MERCY COLLEGE TUTOR LOG FORM

Tutor: This form must be completed for each tutoring session and returned to the Learning & Assessment Services office with your time card.

Student: Please sign this form after your tutor has completed it.

ALL INFORMATION MUST BE COMPLETED BEFORE APPLICATION CAN BE PROCESSED

TUTOR INFORMATION
(Please Print)

Name: _________________________________ CWID#: ________________________________

STUDENT INFORMATION
(Please Print)

Name: _________________________________ CWID#: ________________________________
Course Title: ____________________________ Instructor: _______________________________
(Ex. Intro. to Human Biology)
Course Id.: ______________________________ Term/Year: _______________________________
(Ex. BIOL110DFA) (Ex. Fall 2005)
Date: _________________________________ Location: _______________________________
(Campus/Site)
Hours Tutored: ____________ Start: ____________ End: ____________

SUMMARY OF TUTORING SESSION
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

SIGNATURES

Tutor: _____________________________ Student: ______________________________

Next Appointment Date: ________________ (Ex./ Th. 10/6 @ 2pm or No Follow up)