Low-income\* *AND* first-generation college student\*\* *OR* underrepresented\*\*\*
- U.S. Citizen or Permanent Resident
- Currently enrolled full-time at Mercy College
- Expect to graduate from Mercy College with a bachelor's degree

\*Low-income is defined by the federal government using the family's 2018 taxable income from IRS Form 1040 line 43 or IRS Form 1040A line 27 or IRS Form 1040EZ line 6.

Size of Family Unit	Maximum Income
1	\$18,210
2	\$24,960
3	\$31,170
4	\$37,650
5	\$44,130
6	\$50,610
7	\$55,090
8	\$63,570

\*\*First-generation college is defined by the Federal government as a student who has not resided with or received primary support from a parent who has received a bachelor's degree or equivalent.

\*\*\*Groups underrepresented in graduate education. The following ethnic and racial groups are currently underrepresented in graduate education: Black (non-Hispanic), Hispanic, and American Indian/Alaskan Native.

## McNair Scholars Program Application Checklist

All of the following items must be delivered to the McNair office , those in RED by April 15:

- McNair Scholars Program Application**
- Transcript from Mercy Connect**
- Copy of Financial Aid form (either FAFSA or SAR) or 2018 Income Tax Return**
- Personal Statement Page 4 Section E**
- Two current letters of recommendation and completion of form by a faculty member**
- Writing Sample - A copy of a graded paper**

Your application will be read but not processed until all of the necessary materials have been received. In order to be eligible for selection, all materials should be received by the dates indicated. Please use the checklist above to ensure that your application is complete. Applications may be submitted in person between 10 a.m. and 2 p.m. at the McNair Office Mercy Hall Room 50 C SWA Dobbs Ferry. They can also be mailed either via regular or intercampus mail.

Submit all materials to:

**McNair Scholars Program  
 Mercy College Mercy Hall Room 50C  
 SWA  
 555 Broadway  
 Dobbs Ferry, NY 10522**

For more information, call **914.674.7810**, email **moleksowicz@mercy.edu** or visit the McNair Scholars Program in Mercy Hall Room 50 C SWA

**MERCY COLLEGE MCNAIR SCHOLARS PROGRAM  
APPLICATION DATA FORM COHORT 25**

**A. PERSONAL INFORMATION**

*PLEASE TYPE OR PRINT LEGIBLY*

1. Name \_\_\_\_\_  
Last first middle initial

2. Student ID Number \_\_\_\_\_ 3. Date of Birth \_\_\_\_\_

4. Citizenship (check one)  U.S. Citizen  Permanent Resident  Other

5. Current Address \_\_\_\_\_  
Street city state zip

6. Telephone Number(s): Home - \_\_\_\_\_ Cell - \_\_\_\_\_  
(Area code) number (area code) number

7. E-mail Address \_\_\_\_\_

8. Permanent Address \_\_\_\_\_  
Street city state zip

9. Permanent phone \_\_\_\_\_ 10. Gender  Male  Female

11. Ethnic or Racial Identity (check):  
 Asian American  Native American or Alaskan Native  
 Hispanic/Latino  Black/African American  
 Native Hawaiian or Pacific Islander  White/ Caucasian  
 Other \_\_\_\_\_

12. Parents'/Guardian Educational Background (check)

Mother/Guardian

elementary/some high school  
 high school graduate  
 Associate's degree  
 Bachelor's degree  
 Master's degree  
 Doctorate degree  
 unknown

Father/Guardian

elementary/some high school  
 high school graduate  
 Associate's degree  
 Bachelor's degree  
 Master's degree  
 Doctorate degree  
 unknown

13. Do you work or have any other commitments outside of your studies at Mercy College?

Yes Explain \_\_\_\_\_ Hours per Week \_\_\_\_\_  
 No

**B. ACADEMIC INFORMATION**

14. Your classification at the end of Spring Term 2019:

Freshman  Sophomore  Junior  Senior

15. Your total number of credit hours to date: \_\_\_\_\_

16. Anticipated date of completing Bachelor's degree: \_\_\_\_\_ (month/year)

17. What is your declared major? \_\_\_\_\_

18. Have you attended community college? \_\_\_\_\_ Name/year \_\_\_\_\_  
 If you have not declared a major, what is your area of interest? \_\_\_\_\_  
 19. Overall cumulative GPA: \_\_\_\_\_ 20. Field of Concentration/Major GPA: \_\_\_\_\_

21. List the Spring 2018 courses in which you are enrolled:

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22. Enrolled:  Full-time  Part-time 23. Campus:  Dobbs Ferry  Other \_\_\_\_\_  
 Are you a member of any of the following at Mercy College? \_\_\_\_\_ CSTEP \_\_\_\_\_ HEOP \_\_\_\_\_ SSP  
 Have you ever been enrolled at a Community College? \_\_\_\_\_ No \_\_\_\_\_ Yes  
 If Yes, when did you begin? (approximate dates) \_\_\_\_\_

### C. EDUCATIONAL AND CAREER GOALS

23. Career Interest(s) \_\_\_\_\_

24. Which of the following best expresses your desire to attend graduate school:

- I have never really thought about graduate school, but I would like to learn more.
- I plan to attend graduate school immediately after receiving a bachelor's degree.
- At this time I plan to attend graduate school after working one or two years.
- I plan to get a master's degree and I am interested in obtaining a Ph.D.
- I have made a firm commitment to get a Ph.D.
- I am interested in college teaching and research.
- I am interested in obtaining an Ed.D.
- I am interested in a Professional Doctorate (J.D., M.D., D.V.M., etc)
- Other \_\_\_\_\_

25. Which universities interest you?

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26. In what field would you consider obtaining a Ph.D. degree? \_\_\_\_\_

### D. FINANCIAL STATUS

27. Are you eligible to receive federal financial aid at Mercy College? (check one)

- yes  no  have not applied

28. Household Income for 2018

Box A – Independent Student	Box B – Dependent Student
<ul style="list-style-type: none"> <li>• What is the size of your household, including yourself, and/or spouse, and/or other dependents? _____</li> <li>• Did you file a federal income tax return last year? Yes _____ No _____</li> <li>• If yes, what was your _____ taxable income? IRS Form 1040-Line 43 \$ _____ IRS Form 1040A-Line 27 IRS Form 1040EZ-Line 6</li> </ul> <p>* Please attach a photocopy of the appropriate federal</p>	<ul style="list-style-type: none"> <li>• What is the size of your parents' household, including yourself, and other dependents? _____</li> <li>• Did your parents file a federal income tax last year? Yes _____ No _____</li> <li>• If yes, what was their _____ taxable income? IRS Form 1040-Line 43 \$ _____ IRS Form 1040A-Line 27 IRS Form 1040EZ-Line 6</li> </ul> <p>* Please attach a photocopy of the appropriate federal</p>

**E. PERSONAL STATEMENT**

29. The personal statement should be 1 - 2 pages, typed, double-spaced, and be numbered. Include your name on each page. **Respond to each question thoroughly and completely:**

- a) **What impact has your background/family history had on your academic/educational studies and career choice?**
  
- b) **If you were given the opportunity to research a topic in your discipline or area of interest, what would it be and why?**
  
- c) **What is the most exciting/stimulating academic experience you have had?**

**F. RECOMMENDATION FORMS**

30. Two recommendations are required; at least one should be from a professor. Recommendations should be returned to you, with the recommender's signature across the seal of the envelope, and should be turned in with this application. List below the names and titles of the people from whom you have requested a recommendation.

Name	Title

**G. ADDITIONAL INFORMATION**

31. Indicate any TRIO program(s) in which you have participated: (check all that apply)

- |  |  |
|--|--|
| <input type="checkbox"/> SSSP<br><input type="checkbox"/> HEOP _____<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> Upward Bound<br><input type="checkbox"/> C-Step |
|--|--|

32. a. List extracurricular activities, offices held, dates and number of hours per week you spend on each.

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b. List special achievements, honors and awards. \_\_\_\_\_

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33. How did you hear about the McNair Scholars Program at Mercy? (check all that apply)

- |  |   |
|--|---|
| <input type="checkbox"/> Friend<br><input type="checkbox"/> Professor<br><input type="checkbox"/> Letter of invitation | <input type="checkbox"/> Flyer/Poster<br><input type="checkbox"/> Presentation at student group meeting<br><input type="checkbox"/> Other _____ |
|--|---|

All applications will be screened. Semi-finalists will be contacted to schedule an interview. A personal interview is required of all semi-finalists.

I certify that the information provided in this application is true and correct. If I am selected to participate in the Program, I agree to:

1. participate in follow-up activities until I graduate
2. participate in testing and evaluation
3. authorize the McNair Scholars Program staff to obtain academic, financial aid, and other information pertinent to my participation in the McNair Scholars Program at Mercy College.

Applicant's Signature

Date

Statement of Confidentiality: Information contained in this Application Data Form is for the purpose of determining the applicant's eligibility for the McNair Scholars Program. The information contained in this application is treated confidentially.

**Submit this Application Data Form and supporting documents to:**

**Mercy College  
McNair Scholars Program  
Mercy Hall Room 50 C SWA  
555 Broadway  
Dobbs Ferry, NY 10522**

We invite you to contact the McNair Advisor regarding any questions you may have:

Mary Oleksowicz  
914.674.7810  
moleksowicz@mercy.edu

**Office Use Only**

- Application
- Transcripts
- Personal Essay
- Tax Form (if applicable)
- 2 Letters of Recommendation
- Graded Writing Sample

# 2019 Mercy College McNair Scholars Program Recommendation Form

**Applicant Section** *(to be completed by applicant)*

Applicant's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

In accordance with the Family Educational Rights and Privacy Act of 1974, I hereby \_\_\_\_\_ waive \_\_\_\_\_ do not waive my right to examine this evaluation.

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_

**Recommender's Section** *(to be completed by the person recommending the applicant)*

This section is to be completed by a **faculty member** who is familiar with your academic abilities, and returned by the recommender directly to the McNair Scholars Program.

The McNair Scholars Program is designed to prepare selected Mercy College undergraduates for graduate study in a Ph.D. program. The students spend two academic years developing writing and research skills while they plan a summer research project conducted under the mentorship of a faculty member.

Please use the back of this form or attach a statement about the applicant. In your letter, we would like you to answer the following questions:

- How long have you known the applicant and in what capacity?
- What is your appraisal of the applicant's promise as a graduate student and future scholar?
- Evaluate the applicant's academic aptitude and preparation for graduate work, motivation for the pursuit of advanced graduate study, and present academic performance in area of concentration.

The above named student is applying to the McNair Scholars Program. On the scale below, please rate the applicant with a check mark under the appropriate column.

	Outstanding	Excellent	Good	Average	No
<b>Opinion</b>					
Leadership Ability					
Self-Discipline					
Initiative					
Integrity					
Creativity					
Maturity					

Academic Aptitude and Potential for Graduate Work					
Present Academic Performance in Area of Concentration					
Motivation for the Proposed Program of Study					

*Continued on the back*

**Letter of Recommendation** – *Continued from front page*

In the space below or on a separate sheet of paper, please write a statement about the applicant. Please assess the student’s qualifications and potential for academic success in doctoral studies, and discuss such attributes as motivation, intellect, and maturity. Your frank assessment of the student’s strengths and weakness would also be helpful to the selection committee.

Signature: \_\_\_\_\_ Telephone: \_\_\_\_\_ Date \_\_\_\_\_

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Work Address: \_\_\_\_\_ Email: \_\_\_\_\_

Please seal this form in an envelope and sign your name across the seal. Return the sealed and signed envelope to the student, or mail to **McNair Scholars Program, Mercy Hall Room 50 C SWA , Mercy College, 555 Broadway, Dobbs Ferry, NY 10522**. If you have any questions, please contact the program counselor, **Mary Oleksowicz** at **914.674.7810** or **moleksowicz@mercy.edu**



## 2019 Mercy College McNair Scholars Program Recommendation Form 2

### Applicant Section *(to be completed by applicant)*

Applicant's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

In accordance with the Family Educational Rights and Privacy Act of 1974, I hereby \_\_\_\_ waive \_\_\_\_ do not waive my right to examine this evaluation.

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_

### Recommender's Section *(to be completed by the person recommending the applicant)*

This section is to be completed by a **faculty member** who is familiar with your academic abilities, and returned by the recommender directly to the McNair Scholars Program.

The McNair Scholars Program is designed to prepare selected Mercy College undergraduates for graduate study in a Ph.D. program. The students spend two academic years developing writing and research skills while they plan a summer research project conducted under the mentorship of a faculty member.

Please use the back of this form or attach a statement about the applicant. In your letter, we would like you to answer the following questions:

- How long have you known the applicant and in what capacity?
- What is your appraisal of the applicant's promise as a graduate student and future scholar?
- Evaluate the applicant's academic aptitude and preparation for graduate work, motivation for the pursuit of advanced graduate study, and present academic performance in area of concentration.

The above named student is applying to the McNair Scholars Program. On the scale below, please rate the applicant with a check mark under the appropriate column.

	Outstanding	Excellent	Good	Average	No
<b>Opinion</b>					
Leadership Ability					
Self-Discipline					
Initiative					
Integrity					
Creativity					
Maturity					
Academic Aptitude and					

Potential for Graduate Work					
Present Academic Performance in Area of Concentration					
Motivation for the Proposed Program of Study					

*Continued on the back*

**Letter of Recommendation** – *Continued from front page*

In the space below or on a separate sheet of paper, please write a statement about the applicant. Please assess the student’s qualifications and potential for academic success in doctoral studies, and discuss such attributes as motivation, intellect, and maturity. Your frank assessment of the student’s strengths and weakness would also be helpful to the selection committee.

Signature: \_\_\_\_\_ Telephone: \_\_\_\_\_

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Work Address: \_\_\_\_\_ Email: \_\_\_\_\_

Please seal this form in an envelope and sign your name across the seal. Return the sealed and signed envelope to the student, or mail to **McNair Scholars Program Mercy Hall Room 50 C SWA , Mercy College, 555 Broadway, Dobbs Ferry, NY 10522**. If you have any questions, please contact the program counselor, **Mary Oleksowicz** at **914.674.7810** or **moleksowicz@mercy.edu**