



Application Checklist for F-1 International Students

1. Complete application

- a. Submit online or paper application: <https://www.mercy.edu/admissions/apply-now/>
- b. Complete your application file by submitting:

All Applicants

- i. Official academic transcript and/or Foreign Academic Credential Evaluation (for foreign transcripts)
 - o Evaluations of foreign transcripts are accepted from any [NACES.org](http://www.naces.org) member such as WES, ECE, or SpanTran: <http://www.spantran.com/application/>
- ii. TOEFL or IELTS scores, or accepted proof of English language proficiency
- iii. Application fee
- iv. Send documents to 2651 Strang Blvd. Yorktown Heights, NY 10598-9910

Undergraduate Applicants

- i. Please note that the Computer Arts & Design, Music Industry & Technology, Nursing, Occupational Therapy Assistant, Social Work, and Veterinary Technology programs require supplemental documents. Please contact Vincent Rickey for more information or visit your program's website:
<https://www.mercy.edu/academics/degrees-and-programs/?d=undergraduate&c&NoSnippetRedirect=yes>

Graduate Applicants

- i. Some programs require supplemental documents. Please check your program's website for more information:
<https://www.mercy.edu/academics/degrees-and-programs/?d=graduate&c=>

2. Once you are admitted, submit documents to obtain Form I-20 to the International Students Office no later than 30 days prior to the start of your program

- a. I-20 Eligibility Form
- b. Copy of Current Passport (must be valid up to 6 months after your intended period of study)
- c. Financial Documentation (No older than 3 months old) for each sponsor
 - i. Affidavit of Support
 - ii. Proof of Income
 - iii. Bank Statements
- d. F-1 Transfer Form if you are transferring from another school in the U.S.

3. Complete Residential Life application if you plan on living on-campus

4. Register for classes

- a. Submit payment of first semester tuition, registration fee, and one time international student fee upon class registration

5. Submit Meningitis and MMR Immunization Forms before the first day of class

6. Make appointment to obtain visa in your home country or transfer SEVIS record from another school in the United States

7. Arrive in the U.S. no earlier than 30 days prior to your program

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