

2023-2024

UNDERGRADUATE
CATALOG

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MERCY
COLLEGE

Catalog Home

Welcome to the 2023-2024 Undergraduate Catalog.

Please use the left-hand side to navigate the different sections of this catalog.

While every effort has been made to ensure the accuracy of the information in this catalog at publishing, Mercy College reserves the right to alter its degree requirements, regulations, procedures, and course offerings.

Dobbs Ferry Campus

555 Broadway
Dobbs Ferry, NY 10522
(914) 693-7600

Bronx Campus

1200 Waters Place
Bronx, NY 10461
(718) 678-8899

Manhattan Campus

47 West 34th Street
New York, NY 10001
(212) 615-3300

Mercy Online

Anytime, Anywhere Instruction for Lifelong Learning
www.mercy.edu/mercyonline

Contact Us

1 (877) MERCY-GO
www.mercy.edu

Weather and Special Events

(914) 674-7777

A Mercy College Education

Mercy College is the dynamic, diverse, New York City area college whose students are on a personal mission: to get the most out of life by getting the most out of their education. Mercy is a private, nonprofit institution, that provides an engaging learning experience for students and offers more than 100 undergraduate and graduate degree and certificate programs within five schools: Business, Education, Health and Natural Sciences, Liberal Arts, and Social and Behavioral Sciences. Mercy College has campuses in Dobbs Ferry, New York, the Bronx and Manhattan. The Dobbs Ferry Campus sits on 66 acres of land overlooking the picturesque Hudson River; the Bronx Campus is located at the Hutchinson Metro Center with state-of-the-art amenities; the Manhattan Campus - MercyManhattan - is in the heart of New York City overlooking Herald Square.

Mercy College has one of the lowest private tuition rates in New York. Financial aid, including merit and need-based scholarships, helps most of our students fund their education and minimize debt. The College's rigorous programs and comprehensive support services provide students with a strong foundation for academic and future success. The faculty at Mercy College is dedicated to advancing student learning and engagement through excellence in teaching, mentorship, and cultivating a love of learning. They include Fulbright Scholars, published authors, and national authorities in their fields.

Mission Statement

Mercy College is committed to providing motivated students the opportunity to transform their lives through higher education by offering liberal arts and professional programs in personalized and high-quality learning environments, thus preparing students to embark on rewarding careers, to continue learning throughout their lives and to act ethically and responsibly in a changing world.

Mercy College History

Founded as a junior college in 1950 under the auspices of the Sisters of Mercy, Mercy College became a four-year college offering programs leading to the baccalaureate degree in 1961. The College received full accreditation from the Middle States Commission on Higher Education by the end of that decade. In the next half-decade, Mercy boldly set a course for its future, declaring itself independent, and co-educational, doubling the size of the existing physical plant, and initiating the first of many community outreach efforts to non-traditional student populations through establishment of a Spanish bilingual program.

Mercy's innovative spirit soared in the 1970s when it established extension centers and branch campuses through-out communities in Westchester County and New York City, and the College positioned itself on the leading edge of the adult student market with flexible scheduling, multiple and convenient locations, and accelerated degree completion programs. New populations of students—many of whom were first in their families to pursue higher education, including veterans, police officers, fire fighters, and immigrants—found a home at Mercy. Mercy College became a pioneer in online education more than 25 years ago, offering courses as well as entire degrees online.

By the early 1980s, Mercy was granted authority to offer its first graduate program. Throughout the next two decades, the College expanded its portfolio of graduate programs. In 2006, Mercy was granted the

authority to offer its first doctoral degree program in physical therapy. Today, Mercy offers 42 graduate degrees, 33 undergraduate degrees, 10 4+1 degree programs, and 23 certificate programs.

Committed to supporting students throughout their education, Mercy College offers a personalized learning experience that includes the College's Personalized Achievement Contract (PACT) program, founded in 2009. Professional mentors provide "intrusive advising" where they proactively help students navigate their college career from the moment they are accepted until graduation. PACT is a nationally recognized mentoring program that serves as a model for student success. . In 2022, Mercy, a Hispanic-Serving Institution, earned the prestigious "Seal of *Excelencia*" from *Excelencia* in Education, honoring it as a national exemplar in advancing prospects for success in college for its Hispanic students. Mercy is the first private college in the country, as well as the first HSI in New York State, to receive this certification.

In February 2019, the 115-year-old College of New Rochelle (CNR) announced plans to cease all academic operations due to financial irregularities and graduate its last class of students in August 2019. Providing a seamless pathway for CNR students to continue their education uninterrupted, Mercy College entered into a "teach-out" agreement with CNR in March 2019. Mercy welcomed 1,800 students in good academic standing to continue their academic programs with Mercy College in August 2019, and 70 CNR faculty and staff were hired to sustain their operations at Mercy. In order to accommodate CNR students' degree paths and provide increased educational opportunities for current and prospective Mercy enrollees, Mercy registered and received approval from New York State to teach many of the academic programs offered at CNR. Mercy also ensured an affordable education for former CNR students, keeping tuition the same or in many cases less. The rich history and legacy of the former CNR is meaningfully carried on through Mercy College. The College is committed to preserving the history and legacy of CNR through reunions, alumni events, and communications.

While integrating the two colleges, those leading the reorganization recognized the similar mottos of each institution which focused on service, "Two institutions, one guiding principle." The Ursuline Sisters who founded CNR had as their motto, *Serviam*, which means "I will serve." The Sisters of Mercy established Mercy College with a similar motto, *Inserviendo Consumere*, which means "to be consumed in service."

To enhance the student experience and provide a comprehensive learning environment, Mercy College continues to make physical improvements to its campuses. The purchase of Our Lady of Victory Academy allowed the College to increase classroom space, particularly for experiential learning opportunities for Mercy students in many disciplines, including the Business, Health Sciences, and Music and Art, including the trading floor with Bloomberg terminals and a recording studio complex. The College's Division II soccer, lacrosse, baseball and field hockey teams compete on a state-of-the art athletic turf field on the Dobbs Ferry Campus. This multi-purpose field was awarded the New York American Council of Engineering Companies' Excellence Silver Award. Hudson Hall, a 350-bed residence hall and student commons (completed in 2016), was designed and built to serve the needs of all students, resident and commuter. Situated in the center of the Dobbs Ferry Campus, Hudson Hall connects the whole college community. A student activity lounge and veterans' center on the Bronx Campus meet the needs of Mercy's large veteran population, while continuous improvements to classrooms, student commons,- and lab space for many of the College's new nursing programs have been made as well. In October 2018, the College opened the new Victory Hall Sports Center on its Dobbs Ferry Campus, which includes an NCAA regulation court for basketball and volleyball, modern locker rooms, new training rooms for student-athletes, updated staff offices and a Mercy College Athletics Hall of Fame. In September 2019, Mercy opened the expanded and fully renovated Manhattan Campus, called MercyManhattan. The new space occupies two new floors in the heart of New York City's famed Herald Square, increasing the campus to 95,000 square feet with a prominent new entrance on 34th Street. Following a year-long renovation, the

campus was updated to include enhanced academic space for students and faculty, state-of-the-art classrooms, contemporary "living room" spaces and a new dormitory, Dorm34 opened in fall 2020.

Mercy College is committed to developing engaged citizens and instilling values of the Mercy College motto, *Inserviendo Consumere* (consumed in service). The College has a rich tradition of service through the "Mercy Gives Back" initiative, which encourages students to participate in, and lead, service opportunities. On-campus events and international travel experiences — including medical missions to Central and South America — help students discover and appreciate cultures far from home. Throughout its history, Mercy College has remained dedicated to its mission to make available the transformational power of a college education. Mercy's commitment to quality, student support, and affordability — as well as innovation — remains as strong today as ever.

Commitment to Student Learning

Grounded in the Mercy College mission — to provide motivated students with the opportunity to transform their lives through education — our mission regarding educational assessment is to guide and support faculty and staff in their efforts to improve the quality of courses, programs, and the student learning experience by clarifying expectations and using reliable and valid measures of learning achievement to determine the impact of pedagogical and support strategies. All academic programs have learning outcomes which provide expectations for student learning and are published on the program websites.

Attributes of Mercy College Graduates

Mercy College graduates are:

- C – Collaborative and Equitable
- A – Adaptable
- R – Responsible
- E – Engaged
- S – Skillful and Knowledgeable

Mercy's Institutional Learning Goals

Mercy College graduates are expected to:

- Recognize and embrace the contribution of diversity and inclusion in building an equitable and just society
- Be creative, adaptable, and critical thinkers who build upon their liberal arts foundation and integrate their learning across disciplines
- Contribute to society through responsible social and ethical action
- Be self-directed, reflective learners who can integrate and apply their knowledge and experiences beyond the classroom
- Demonstrate disciplinary knowledge and skills that foster collaboration and support personal growth and career success

Campuses and Online

The main campus of Mercy College is located in Dobbs Ferry with additional campus locations in the Bronx, Manhattan, and Yorktown Heights, making the educational process convenient and accessible to students throughout the New York metropolitan area.

Mercy Online offers students an accessible and convenient way to learn. No matter where students are located, they may take courses, or complete entire degrees, online. At Mercy College, there is no distinction between the expectations of traditionally taught classes and online classes.

Benefits of online learning include:

1. **Affordability.** Eliminate transportation time and expenses.
2. **Flexibility.** You set your schedule for success.
3. **24/7 Accessibility.** Study anywhere at any time.

Mercy Online currently offers more than 40 undergraduate and graduate degrees entirely online. Students also may satisfy their General Education curriculum requirements online.

Center for Academic Excellence and Innovation (Learning Centers)

The Center for Academic Excellence and Innovation at Mercy College supports and enhances the teaching and learning process at the College. The primary goal of the Learning Centers is to help students become self-sufficient, lifelong learners by offering academic support in efficient, effective, and convenient ways. The services are open to all Mercy College students who want to improve or enhance their learning skills, (not only to those who are having difficulties). Learning Centers are available at all campuses. For further information, please call 914-674-7402 or visit <https://www.mercy.edu/academics/academic-tutoring>.

Center for Global Engagement

The Center for Global Engagement (CGE)—launched in 2010—acts as a hub for students, faculty, and staff to engage with global issues on campus, in New York's international context (especially with the United Nations) and around the world. The Center supports a range of initiatives to facilitate exchange of knowledge across international boundaries—through interdisciplinary and experiential learning opportunities, faculty-led study abroad programs, public events of global interest and speaker series on international topics, engagement with local community-based groups with international focus, opportunities for faculty exchanges, and research collaborations with international scholars. For further information, please visit <https://www.mercy.edu/global-engagement>.

Center for STEM Education

The Center for STEM Education (CSE)—launched in 2017—acts to create opportunities for groups typically underrepresented in STEM to engage in enrichment activities for learning, career readiness, enjoyment, and personal and community growth. As the only such academic center in the Westchester and Rockland region, CSE hosts events, organizes activities, and conducts community outreach that includes local schools and related research on STEM education. The CSE partners with Mercy faculty on initiatives and grants and provides opportunities for Mercy students to volunteer in the community and support STEM-related projects. For further information, please visit <https://www.mercy.edu/education/stem-education>.

Distance Education and State Authorization

Mercy College seeks to deliver degree programs and course offerings in every state and participates in the National Council for State Authorization Reciprocity Agreement (NC-SARA), where applicable, or coordinates directly with states to ensure that required approvals are secured. This arrangement authorizes the State of New York to take part in a system of interstate reciprocity that establishes national standards on distance education. For more information about NC-SARA and a list of all states and territories that are part of the NC-SARA agreement, please visit NC-SARA.

Additionally, Mercy College offers degree programs that may lead to professional licensure, and licensure requirements vary from one profession to another and from state to state. If you are interested in obtaining professional licensure, please check with the appropriate licensing body in the state where you intend to practice. For additional information and detailed requirements, please refer to the specific program of interest on the "School Resources" section of the Mercy College NC-Sara webpage.

Institutional Review Board (Research Involving Human Participants)

Mercy College is committed to the ethical treatment of human participants engaged in research. All Mercy College faculty, students, and employees wishing to engage in research are responsible for compliance with the College's Institutional Review Board (IRB) policies. The Mercy College IRB reviews each research proposal and consent process in order to safeguard the rights and welfare of human participants. The IRB must determine that each study conforms to ethical standards, including a reasonable balance of risks and anticipated benefits; adequate provisions for informed consent; and equitable selection of participants. Information and resources regarding IRB guidelines—including "Guidelines for Submitting a Proposal for Research Projects Involving Human Participants"—are available at <https://www.mercy.edu/academics/research-and-grants/institutional-review-board>. All research proposals must be submitted to the IRB Chairperson by the first of the month. For further information, please contact the Chairperson by email at mcirb@mercy.edu.

Libraries

The Mercy College libraries serve students, faculty, staff, and alumni of the College. The main library at the Dobbs Ferry Campus holds the majority of collections and supplements those at three other campus libraries (Bronx, Manhattan, and Yorktown Heights) through a timely shipping and delivery system. All library facilities afford space for collaborative or concentrated learning and easy accessibility to library holdings and services. Librarians are available to provide research assistance, consultations, and information literacy instruction. Library resources are available in many formats, including traditional print books, e-books, journals, newspapers, and audiovisual resources. Desktop computers, laptops, and wireless network provide access to the libraries' online catalogs, electronic databases, and Internet resources to support the College's on-site and online programs. Off-site users have access to the libraries' online catalogs, e-books, and databases through the Mercy College libraries' website at <https://www.mercy.edu/academics/libraries/>.

Information resources are selected for quality and their ability to support the total curriculum and selected research areas. The libraries' total collection includes over 150,000 combined book and e-book titles.

Library databases and e-journal subscriptions provide 24/7 access to over 60,000 journals and their full text articles. The libraries' resources are cataloged using OCLC, the major international bibliographic utility, and Sierra, the libraries' integrated online library system. The collection is arranged according to the Library of Congress classification system. The libraries have in place resource-sharing arrangements for electronic and print resources with other libraries and library systems, principally through WALDO (Westchester Academic Library Directors Organization) and METRO (Metropolitan New York Library Council). Materials at other libraries can be requested through Interlibrary Loan; most arrive in a week to ten days, free of charge. Comments from students, faculty, and other library users are encouraged and useful to the libraries as they continue to enhance the services, systems, and collection of physical and electronic resources.

Pre-Professional Preparation Programs

Mercy College provides strong opportunities for students to take the first step toward a professional career. A broad scope of disciplines in the arts, humanities, and sciences offer academic preparation for competitive admissions tests required for law school, medical school, dental school, and other professional training. Students are encouraged to contact the respective Dean's office (Social and Behavioral Sciences for pre-law; Health and Natural Sciences for medical, dental, and allied health professions) to schedule an appointment with a pre-professional faculty advisor.

Technology for Students

Mercy College is committed to leveraging technology to support its mission. Students are encouraged to take advantage of the following systems and services.

- The website www.mercy.edu for general information about the College.
- The website connect.mercy.edu for class registration, grades, payments, email, degree audit, and a variety of other functions.
- Hundreds of computers installed in classrooms and labs, and available to borrow in the Libraries. Microsoft Office, SPSS, Visual Studio, and many other software titles are installed.
- Free, open wireless Internet at all campuses (Mavericks-Wi-Fi).
- State-of-the art technologies in the Learning Center.
- Cloud-based collaboration tools built in to the .edu email account.
- Free download for personal use of most Microsoft products by logging into Office 365 (<http://email.mercy.edu>)
- 24/7 technical support at (914) 674-7526 .
- 3D printing in the Libraries.
- High-tech labs in all schools, including a mock trading floor, medical simulation labs, music recording studios, video editing studio, and more.
- Student success tools like EAB Navigate, Mercy Mobile, and Blackboard Mobile.

Mercy College considers the College's email system, along with the United States Postal Service, as an official means of communication. Mercy College will consider employees and students to be duly informed and in receipt of notifications and correspondences sent by a college administrator, staff, or faculty member when delivered to an employee's and students Office 365 (@mercy.edu) college email account. It is recommended that employees and students frequently access their college-assigned email account for official information. Students may choose to have their email accounts forwarded to an off-campus account. Such individuals, however, are responsible for managing their disk quota such that there is room

for new mail to arrive and for forwarding their Mercy email account to a functioning alternative email address. The College is not responsible for delivery problems to nonofficial email accounts. In certain circumstances, the College may also deliver information to students via text message to the cellular telephone number listed on the official College records for the student. If the student wishes to opt-out of text communications, they must inform the Student Affairs office.

Academic Programs of Study

Mercy College

School of Business

Lloyd G. Gibson, M.B.A., D.Sc., *Dean*

Victor Petenkemani, M.B.A., M.S., *Associate Dean*

DEPARTMENT OF BUSINESS

Abdel-Kader Ben-Mohamed, Ph.D., *Chair*

- Business Administration with Specializations in:
 - Entrepreneurship, Data Analytics, Finance, General Business*, International Business*, Management, Marketing and Sport Management*
- Organizational Management*
- 4+1 Degree in Business (B.S./M.B.A)

DEPARTMENT OF ACCOUNTING

Denise M. Stefano, M.B.A., C.P.A., C.G.M.A., *Chair*

- General Accounting
- General Accounting with Specializations in:
 - Computers & Information Systems, Financial Accounting and Taxation
- Management Accounting
- Public Accounting
- Public Accounting: 4+1 Degree in Public Accounting (B.S./M.S.)

HONOR SOCIETY

Delta Mu Delta, International Honor Society in Business

ADDITIONAL ACADEMIC OPPORTUNITIES

Business Honors Program

Students with a strong GPA, a demonstrated record of leadership, and an intent to major in the School of Business may be selected to participate in the Business Honors Program. The program provides students an opportunity to participate in rigorous curricular activities and professional networking.

**Courses also offered online*

Department of Undergraduate Business

Bachelor of Science

Business Administration, Data Analytics Specialization, B.S.

Abdel-Kader Ben-Mohamed, Ph.D., *Chair*
212-968-3207
abenmohamed@mercy.edu

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements*60 credits

Core and Specialization

Business Core	30 credits
Specialization	18 credits
<u>Open Electives</u>	<u>12 credits</u>
Total	120 credits

*ECON 125, ECON 220, ECON 221, and ECON 230, MATH 116 and MATH 131 / CISC 131 *are Prerequisites for the major and must be used to fulfill general education requirements.*

Students who choose the major in Business Administration with a specialization in Data Analytics must complete:

Business Core

- ACCT 120 - Intro to Financial Accounting
- ACCT 121 - Intro to Management Accounting
- ECON 210 - Bus Presentations & Branding
- FINC 235 - Financial Management
- INBU 250 - International Business
- BLAW 240 - Business Law I
- MGMT 225 - Principles of Management
- MGMT 255 - Info Systems for Mgmt **Or**
- ACCT 261 - Computer App for Accountants
- ANLC 250 - Intro Data Analytics
- MKTG 220 - Principles of Marketing

Specialization

There is a 15-credit residency requirement in the major, which must be satisfied by Specialization courses numbered 295 or above, or Accounting courses numbered 240 or above.

- ANLC 310 - Communicating with Data
- ANLC 320 - Applied Stats with R and SPSS
- ANLC 330 - Relational DB Mgt with SQL **Or**
- CISC 337 - Database Mgmt Systems
- ANLC 410 - Social Media Analytics **Or**
- ANLC 420 - Econometrics
and (if required)
- ANLC 397 - Independent Study in Analytics (with requisite approvals) Credits / Units: 1-3
and
- ANLC 450 - Data Analytics Capstone
- MGMT 460 - Strategic Management

Open Electives

Any four courses

Students who do not have full-time jobs should try to use their open electives for an internship.

Business Administration, Entrepreneurship Specialization, B.S.

Abdel-Kader Ben-Mohamed, Ph.D., *Chair*
212-968-3207
abenmohamed@mercy.edu

(Note: Courses also offered online)

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements*60 credits

Core and Specialization

Business Core	30 credits
Specialization	18 credits
<u>Open Electives</u>	<u>12 credits</u>
Total	120 credits

*ECON 125, ECON 220, ECON 221, and ECON 230, MATH 116 and MATH 120/CISC 120 or MATH 131/CISC 131 are Prerequisites for the major and must be used to fulfill general education requirements.

Students who choose the major in Business Administration with a specialization in Entrepreneurship must complete:

Business Administration Core

- ACCT 120 - Intro to Financial Accounting
- ACCT 121 - Intro to Management Accounting
- ECON 210 - Bus Presentations & Branding
- FINC 235 - Financial Management
- INBU 250 - International Business
- BLAW 240 - Business Law I
- MGMT 225 - Principles of Management
- MGMT 255 - Info Systems for Mgmt **Or**
- ACCT 261 - Computer App for Accountants
- MGMT 340 - Organizational Behavior **Or**
- ANLC 250 - Intro Data Analytics **And**
- MKTG 220 - Principles of Marketing

Specialization

There is a 15-credit residency requirement in the major, which must be satisfied by Specialization courses numbered 295 or above, or Accounting courses numbered 240 or above.

Students who do not have full-time jobs should try to use their open electives for internship.

- ENTR 300 - Intro to Entrepreneurship
And earn twelve credits from any of the five courses below:
- ENTR 310 - Entrepreneurial Marketing
- ENTR 320 - Entrepreneurial Finance
- ENTR 397 - Independent Study Entrepreneur
(with requisite approvals) **Credits / Units:** 1-3
- ENTR 400 - New Ventures I
- ENTR 410 - New Ventures II
And
- MGMT 460 - Strategic Management (senior-level capstone course - mandatory)

Open Electives

- Any four courses (Including ENTR 250 - Social Entrepreneurship)

Business Administration, Finance Specialization, B.S.

Abdel-Kader Ben-Mohamed, Ph.D., *Chair*
212-968-3207
abenmohamed@mercy.edu

(Note: Courses also offered online)

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements*60 credits

Core and Specialization

Business Administration Core 30 credits

Specialization 18 credits

Open Electives 12 credits

Total 120 credits

*ECON 125, ECON 220, ECON 221, and ECON 230, MATH 116 and MATH 120/CISC 120 or MATH 131/CISC 131 are Prerequisites for the major and must be used to fulfill general education requirements.

Students who choose the major in Business with a specialization in Finance must complete:

Business Administration Core

- ACCT 120 - Intro to Financial Accounting
- ACCT 121 - Intro to Management Accounting
- ECON 210 - Bus Presentations & Branding
- FINC 235 - Financial Management
- INBU 250 - International Business
- BLAW 240 - Business Law I
- MGMT 225 - Principles of Management
- MGMT 255 - Info Systems for Mgmt **Or**
- ACCT 261 - Computer App for Accountants
- MGMT 340 - Organizational Behavior **Or**
- ANLC 250 - Intro Data Analytics **And**
- MKTG 220 - Principles of Marketing

Specialization

There is a 15-credit residency requirement in the major, which must be satisfied by Specialization courses numbered 295 or above, or Accounting courses numbered 240 or above.

Students who do not have full-time jobs should try to use their open electives for an internship.

Twelve credits from the following eight courses:

- ECON 344 - Money & Banking
- FINC 330 - Corporate Finance
- FINC 345 - Financial Statement Analysis
- FINC 346 - Student Manage Investment Fund
- FINC 397 - Independent Study in Finance

(with requisite approvals) Credits / Units: 1-3

- FINC 420 - Financial Planning & Analysis
- FINC 442 - Investment Management
- INBU 447 - International Finance
- and**
- FINC 450 - Applied Res Analysis Finance (mandatory for specialization)
- MGMT 460 - Strategic Management (senior-level capstone course — mandatory)

Open Electives

- Any four courses

Business Administration, General Business Specialization, B.S.

Abdel-Kader Ben-Mohamed, Ph.D., *Chair*
212-968-3207
abenmohamed@mercy.edu

(Note: Program also offered online)

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements*60 credits

Core and Specialization

Business Core	30 credits
Specialization	18 credits
<u>Open Electives</u>	<u>12 credits</u>
Total	120 credits

*ECON 125, ECON 220, ECON 221, and ECON 230, MATH 116 and MATH 120/CISC 120 or MATH 131/CISC 131 *are Prerequisites for the major and must be used to fulfill general education requirements.*

Students who choose the major in Business Administration with a specialization in General Business must complete:

Business Administration Core

- ACCT 120 - Intro to Financial Accounting
- ACCT 121 - Intro to Management Accounting

- ECON 210 - Bus Presentations & Branding
- FINC 235 - Financial Management
- INBU 250 - International Business
- BLAW 240 - Business Law I
- MGMT 225 - Principles of Management
- MGMT 255 - Info Systems for Mgmnt **Or**
- ACCT 261 - Computer App for Accountants
- MGMT 340 - Organizational Behavior **Or**
- ANLC 250 - Intro Data Analytics **And**
- MKTG 220 - Principles of Marketing

Specialization

There is a 15-credit residency requirement in the major, which must be satisfied by Business Administration courses numbered 295 or above, or Accounting courses numbered 240 or above.

Students who do not have full-time jobs should try to use their open electives for an internship.

Students select Twelve additional credits from courses numbered 295 or higher within the following:

- Accounting (ACCT)
 - Economics (ECON)
 - Entrepreneurship (ENTR)
 - Finance (FINC)
 - International Business (INBU)
 - Management (MGMT)
 - Marketing (MKTG)
 - Sport Management (SPMG)
- And**
- MGMT 450 - App Res Analysis Management (mandatory for specialization)
 - MGMT 460 - Strategic Management (senior-level cap-stone course — mandatory)

Open Electives

- Any four courses

Business Administration, International Business Specialization, B.S.

Abdel-Kader Ben-Mohamed, Ph.D., *Chair*
 212-968-3207
 abenmohamed@mercy.edu

(Note: Program also offered online)

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements*60 credits

Core and Specialization

Business Core	30 credits
Specialization	18 credits
<u>Open Electives</u>	<u>12 credits</u>
Total	120 credits

*ECON 125, ECON 220, ECON 221, and ECON 230, MATH 116 and MATH 120/CISC 120 or MATH 131/CISC 131 are Prerequisites for the major and must be used to fulfill general education requirements.

Students who choose the major in Business Administration with a specialization in International Business must complete:

Business Administration Core

- ACCT 120 - Intro to Financial Accounting
- ACCT 121 - Intro to Management Accounting
- ECON 210 - Bus Presentations & Branding
- FINC 235 - Financial Management
- INBU 250 - International Business
- BLAW 240 - Business Law I
- MGMT 225 - Principles of Management
- MGMT 255 - Info Systems for Mgmt **Or**
- ACCT 261 - Computer App for Accountants
- MGMT 340 - Organizational Behavior **Or**
- ANLC 250 - Intro Data Analytics **And**
- MKTG 220 - Principles of Marketing

Specialization

There is a 15-credit residency requirement in the major, which must be satisfied by Business Administration courses numbered 295 or above, or Accounting courses numbered 240 or above.

Students who do not have full-time jobs should try to use their open electives for internship.

(Students must take all of the below)

Twelve credits from the following five courses:

- POLS 370 - International Relations
- INBU 375 - International Marketing
- INBU 397 - Indpnd Stdy in Int'l Business

- (with requisite approvals) **Credits / Units:** 1-3
- INBU 444 - International Management
 - INBU 447 - International Finance
 - and**
 - INBU 450 - Applied Res Analysis-Int'l Bus (mandatory for specialization)
 - MGMT 460 - Strategic Management (senior-level capstone course — mandatory)

Open Electives

- Any four courses

Business Administration, Management Specialization, B.S.

Abdel-Kader Ben-Mohamed, Ph.D., *Chair*
 212-968-3207
 abenmohamed@mercy.edu

(Note: Courses also offered online)

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements*60 credits

Core and Specialization

Business Core	30 credits
Specialization	18 credits
<u>Open Electives</u>	<u>12 credits</u>
Total	120 credits

*ECON 125, ECON 220, ECON 221, and ECON 230, MATH 116 and MATH 120/CISC 120 or MATH 131/CISC 131 *are Prerequisites for the major and must be used to fulfill general education requirements.*

Students who choose the major in Business Administration with a specialization in Management must complete:

Business Administration Core

- ACCT 120 - Intro to Financial Accounting
- ACCT 121 - Intro to Management Accounting
- ECON 210 - Bus Presentations & Branding

- FINC 235 - Financial Management
- INBU 250 - International Business
- BLAW 240 - Business Law I
- MGMT 225 - Principles of Management
- MGMT 255 - Info Systems for Mgmt **Or**
- ACCT 261 - Computer App for Accountants
- MGMT 340 - Organizational Behavior **Or**
- ANLC 250 - Intro Data Analytics **And**
- MKTG 220 - Principles of Marketing

Specialization

There is a 15-credit residency requirement in the major, which must be satisfied by Business Administration courses numbered 295 or above, or Accounting courses numbered 240 or above.

Students who do not have full-time jobs should try to use their open electives for internship.

Earn Twelve credits from any of the seven courses below:

- INBU 444 - International Management
 - MGMT 345 - Organizational & Indust Psych.
 - MGMT 325 - Business of Persuasion
 - MGMT 397 - Independent Study Management
(with requisite approvals) **Credits / Units:** 1-3
 - MGMT 446 - Human Resource Management
 - MKTG 348 - Sales Management
 - MKTG 442 - Marketing Strategy & Branding
- and:**
- MGMT 450 - App Res Analysis Management (mandatory for specialization)
 - MGMT 460 - Strategic Management (senior-level cap- stone course — mandatory)

Open Electives

- Any four courses

Business Administration, Marketing Specialization, B.S.

Abdel-Kader Ben-Mohamed, Ph.D., *Chair*
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abenmohamed@mercy.edu

(Note: Courses also offered online)

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements*60 credits

Core and Specialization

Business Core	30 credits
Specialization	18 credits
<u>Open Electives</u>	<u>12 credits</u>
Total	120 credits

*ECON 125, ECON 220, ECON 221, and ECON 230, MATH 116 and MATH 120/CISC 120 or MATH 131/CISC 131 are Prerequisites for the major and must be used to fulfill general education requirements.

Students who choose the major in Business Administration with a specialization in Marketing must complete:

Business Administration Core

- ACCT 120 - Intro to Financial Accounting
- ACCT 121 - Intro to Management Accounting
- ECON 210 - Bus Presentations & Branding
- FINC 235 - Financial Management
- INBU 250 - International Business
- BLAW 240 - Business Law I
- MGMT 225 - Principles of Management
- MGMT 255 - Info Systems for Mgmt **Or**
- ACCT 261 - Computer App for Accountants
- MGMT 340 - Organizational Behavior **Or**
- ANLC 250 - Intro Data Analytics **And**
- MKTG 220 - Principles of Marketing

Specialization

There is a 15-credit residency requirement in the major, which must be satisfied by Business Administration courses numbered 295 or above, or Accounting courses numbered 240 or above.

Students who do not have full-time jobs should try to use their open electives for internship.

Earn Twelve credits from any of the seven courses below:

- INBU 375 - International Marketing
- MKTG 344 - Advertising
- MKTG 345 - Digital Marketing
- MKTG 348 - Sales Management
- MKTG 350 - Media and Entertainment
- MKTG 397 - Independent Study in Marketing

- (with requisite approvals) **Credits / Units:** 1-3
- MKTG 442 - Marketing Strategy & Branding
- And also complete:**
- MKTG 450 - Applied Res Analysis in MKT (mandatory for specialization)
- MGMT 460 - Strategic Management (senior-level cap- stone course — mandatory)

Open Electives

- Any four courses

Business Administration, Sport Management Specialization, B.S.

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(Note: Courses also offered online)

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements*60 credits

Core and Specialization

Business Core	30 credits
Specialization	18 credits
<u>Open Electives</u>	<u>12 credits</u>
Total	120 credits

*ECON 125, ECON 220, ECON 221, and ECON 230, MATH 116 and MATH 120/CISC 120 or MATH 131/CISC 131 *are Prerequisites for the major and must be used to fulfill general education requirements.*

Students who choose the major in Business Administration with a specialization in Sport Management must complete:

Business Administration Core

- ACCT 120 - Intro to Financial Accounting
- ACCT 121 - Intro to Management Accounting
- ECON 210 - Bus Presentations & Branding
- FINC 235 - Financial Management

- INBU 250 - International Business
- BLAW 240 - Business Law I
- MGMT 225 - Principles of Management
- MGMT 255 - Info Systems for Mgmt **Or**
- ACCT 261 - Computer App for Accountants
- MGMT 340 - Organizational Behavior **Or**
- ANLC 250 - Intro Data Analytics **And**
- MKTG 220 - Principles of Marketing

Specialization

There is a 15-credit residency requirement in the major, which must be satisfied by Business Administration courses numbered 295 or above, or Accounting courses numbered 240 or above.

Students who do not have full-time jobs should try to use their open electives for internship.

Earn Twelve credits from any of the seven courses below:

- SPMG 300 - Foundations Sport Management
 - SPMG 330 - Sport Marketing
 - SPMG 336 - Sport Law
 - SPMG 397 - Independent Study Sport Mgmt
(with requisite approvals) **Credits / Units:** 1-3
 - SPMG 430 - Sport Facility & Event Mgmt
 - SPMG 432 - Sport Finance & Administration
 - SPMG 434 - Sport & Society
- And six credits from the following:**
- SPMG 450 - App Res Analysis Sports Mgt (mandatory for specialization)
 - MGMT 460 - Strategic Management (senior-level cap- stone course — mandatory)

Open Electives

- Any four courses

Corporate and Homeland Security, B.S.

Abdel-Kader Ben-Mohamed, Ph.D., *Chair*
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Note: This program is in teach out and is not accepting any new students. Currently enrolled students with a major in B.S. Corporate and Homeland Security have until August 2023 to complete the degree program. The degree will be discontinued and the College will no longer be able to confer the B.S. Corporate and Homeland security degree after September 1, 2023.

Students in the B.S. Corporate and Homeland Security have the option of switching to the B.S. Criminal

Justice, Homeland Security Specialization if they choose. See the Criminal Justice, Homeland Security Specialization, B.S. page for a description of that degree program.

(Courses also offered online)

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements*60 credits

Major Concentration

Core	21 credits
Concentration Courses	18 credits
<u>Open Electives</u>	<u>21 credits</u>
Total	120 credits

* *ECON 230 is a pre-requisite for the major and must be used to fulfill general education requirements*

Students who choose the major concentration in Corporate and Homeland Security must complete:

Corporate and Homeland Security Core

- CHSC 120 - Investigative Tech & Reporting
- CHSC 140 - Intro to Homeland Security
- CHSC 235 - Foundations Risk Management
- CHSC 245 - Legal Aspects Security Mgmt
- ECON 210 - Bus Presentations & Branding
- MGMT 225 - Principles of Management
- MGMT 255 - Info Systems for Mgmt

Corporate and Homeland Security Concentration

There is a 15-credit residency requirement in the major concentration of Corporate and Homeland Security, which must be satisfied by Corporate and Homeland Security (CHSC) courses.

Earn Eighteen credits from any of the seven courses below:

- CHSC 315 - Terrorism
- CHSC 350 - Security Crisis Management
- CHSC 397 - Independent Study in Corporate Homeland Security (with requisite approvals)
Credits / Units: 1-3
- CHSC 435 - Advanced Risk Management
- CHSC 445 - Hmlnd Dfns Struc/Nat Incd Mgmt

- MGMT 340 - Organizational Behavior
- SOCL 255 - Managing Human Conflict I

Open Electives

- Any seven courses

Organizational Management, B.S.

Gus Xhudo, Ph.D., *Program Director*

914-674-7871

gxhudo@mercy.edu

(Note: Courses also offered online)

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements 60 credits

Major Concentration

Organizational Management 24 credits

Open Electives** 36 credits

Total 120 credits

PSYN 250, PSYN 280, ECON 225, ECON 430, and HUMN 320 are prerequisites for the major and must be used to fulfill general education requirements.

Students who choose the major concentration in Organizational Management must complete:

Organizational Management

- FINC 340 - Information Sources & Systems
- PSYN 310 - Career/Life Assessmnt & Ethics
- MGMT 490 - Integrative Project Pt. I
- MKTG 445 - Market Assessment
- SOCL 420 - Society/Social Change/Sci/Tech
- MGMT 425 - Managerial Behav-Lead Mod Org
- MGMT 465 - Entrepreneurship
- MGMT 495 - Integrative Project Pt. II

Open Electives

- **Any twelve courses**

Note(s)

There is an 18-credit residency requirement in the major concentration of Organizational Management.

Students who have open electives to fulfill can obtain up to 30 credits through Credit for Prior Learning. See Academic Regulations and Procedures and Student Policies section for more information.

Bachelor of Science/Master of Business Administration

Business Administration, B.S. and M.B.A.

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Students can earn a B.S. in Business Administration in any specialization and a MBA (B.S./MBA program) in as little as five years of full-time study. The B.S./MBA Program is competitive and specially designed for highly motivated students. Students who are admitted into the program must meet with the Undergraduate Business Administration Chair or their PACT Mentor prior to enrolling in courses since the program requires a prescribed course sequencing to complete the program in five years.

The program accepts students at any stage of their undergraduate studies. Enrolled students follow a specific curriculum, and graduate at the end of the summer term of the fourth year with a B.S. in Business Administration degree. Thereafter, students earn an MBA degree after completing one additional year of prescribed graduate course work. Twelve graduate credits (four core courses) in the MBA program count toward both the B.S. Business Administration and MBA degrees.

Progression Requirements for the Graduate Portion of the Program:

In the fall of their fourth undergraduate year, students in the B.S./M.B.A. program will be evaluated by the Graduate and Undergraduate Business Administration Chairs for a review of their continued qualifications and progression to the MBA portion of the program. Students must have a 3.0 overall and major GPA to progress to the MBA program in the spring quarter term of the fourth year. For those students who do not meet the GPA requirement, their major will be changed to the B.S. Business Administration and they will complete 12 credits of undergraduate open electives in the spring semester of the fourth year. The BS Business Administration degree will be conferred upon completion of the undergraduate degree requirements.

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements 60 credits

Core and Specialization

Business Administration Core 30 credits

Specialization 18 credits

Open Electives 12 credits

Total 120 credits

*ECON 125, ECON 220, ECON 221, and ECON 230, MATH 116 and MATH 120/CISC 120 or MATH 131/CISC 131 are Prerequisites for the major and must be used to fulfill general education requirements.

Business Administration Core

- ACCT 120 - Intro to Financial Accounting
- ACCT 121 - Intro to Management Accounting
- ECON 210 - Bus Presentations & Branding
- FINC 235 - Financial Management
- INBU 250 - International Business
- BLAW 240 - Business Law I
- MGMT 225 - Principles of Management
- MGMT 255 - Info Systems for Mgmt **Or**
- ACCT 261 - Computer App for Accountants
- MGMT 340 - Organizational Behavior **Or**
- ANLC 250 - Intro Data Analytics **And**
- MKTG 220 - Principles of Marketing

Specialization

There is a 15-credit residency requirement in the major, which must be satisfied by Business courses numbered 295 or above, or Accounting courses numbered 240 or above.

- **15 credits in one of the following specializations:** Data Analytics, Entrepreneurship, Finance, General Business, International Business, Management, Marketing, and Sport Management.
And
- MGMT 460 - Strategic Management (senior-level capstone course — mandatory).

Open Electives

- Any four courses

Students admitted to the MBA portion of the B.S./MBA program will take four MBA courses in the spring and summer of their fourth year. These four courses will count toward the completion of both the B.S. and MBA degrees.

Students who are not admitted to the MBA portion of the B.S./MBA program will take any four undergraduate open elective courses to complete the B.S. in Business Administration in any specialization.

Graduate Courses

Students who are enrolled in the MBA portion of the B.S./MBA program must complete the following graduate courses:

- MBAA 501- Financial Accounting (counts for both B.S. and MBA degrees)
- MBAA 502 - Corporate Finance (counts for both B.S. and MBA degrees)
- MBAA 507 - Intro to Quantitative Analysis (counts for both B.S. and MBA degrees)
- MBAA 601 - Quantitative Methods in Business Research (counts for both B.S. and MBA degrees)
- MBAA 602 - Managerial Economics
- MBAA 604- Operations Management **Or**
- ACCT 742- Financial Statement Analysis **Or**
- HLCR 720- Financial Management of Healthcare Institutions**Four concentration courses**
- MBAA 810- Capstone Seminar I **Or** MBAA 815- Capstone Case Analysis I
- MBAA 811- Capstone Seminar II **Or** MBAA 816- Capstone Case Analysis II

(Please see the Graduate catalog for course descriptions)

Certificate

General Business Administration Certificate

Certificate Requirements

- ACCT 120 - Intro to Financial Accounting *(cc)
- ACCT 121 - Intro to Management Accounting
- ECON 125 - Stat App/ Bus Decision Making
- ECON 220 - Macro-Economics
- ECON 221 - Micro-Economics
- FINC 235 - Financial Management
- BLAW 240 - Business Law I
- MATH 116 - College Algebra
- MGMT 225 - Principles of Management
- MKTG 220 - Principles of Marketing

*This is the core course for the General Business Administration Certificate.

Total Credits: 30

Department of Accounting

The Accounting Program

Certified Management Accountant (CMA) Professional Examination

Candidates holding any accounting baccalaureate degree generally meet the educational requirements to take the CMA Examination. Students can prepare for the CMA Examination by enrolling in any one of the Accounting B.S. Degree Programs (General, Management, or Public Accounting).

Certified Public Accountant (CPA) Professional Examination

The Combined B.S./M.S. in Public Accounting is a 150-hour CPA licensure-qualifying program. Students who complete this program are eligible to sit for the CPA examination and become licensed in New York State with one year of appropriate professional experience.

The faculty recommends that students earn at least a grade of C+ in all accounting courses before continuing.

Accounting Program policy prohibits making any exceptions to corequisite or *Prerequisite* requirements, except upon written application to the Accounting Department Chairman from non-matriculated students with relevant experience.

Because of the nature of the subject and the availability of advance schedules, tutorials are not offered for accounting courses.

Selection Guide for Accounting Degrees

	B.S. General Accounting Degrees	Management Accounting Degrees	Public Accounting Degrees	Combined B.S./M.S. in Public Accounting
Next Career Objective and Preparatory Degrees				
Graduate-level academic work	Yes	Yes	Yes	Yes
Non-accounting position in business where a knowledge of accounting is desirable	Yes	Yes	Yes	Yes

Accounting position in small or medium-size business	Yes	Yes	Yes	Yes
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Professional accountant in the management accounting functions of business	Yes	Yes	Yes	Yes
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Professional Examinations in Accounting

Certified Management Accountant (CMA) Graduates eligible to take the exam	Yes	Yes	Yes	Yes
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Graduates prepared to pass all parts of the CMA exam with reasonable review	Yes	No	No	Yes
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Certified Public Accountant (CPA) Graduates eligible to take the exam	No	No	No	Yes
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Graduates prepared to pass all parts of the exam with reasonable review	No	No	No	Yes
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* Some states (including New York State) permit graduates to take the CPA examination after completion of appropriate undergraduate studies. However, CPA licensure usually requires completion of advanced studies at the Master's level.

	B.S. General Accounting Degrees	Management Accounting Degrees	Public Accounting Degrees	Combined B.S./M.S. in Public Accounting
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Locations and Times These Degrees are Offered

Dobbs Ferry Campus (B.S.) 16-week day A Terms	Yes	Yes	Yes	Yes
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Dobbs Ferry Campus (M.S.) 10-week evening Q Terms	No	No	No	Yes
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Bronx Campus (B.S.) 8-week evening B and C Terms	Yes	Yes	Yes	No
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Semester Hour Credits

Credits required to graduate	120	120	120	120/30
Credits required in accounting courses	21 to 24	30	36	36/18
Business Core	27	27	24	24
Open elective credits	9 to 12	3	0	0
Credits of the College's undergraduate 15-credit residency requirement which must be fulfilled by Accounting courses numbered 250 to 450, except ACCT 380 and ACCT 381 plus MGMT 460	15	15	15	15

Bachelor of Science

General Accounting, B.S.

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 dstefano@mercy.edu

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements*60 credits

Business Core	27 credits
General Accounting	21 credits
<u>Open Electives</u>	<u>12 credits</u>
Total	120 credits

*ECON 125, ECON 220, ECON 221, ECON 230, MATH 116 and MATH 120/CISC 120 or CISC 131 are *Prerequisites for the major and must be used to fulfill general education requirements.*

Students who choose the major concentration in General Accounting must complete:

Business Core

- ACCT 120 - Intro to Financial Accounting

- ACCT 121 - Intro to Management Accounting
- ANLC 250 - Intro Data Analytics
- BLAW 240 - Business Law I
- ECON 210 - Bus Presentations & Branding
- FINC 235 - Financial Management
- INBU 250 - International Business
- MGMT 225 - Principles of Management
- MKTG 220 - Principles of Marketing

General Accounting

- ACCT 261 - Computer App for Accountants
- ACCT 300 - Intermediate Accounting I (formerly ACCT 240)
- ACCT 301 - Intermediate Accounting II (formerly ACCT 241)
- MGMT 460 - Strategic Management (senior-level capstone course)
- Any two additional Accounting (ACCT) courses except ACCT 380 - Co-op Accounting I or ACCT 381 - Co-op Accounting II
- Any one additional Accounting (ACCT), Finance (FINC), Management (MGMT), International Business (INBU), and/or Marketing (MKTG) course.

Open Electives

- Any four courses

Note(s)

The College's 15-credit residency requirement in the major concentration of General Accounting must be met with 12 credits in Accounting (ACCT) courses numbered 250 or higher, excluding ACCT 380 and ACCT 381, plus MGMT 460 Strategic Management (senior-level capstone course).

The major concentration in General Accounting meets the educational requirements for candidates applying to take the Certified Management Accountant (CMA) Examination. The major concentration in General Accounting does not meet the educational requirements for candidates applying to take the Certified Public Accountant (CPA) Examination.

General Accounting, Computer and Information Systems Specialization, B.S.

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Note: This program is no longer accepting new students.

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements* 60 credits

Business Core 27 credits

General Accounting and Specialization 24 credits

Open Electives 9 credits

Total 120 credits

**ECON 125, ECON 220, ECON 221, ECON 230, MATH 116 and MATH 120/CISC 120 or CISC 131 are Prerequisites for the major and must be used to fulfill general education requirements.*

Students who choose the major in General Accounting with a specialization in Computers and Information Systems must complete:

Business Core

- ACCT 120 - Intro to Financial Accounting
- ACCT 121 - Intro to Management Accounting
- ANLC 250 - Intro Data Analytics
- BLAW 240 - Business Law I
- ECON 210 - Bus Presentations & Branding
- FINC 235 - Financial Management
- INBU 250 - International Business
- MGMT 225 - Principles of Management
- MKTG 220 - Principles of Marketing

General Accounting

- ACCT 300 - Intermediate Accounting I (formerly ACCT 240)
- ACCT 301 - Intermediate Accounting II (formerly ACCT 241)
- MGMT 460 - Strategic Management (senior-level capstone course)
- Any two additional Accounting (ACCT courses except ACCT 380 or ACCT 381, Internship in Accounting I or II).

Specialization

- ACCT 261 - Computer App for Accountants
- ACCT 410 - Accounting Information Systems

One of the Following Courses:

- CISC 219 - Web Design I

- CISC 220 - Database Applications
- CISC 257 - Computer Network I

Open Electives

- Any three courses

Note(s)

The College's 15-credit residency requirement in the major of General Accounting with a Specialization in Computers and Information Systems must be met with 12 credits in Accounting (ACCT) courses numbered 340 or higher, excluding ACCT 380 and ACCT 381 and MGMT 460 Strategic Management (senior-level course).

The major in General Accounting with a Specialization in Computers and Information Systems meets the educational requirements for candidates applying to take the Certified Management Accountant (CMA) Examination. The major in General Accounting with a Specialization in Computers and Information Systems does not meet the educational requirements for candidates applying to take the Certified Public Accountant (CPA) Examination.

General Accounting, Data Analytics Specialization, B.S.

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Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements 60 credits

Business Core 27 credits

General Accounting and Specialization 24 credits

Open Electives 9 credits

Total 120 credits

* ECON 125, ECON 220, ECON 221, ECON 230, MATH 116, and MATH 120 / CISC 120 or CISC 131 are *Prerequisites* for the major and must be used to fulfill general education requirements.

Students who choose the major in General Accounting with a specialization in Data Analytics must complete:

Business Core

- ACCT 120 - Intro to Financial Accounting
- ACCT 121 - Intro to Management Accounting
- ANLC 250 - Intro Data Analytics
- BLAW 240 - Business Law I
- ECON 210 - Bus Presentations & Branding
- FINC 235 - Financial Management
- INBU 250 - International Business
- MGMT 225 - Principles of Management
- MKTG 220 - Principles of Marketing

General Accounting

The College's 15-credit residency requirement in the major of General Accounting with a Specialization in Data Analytics must be met with 12 credits in with Accounting (ACCT) courses numbered 250 or higher, excluding ACCT 380 and ACCT 381 plus MGMT 460 - Strategic Management (cc) (senior-level capstone course).

- ACCT 300 - Intermediate Accounting I (formerly ACCT 240)
- ACCT 301 - Intermediate Accounting II (formerly ACCT 241)
- MGMT 460 - Strategic Management
- Any two additional ACCT courses (except ACCT 380 OR 381, Internship in Accounting I or II)

Specialization

- ACCT 261 - Computer App for Accountants
- ACCT 410 - Accounting Information Systems

Plus One of the Following Courses:

- ANLC 310 - Communicating with Data
- ANLC 320 - Applied Stats with R and SPSS
- ANLC 330 - Relational DB Mgt with SQL

Open Electives

- Any three courses

Note(s)

The major in General Accounting with a Specialization in Data Analytics meets the educational requirements for candidates applying to take the Certified Management Accountant (CMA) Examination. The major in General Accounting with a Specialization in Data Analytics does not meet the educational requirements for candidates applying to take the Certified Public Accountant (CPA) Examination.

General Accounting, Financial Accounting Specialization, B.S.

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Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements* 60 credits

Business Core 27 credits

General Accounting and Specialization 24 credits

Open Electives 9 credits

Total 120 credits

**ECON 125, ECON 220, ECON 221, ECON 230, MATH 116 and MATH 120/CISC 120 or CISC 131 are Prerequisites for the major and must be used to fulfill general education requirements.*

Students who choose the major in General Accounting with a specialization in Financial Accounting must complete:

Business Core

- ACCT 120 - Intro to Financial Accounting
- ACCT 121 - Intro to Management Accounting
- ANLC 250 - Intro Data Analytics
- BLAW 240 - Business Law I
- ECON 210 - Bus Presentations & Branding
- FINC 235 - Financial Management
- INBU 250 - International Business
- MGMT 225 - Principles of Management
- MKTG 220 - Principles of Marketing

General Accounting

The College's 15-credit residency requirement in the major of General Accounting with a Specialization in Financial Accounting must be met with 12 credits in with Accounting (ACCT) courses numbered 250 or higher, excluding ACCT 380 and ACCT 381 plus MGMT 460 - Strategic Management (senior-level capstone course).

- ACCT 261 - Computer App for Accountants
- ACCT 300 - Intermediate Accounting I (formerly ACCT 240)
- ACCT 301 - Intermediate Accounting II (formerly ACCT 241)

- MGMT 460 - Strategic Management (senior-level capstone course)
- Any one additional Accounting (ACCT) courses except ACCT 380 or ACCT 381, Internship in Accounting I or II.

Specialization

- ACCT 320 - Gov/Non-Profit/Special Topics
- ACCT 330 - Advanced Accounting

Plus One of the Following Courses:

- FINC 345 - Financial Statement Analysis
- FINC 442 - Investment Management

Open Electives

- Any three courses

Note(s)

The major in General Accounting with a Specialization in Financial Accounting meets the educational requirements for candidates applying to take the Certified Management Accountant (CMA) Examination. The major in General Accounting with a Specialization in Financial Accounting does not meet the educational requirements for candidates applying to take the Certified Public Accountant (CPA) Examination.

General Accounting, Taxation Specialization, B.S.

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Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements* 60 credits

Business Core 27 credits

General Accounting and Specialization 24 credits

Open Electives 9 credits

Total

120 credits

**ECON 125, ECON 220, ECON 221, ECON 230, MATH 116 and MATH 120/CISC 120 or CISC 131 are Prerequisites for the major and must be used to fulfill general education requirements.*

Students who choose the major in General Accounting with a specialization in Taxation must complete:

Business Core

- ACCT 120 - Intro to Financial Accounting
- ACCT 121 - Intro to Management Accounting
- ANLC 250 - Intro Data Analytics
- BLAW 240 - Business Law I
- ECON 210 - Bus Presentations & Branding
- FINC 235 - Financial Management
- INBU 250 - International Business
- MGMT 225 - Principles of Management
- MKTG 220 - Principles of Marketing

General Accounting

The College's 15-credit residency requirement in the major of General Accounting with a Specialization in Taxation must be met with 12 credits in Accounting (ACCT) courses numbered 250 or higher, excluding ACCT 380 and ACCT 381 plus MGMT 460 - Strategic Management (senior level capstone course).

- ACCT 261 - Computer App for Accountants
- ACCT 300 - Intermediate Accounting I (formerly ACCT 240)
- ACCT 301 - Intermediate Accounting II (formerly ACCT 241)
- MGMT 460 - Strategic Management (senior-level capstone course)
- Any one additional Accounting (ACCT) courses except ACCT 380 or ACCT 381, Internship in Accounting I or II.

Specialization

- ACCT 340 - Intro Federal Income Taxation
- ACCT 341 - Advanced Fed Income Taxation

Plus One of the Following Courses:

- FINC 345 - Financial Statement Analysis
- BLAW 340 - Business Law II

Open Electives

- Any three courses

Note(s)

The major in General Accounting with a Specialization in Taxation meets the educational requirements for candidates applying to take the Certified Management Accountant (CMA) Examination. The major in General Accounting with a Specialization in Taxation does not meet the educational requirements for candidates applying to take the Certified Public Accountant (CPA) Examination.

Management Accounting, B.S.

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Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements*60 credits

Business Core	27 credits
Management Accounting	30 credits
<u>Open Electives</u>	<u>3 credits</u>
Total	120 credits

*ECON 125, ECON 220, ECON 221, ECON 230, MATH 116 and MATH 120/CISC 120 or CISC 131 are Prerequisites for the major and must be used to fulfill general education requirements.

Students who choose the major concentration in Management Accounting must complete:

Business Core

- ACCT 120 - Intro to Financial Accounting
- ACCT 121 - Intro to Management Accounting
- ANLC 250 - Intro Data Analytics
- BLAW 240 - Business Law I
- ECON 210 - Bus Presentations & Branding
- FINC 235 - Financial Management
- INBU 250 - International Business
- MGMT 225 - Principles of Management
- MKTG 220 - Principles of Marketing

Management Accounting

The College's 15-credit residency requirement in the major concentration of Management Accounting must be met with 12 credits in Accounting (ACCT) courses numbered 250 or higher, excluding ACCT 380 and ACCT 381 plus MGMT 460 - Strategic Management (senior-level capstone course).

- ACCT 250 - Cost Accounting
- ACCT 261 - Computer App for Accountants
- ACCT 300 - Intermediate Accounting I (formerly ACCT 240)
- ACCT 301 - Intermediate Accounting II (formerly ACCT 241)
- ACCT 320 - Gov/Non-Profit/Special Topics
- ACCT 330 - Advanced Accounting **Or**
- ACCT 420 - Auditing & Assurance Services **Or**
- ACCT 430 - Topics: Prof Examinations Acct
- ACCT 340 - Intro Federal Income Taxation
- ACCT 341 - Advanced Fed Income Taxation
- ACCT 410 - Accounting Information Systems
- MGMT 460 - Strategic Management (senior-level capstone course)
**This is the Core Course for B.S. Management Accounting.*

Open Electives

- Any one course

Note(s)

The major concentration in Management Accounting meets the educational requirements for candidates applying to take the Certified Management Accountant (CMA) Examination. The major concentration in Management Accounting does not meet the educational requirements for candidates applying to take the Certified Public Accountant (CPA) Examination.

Public Accounting, B.S.

The stand-alone B.S. in Public Accounting Program is not a Certified Public Accountant (CPA) licensure-qualifying program in New York State. The Combined B.S./M.S. in Public Accounting is the only 150-credit-hour CPA licensure-qualifying program at Mercy College. (See Public Accounting, B.S. and M.S. for details.)

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Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements*60 credits

Business Core	24 credits
<u>Public Accounting</u>	<u>36 credits</u>
Total	120 credits

*ECON 125, ECON 220, ECON 221, ECON 230, MATH 116 and MATH 120/CISC 120 or CISC 131 are Prerequisites for the major and must be used to fulfill general education requirements.

Students who choose the major concentration in Public Accounting must complete:

Business Core

- ACCT 120 - Intro to Financial Accounting
- ACCT 121 - Intro to Management Accounting
- ANLC 250 - Intro Data Analytics
- ECON 210 - Bus Presentations & Branding
- FINC 235 - Financial Management
- BLAW 240 - Business Law I
- BLAW 340 - Business Law II
- MGMT 225 - Principles of Management

Public Accounting

The College's 15-credit residency requirement in the major concentration of Public Accounting must be met with 12 credits in Accounting (ACCT) courses numbered 250 or higher, excluding ACCT 380 and ACCT 381, plus MGMT 460 - Strategic Management (cc) (senior-level capstone course).

- ACCT 250 - Cost Accounting
 - ACCT 261 - Computer App for Accountants
 - ACCT 300 - Intermediate Accounting I (formerly ACCT 240)
 - ACCT 301 - Intermediate Accounting II (formerly ACCT 241)
 - ACCT 320 - Gov/Non-Profit/Special Topics
 - ACCT 330 - Advanced Accounting
 - ACCT 340 - Intro Federal Income Taxation
 - ACCT 341 - Advanced Fed Income Taxation
 - ACCT 410 - Accounting Information Systems
 - ACCT 420 - Auditing & Assurance Services
 - ACCT 430 - Topics: Prof Examinations Acct
 - MGMT 460 - Strategic Management (cc) (senior-level capstone course) *
- *This is the Core Course for B.S. Public Accounting program.*

Note(s)

The major concentration in Public Accounting meets the educational requirements for candidates applying to take the Certified Management Accountant (CMA) Examination.

Bachelor of Science/Master of Science

Public Accounting, B.S. and M.S.

Denise M. Stefano, M.B.A., CPA, CGMA, *Chair*
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Purpose

The 150-hour Combined B.S./M.S. in Public Accounting Program is for highly qualified students who wish to enter the profession of Public Accounting. The Combined B.S./M.S. in Public Accounting is the only 150-credit-hour CPA licensure-qualifying program commencing at the undergraduate level at Mercy College. Upon completion of the Combined Program, students will meet the academic requirements for admission to the CPA Examination in New York State and will satisfy the licensure requirements with one year of professional experience (as determined by the New York State Education Department's State Board of Accountancy).

Objectives

Graduates of the Combined Program are well prepared for employment in the dynamic accounting profession. Undergraduate students are equipped with a strong liberal arts foundation, and a professional accounting and business curriculum. Graduate students experience an integration of advanced accounting research and studies in graduate business courses, which provide depth and breadth to the learning experience.

Admission Requirements

Requirements for matriculation and admission into the Combined B.S./M.S. in Public Accounting include undergraduate and graduate requirements as follows:

Undergraduate Program Admission

1. Undergraduate students enroll (and are admitted into) the B.S. Public Accounting Program.
2. Students must maintain an overall and accounting GPA of 3.0 or higher throughout their undergraduate studies.

3. After completion of the 300-level Accounting courses, students who meet the 3.0 GPA requirement may be eligible to switch majors to the Combined B.S./M.S. in Public Accounting Program after an interview with, and the written permission of, the Accounting Department Chairperson.
4. Accounting credits more than five years old may not be accepted in transfer in fulfillment of the major, which may require pre-requisite coursework as determined by the Accounting Department Chairperson. Foreign accounting transfer credits are generally not accepted with some limited exceptions related to introductory accounting courses. The Accounting Department Chairperson should be contacted for more information.

Graduate Program Admission

During the last year of undergraduate study (or prior as applicable), students who have achieved an overall, and Accounting major, GPA of 3.0 or higher meet with the Accounting Department Chairperson to switch majors to the Combined B.S./M.S. Public Accounting degree. Students who meet graduate admission criteria will matriculate into the graduate portion of the Combined B.S./M.S. Public Accounting Program. Program continuation will be granted to candidates who show promise of success in graduate studies, and who continue to maintain the required admissions GPA. An interview with the Accounting Department Chairperson is required.

Bachelor of Science

Students who are enrolled in the B.S. in Public Accounting portion of the Combined Program must complete:

General Liberal Arts and Sciences	
General Education Requirements*	60 credits
Business Core	24 credits
<u>Public Accounting</u>	<u>36 credits</u>
Total Bachelor of Science	120 credits

*ECON 125, ECON 220, ECON 221, ECON 230, MATH 116, and MATH 120 /CISC 120 or CISC 131 are Prerequisites for the major and must be used to fulfill general education requirements.

Master of Science

Students who are enrolled in the M.S. in Public Accounting Portion of the Combined Program must complete:

Public Accounting	18 credits
<u>Business</u>	<u>12 credits</u>

Total Master of Science	30 credits
Total Combined B.S./M.S	150 credits

Undergraduate Business Core

Students must complete the following courses:

- ACCT 120 - Intro to Financial Accounting
- ACCT 121 - Intro to Management Accounting
- ANLC 250 - Intro Data Analytics
- ECON 210 - Bus Presentations & Branding
- FINC 235 - Financial Management
- BLAW 240 - Business Law I
- BLAW 340 - Business Law II
- MGMT 225 - Principles of Management

Undergraduate Public Accounting Courses

The College's undergraduate 15-credit residency requirement in the major concentration of Public Accounting must be met with 12 credits in Accounting (ACCT) courses numbered 250 to 450, excluding ACCT 380 and ACCT 381 plus MGMT 460 (senior-level capstone course).

Students must complete the following courses:

- ACCT 250 - Cost Accounting
 - ACCT 261 - Computer App for Accountants
 - ACCT 300 - Intermediate Accounting I (formerly ACCT 240)
 - ACCT 301 - Intermediate Accounting II (formerly ACCT 241)
 - ACCT 320 - Gov/Non-Profit/Special Topics
 - ACCT 330 - Advanced Accounting
 - ACCT 340 - Intro Federal Income Taxation
 - ACCT 341 - Advanced Fed Income Taxation
 - ACCT 410 - Accounting Information Systems
 - ACCT 420 - Auditing & Assurance Services
 - ACCT 430 - Topics: Prof Examinations Acct
 - MGMT 460 - Strategic Management (senior-level capstone course)
- *This is the Core Course for the B.S./M.S. Public Accounting program.

Students who are seeking Certified Public Accountant (CPA) licensure in New York State, and who have completed the undergraduate portion of the Combined B.S./M.S, in Public Accounting Program, will be eligible to sit for the CPA Examination. Candidates seeking licensure in states other than New York State should refer to that state's examination eligibility requirements.

Graduate Public Accounting Courses

- ACCT 510 - Global Financial Statement Analysis
- ACCT 520 - Contemporary Issues in Auditing
- ACCT 530 - Advanced Accounting Theory and Applications (cc) (Capstone)
*This is the Core Course for M.S. in Public Accounting.
- ACCT 540 - Advanced Business Entity Taxation
- ACCT 560 - Fraud Examination

Graduate Business Courses

- FINC 703 Corporate Financial Policy
or
- FINC 710 Corporate Mergers and Acquisitions
- MBAA 504 Marketing Systems
- MBAA 535 Communication Processes
- MBAA 602 Managerial Economics

(Please see the Graduate catalog for course descriptions)

Professional Licensure

Students seeking professional CPA licensure outside of New York State should check licensing requirements with the appropriate licensing body in the state where the student intends to practice.

School of Education

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Mary Ellen Hoffman, M.S., *Associate Dean for Administration*
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Roseanne Vallice Levy, Ph.D., *Associate Dean for Academic Affairs*
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DEPARTMENT OF CHILDHOOD EDUCATION

Elena Nitecki, Ph.D., *Chair*

- Childhood Education: 1-6
- Early Childhood Education: Birth-Grade 2

DEPARTMENT OF SECONDARY EDUCATION

Amanda Gunning, Ph.D., *Chair*

- Adolescence Education

DEPARTMENT OF LITERACY AND MULTILINGUAL STUDIES

JungKang Miller, Ph.D., *Chair*

- Bilingual Education Extension
- Teaching English to Speakers of Other Languages (TESOL)
- Teaching Literacy, Dual Certificate in Birth-Grade 6 and Grades 5-12

DEPARTMENT OF SPECIAL EDUCATION AND EDUCATIONAL LEADERSHIP

Sudha Ramaswamy, Ph.D., BCBA-D, *Chair*

- Teaching Students with Disabilities Birth-Grade 6
- Teaching Students with Disabilities Birth-Grade 6 and Early Childhood
- Education Administration, Dual Certificate in School Supervision and School District Leadership
- Educational Supervision, Certificate in School Building Leadership

All initial certification programs are nationally recognized by the Council for Accreditation of Educator Preparation (CAEP).

Education Programs

B.S./B.A. and M.S. Programs

The Bachelor of Science/Bachelor of Arts and Master of Science Degree Programs are academic programs that allow students interested in the teaching profession as a career choice to earn both a bachelor's degree and a master's degree in an accelerated venue. Through this special program, qualified students who major in psychology or behavioral science can receive teacher certification in Early Childhood or Childhood Education, and students who major in biology, English, mathematics, or history can receive teacher certification in Adolescence Education.

A key feature of these programs allows students to take up to 15 graduate education credits during their junior and senior years, and these credits can be used toward satisfying their bachelor's as well as their master's degree requirements. Combining undergraduate and graduate degree programs streamlines the teacher preparation program and enables students to achieve teacher certification on an accelerated basis, reducing the time and cost needed to earn a master's degree. In addition, the multiple career options offer students the opportunity to acquire skills and credentials in several teaching specialization areas, thus increasing their employment potential in schools that need teachers to fill multiple and flexible roles.

Teaching Certification in New York State

In order to become certified as a teacher in New York State, candidates are required to achieve qualifying scores on the Educating All Students test (EAS), and the Content Specialty Tests (CST), in the area of each certificate being requested. Although five-year candidates are not required to take these tests prior to admission into the graduate program, interested applicants may contact the School of Education for additional clarification regarding this process.

Admissions Requirements

To be accepted into a B.S./B.A. and M.S. Education program, a student must:

- Be a high school graduate who has earned a New York State Regents Diploma with an 85 average or better and
- Place at ENGL 111 and MATH 115 or MATH 116 according to the program requirement.

Students must have an earned Associate's degree in Liberal Arts with an overall GPA of 3.0. and must maintain a GPA of 3.0 each semester at Mercy College to remain in the Five-Year Program, and must adhere to the above requirements. An interview is also required.

If students do not qualify under the above admission criteria, they may still apply to the program upon completion of the 60-credit General Education requirement and completion of at least 15 credits in their major field of study with a GPA of 3.0 or better. Thirty credits must be taken in residency at Mercy College.

To remain in the Five-Year Program, a student must:

1. Maintain a cumulative GPA of at least 3.0 each semester at Mercy College.
2. Register for an introductory 3-credit graduate education course in the second semester of their junior year, or upon completion of 70-75 undergraduate credits with a B or better average.
3. Register for 12 credits in graduate education courses in the senior year.

Please note that all graduate course descriptions as well as specific teacher certification parameters can be found in the Mercy College Graduate Catalog.

Additionally, all matriculated Mercy College students are required to demonstrate an appropriate level of achievement in each of the six college competencies to ascertain that they can communicate clearly and effectively both orally and in writing. They must also demonstrate their ability to use critical thinking and established methods of computation and use of contemporary technology. This early identification of potential areas of weakness enables students to monitor their progress in developing these skills. As part of this process, students have available to them the full resources of the College's academic support services, including the Career Planning and Placement, and one-on-one tutorials with faculty.

Department of Childhood Education

Bachelor of Science/Master of Science

Behavioral Science and Childhood Education, Grades 1-6, B.S. and M.S.

Bachelor of Science in Behavioral Science

General Education Requirements	60 credits
Behavioral Science and Early Childhood Education Undergraduate Courses	36 credits
Open Electives	9 credits
<u>Childhood Education Graduate Courses Completed for B.S. degree</u>	<u>15 credits</u>

Total

120 credits

Master of Science in Childhood Education, Grade 1-6

Course work completed during B.S. degree 15 credits

Course work completed during M.S. degree 21 credits

Total **36 credits**

Total combined B.S. and M.S. **141 credits**

For specific major requirements please refer to the Behavioral Science section of this catalog listed within the School of Social and Behavioral Sciences.

The Childhood Graduate Courses that must be completed for the B.S. degree are the following:

- EDUC 500 - Educational Foundations from Diverse Perspectives
- EDUC 502 - Foundations in Education for Students with Disabilities from Birth through Adolescence
- EDUC 505 - Teaching English as a Second Language
- EDUC 507 - Approaches to Literacy in Early Childhood through Adolescence
- EDUC 514 - Working with Parents and Families of Children, in Early Childhood and Childhood

The above 15 credits are taken as an undergraduate student as part of the B.S. degree program. The remaining 21 credits are taken as a graduate student after receiving the B.S. degree and after meeting the admission requirements for acceptance into the master's degree program. Please see the Graduate catalog for course descriptions.

Behavioral Science and Early Childhood Education, Birth-Grade 2, B.S. and M.S.

Bachelor of Science in Behavioral Science

General Education Requirements 60 credits

Behavioral Science and Early Childhood Education Undergraduate Courses 36 credits

Open Electives 9 credits

Early Childhood Education Graduate Courses Completed for B.S. Degree 15 credits

Total **120 credits**

Master of Science in Early Childhood Education, Birth–Grade 2

Course work completed during B.S. degree 15 credits

Course work completed during M.S. degree 24 credits

Total 39 credits

Total combined B.S. and M.S 144 credits

For specific major requirements please refer to the Behavioral Science section of this catalog listed within the School of Social and Behavioral Sciences.

The Early Childhood graduate courses that must be completed as part of the B.S. degree are the following:

- EDUC 500 - Educational Foundations from Diverse Perspectives
- EDUC 502 - Foundations in Education for Students with Disabilities from Birth through Adolescence
- EDUC 505 - Teaching English as a Second Language
- EDUC 507 - Approaches to Literacy in Early Childhood through Adolescence
- EDUC 513 - Introduction to Early Childhood Education: Foundations, Methods and Materials

The above 15 credits are taken as an undergraduate student as part of the B.S. degree program. The remaining 24 credits are taken as a graduate student after receiving the B.S. degree and after meeting the admission requirements for acceptance into the M.S. degree program. Please see the Graduate Catalog for course descriptions of the above courses and for specific requirements for the M.S. degree.

Psychology and Childhood Education, Grades 1-6, B.S. and M.S.

Bachelor of Science in Psychology

General Education Requirements 60 credits

Psychology and Childhood Education

Undergraduate Courses 36 credits

Open Electives 9 credits

Childhood Education Graduate Courses

Completed for B.S. degree 15 credits

Total 120 credits

Master of Science in Childhood Education, Grades 1-6

Course work completed during B.S. degree 15 credits

Course work completed during M.S. degree 21 credits

Total 36 credits

Total combined B.S. and M.S. 141 credits

For specific major requirements please refer to the Psychology section of this catalog listed within the School of Social and Behavioral Sciences.

The Childhood Graduate Courses that must be completed for the B.S. degree are the following:

- EDUC 500 - Educational Foundations from Diverse Perspectives
- EDUC 502 - Foundations in Education for Students with Disabilities from Birth through Adolescence
- EDUC 505 - Teaching English as a Second Language
- EDUC 507 - Approaches to Literacy in Early Childhood through Adolescence
- EDUC 514 - Working with Parents and Families of Children, in Early Childhood and Childhood

The above 15 credits are taken as an undergraduate as part of the B.S. degree program. The remaining 21 credits are taken as a graduate student after receiving the B.S. degree and after meeting the admission requirements for acceptance into the master's degree program. Please see the Graduate Catalog for course descriptions of the above courses and for specific requirements for the M.S. degree.

Psychology and Early Childhood Education, Birth-Grade 2, B.S. and M.S.

Bachelor of Science in Psychology

General Education Requirements 60 credits

Psychology and Early Childhood Education

Undergraduate Courses 36 credits

Open Electives 9 credits

Early Childhood Education Graduate Courses

Completed for B.S. degree 15 credits

Total 120 credits

Master of Science in Early Childhood Education, Birth–Grade 2

Course work completed during B.S. degree 15 credits

Course work completed during M.S. degree 24 credits

Total 39 credits

Total combined B.S. /M.S. 144 credits

For specific major requirements please refer to the Psychology section of this catalog listed within the School of Social and Behavioral Sciences.

The Early Childhood graduate courses that must be completed for the B.S. degree are the following:

- EDUC 500 - Educational Foundations from Diverse Perspectives
- EDUC 502 - Foundations in Education for Students with Disabilities from Birth through Adolescence
- EDUC 505 - Teaching English as a Second Language
- EDUC 507 - Approaches to Literacy in Early Childhood through Adolescence
- EDUC 513 - Introduction to Early Childhood Education: Foundations, Methods and Materials

The above 15 credits are taken as an undergraduate student as part of the B.S. degree program. The remaining 24 credits are taken as a graduate student after receiving the B.S. degree and after meeting the admission requirement for acceptance into the M.S. degree program. Please see Graduate Catalog for course descriptions of the above courses and for specific requirements for the M.S. degree.

Department of Secondary Education

Bachelor of Science/Master of Science

Biology and Adolescence Education (Grades 7-12), B.S. and M.S.

Bachelor of Science in Biology

General Education Requirements	60 credits
Biology and Adolescence Education:	
Natural Science	36 credits
Major Electives	6 credits
Open Electives	3 credits

Adolescence Education Graduate Courses Completed for B.S. Degree 15 credits

Total **120 credits**

OR

Bachelor of Science in Biology Education

General Liberal Arts and Science:

General Education Requirements 60 credits

Biology and Adolescence Education:

Natural Science 34 credits

Major Electives 6 credits

Open Electives 5 credits

Adolescence Education Graduate Courses Completed for B.S. Degree 15 credits

Total **120 credits**

Students who choose the major concentration in Biology or Biology Education must complete all the required general education, required major, and major elective courses as listed: Biology, Biology Education Track, B.S.

Master of Science in Adolescence Education, Grades 7–12

Course work completed during B.S. degree 15 credits

Course work completed during M.S. degree 21 credits

Total **36 credits**

Total combined B.S. and M.S **141 credits**

For specific major requirements please refer to the Biology section of this catalog listed within the School of Health and Natural Sciences: Biology, General Biology Track, B.S. and Biology, Biology Education Track, B.S.

The Adolescence Graduate Courses that must be completed for the B.S. degree are the following:

- EDUC 500 - Educational Foundations from Diverse Perspectives
- EDUC 502 - Foundations in Education for Students with Disabilities from Birth through Adolescence
- EDUC 505 - Teaching English as a Second Language
- EDUC 507 - Approaches to Literacy in Early Childhood through Adolescence

- EDUC 517 - Educational Psychology and Adolescent Development

The above 15 credits are taken as an undergraduate student as part of the B.S. degree program. The remaining 21 credits are taken as a graduate student after receiving the B.S. degree and after meeting the admission requirements for acceptance into the M.S. degree program. To complete the master's degree in one calendar year, students must take two courses during summer session. Please see Graduate Catalog for course descriptions of the above courses and for specific requirements for the M.S. degree.

Graduate Progression Criteria

In Spring of the fourth year, students in the B.S. Biology / M.S. Adolescence Education, Grades 7-12 program will be evaluated by the School of Education Associate Dean and graduate Program Director for a review of their qualifications to progress to the graduate education portion of the program. Students who meet the following requirements will be permitted to progress to the graduate education portion of the 4+1 program:

1. Minimum 3.0 cumulative GPA and in Graduate Education courses
2. Submit an Effective Educator Statement.
3. Submission of an acceptable score on the Verbal Reasoning, Mathematical Reasoning, and Analytic Writing subtests of the Graduate Record Examination (GRE) or the PRAXIS Core Exams in Reading, Writing, and Mathematics.

Students in the 4+1 program who do not meet the above criteria, will not be permitted to continue to the graduate education portion of the program. Their major will be changed to the B.S. Biology and the undergraduate degree will be conferred upon completion of the undergraduate program. Credits earned for graduate education courses taken will be applied to the undergraduate degree as elective credit.

Mathematics and Adolescence Education (Grades 7-12), B.S. and M.S.

Bachelor of Science in Mathematics

General Education Requirements	60 credits
Mathematics and Adolescence Education	
Undergraduate Courses	45 credits
Adolescence Education Graduate Courses	
<u>Completed for B.S. degree</u>	<u>15 credits</u>
Total	120 credits

Master of Science in Adolescence Education, Grades 7–12

Course work completed during B.S. degree 15 credits

Course work completed during M.S. degree 21 credits

Total 36 credits

Total combined B.S. and M.S 141 credits

For specific major requirements please refer to the Mathematics section of this catalog listed within the School of Liberal Arts.

The Adolescence Graduate Courses that must be completed for the B.S. degree are the following

- EDUC 500 - Educational Foundations from Diverse Perspectives
- EDUC 502 - Foundations in Education for Students with Disabilities from Birth through Adolescence
- EDUC 505 - Teaching English as a Second Language
- EDUC 507 - Approaches to Literacy in Early Childhood through Adolescence
- EDUC 517 - Educational Psychology and Adolescent Development

The above 15 credits are taken as an undergraduate student as part of the B.S. degree. The remaining 21 credits are taken as a graduate student after receiving the B.S. degree and after meeting the admission requirements for acceptance into the M.S. degree. To complete the master's degree in one calendar year, students must take two courses during summer session. Please see Graduate Catalog for course descriptions of the above courses and specific requirements for the MS degree.

Graduate Progression Criteria

In Spring of the fourth year, students in the B.S. Mathematics / M.S. Adolescence Education, Grades 7-12 program will be evaluated by the School of Education Associate Dean and graduate Program Director for a review of their qualifications to progress to the graduate education portion of the program. Students who meet the following requirements will be permitted to progress to the graduate education portion of the 4+1 program:

1. Minimum 3.0 cumulative GPA and in Graduate Education courses
2. Submit an Effective Educator Statement.
3. Submission of an acceptable score on the Verbal Reasoning, Mathematical Reasoning, and Analytic Writing subtests of the Graduate Record Examination (GRE) or the PRAXIS Core Exams in Reading, Writing, and Mathematics.

Students in the 4+1 program who do not meet the above criteria, will not be permitted to continue to the graduate education portion of the program. Their major will be changed to the B.S. Mathematics and the undergraduate degree will be conferred upon completion of the undergraduate program. Credits earned for graduate education courses taken will be applied to the undergraduate degree as elective credit.

Bachelor of Arts/Master of Science

English and Adolescence Education (Grades 7-12), B.A. and M.S.

Bachelor of Arts in English

General Education Requirements	60 credits
English and Adolescence Education	
Undergraduate Courses	36 credits
Open Electives	9 credits
Adolescence Education Graduate Courses	
<u>Completed for B.A. degree</u>	<u>15 credits</u>
Total	120 credits

Master of Science in Adolescence Education, Grades 7–12

Course work completed during B.A. degree 15 credits

Course work completed during M.S. degree 21 credits

Total 36 credits

Total combined B.A. and M.S 141 credits

For specific major requirements please refer to the English section of this catalog listed within the School of Liberal Arts.

The Adolescence Education Graduate Courses that must be completed for the B.A. degree are the following

- EDUC 500 - Educational Foundations from Diverse Perspectives
- EDUC 502 - Foundations in Education for Students with Disabilities from Birth through Adolescence
- EDUC 505 - Teaching English as a Second Language
- EDUC 507 - Approaches to Literacy in Early Childhood through Adolescence
- EDUC 517 - Educational Psychology and Adolescent Development

The above 15 credits are taken as an undergraduate student as part of the B.A. degree program. The remaining 21 credits are taken as a graduate student after receiving the B.A. degree and meeting the admission requirements for acceptance into the M.S. degree program. To complete the master's degree in one calendar year, students must take two courses during summer session. Please see Graduate Catalog for course descriptions of the above courses and for specific requirements for the M.S. degree.

Graduate Progression Criteria

In Spring of the fourth year, students in the B.A. English / M.S. Adolescence Education, Grades 7-12 program will be evaluated by the School of Education Associate Dean and graduate Program Director for a review of their qualifications to progress to the graduate education portion of the program. Students who

meet the following requirements will be permitted to progress to the graduate education portion of the 4+1 program:

1. Minimum 3.0 cumulative GPA and in Graduate Education courses
2. Submit an Effective Educator Statement.
3. Submission of an acceptable score on the Verbal Reasoning, Mathematical Reasoning, and Analytic Writing subtests of the Graduate Record Examination (GRE) or the PRAXIS Core Exams in Reading, Writing, and Mathematics.

Students in the 4+1 program who do not meet the above criteria, will not be permitted to continue to the graduate education portion of the program. Their major will be changed to the B.A. English and the undergraduate degree will be conferred upon completion of the undergraduate program. Credits earned for graduate education courses taken will be applied to the undergraduate degree as elective credit.

History and Adolescence Education (Grades 7-12), B.A. and M.S.

Bachelor of Science in History

General Education Requirements	60 credits
History and Adolescence Education	
Undergraduate Courses	39 credits
Open Electives	6 credits
Adolescence Education Graduate Courses	
<u>Completed for B.A. degree</u>	<u>15 credits</u>
Total	120 credits

Master of Science in Adolescence Education, Grades 7–12

Course work completed during B.A. degree	15 credits
Course work completed during M.S. degree	21 credits
<u>Total</u>	<u>36 credits</u>
Total combined B.A. and M.S.	141 credits

For specific major requirements please refer to the History section of this catalog listed within the School of Liberal Arts.

The Adolescence Graduate Courses that must be completed for the B.A. degree are the following:

- EDUC 500 - Educational Foundations from Diverse Perspectives

- EDUC 502 - Foundations in Education for Students with Disabilities from Birth through Adolescence
- EDUC 505 - Teaching English as a Second Language
- EDUC 507 - Approaches to Literacy in Early Childhood through Adolescence
- EDUC 517 - Educational Psychology and Adolescent Development

The above 15 credits are taken as an undergraduate student as part of the B.A. degree program. The remaining 21 credits are taken as a graduate student after receiving the B.A. degree and meeting the admission requirements for acceptance into the M.S. degree program. To complete the master's degree in one calendar year, students must take two courses during summer session. Please see Graduate Catalog for course descriptions for the above courses and for specific requirements for the M.S. degree.

Graduate Progression Criteria

In Spring of the fourth year, students in the B.A. History / M.S. Adolescence Education, Grades 7-12 program will be evaluated by the School of Education Associate Dean and graduate Program Director for a review of their qualifications to progress to the graduate education portion of the program. Students who meet the following requirements will be permitted to progress to the graduate education portion of the 4+1 program:

1. Minimum 3.0 cumulative GPA and in Graduate Education courses
2. Submit an Effective Educator Statement.
3. Submission of an acceptable score on the Verbal Reasoning, Mathematical Reasoning, and Analytic Writing subtests of the Graduate Record Examination (GRE) or the PRAXIS Core Exams in Reading, Writing, and Mathematics.

Students in the 4+1 program who do not meet the above criteria, will not be permitted to continue to the graduate education portion of the program. Their major will be changed to the B.A. History and the undergraduate degree will be conferred upon completion of the undergraduate program. Credits earned for graduate education courses taken will be applied to the undergraduate degree as elective credit.

Department of Literacy and Multilingual Studies

Bachelor of Arts/Master of Science

Spanish, B.A. and Teaching English to Speakers of Other Languages (TESOL) PreK-12, M.S.

Bachelor of Arts in Spanish

General Education Requirements 60 credits

Spanish and TESOL

Undergraduate Courses 30 credits

Open Electives 15 credits

TESOL Graduate Courses 15 credits

Completed for B.A. degree

Total 120 credits

Master of Science in TESOL, PreK-12

Course work completed during B.A. degree 15 credits

Course work completed during M.S. degree 21 credits

Total 36 credits

Total combined B.A. and M.S. 141 credits

The TESOL graduate courses that must be completed for the B.A. degree are the following:

- EDUC 501- Education in Today's Schools
- EDUC 505- Teaching English as a Second Language
- EDUC 504- Cultural Perspectives and the Teaching Learning Process
- EDUC 506- Educational Evaluation and Assessment from Early Childhood through Adolescence
- EDUC 507- Approaches to Literacy in Early Childhood through Adolescence

The above 15 credits are taken as an undergraduate student as part of the B.A. degree program. *The remaining 21 credits are taken as a graduate student after receiving the B.A. degree and after meeting the admission requirement for acceptance into the M.S. degree program. Please see the Graduate Catalog for course descriptions of the above courses and for specific requirements for the M.S. degree.*

Graduate Progression Criteria

In Spring of the fourth year, students in the B.A. Spanish / M.S. TESOL, Pre-K-12 program will be evaluated by the School of Education Associate Dean and graduate Program Director for a review of their qualifications to progress to the graduate education portion of the program. Students who meet the following requirements will be permitted to progress to the graduate education portion of the 4+1 program:

1. Minimum 3.0 cumulative GPA and in Graduate Education courses
2. Submit an Effective Educator Statement.
3. Submission of an acceptable score on the Verbal Reasoning, Mathematical Reasoning, and Analytic Writing subtests of the Graduate Record Examination (GRE) or the PRAXIS Core Exams in Reading, Writing, and Mathematics.

Students in the 4+1 program who do not meet the above criteria, will not be permitted to continue to the graduate education portion of the program. Their major will be changed to the B.A. Spanish and the undergraduate degree will be conferred upon completion of the undergraduate program. Credits earned for graduate education courses taken will be applied to the undergraduate degree as elective credit.

School of Health and Natural Sciences

Kathleen Golisz, O.T.D., OTR, FAOTA, *Interim Dean* Irina Ellison, Ph.D., *Associate Dean* Kenya V. Beard Ed.D., RN, AGACNP-BC, ANEF, FAAN, *Dean, Nursing* Susan Moscou, Ph.D., MPH, FNP, *Associate Dean, Nursing* Susan Wilson, ANP, RN, *Associate Dean, Nursing Pre-Licensure Programs*

HEALTH PROFESSIONAL PROGRAMS

Communication Disorders Program

Nursing Program: Traditional BS, RN-BS*, Accelerated BS

Occupational Therapy Assistant Program

Veterinary Technology Program

DEPARTMENT OF NATURAL SCIENCES

G. Lee Warren, Ph.D., *Chair*

Biology

Clinical Laboratory Science

Exercise Science

Health Science

***Courses also offered online**

Accreditation

The Baccalaureate Nursing majors are accredited by the Commission on Collegiate Nursing Education (CCNE) of the American Association of Colleges of Nursing (AACN). The Baccalaureate Nursing Majors are also approved by the New York State Board of Regents.

The Occupational Therapy Assistant Program is accredited by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA). ACOTE contact information is: ACOTE, c/o Accreditation Department, American Occupational Therapy Association (AOTA), 6116 Executive Boulevard, Suite 200, North Bethesda, MD 20852-4929. The phone number is 301-652-2862. ACOTE's website is www.acoteonline.org and email is accred@aota.org. Graduates of the program are eligible to sit for the national certification examination of the occupational therapy assistant administered by the National Board of Certification in Occupational Therapy (NBCOT).

The Veterinary Technology Program is accredited by the Committee on Veterinary Technician Education and Activities (CVTEA) of the American Veterinary Medical Association (AVMA).

The Clinical Laboratory Science Program is accredited by the National Accreditation Agency for Clinical Laboratory Science (NAACLS). NAACLS contact information is: NAACLS, 5600 N. River Road, Suite 720, Rosemont, IL 60018-5119. Phone number is 773-714-8880 x382 and fax number is 773-714-8886.

NAACLS's website is www.naacls.org and email is gjo@naacls.org. Clinical Laboratory Technology is a licensed profession in New York State and Mercy College's program in Clinical Laboratory Science is registered with the New York State Education Department as a licensure qualifying program.

The Exercise Science Major is both accredited through the Commission on Accreditation of Allied Health Education Programs (CAAHEP) and endorsed by the National Strength and Conditioning Association (NSCA).

Honor Societies

Biological Sciences — Beta Beta Beta

Health Sciences/Health Professions — Alpha Eta

Nursing — Sigma Theta Tau

Purpose

The School of Health and Natural Sciences is dedicated to providing premier health and natural science undergraduate and graduate educational programs to equip students with the intellectual, technical and professional competencies they need to excel and advance as science specialists, health care providers, health promotion experts and science/health educators. More than just focusing on personal careers, our goal is to prepare students to use their knowledge and abilities in the health and natural sciences to be compassionate and caring health care providers.

Mission Statement of the School of Health and Natural Sciences

The School of Health and Natural Sciences is committed to providing motivated students the opportunity to transform their lives by preparing them to achieve or enhance a rewarding career in the health and science professions. The School is dedicated to providing a high quality learning environment that fosters a spirit of scientific inquiry, life-long learning, and ethical behavior for all students.

Program Dismissal Review Policy

This Mercy College School of Health and Natural Sciences Program Dismissal Review Policy applies to programs that are professionally accredited or seeking accreditation: Clinical Laboratory Sciences, Communication Disorders, Exercise Science, Nursing, Occupational Therapy Assistant, Occupational Therapy, Physical Therapy, Physician Assistant and Veterinary Technology. The purpose of the SHNS Dismissal Review Policy is to provide a process for the equitable resolution of formal complaints made by a student over academic dismissal at the Program level. Separate appeals policies exist for violations of academic integrity and academic grade appeals. Each of these individual programs have a student manual/handbook made available to its students that includes, at a minimum, the program's (1) academic requirements; (2) professionalism and/or ethical requirements and standards; (3) a description of the program's process for dismissing a student or otherwise sanctioning a student for failing to meet program requirements; and (4) a copy of this Dismissal Review Policy.

Academic Dismissal from a SHNS Program

An academic dismissal from a program may occur if a student does not meet the criteria outlined by the specific program to remain in good standing. (Refer to Program Requirements for guidance on each program's criteria). If a student fails to meet these criteria, the program's Academic Unit Head or Program Director may dismiss the student after a faculty review. The student may appeal the program dismissal through the following steps. Before proceeding to a higher-level step, all lower-level steps must first be completed and documented in writing. To the extent that an Academic Unit Head/Program Director or Associate/Assistant Dean is unavailable, a designee may be appointed for purposes of resolving such issues in a timely manner.

Step One: Academic Unit Head / Program Director – Within two weeks after the end of the semester, term, or trimester (the "academic period") in which the dismissal occurred, the Academic Unit Head or Program Director will notify the student in writing of the program dismissal. The student may appeal the program dismissal by submitting a request in writing to meet with the Academic Unit Head or Program Director within two weeks. This meeting must take place by phone or in person within two weeks of receipt of the student's written request. Each party may bring relevant information and supporting documentation to the meeting to discuss.

The written appeal submitted by the student to the Program Director must include the following information:

1. The name, telephone number, address and e-mail address of the student appealing the decision of dismissal; and
2. The stated reason(s) the student was dismissed from the SHNS program; and
3. Identification of the (a) extraordinary and non-recurring circumstances that caused the student's unsatisfactory academic performance and subsequent dismissal from a SHNS program; and (b) evidence that the unsatisfactory academic performance is not representative of the student's academic ability; and
4. An explanation of why the information provided in Paragraph 3 above should result in the reversal of the decision to dismiss the student from the SHNS program.

After the meeting, the Academic Unit Head or Program Director will make a decision on the student's appeal within one week and communicate it in writing to the student. A copy of this decision will be sent to the SHNS School Associate/Assistant Dean along with supporting documentation. If the student is dissatisfied with the outcome of this decision, a formal written appeal may be submitted by the student to the SHNS Associate/Assistant Dean within one week after receipt of the Academic Unit Head or Program Director's decision.

Step Two: SHNS Dismissal Review Committee – In the event that the issue has not been satisfactorily resolved in Step One, the SHNS Associate/Assistant Dean will refer the appeal to the SHNS Dismissal Review Committee for review and recommendations. All parties to the appeal will be permitted to submit any documentation they believe is necessary, including written statements and documentary evidence in the meeting with the SHNS Dismissal Review Committee. The SHNS Dismissal Review Committee will hold a meeting within two weeks after receipt of the appeal documentation. All parties to the appeal will be permitted to participate in the Dismissal Review Committee meeting. The student may be accompanied by one person who is not professional legal counsel who may observe but not actively participate in the Committee meeting. The Committee will hear from both parties and may call on any witnesses to the matter and review any supplementary documentation. The Committee may ask questions throughout the meeting and may, if necessary, adjourn the meeting to obtain additional information. After all the

interviews have been completed, and documents reviewed, the Dismissal Review Committee will deliberate in closed session. The Committee will make their recommendations to the SHNS Dean which may include upholding or overturning the program dismissal.

In arriving at its recommendation, the SHNS Dismissal Review Committee shall not overrule the academic judgment of a faculty member in the program on the assignment of grades to the student. The SHNS Dismissal Review Committee will consider: (1) whether the program followed its own policies governing student performance, advancement and program completion; (2) whether the evidence supports the program's decision; and (3) whether the student has new significant information that bears on the program's decision that was not available to the student when that decision was made. If the SHNS Dismissal Review Committee finds that the student has significant new information, the appeal shall be referred to the student's program for reconsideration of the dismissal in light of that information.

Step Three: SHNS Dean – Within two weeks after receipt of the recommendations from the Dismissal Review Committee, the SHNS Dean will review all the relevant documentation. A written decision shall be sent to both the student and Academic Unit Head or Program Director. The decision rendered by the SHNS Dean is final; no additional appeals will be permitted.

Any student reinstated in a SHNS Program following an initial dismissal will be subject to immediate academic dismissal effective upon the occurrence of any additional probationary event. The student's past academic history will be considered when determining if a probationary event is warranted. Students dismissed for a second time will not be allowed to appeal to the program director or Dean for reinstatement, nor are they permitted to reapply to the program. Failure to comply with any part of this process on the part of the student will result in forfeiture of all rights of appeal as outlined.

Mercy College School of Health and Natural Sciences reserves the right to make changes to this Dismissal Review Policy as it deems necessary, with the changes applicable to all students then in attendance in an accredited health professions program.

Department of Natural Sciences

Bachelor of Science

Biology, Animal Sciences Track, B.S.

Renee E. Haskew-Layton, Ph.D., *Program Director*
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Bachelor of Science in Biology

Animal Sciences Track

General Education Requirements 60 credits

Major Concentration

Major Courses (Core + Major Electives) 52-58 credits

Open Electives 2-8 credits

Total 120 credits

Students who choose the major concentration in Biology Animal Sciences Track must complete all the required general education and required major courses as listed below. General Education courses are indicated with *, **, or *** and explained below.

Notes:

- If students qualify for MATH 201 as their Math requirement under general education, they must complete 3 credits of major electives, to be chosen with program director.
- If students are required to take MATH 116 to meet the general education math requirement, MATH 201 will count towards major requirements.
- To complete the major concentration, corequisite lab courses must be taken.

There is a 15-credit residency requirement in the major concentration of Biology that must be completed with courses numbered BIOL 230 and above. CHEM 354 may also be used to meet this requirement.

Required Courses

*Fulfills 3 credits of General Education Scientific Perspectives credits

** Fulfills 15 credits of General Education Liberal Arts electives

*** Fulfills 3 credits of General Education Mathematics credits

- BIOL 105 - Pathways in Biology ** (Waived for transfer students entering with at least 30 credits)
- MATH 116 - College Algebra (Waived for transfer students entering with at least 30 credits)
- MATH 201 - Precalculus
- BIOL 160 - General Biology I Lecture
- BIOL 160A - General Biology I Lab
- BIOL 161 - General Biology II Lecture **
- BIOL 161A - General Biology II Lab **
- CHEM 160 - General Chemistry I Lecture **
- CHEM 160A - General Chemistry I Lab **
- CHEM 161 - General Chem II Lecture **
- CHEM 161A - General Chem II Lab **

Additional Required Courses

- BIOL 265 - Microbiology Lecture **
- BIOL 265A - Microbiology Lab
- BIOL 275 - Cell Biology
- BIOL 360 - Genetics
- BIOL 460 - Research Capstone in Bio **Or**

- BIOL 461 - Literature Capstone in Biology
- CHEM 260 - Organic Chem I Lecture
- CHEM 260A - Organic Chem I Lab
- CHEM 261 - Organic Chem II Lecture
- CHEM 261A - Organic Chem II Lab
- CHEM 354 - Biochemistry
- PHYS 180 - Physics for Bio Sci I
- PHYS 181 - Physics for Bio Sci II
- MATH 260 - Calculus I
- VETC 101 - Intro Veterinary Science
- VETC 256 - Anatomy of Dom Animals Lec
- VETC 256A - Anatomy Dom Animals Lab
- VETC 300 - Physiology Domestic Animals
- VETC 306 - Clinical Lab Tech & Analysis
- VETC 306A - Clinical Lab Tech Lab
- VETC 320 - Pharmacology & Toxicology (This is the Core Course for the B.S. Biology, Animal Sciences Track and must be taken at a registered campus.)

Biology Learning Outcomes

Students who completed this program will be able to:

- Synthesize and apply core scientific concepts to demonstrate a broad and in-depth knowledge of biology
- Critically evaluate and interpret scientific information from a variety of sources
- Effectively communicate scientific concepts through oral and written modes
- Apply the scientific method to formulate hypotheses, design and conduct experiments, and interpret experimental results
- Exhibit proficiency in laboratory techniques in the biological sciences, troubleshoot experiments, and demonstrate safe laboratory practices
- Employ quantitative reasoning to address biology questions and critically evaluate experimental findings and scientific information
- Recognize the ethical dimensions of science and evaluate the implications of unethical scientific conduct
- Critically examine basic, applied and societal problems in the biological sciences and propose problem solving strategies
- Work as effective team members on collaborative projects

Additional Learning Outcomes for the Animal Sciences Track

Students who complete the Animal Sciences track will be able to:

- Evince the tenets of professional behavior and communication, ethical value and culture sensitivity
- Explain disease processes underlying common exotic and small animal diseases and evaluate their clinical implications relative to optimizing treatment

- Demonstrate a working knowledge of mammalian anatomy and the relationship between anatomical structure and function
- Exhibit a foundational knowledge of the physiologic mechanisms, functions and metabolism organ systems of domestic species
- Perform common clinical tests commiserate with the current standard of care of veterinary practice and explain the clinical significance of the tests and their results
- Demonstrate a fundamental knowledge of veterinary pharmacology and the ability to accurately perform dosage calculations

Animal Sciences Track Progression Criteria and Standards

1. Students must earn a minimum letter grade of B or better in all veterinary technology and natural science courses, ENGL 111, MATH 116 and MATH 201 to remain in the Animal Sciences track. If a grade of B is not met, the student can repeat the course as outlined below in #3 and #4.
2. Students must maintain a 3.2 cumulative index in all-natural science courses and veterinary technology courses in order to take VETC course work.
3. Students may not repeat a course required in the curriculum more than once. Two withdrawals from a course constitutes one completion of that course, resulting in only one more opportunity to successfully complete the course.
4. Any student who earns a B- or below in a course required in the curriculum must repeat the course the next semester it is offered at Mercy College in order to progress to any course for which it is a Prerequisite.
5. Any student who receives a B- or below in a course required in the curriculum more than once will no longer be eligible to take VETC course work.
6. For any veterinary technology lecture course that has a laboratory course as a corequisite, both the lecture and laboratory courses must be taken concurrently. If a student must withdraw from the lecture course, the student must also withdraw from the corequisite laboratory course. Students who wish to take the lecture or laboratory course alone will require authorization from the Program Director and may be required to participate in relevant labs or audit relevant lecture topics.

Additional Program Information

The Bachelor of Science degree in Biology provides students with a comprehensive foundation in the Biological sciences and other life sciences. Students in the Biology major achieve competencies in the life sciences through active learning modules designed to deepen critical thinking skills and strengthen quantitative reasoning.

Through inquiry-based laboratory projects and faculty-student authentic research collaborations in areas such as Neuroscience, Cell and Molecular Biology, and Microbiology, students will put classroom theory to practice by engaging in key aspects of the scientific process.

The Animal Sciences track is for students interested in applying to schools of veterinary medicine or graduate programs in animal sciences. The track offers a unique combination of natural sciences and veterinary technology courses that expose students to authentic veterinary practices and provide a foundation in animal medicine and Anatomy and Physiology.

Biology, Biology Education Track, B.S.

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Bachelor of Science in Biology

Biology Education Track

General Education Requirements 60 credits

Major Concentration

Major Core Courses 34 credits

Major Electives 6 credits

Open Electives 20 credits

Total 120 credits

Students who choose the Biology Education Track must complete all the required general education, required major, and major elective courses. For students interested in the BS/MS 4 + 1 program with School of Education, please see the following link: [Biology and Adolescence Education \(Grades 7-12\), B.S. and M.S.](#)

Required Courses

*** These courses fulfill 15 credits of the General Education requirements.*

- BIOL 105 - Pathways in Biology **
(waived for transfer students entering with at least 30 credits)
- BIOL 160 - General Biology I Lecture *
- BIOL 160A - General Biology I Lab
- BIOL 161 - General Biology II Lecture **
- BIOL 161A - General Biology II Lab **
- CHEM 160 - General Chemistry I Lecture **
- CHEM 160A - General Chemistry I Lab **
- CHEM 161 - General Chem II Lecture **
- CHEM 161A - General Chem II Lab **
- MATH 201 - Precalculus ***

Required Courses Continued

- CHEM 260 - Organic Chem I Lecture
- CHEM 260A - Organic Chem I Lab
- PHYS 160 - Physics for Life Science I

- BIOL 223 - Intro to Science Teaching
- BIOL 226 - Elements of Biochemistry
- BIOL 244 - Ecology
- BIOL 275 - Cell Biology
- BIOL 355 - Molecular Biol of the Cell
- BIOL 360 - Genetics
- BIOL 455 - Capstone Biology Education

Two of the Following Major Electives

must take either BIOL 370 or BIOL 366 as one of the electives

- BIOL 252 - Plant Biology
- BIOL 265 - Microbiology Lecture
- BIOL 265A - Microbiology Lab
- BIOL 280 - Histology
- BIOL 295 - Special Topics Biology
- BIOL 309 - Human Physiology
- BIOL 310 - Immunology
- BIOL 317 - Principles of Neuroscience
- BIOL 366 - Developmental Biology
- BIOL 370 - Research in Biology I
- BIOL 380 - Co-op Biology I
- BIOL 397 - Independent Study Biol
- BIOL 424 - Neurobiology
- BIOL 430 - Seminar Current Topics Biol
- BIOL 440 - Adv Research Neurodegeneration
- BIOL 441 - Adv Research Molecular Genetic
- CHEM 261 - Organic Chem II Lecture
- CHEM 261A - Organic Chem II Lab
- CHEM 295 - Special Topics In Chemistry
- CHEM 354 - Biochemistry
- CHEM 397 - Independent Study Chemistry

Graduate Education Courses

Note: The list of courses below are for students who apply to and are accepted into the BS/MS 4 + 1 Science Secondary Education Program. These courses can be started the second semester of junior year. For students accepted into the 4 + 1 program, the courses below can be counted towards both undergraduate Open Elective credits and Graduation Education courses.

See Graduate Catalog for course descriptions:

- Education 500- Educational Perspectives from Diverse Perspectives
- Education 502- Foundations in Education for Students with Disabilities
- Education 505- Teaching English as a Second Language
- Education 507- Approaches to Literacy Instruction in Early Childhood through Adolescence

- Education 517- Educational Psychology and Adolescent Development

Note(s)

* Fulfills 3 credits of General Education Scientific Perspectives credits.

** Fulfills 15 credits of General Education Liberal Arts electives.

***Fulfills 3 credits of General Education Mathematics credits.

Note: students who do not meet the requirements to directly enter MATH 201 must first complete MATH 116.

• *To complete major concentration, corequisite lab courses must be taken.*

There is a 15-credit residency requirement in the major concentration of biology that must be completed with courses numbered BIOL 223 and above.

Additional Program Information

The Bachelor of Science degree in Biology provides students with a comprehensive foundation in the biological sciences and other life sciences. Students in the biology major achieve competencies in the life sciences through active learning modules designed to deepen critical thinking skills and strengthen quantitative reasoning. Through inquiry-based laboratory projects and faculty-student authentic research collaborations in areas such as neuroscience, cell and molecular biology, and microbiology, students will put classroom theory to practice by engaging in key aspects of the scientific process.

The Biology Education Track includes introductory science teaching courses in addition to core science courses. This track prepares students for graduate training in Secondary Science Education or for careers in science community outreach or science education in informal education centers such as zoos, aquaria, or nature centers. Students who choose this track may wish to apply to the accelerated 4+1 BS/MS degree in Secondary Science Education during their junior year. Students who plan to apply for the 4+1 BS/MS degree Secondary Science education program should plan to use 15 credits of Open Electives toward Graduate Secondary Education courses, as listed below.

Progression Criteria

Students enrolling in natural science courses must earn at least a letter grade of C in all prerequisite courses. Students in the biology major may not repeat a course required by the major more than twice.

At the completion of the Biology concentration, students are expected to:

- Synthesize and apply core scientific concepts to demonstrate a broad and in-depth knowledge of biology
- Critically evaluate and interpret scientific information from a variety of sources
- Effectively communicate scientific concepts through oral and written modes

- Apply the scientific method to formulate hypotheses, design and conduct experiments, and interpret experimental results
- Exhibit proficiency in laboratory techniques in the biological sciences, troubleshoot experiments, and demonstrate safe laboratory practices
- Employ quantitative reasoning to address biology questions and critically evaluate experimental findings and scientific information
- Recognize the ethical dimensions of science and evaluate the implications of unethical scientific conduct
- Critically examine basic, applied and societal problems in the biological sciences and propose problem solving strategies
- Work as effective team members on collaborative projects

Additionally, students in the Biology Education track are expected to:

- Analyze teaching and learning with respect to best practices in science education
- Design and conduct an action research project within the context of fieldwork experience
- Critically examine action research data and propose action plan

Biology, Biomedical Sciences Track, B.S.

Renee E. Haskew-Layton, Ph.D., *Program Director*
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Bachelor of Science in Biology

Biomedical Sciences Track

General Education Requirements 60 credits

Major Concentration

Natural Science 49 credits

Major Elective 5 credits

Open Electives 6 credits

Total **120 credits**

The Biomedical Sciences Track

The B.S. Biology, Biomedical Sciences Track is for students with an interest in applying to schools of medicine or dentistry or graduate schools in physician assistant studies or biomedical sciences.

Progress Requirements

Students must maintain an average 3.0 GPA in the following science and math courses: BIOL 160 / BIOL 160A, BIOL 161/BIOL 161A, CHEM 160/ CHEM 160A, CHEM 161/CHEM 161A, MATH 116 (if applicable), and MATH 201 to remain in the Biomedical Sciences track.

These grades will be checked by the Biology Program Director upon the completion of BIOL 161/161A and CHEM 161/161A, and again checked upon the completion of Math 201 (if completed later than BIOL 161/161A and CHEM 161/161A).

In addition to the 3.0 GPA in the above listed science and math courses, an overall GPA of 3.0 must be maintained, which will be checked each semester by the Biology Program Director. If overall GPA falls below 3.0, students will have one semester to increase overall GPA to 3.0 before being dismissed from the Biomedical Sciences Track. Any exceptions to this policy is at the discretion of the Biology Program Director. Students who are dismissed from the Biomedical Sciences track will automatically be placed in the General Biology track. Note, transfer students must have a minimum 3.0 in courses deemed equivalent to those listed above from their prior institution. The Biology Program Director will review a transfer student's transcript(s) to determine eligibility for the Biomedical Sciences Track. Any exceptions to this policy is at the discretion of the Biology Program Director.

General Education Requirements

Liberal Arts Core / Competency Skills

18 credits

- Cinq 101 - Critical Inquiry
- ENGL 111 - English Composition I
- ENGL 112 - English Composition II
- COMM 110 - Oral Communication
- MATH 201 - Precalculus
- JRSM 301 - Junior Seminar

Liberal Arts Disciplinary Groupings

42 Credits

- PSYN 101 - Introduction to Psychology **Or**
- HONR 195 - Honors Intro to Psychology **Or**
- PSYN 195 - Honors intro to Psychology
- BIOL 160 - General Biology I Lecture
- CISC 120 - Intro Computers/App Software Or test out with Challenge Exam

And

Students choose a 3 credit GE approved course from each category below (15 credits total)

- Literature and Communication (3 credits)
 - Recommended ENGL 242 Literature and Psychology
- Language and Cultural Perspectives (3 credits)
- Ethical Perspectives (3 credits)

- The Arts (3 credits)
- Historical and Global Perspectives (3 credits)

And

Required remaining additional 18 General Education credits from any combination of disciplinary groupings:

- BIOL 105 - Pathways, Perspectives, and Ethics in Science (Waived for transfers with 30 credits or more)
- BIOL 161 - General Biology II Lecture
- BIOL 161A - General Biology II Laboratory
- CHEM 160 - General Chemistry I Lecture
- CHEM 160A - General Chemistry Laboratory
- CHEM 161 - General Chemistry II Lecture
- CHEM 161A - General Chemistry II Laboratory

Total General Education Requirements: 60

Required Major Core Courses

Total Core: 49 credits minimum

- BIOL 160A - General Biology I Lab
- BIOL 275 - Cell Biology
- BIOL 309 - Human Physiology
- BIOL 355 - Molecular Biol of the Cell *
- BIOL 360 - Genetics
- BIOL 370 - Research in Biology I
- BIOL 460 - Research Capstone in Bio **Or**
- BIOL 461 - Literature Capstone in Biology
- CHEM 260 - Organic Chem I Lecture
- CHEM 260A - Organic Chem I Lab
- CHEM 261 - Organic Chem II Lecture
- CHEM 261A - Organic Chem II Lab
- CHEM 354 - Biochemistry
- PHYS 180 - Physics for Bio Sci I
- PHYS 181 - Physics for Bio Sci II
- MATH 260 - Calculus I
- MATH 261 - Calculus II **Or**
- PSYN 370 - Stats Socl/Behv Sciences

*This is the Core Course for the B.S. Biology, Biomedical Sciences Track and must be taken at a registered campus.

Two major Electives required from:

Minimum major electives: 5 credits

- BIOL 130 - Hum Anatomy & Physio I Lecture

- BIOL 130A - Hum Anatomy & Physio I Lab
- BIOL 131 - Hum Anatomy & Physio II Lecture
- BIOL 131A - Hum Anatomy & Physio II Lab
- BIOL 265 - Microbiology Lecture
- BIOL 265A - Microbiology Lab
- BIOL 280 - Histology
- BIOL 295 - Special Topics Biology
- BIOL 310 - Immunology
- BIOL 317 - Principles of Neuroscience
- BIOL 366 - Developmental Biology
- BIOL 380 - Co-op Biology I
- BIOL 397 - Independent Study Biol
- BIOL 424 - Neurobiology
- BIOL 430 - Seminar Current Topics Biol
- BIOL 440 - Adv Research Neurodegeneration
- BIOL 441 - Adv Research Molecular Genetic
- HLSC 201 - Medical Terminology
- HLSC 303 - Human Anatomy w/Cadaver
- HLSC 303A - Hum Anatomy w/Cadaver Lab
- HLSC 390 - Epidemiology
- CHEM 295 - Special Topics In Chemistry
- CHEM 397 - Independent Study Chemistry

Total Major Credits (Core + Elective): 54

Open Electives

Choose 6 credits from the below:

Please note: students are not restricted to the list of courses above for their open electives. However, these courses are recommended to help students further prepare for the Psychological, Social, and Biological Foundations of Behavior components of the MCAT.

- SOCL 101 - Introduction to Sociology
- PSYN 230 - Cognitive Psychology
- PSYN 232 - Health Psychology
- PSYN 312 - Abnormal Psychology
- PSYN 320 - Psychobiology
- HLSC 215 - Cultural Comp in Hlthcare
- HLSC 250 - Global Health
- BIOL 222 - Pathophysiology
- BIOL 244 - Ecology
- BIOL 252 - Plant Biology

Additional Program Information:

The Bachelor of Science degree in Biology provides students with a comprehensive foundation in the biological sciences and other life sciences. Students in the biology major achieve competencies in the life sciences through active learning modules designed to deepen critical thinking skills and strengthen quantitative reasoning. Through inquiry-based laboratory projects and faculty-student authentic research collaborations in areas such as neuroscience, cell and molecular biology, and microbiology, students will put classroom theory to practice by engaging in key aspects of the scientific process.

The Biomedical Sciences Track prepares students for a variety of careers including research assistant/associate positions in academia or biotechnology firms or positions in a healthcare setting. This track also supports preparation for graduate training in the biological/biomedical sciences or professional education in medicine/dentistry, veterinary medicine or other healthcare fields such as osteopathic medicine.

Completing the B.S. in Biology - Biomedical Sciences Track does not guarantee admission to a Mercy College graduate professional program or medical school. Graduates of the B.S. in Biology - Biomedical Sciences Track must apply to chosen programs, meet specific requirements, and compete with all other applicants. The B.S. in Biology - Biomedical Sciences Track may or may not satisfy the course requirements for admission to graduate or medical programs. Courses can vary based on the college/university. Students have the responsibility to check entrance requirements for college/university to which they intend to apply.

Progression Criteria

Students enrolling in natural science courses and biology courses must earn at least a letter grade of C in all *Prerequisite* courses. Students in the biology major may not repeat a course required by the major more than twice. For the Biomedical Sciences track specifically, students must maintain an average 3.0 GPA in the following science and math courses: BIOL 160/160A, BIOL 161/161A, CHEM 160/160A, CHEM 161/161A, MATH 116 (if applicable), and MATH 201 to remain in the Biomedical Sciences track. These grades will be checked by the Biology Program Director upon the completion of BIOL 161/161A and CHEM 161/161A, and again checked upon the completion of Math 201 (if completed later than BIOL 161/161A and CHEM 161/161A). In addition to the 3.0 GPA in the above listed science and math courses, an overall GPA of 3.0 must be maintained, which will be checked each semester by the Biology Program Director. If overall GPA falls below 3.0, students will have one semester to increase overall GPA to 3.0 before being dismissed from the Biomedical Sciences Track. Any exceptions to this policy is at the discretion of the Biology Program Director. Students who are dismissed from the Biomedical Sciences track will automatically be placed in the General Biology track. Note, transfer students must have a minimum 3.0 in courses deemed equivalent to those listed above from their prior institution. The Biology Program Director will review a transfer student's transcript(s) to determine eligibility for the Biomedical Sciences Track. Any exceptions to this policy is at the discretion of the Biology Program Director.

At the completion of the Biology concentration, students are expected to:

- Synthesize and apply core scientific concepts to demonstrate a broad and in-depth knowledge of biology
- Critically evaluate and interpret scientific information from a variety of sources
- Effectively communicate scientific concepts through oral and written modes
- Apply the scientific method to formulate hypotheses, design and conduct experiments, and interpret experimental results
- Exhibit proficiency in laboratory techniques in the biological sciences, troubleshoot experiments, and demonstrate safe laboratory practices

- Employ quantitative reasoning to address biology questions and critically evaluate experimental findings and scientific information
- Recognize the ethical dimensions of science and evaluate the implications of unethical scientific conduct
- Critically examine basic, applied and societal problems in the biological sciences and propose problem solving strategies
- Work as effective team members on collaborative projects

Notes

- BIOL 105, BIOL 161/BIOL 161A, CHEM 160/CHEM 160A, and CHEM 161/CHEM 161A fulfill 15 credits of General Education Liberal Arts electives
- BIOL 160 fulfills 3 credits of General Education Scientific Perspectives credits
- PSYN 101 or PSYN 195 fulfill 3 credits of General Education Social Perspectives
- MATH 201 fulfills 3 credits of General Education Mathematics credits

Note: students who do not meet the requirements to directly enter MATH 201 must first complete MATH 116

For the Literature & Communication General Education Requirement, ENGL 242 is recommended for students interested in applying to medical school.

To complete major concentration, corequisite lab courses must be taken.

There is a 15-credit residency requirement in the major concentration of biology that must be completed with courses numbered BIOL 230 and above. CHEM 354 may also be used to meet this requirement.

Biology, General Biology Track, B.S.

Renee E. Haskew-Layton, Ph.D., *Program Director*
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Bachelor of Science in Biology

General Education Requirements 60 credits

Major Concentration

Major Courses (Core + Major Electives) 49-55 credits

Open Electives 5-11 credits

Total 120 credits

Students who choose the major concentration in biology must complete all the required general education, required major, and major elective courses as listed below. This is a mix of GE and major required courses. GE courses are indicated with *, **, or * and explained below.**

Required Courses

*** These courses fulfill 15 credits of the General Education requirements.*

- BIOL 105 - Pathways in Biology **
(waived for transfer students entering with at least 30 credits)
- BIOL 160 - General Biology I Lecture *
- BIOL 160A - General Biology I Lab
- BIOL 161 - General Biology II Lecture **
- BIOL 161A - General Biology II Lab **
- CHEM 160 - General Chemistry I Lecture **
- CHEM 160A - General Chemistry I Lab **
- CHEM 161 - General Chem II Lecture **
- CHEM 161A - General Chem II Lab **
- MATH 201 - Precalculus ***

Required Courses Continued

- CHEM 260 - Organic Chem I Lecture
- CHEM 260A - Organic Chem I Lab
- CHEM 261 - Organic Chem II Lecture
- CHEM 261A - Organic Chem II Lab
- CHEM 354 - Biochemistry
- BIOL 244 - Ecology
- BIOL 275 - Cell Biology
- BIOL 355 - Molecular Biol of the Cell
- BIOL 360 - Genetics
- BIOL 366 - Developmental Biology
- BIOL 460 - Research Capstone in Bio **Or**
- BIOL 461 - Literature Capstone in Biology

Two of the Following Major Electives:

- BIOL 252 - Plant Biology
- BIOL 265 - Microbiology Lecture **and**
- BIOL 265A - Microbiology Lab
- BIOL 280 - Histology
- BIOL 295 - Special Topics Biology
- BIOL 309 - Human Physiology
- BIOL 310 - Immunology
- BIOL 317 - Principles of Neuroscience
- BIOL 370 - Research in Biology I
- BIOL 380 - Co-op Biology I
- BIOL 397 - Independent Study Biol
- BIOL 424 - Neurobiology

- BIOL 430 - Seminar Current Topics Biol
- BIOL 440 - Adv Research Neurodegeneration
- BIOL 441 - Adv Research Molecular Genetic
- CHEM 295 - Special Topics In Chemistry
- CHEM 397 - Independent Study Chemistry

Note(s)

* Fulfills 3 credits of General Education Scientific Perspectives credits

** Fulfills 15 credits of General Education Liberal Arts electives

*** Fulfills 3 credits of General Education Mathematics credits

Note: students who do not meet the requirements to directly enter MATH 201 must first complete MATH 116

To complete major concentration, corequisite lab courses must be taken.

There is a 15-credit residency requirement in the major concentration of biology that must be completed with courses numbered BIOL 230 and above. CHEM 354 may also be used to meet this requirement.

Additional Program Information

The Bachelor of Science degree in Biology provides students with a comprehensive foundation in the biological sciences and other life sciences. Students in the biology major achieve competencies in the life sciences through active learning modules designed to deepen critical thinking skills and strengthen quantitative reasoning. Through inquiry-based laboratory projects and faculty-student authentic research collaborations in areas such as neuroscience, cell and molecular biology, and microbiology, students will put classroom theory to practice by engaging in key aspects of the scientific process.

The **General Biology Track** prepares students for a variety of careers including research assistant/associate positions in academia or biotechnology firms or positions in a healthcare setting. This track also supports preparation for graduate training in the biological/biomedical sciences or professional education in medicine/dentistry or related healthcare fields such as osteopathic medicine.

Students in the General Biology Track may wish to apply to the accelerated 4+1 BS/MS degree in Secondary Science Education during their junior year. Students who plan to apply for the 4+1 BS/MS degree Secondary Science education program should plan to use 15 credits of Open Electives toward Graduate Secondary Education courses (EDUC 500, EDUC 502, EDUC 505, EDUC 507, and EDUC 517). For more information please see Biology and Adolescence Education (Grades 7-12), B.S. and M.S..

Progression Criteria

Students enrolling in natural science courses and biology courses must earn at least a letter grade of C in all *Prerequisite* courses. Students in the biology major may not repeat a course required by the major more than twice. Exceptions to progression criteria require Program Director approval.

At the completion of the Biology concentration, students are expected to:

- Synthesize and apply core scientific concepts to demonstrate a broad and in-depth knowledge of biology
- Critically evaluate and interpret scientific information from a variety of sources
- Effectively communicate scientific concepts through oral and written modes
- Apply the scientific method to formulate hypotheses, design and conduct experiments, and interpret experimental results
- Exhibit proficiency in laboratory techniques in the biological sciences, troubleshoot experiments, and demonstrate safe laboratory practices
- Employ quantitative reasoning to address biology questions and critically evaluate experimental findings and scientific information
- Recognize the ethical dimensions of science and evaluate the implications of unethical scientific conduct
- Critically examine basic, applied and societal problems in the biological sciences and propose problem solving strategies
- Work as effective team members on collaborative projects

Clinical Laboratory Science, B.S.

Michelle Naylor, MS, MT(ASCP), *Program Director*
914-674-7820
mnaylor@mercy.edu

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements* 60 credits

Major Concentration

Natural Science 27 credits

Clinical Laboratory Science Requirements 42 credits

Total 129 credits

Students who choose the major concentration in clinical laboratory science must complete:

General Education Science and Mathematics Courses

- BIOL 160 - General Biology I Lecture **
- BIOL 160A - General Biology I Lab **
- BIOL 161 - General Biology II Lecture **
- BIOL 161A - General Biology II Lab **
- CHEM 160 - General Chemistry I Lecture **
- CHEM 160A - General Chemistry I Lab **

- CHEM 161 - General Chem II Lecture **
- CHEM 161A - General Chem II Lab **
- MATH 122 - Statistics **
- Or**
- MATH 117 - Intro Statistical Reasoning **
- Or**
- BHSC 370 - Stats Socl/Behv Sciences **

Natural Science Courses

- CHEM 260 - Organic Chem I Lecture
- CHEM 260A - Organic Chem I Lab
- CHEM 261 - Organic Chem II Lecture
- CHEM 261A - Organic Chem II Lab
- CHEM 354 - Biochemistry
- BIOL 265 - Microbiology Lecture
- BIOL 265A - Microbiology Lab
- BIOL 309 - Human Physiology
- BIOL 309A - Human Physiology Lab
- BIOL 310 - Immunology
- BIOL 355 - Molecular Biol of the Cell

Clinical Laboratory Science Major

- CLSC 402 - Laboratory Operations
- CLSC 406 - Urinalysis I
- CLSC 407 - Urinalysis
- CLSC 410 - Hematology I
- CLSC 410A - Hematology Lab
- CLSC 411 - HematologyII Hemostasis (Clinical Rotation)
- CLSC 412 - Hematology III (Clinical Rotation)
- CLSC 415 - Diagnostic Microbiology I
- CLSC 415A - Diag Microbiology Lab
- CLSC 416 - Diag Microbiology II
- CLSC 417 - Diag Microbiology III (Clinical Rotation)
- CLSC 420 - Clinical Chemistry
- CLSC 420A - Clin Chemistry I Lab
- CLSC 421 - Clinical Chemistry II
- CLSC 422 - Clinical Chemistry III (Clinical Rotation)
- CLSC 426 - Coagulation (Clinical Rotation)
- CLSC 430 - Immunohematology
- CLSC 430A - Immunohematology I Lab
- CLSC 431 - Immunohematology (Clinical Rotation)
- CLSC 435 - Clinical Immunology (Clinical Rotation)
- CLSC 440 - Professional Practice CLS

(cc)-Core Course for the Clinical Laboratory Science major. Course must be taken at the Dobbs Ferry campus.

Note(s)

***These courses fulfill 21 credits of the General Education requirements. To complete major concentration, corequisite lab courses must be taken.*

**Students must complete MATH 116, MATH 201, MATH 260, MATH 261, or HONR 193 as part of their General Education Requirements. There is a 15-credit residency requirement in the major concentration of clinical laboratory science that must be completed with courses numbered BIOL 230 and above and CLSC 402 and above. CHEM 354 may also be used to meet this requirement*

Organization of the Program

The first three-year sequence of college-based courses prepares students for the clinical rotations. The fourth year of the CLS program consists of a combination of clinical courses on campus and full-day hospital based clinical rotations.

The Clinical Internships will consist of a minimum of thirty hours per week for 24-30 weeks of laboratory instruction during the twelve-month clinical period.

Internship Year Admission Criteria/Procedure

To be admitted to the clinical year of the Clinical Laboratory Science Program, all candidates must:

1. Be admitted to Mercy College.
2. Submit official transcripts from all high schools and colleges attended to the Mercy College Admissions Office.
3. Complete all Natural Science courses within the major with a grade of C or higher.
4. Have a minimum GPA of 2.5 in both Natural Science courses within the major and the overall GPA to be accepted into the program.
5. Submit a recommendation form a Natural Science course faculty or laboratory work supervisor on the required .recommendation form. The recommendations must be recent (not over 6 months old). All Recommendation Forms must be submitted in a sealed envelope with the recommender's signature over the seal. Forms are available on the CLS program webpage.
6. Submission of all components of the application by March 31st for consideration for the following Fall semester.

Clinical Laboratory Science Program Admission Requirements for students seeking a second Bachelor of Science degree

Applicants to the CLS program with previous BS degrees from an accredited institution of higher education who have completed the required program prerequisites will be admitted to the CLS program with advanced standing. Up to a maximum of 90 credits can be applied from the applicant's prior bachelor's degree to the CLS program. Applicants who meet the application criteria, will be eligible to begin the clinical 4th year of the program and graduate in 12 months.

Program Admission requirements for students with a completed BS degree include:

1. Bachelor's degree from an accredited institution of higher education with a minimum 2.5 cumulative GPA (out of 4.0 scale)
2. Completion of the following pre-requisite courses with a grade of C or higher and a Science GPA of 2.5 or higher:
 - General Biology with lab – 8 credits
 - General Chemistry with lab – 8 credits
 - Organic Chemistry I and II with lab – 8 credits
 - Biochemistry with lab – 4 credits
 - Microbiology with lab – 4 credits
 - Human Physiology with lab – 4 credits
 - Immunology – 3 credits
 - Molecular Biology with lab - 4 credits
3. Submission of an application form for the program. Forms are available on the CLS program webpage: <https://www.mercy.edu/academics/programs/clinical-laboratory-science>.
4. Submission of a recommendation from a Science course faculty or laboratory work supervisor on the required recommendation form. The recommendation must be recent (not over 6 months old). Forms are available on the CLS program webpage: <https://www.mercy.edu/academics/programs/clinical-laboratory-science>.
5. Submission of all components of the application by June 15th for consideration for the following Fall semester.

Deadlines for Applications into the Program

Current Mercy College students seeking a first BS degree in CLS should submit applications by March 31st for consideration for the following Fall semester.

Students with an existing BS degree and all required pre-requisites should submit applications by June 15th for consideration for the following Fall semester.

Progression Criteria

Students enrolling in natural science courses and clinical laboratory science courses must earn at least a letter grade of C in all Prerequisite courses. Students must complete ENGL 112 with a grade of 'C' or higher to enroll in Clinical Laboratory Science courses. Students in the clinical laboratory science major may not repeat a CLSC course more than once. Any student who receives less than the required minimum grade in a course required in the curriculum more than once will automatically be dismissed from the program. Students must receive a 'C' or higher in all required courses.

Students must have a minimum GPA of 2.5 overall and in the natural science major concentration to be eligible to enroll in courses with the prefix "CLSC" and in the clinical rotations. Students must have a grade of 'C' or higher in natural science courses.

Clinical Requirements

All students must complete the following before starting clinical rotations. Copies of these documents/clearances must be submitted electronically to the Clinical Placement Coordinator by the specified due date. No one is allowed to begin clinical without the following:

1. Liability malpractice insurance
2. Health clearance approval
3. Immunization titers - MMR, Hepatitis B, Varicella, Hepatitis C
4. Flu vaccine
5. PPD or chest x-ray/Quantiferon Gold test (if PPD positive)
6. *Criminal background check - Depending on clinical site requirements
7. *Drug screen - Depending on clinical site requirements
8. *Fingerprints - Depending on clinical site requirements.

Program Accreditation Status

The Clinical Laboratory Science Program is accredited by The National Accrediting Agency for Clinical Laboratory Science (NAACLS). NAACLS contact information is: NAACLS, 5600 N. River Road, Suite 720, Rosemont, IL 60018-5119. Phone number is 773-714-8880 x382 and fax number is 773-714-8886. NAACLS's website is www.naacls.org and email is info@naacls.org. Clinical Laboratory Technology is a licensed profession in New York State and Mercy College's program in Clinical Laboratory Science is registered with the New York State Education Department as a licensure-qualifying program. The American Society for Clinical Pathology (ASCP) Board of Certification administers certifying examinations and awards certification. Graduates who intend to work in New York State must file an application for licensure with the New York State Education Department Office of the Professions to begin the application process. Licensure requirements include passing the ASCP Board of Certification examination.

Program Outcomes

At the completion of the Clinical Laboratory Science concentration, students are expected to:

1. Master the requisite core concepts and competencies necessary for clinical laboratory science.
2. Comprehend, analyze, integrate and synthesize scientific and clinical information or data to guide clinical, professional and scientific decision-making.
3. Communicate intra- and inter-professionally within the scientific community.
4. Employ professional and ethical conduct while working in a clinical setting.

Program Dismissal Review

In cases in which a student has been dismissed from the Clinical Laboratory Science Program, the student may request a dismissal review when they believe that extenuating circumstances affected their academic performance in the program. The student must follow the SHNS Program Dismissal Review Policy detailed at the beginning of the School of Health and Natural Sciences section.

Complaints that Fall Outside the Realm of Due Process

The Clinical Laboratory Science Program is committed to meeting its mission as it relates to serving our students, potential students, staff, faculty, adjunct faculty, clinical faculty and the public consumer of our services. To that end, we are committed to ensuring that exceptional complaints for which there is no established College, School or program policy or procedure are considered and resolved in a timely, fair, consistent and equitable manner.

Procedure: Complaint to the Program: Complaints should be addressed to the Program Director through the online form located here.

If the program director is the subject of the complaint, the complaint should be addressed to the Dean, School of Health and Natural Science.

Professional Licensure

If you are interested in obtaining professional licensure, please check with the appropriate licensing body in the state where you intend to practice. For additional information and detailed requirements, please refer to the specific program of interest on the "School Resources" section of the Mercy College NC-Sara webpage.

Exercise Science, Clinical Track, B.S.

Astrid Mel, Ph.D., EP-C, CISSN, CSCS, *Program Director*
914-674-7874
amel@mercy.edu

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements* 60 credits

Major Concentration Clinical Track

Exercise Science 49 credits

Open Elective 11 credits

Total 120 credits

Students who choose the major concentration in exercise science must complete all the EXSC major core courses, along with the courses in their specialization track:

Exercise Science Major Core Courses

- EXSC 110 - Foundations of Exercise Science
- EXSC 209 - Emergency Care, First Aid/CPR
- EXSC 230 - Motor Learning
- EXSC 360 - Exercise Kinesiology
- EXSC 460 - Exercise Physiology
- EXSC 460A - Exercise Physiology Lab

- EXSC 490 - Exer Testing & Prescription
- EXSC 490A - Ex Testing & Prescription Lab
- EXSC 493 - Exercise Science Capstone
- EXSC 495 - Exercise Science Internship

Clinical Track

General Education Natural Science and Mathematics Courses

** These courses fulfill General Education requirements.*

To complete the major concentration, corequisite lab courses must be taken.

- BIOL 117 - The Science of Nutrition *
- BIOL 130 - Hum Anatomy & Physio I Lecture *
- BIOL 130A - Hum Anatomy & Physio I Lab *
- BIOL 131 - Hum Anatomy & Physio II Lecture *
- BIOL 131A - Hum Anatomy & Physio II Lab *
- CHEM 160 - General Chemistry I Lecture *
- CHEM 160A - General Chemistry I Lab *
- CHEM 161 - General Chem II Lecture *
- CHEM 161A - General Chem II Lab *
- MATH 201 - Precalculus *

Clinical Track Concentration Courses

- PHYS 160 - Physics for Life Science I
- PHYS 161 - Physics for Life Science II
- BIOL 160 - General Biology I Lecture
- BIOL 160A - General Biology I Lab
- PSYN 233 - Dvlpmntl Psych Across Lifespan
- BHSC 370 - Stats Socl/Behv Sciences
- EXSC 250 - Research Methods Exercise Sci
- EXSC 492 - Exercise Prescription

Additional Program Information

The Bachelor of Science degree in Exercise Science offers a comprehensive curriculum grounded in scientific principles and their practical application to maintaining health through fitness and nutrition, training and performance, rehabilitation, and wellness. The Exercise Science program supports preparation for academic advancement into graduate health professions and other related areas such as biomechanics, exercise physiology, sports psychology and athletic training. Students interested in entering the work force upon graduating with the B.S. degree in Exercise Science will also be prepared to apply for positions within the wellness and fitness industry.

All Exercise Science students take the same core curriculum and specialize in one area of concentration. Both tracks prepare students for certifications such as the ACSM Certified Exercise Physiologist (EP-C), and the NSCA Certified and Strength and Conditioning Specialist (CSCS) exams.

The Exercise Science Major is both accredited through the Commission on Accreditation of Allied Health Education Programs (CAAHEP) and endorsed by the National Strength and Conditioning Association (NSCA).

Clinical Track – Focus on Graduate School Preparation

This track has a strong sciences foundation and prepares students for entry into Graduate health profession programs such as physical therapy, occupational therapy, physician's assistant and exercise physiology.

Students enrolling in natural science courses must earn at least a letter grade of C in all Prerequisite courses. Students must place at the ENGL 111 level to enroll in all natural science courses.

Students must earn a minimum letter grade of C or better in all exercise science courses. Students may not repeat a course required in the curriculum more than once or repeat more than two EXSC courses in the major. Students who do not achieve the program criteria of a letter grade of C or better in an EXSC major course will be reviewed by faculty to determine if the student will be dismissed from the program.

Any student who earns a grade less than the required minimum grade in a course within the curriculum must repeat the course the next semester it is offered at Mercy College in order to progress to any course for which it is a prerequisite.

For any exercise science lecture course that has a laboratory course as a corequisite, both the lecture and laboratory courses must be taken concurrently. In the event that a student must withdraw from the lecture course, the student must also withdraw from the corequisite laboratory course. Students who wish to take the lecture or laboratory course alone will require Program Director authorization and may be required to participate in relevant labs or audit relevant lecture topics.

Program Dismissal Review

In cases in which a student has been dismissed from the Exercise Science Program, the student may request a dismissal review when they believe that extenuating circumstances affected their academic performance in the program. The student must follow the SHNS Program Dismissal Review Policy detailed at the beginning of the School of Health and Natural Sciences section of this catalog.

Exercise Science, Performance Track, B.S.

Astrid Mel, Ph.D., EP-C, CISSN, CSCS, *Program Director*
914-674-7874
amel@mercy.edu

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements* 60 credits

Major Concentration Performance Track

Exercise Science 49 credits

Open Elective 11 credits

Total **120 credit**

Students who choose the major concentration in exercise science must complete all the EXSC major core courses, along with the courses in their specialization track:

Exercise Science Major Core Courses

25 credits

- EXSC 110 - Foundations of Exercise Scienc
- EXSC 209 - Emergency Care, First Aid/CPR
- EXSC 230 - Motor Learning
- EXSC 360 - Exercise Kinesiology
- EXSC 460 - Exercise Physiology
- EXSC 460A - Exercise Physiology Lab
- EXSC 490 - Exer Testing & Prescription
- EXSC 490A - Ex Testing & Prescription Lab
- EXSC 493 - Exercise Science Capstone
- EXSC 495 - Exercise Science Internship

Performance Track Concentration Courses

24 credits

- EXSC 105 - Intro to Athletic Training
- EXSC 240 - Sports Nutrition
- EXSC 250 - Research Methods Exercise Sci
- EXSC 285 - Principles Strength and Condit
- EXSC 370 - Biomechanics
- EXSC 385 - Adv. Strength and Conditioning
- EXSC 492 - Exercise Prescription
- EXSC 496 - Exercise Science Internship

General Education Natural Science and Mathematics Courses

**These courses fulfill General Education requirements.*

To complete major concentration, corequisite lab courses must be taken.

- MATH 116 - College Algebra
- BIOL 117 - The Science of Nutrition *
- BIOL 130 - Hum Anatomy & Physio I Lecture *
- BIOL 130A - Hum Anatomy & Physio I Lab *
- BIOL 131 - Hum Anatomy & Physio II Lecture *
- BIOL 131A - Hum Anatomy & Physio II Lab *
- PHYS 120 - Physics of the Human Body *
- ECON 120 - The World of Business
- PSYN 235 - Sports Psychology

Additional Program Information

The Bachelor of Science degree in Exercise Science offers a comprehensive curriculum grounded in scientific principles and their practical application to maintaining health through fitness and nutrition, training and performance, rehabilitation, and wellness. The Exercise Science program supports preparation for academic advancement into graduate health professions and other related areas such as biomechanics, exercise physiology, sports psychology and athletic training. Students interested in entering the work force upon graduating with the B.S. degree in Exercise Science will also be prepared to apply for positions within the wellness and fitness industry.

All Exercise Science students take the same core curriculum and specialize in one area of concentration. Both tracks prepare students for certifications such as the ACSM Certified Exercise Physiologist (EP-C), and the NSCA Certified and Strength and Conditioning Specialist (CSCS) exams.

The Exercise Science Major is both accredited through the Commission on Accreditation of Allied Health Education Programs (CAAHEP) and endorsed by the National Strength and Conditioning Association (NSCA).

Students must earn a minimum letter grade of C or better in all exercise science courses. Students may not repeat a course required in the curriculum more than once or repeat more than two EXSC courses in the major. Students who do not achieve the program criteria of a letter grade of C or better in an EXSC major course will be reviewed by faculty to determine if the student will be dismissed from the program.

Any student who earns a grade less than the required minimum grade in a course within the curriculum must repeat the course the next semester it is offered at Mercy College in order to progress to any course for which it is a prerequisite .

For any exercise science lecture course that has a laboratory course as a corequisite, both the lecture and laboratory courses must be taken concurrently. In the event that a student must withdraw from the lecture course, the student must also withdraw from the corequisite laboratory course. Students who wish to take the lecture or laboratory course alone will require Program Director authorization and may be required to participate in relevant labs or audit relevant lecture topics.

Performance Track – Focus on Fitness

This track prepares students for work in a variety of high demand fields, including but not limited to strength and conditioning, personal training, weight loss management, and performance coaching.

Students enrolling in natural science courses must earn at least a letter grade of C in all *Prerequisite* courses. Students must place at the ENGL 111 level to enroll in all natural science courses. Students in the exercise science major may not repeat a course more than once.

Program Dismissal Review

In cases which a student has been dismissed from the Exercise Science Program, the student may request a dismissal review when they believe that extenuating circumstances effected their academic performance in the program. The student must follow the SHNS Program Dismissal Review Policy detailed at the beginning of the School of Health and Natural Sciences section.

Health Science, Health Promotion Concentration, B.S.

Jean Walsh, D.C., Program Director
718-678-8325
Jwalsh5@mercy.edu

Bachelor of Science

General Education Requirements	60 credits
Major Concentration	53 credits
<u>Open Electives</u>	<u>7 credits</u>
Total	120 credits

Any student who receives a grade below a C in a major course, which includes all Health Science courses as well as the required courses in the Natural Sciences, Social and Behavioral Sciences and Mathematics, will be required to retake the course. Major courses may be retaken once.

There is an 18-credit residency requirement in the major concentration of health sciences.

Students who select the Health Science Health Promotion Concentration must successfully complete:

- HLSC 102 - Intro to Health Professions
- HLSC 200 - Issues in Personal Health
- HLSC 201 - Medical Terminology
- HLSC 202 - Intro to Health Promotion
- HLSC 205 - Stnd Sfty Precaut/Hlth Care Pr
- HLSC 215 - Cultural Comp in Hlthcare
- HLSC 250 - Global Health
- HLSC 275 - Health Policy and Advocacy
- HLSC 285 - Musculoskeletal Anatomy
- HLSC 302 - Pathology for Rehabilitation
- HLSC 350 - Health Communication
- HLSC 390 - Epidemiology
- HLSC 395 - Hlth Pro & Prog Intervention
- HLSC 396 - Evaluating Health Promotion Pr
- HLSC 400 - Health Sciences Capstone

39 credits

The following related courses in Natural Science and Social and Behavioral Science:

- BIOL 117 - The Science of Nutrition
- BIOL 130A - Hum Anatomy & Physio I Lab
- BIOL 131 - Hum Anatomy &Physio II Lecture
- BIOL 131A - Hum Anatomy & Physio II Lab
- PSYN 233 - Dvlpmntl Psych Across Lifespan
- BHSC 370 - Stats Socl/Behv Sciences

14 credits

Recommended Open Electives:

Choose 7 credits from the following list of courses

- BHSC 308 - Hlth Care Organizat/Management
- BHSC 366 - Medical Ethics
- HLSC 225 - Accessing Read Scholarly Lit
- HLSC 295 - Topics in Health Science
- HLSC 399 - Internship in Health Science
- HLSC 402 - Scientific Writing
- PSYN 232 - Health Psychology

7 credits

Total Program Credits: 60

Additional Program Information

The baccalaureate degree in health science provides a comprehensive and innovative curriculum in the evidence-based factors that affect human health including human biology, personal behavior, social and environmental determinants of health as well as the structure of and access to health care. Students are broadly trained in the application of basic science to health, coupled with the development of the values, inter-personal and inter-professional skills required for success in professional practice and graduate study. The major builds on the 60-credit general education requirement and includes additional credits in the Basic Sciences, the Social Sciences and the Health Sciences. Students select a focused concentration of study that will prepare them for careers in health care and targeted graduate study. Students preparing to enter graduate programs in the Health Professions at Mercy College or elsewhere should coordinate their plan of study with their PACT mentor. Exceptional students who are seeking graduate education in Physician Assistant may also elect to accelerate and condense their studies for application to Mercy College's 4+1 Degree Programs in Physician Assistant (B.S. in Health Science, M.S. in Physician Assistant), in consultation with the Program Director.

Health Promotion Concentration: The health promotion concentration emphasizes disease prevention and both public and personal health promotion. The general health concentration prepares students for entry-level positions in a variety of health care settings as well as for graduate study in public and community health. The health promotion concentration also prepares students to sit for the Certified Health Education Specialist (CHES) Exam.

Major Requirements

1. Any student who receives a grade below a C in a major course will be required to retake the course. Major courses may be retaken once.
2. Students who have selected the Health Promotion Health Science Concentration must adhere to the Mercy College policy regarding maintenance of a minimum cumulative and major GPA of 2.0.
3. Any exceptions to program guidelines require approval by the Program Director.

Program Outcomes

At the completion of the Health Science Major, students are expected to:

1. Master the foundational core concepts and competencies necessary for preparation for the role of a health care professional.
2. Demonstrate professional behaviors that encompass strong interpersonal/interprofessional skills, cultural competence, ethical practice and a commitment to diversity.
3. Apply professional/scientific literature and materials to support professional decision making related to clinical practice and health care issues.
4. Acquire knowledge of the current health care system as well as challenges and changes in the delivery and funding of health care regionally and globally.

The Health Science Minor

15 Credits

Students seeking a Minor in Health Science should coordinate their plan of study under the guidance of their PACT mentor.

The Health Science Minor is designed for students seeking a foundation in public health and health promotion. Students who elect to minor in Health Science must complete HLSC 250 - Global Health and HLSC 275 - Health Policy and Advocacy, which provide a framework for understanding major issues in public health and health promotion in the United States and around the world. For the remaining 9 credits, students must select from the following Health Science courses:

- HLSC 200 - Issues in Personal Health
- HLSC 201 - Medical Terminology
- HLSC 202 - Intro to Health Promotion
- HLSC 205 - Stnd Sfty Precaut/Hlth Care Pr
- HLSC 215 - Cultural Comp in Hlthcare
- HLSC 350 - Health Communication
- HLSC 390 - Epidemiology
- HLSC 395 - Hlth Pro & Prog Intervention
- HLSC 396 - Evaluating Health Promotion Pr

Health Science, Pre-Occupational Therapy Concentration, B.S.

Jean Walsh, D.C., *Program Director*
718-678-8325
jwalsh5@mercy.edu

Bachelor of Science

General Education Requirements 60 credits

Major Concentration 54 credits

Open Electives 6 credits

Total 120 credits

Students who select the Pre-Occupational Therapy Track must successfully complete:

- HLSC 102 - Intro to Health Professions
- HLSC 201 - Medical Terminology
- HLSC 205 - Stnd Sfty Precaut/Hlth Care Pr
- HLSC 210 - Ovrview Occup Therapy Practice

- HLSC 215 - Cultural Comp in Hlthcare
- HLSC 225 - Accessing Read Scholarly Lit
- HLSC 250 - Global Health
- HLSC 285 - Musculoskeletal Anatomy
- HLSC 302 - Pathology for Rehabilitation
- HLSC 303 - Human Anatomy w/Cadaver
- HLSC 303A - Hum Anatomy w/Cadaver Lab
- HLSC 314 - Clinical Kines/Applied Physics
- HLSC 344 - Group Process Health Profes
- HLSC 402 - Scientific Writing
- HLSC 410 - Applied Neurosci/Rehab Prof
- HLSC 420 - Intro to Occupational Therapy

The following related courses in Natural Science and Social and Behavioral Science:

**Students must complete these courses as part of their General Education Requirements*

- BHSC 370 - Stats Socl/Behv Sciences
- BIOL 130 - Hum Anatomy & Physio I Lecture *
- BIOL 130A - Hum Anatomy & Physio I Lab
- BIOL 131 - Hum Anatomy &Physio II Lecture
- BIOL 131A - Hum Anatomy & Physio II Lab
- PSYN 101 - Introduction to Psychology , respectively * **OR**
- PSYN 195 - Honors intro to Psychology , respectively *
- PSYN 233 - Dvlpmntl Psych Across Lifespan
- PSYN 312 - Abnormal Psychology
- SOCL 101 - Introduction to Sociology *

Recommended Open Electives:

6 Credits

- BHSC 308 - Hlth Care Organizat/Management
- BHSC 366 - Medical Ethics
- BIOL 117 - The Science of Nutrition
- HLSC 200 - Issues in Personal Health
- HLSC 202 - Intro to Health Promotion
- EXSC 209 - Emergency Care, First Aid/CPR
- HLSC 295 - Topics in Health Science
- HLSC 350 - Health Communication
- HLSC 390 - Epidemiology
- HLSC 400 - Health Sciences Capstone

There is an 18-credit residency requirement in the major concentration of health sciences.

Additional Program Information

The baccalaureate degree in health science provides a comprehensive and innovative curriculum in the evidence-based factors that affect human health including human biology, personal behavior, social and environmental determinants of health as well as the structure of and access to health care. Students are broadly trained in the application of basic science to health, coupled with the development of the values, inter-personal and inter-professional skills required for success in professional practice and graduate study. The major builds on the 60-credit general education requirement and includes additional credits in the Basic Sciences, the Social Sciences and the Health Sciences. Students select a focused concentration of study that will prepare them for careers in health care and targeted graduate study. Students preparing to enter graduate programs in the Health Professions at Mercy College or elsewhere should coordinate their plan of study with their PACT mentor.

Pre-Occupational Therapy Concentration: The pre-occupational therapy concentration prepares students for graduate study in occupational therapy and includes all prerequisites for application to the Mercy College Master's Degree Program in Occupational Therapy.

The BS in Health Sciences does not provide eligibility for licensure to practice as an occupational therapist. The health science degree is awarded after completion of the 120-credits of coursework detailed in each concentration.

Completing the health science program does not guarantee admission to a Mercy College graduate program in occupational therapy. Graduates of the BS in Health Science must apply to those programs, meet specific requirements, and compete with all other applicants. Mercy College BS in Health Science graduates are offered an admission interview for the respective graduate program provided they meet the minimum criteria as outlined by the program.

The BS in Health Sciences pre-professional concentrations satisfy the course requirements for admission to the respective Mercy College Graduate Program.

The BS in Health Sciences pre-professional concentrations may or may not satisfy the course requirements for admission to other graduate programs within the specific professional. Courses can vary based on the college/university.

Students have the responsibility to check entrance requirements for college/university to which they intend to apply.

Students must earn a C or better in all Health Science courses as well as the required courses in the Natural Sciences, Social and Behavioral Sciences and Mathematics.

Major Requirements

1. Students who have selected a pre-occupational therapy professional concentration must maintain a minimum cumulative and major GPA of 3.0 to maintain matriculation within the pre-professional concentrations. If a student's cumulative and/or major GPA falls below a 3.0, they will be placed on pre-professional concentration probation and will have one semester to restore their matriculating concentration status by raising their cumulative and/or major GPA to a 3.0.
2. Pre-professional concentration students must achieve a grade of B or better in ENGL 112 or equivalent and MATH 116, MATH 201 or equivalent.

3. Any student who receives a grade below a C in a major course, which includes all Health Science courses as well as the required courses in the Natural Sciences, Social and Behavioral Sciences and Mathematics, will be required to retake the course. Major courses may be retaken once.
4. Any exceptions to program guidelines require approval by the Program Director.

Program Outcomes

At the completion of the Health Science Major, students are expected to:

1. Master the foundational core concepts and competencies necessary for preparation for the role of a health care professional.
2. Demonstrate professional behaviors that encompass strong interpersonal/interprofessional skills, cultural competence, ethical practice and a commitment to diversity.
3. Apply professional/scientific literature and materials to support professional decision making related to clinical practice and health care issues.
4. Acquire knowledge of the current health care system as well as challenges and changes in the delivery and funding of health care regionally and globally.

Health Science, Pre-Physical Therapy Concentration, B.S.

Jean Walsh, D.C., *Program Director*

718-678-8325

jwalsh5@mercy.edu

Bachelor of Science

General Education Requirements 60 credits

Major Concentration 55 credits

Open Electives 5 credits

Total 120 credits

Students who select the Pre-Physical Therapy Concentration must successfully complete:

- HLSC 102 - Intro to Health Professions
- HLSC 201 - Medical Terminology
- HLSC 215 - Cultural Comp in Hlthcare
- HLSC 250 - Global Health
- HLSC 285 - Musculoskeletal Anatomy
- HLSC 350 - Health Communication
- HLSC 399 - Internship in Health Science

The following related courses in Natural Science, Social and Behavioral Science and Mathematics:

* Students must complete these courses as part of their General Education Requirements

Any student who receives a grade below a C in a major course, which includes all Health Science courses as well as the required courses in the Natural Sciences, Social and Behavioral Sciences and Mathematics, will be required to retake the course. Major courses may be retaken once.

- BHSC 370 - Stats Socl/Behv Sciences
- BIOL 130 - Hum Anatomy & Physio I Lecture *
- BIOL 130A - Hum Anatomy & Physio I Lab
- BIOL 131 - Hum Anatomy & Physio II Lecture
- BIOL 131A - Hum Anatomy & Physio II Lab
- BIOL 160 - General Biology I Lecture
- BIOL 160A - General Biology I Lab
- BIOL 161 - General Biology II Lecture
- BIOL 161A - General Biology II Lab
- CHEM 160 - General Chemistry I Lecture
- CHEM 160A - General Chemistry I Lab
- CHEM 161 - General Chem II Lecture
- CHEM 161A - General Chem II Lab
- MATH 201 - Precalculus *
- PHYS 160 - Physics for Life Science I
- PHYS 161 - Physics for Life Science II
- PSYN 101 - Introduction to Psychology , respectively * **OR**
- PSYN 195 - Honors intro to Psychology , respectively *
- PSYN 233 - Dvlpmntl Psych Across Lifespan

Recommended Open Electives

5 Credits

- BHSC 308 - Hlth Care Organizat/Management
- BHSC 366 - Medical Ethics
- BIOL 117 - The Science of Nutrition
- EXSC 209 - Emergency Care, First Aid/CPR
- HLSC 200 - Issues in Personal Health
- HLSC 202 - Intro to Health Promotion
- HLSC 205 - Stnd Sfty Precaut/Hlth Care Pr
- HLSC 225 - Accessing Read Scholarly Lit
- HLSC 295 - Topics in Health Science
- HLSC 390 - Epidemiology
- HLSC 400 - Health Sciences Capstone
- HLSC 402 - Scientific Writing

There is an 18-credit residency requirement in the major concentration of health sciences.

Additional Program Information

The baccalaureate degree in health science provides a comprehensive and innovative curriculum in the evidence-based factors that affect human health including human biology, personal behavior, social and environmental determinants of health as well as the structure of and access to health care. Students are broadly trained in the application of basic science to health, coupled with the development of the values, inter-personal and inter-professional skills required for success in professional practice and graduate study. The major builds on the 60-credit general education requirement and includes additional credits in the Basic Sciences, the Social Sciences and the Health Sciences. Students select a focused concentration of study that will prepare them for careers in health care and targeted graduate study. Students preparing to enter graduate programs in the Health Professions at Mercy College or elsewhere should coordinate their plan of study with their PACT mentor. Exceptional students who are seeking graduate education in Physician Assistant may also elect to accelerate and condense their studies for application to Mercy College's 4+1 Degree Programs in Physician Assistant (B.S. in Health Science, M.S. in Physician Assistant), in consultation with the Program Director.

Pre-Physical Therapy Concentration: The pre-physical therapy concentration prepares students for graduate study in physical therapy and includes all pre-requisites for application to the Mercy College Doctoral Degree Program in Physical Therapy.

The BS in Health Sciences does not provide eligibility for licensure to practice as a physical therapist. The health science degree is awarded after completion of the 120-credits of coursework detailed in the concentration.

Completing the health science program does not guarantee admission to a Mercy College graduate program in physical therapy. Graduates of the BS in Health Science must apply to the program, meet specific requirements, and compete with all other applicants. Mercy College BS in Health Science graduates are offered an admission interview for the respective graduate program provided they meet the minimum criteria as outlined by the program.

The BS in Health Sciences pre-professional concentrations satisfy the course requirements for admission to the respective Mercy College Graduate Program.

The BS in Health Sciences pre-professional concentrations may or may not satisfy the course requirements for admission to other graduate programs within the specific professional. Courses can vary based on the college/university.

Students have the responsibility to check entrance requirements for college/university to which they intend to apply.

Students must earn a C or better in all Health Science courses as well as the required courses in the Natural Sciences, Social and Behavioral Sciences and Mathematics.

Major Requirements

1. Students who have selected the pre-physical therapy concentration must maintain a minimum cumulative and major GPA of 3.0 to maintain matriculation within the pre-professional

concentrations. If a student's cumulative and/or major GPA falls below a 3.0, they will be placed on pre-professional concentration probation and will have one semester to restore their matriculating concentration status by raising their cumulative and/or major GPA to a 3.0.

2. Pre-professional concentration students must achieve a grade of B or better in ENGL 112 or equivalent and MATH 116, MATH 201 or equivalent.
3. Any student who receives a grade below a C in a major course will be required to retake the course. Major courses may be retaken once.
4. Any exceptions to program guidelines require approval by the Program Director.

Program Outcomes

At the completion of the Health Science Major, students are expected to:

1. Master the foundational core concepts and competencies necessary for preparation for the role of a health care professional.
2. Demonstrate professional behaviors that encompass strong interpersonal/interprofessional skills, cultural competence, ethical practice and a commitment to diversity.
3. Apply professional/scientific literature and materials to support professional decision making related to clinical practice and health care issues.
4. Acquire knowledge of the current health care system as well as challenges and changes in the delivery and funding of health care regionally and globally.

Health Science, Pre-Physician Assistant Studies Concentration, B.S.

Jean Walsh, D.C., *Program Director*
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Bachelor of Science

General Education Requirements 60 credits

Major Concentration 57 credits

Open Electives 3 credits

Total 120 credits

Students who select the Pre-Physician Assistant Concentration must successfully complete:

- HLSC 102 - Intro to Health Professions
- HLSC 201 - Medical Terminology
- HLSC 215 - Cultural Comp in Hlthcare
- HLSC 250 - Global Health
- HLSC 285 - Musculoskeletal Anatomy

- HLSC 350 - Health Communication
- HLSC 399 - Internship in Health Science

The following related courses in Natural Science, Social and Behavioral Science and Mathematics:

*Students must complete these courses as part of their General Education Requirements

Any student who receives a grade below a C in a major course, which includes all Health Science courses as well as the required courses in the Natural Sciences, Social and Behavioral Sciences and Mathematics, will be required to retake the course. Major courses may be retaken once.

- BIOL 130 - Hum Anatomy & Physio I Lecture *
- BIOL 130A - Hum Anatomy & Physio I Lab *
- BIOL 131 - Hum Anatomy & Physio II Lecture *
- BIOL 131A - Hum Anatomy & Physio II Lab *
- BIOL 160 - General Biology I Lecture *
- BIOL 160A - General Biology I Lab *
- CHEM 160 - General Chemistry I Lecture
- CHEM 160A - General Chemistry I Lab
- CHEM 161 - General Chem II Lecture
- CHEM 161A - General Chem II Lab
- CHEM 260 - Organic Chem I Lecture
- CHEM 260A - Organic Chem I Lab
- CHEM 261 - Organic Chem II Lecture
- CHEM 261A - Organic Chem II Lab
- CHEM 354 - Biochemistry
- BIOL 161 - General Biology II Lecture
- BIOL 161A - General Biology II Lab
- BIOL 265 - Microbiology Lecture
- BIOL 265A - Microbiology Lab
- BIOL 309 - Human Physiology
- MATH 201 - Precalculus *
- PSYN 101 - Introduction to Psychology **OR** , respectively *
- PSYN 195 - Honors intro to Psychology , respectively *
- PSYN 233 - Dvlpmntl Psych Across Lifespan
- PSYN 370 - Stats Socl/Behv Sciences

Recommended Open Electives:

3 Credits

- BHSC 308 - Hlth Care Organizat/Management
- BHSC 366 - Medical Ethics
- BIOL 117 - The Science of Nutrition
- HLSC 200 - Issues in Personal Health

- HLSC 205 - Stnd Sfty Precaut/Hlth Care Pr
- HLSC 225 - Accessing Read Scholarly Lit
- HLSC 295 - Topics in Health Science
- HLSC 390 - Epidemiology
- HLSC 400 - Health Sciences Capstone
- HLSC 402 - Scientific Writing

There is an 18-credit residency requirement in the major concentration of health sciences.

Additional Program Information

The baccalaureate degree in health science provides a comprehensive and innovative curriculum in the evidence-based factors that affect human health including human biology, personal behavior, social and environmental determinants of health as well as the structure of and access to health care. Students are broadly trained in the application of basic science to health, coupled with the development of the values, inter-personal and inter-professional skills required for success in professional practice and graduate study. The major builds on the 60-credit general education requirement and includes additional credits in the Basic Sciences, the Social Sciences and the Health Sciences. Students select a focused concentration of study that will prepare them for careers in health care and targeted graduate study. Students preparing to enter graduate programs in the Health Professions at Mercy College or elsewhere should coordinate their plan of study with their PACT mentor. Exceptional students who are seeking graduate education in Physician Assistant may also elect to accelerate and condense their studies for application to Mercy College's 4+1 Degree Programs in Physician Assistant (B.S. in Health Science, M.S. in Physician Assistant), in consultation with the Program Director.

Pre-Physician Assistant Concentration: The pre-physician assistant concentration prepares students for graduate study in physician assistant and includes all prerequisites for application to the Mercy College Master's Degree Program in Physician Assistant.

The BS in Health Sciences does not provide eligibility for licensure to practice as a physician assistant. The health science degree is awarded after completion of the 120-credits of coursework detailed in the concentration.

Completing the health science program does not guarantee admission to a Mercy College graduate program in physician assistant studies. Graduates of the BS in Health Science must apply to the graduate program, meet specific requirements, and compete with all other applicants. Mercy College BS in Health Science graduates are offered an admission interview for the respective graduate program provided they meet the minimum criteria as outlined by the program.

The BS in Health Sciences pre-professional concentrations satisfy the course requirements for admission to the respective Mercy College Graduate Program.

The BS in Health Sciences pre-professional concentrations may or may not satisfy the course requirements for admission to other graduate programs within the specific professional. Courses can vary based on the college/university.

Students have the responsibility to check entrance requirements for college/university to which they intend to apply.

Students must earn a C or better in all Health Science courses as well as the required courses in the Natural Sciences, Social and Behavioral Sciences and Mathematics.

Major Requirements

1. Students who have selected a pre-physician assistant studies professional concentration must maintain a minimum cumulative and major GPA of 3.0 to maintain matriculation within the pre-professional concentrations. If a student's cumulative and/or major GPA falls below a 3.0, they will be placed on pre-professional concentration probation and will have one semester to restore their matriculating concentration status by raising their cumulative and/or major GPA to a 3.0.
2. Pre-professional concentration students must achieve a grade of B or better in ENGL 112 or equivalent and MATH 116, MATH 201 or equivalent.
3. Any student who receives a grade below a C in a major course will be required to retake the course. Major courses may be retaken once.
4. Any exceptions to program guidelines require approval by the Program Director.

N.B. successful completion of the Pre-Physician Assistant Studies Concentration does NOT guarantee acceptance into the Mercy College 4+1 Degree Program.

Program Outcomes

At the completion of the Health Science Major, students are expected to:

1. Master the foundational core concepts and competencies necessary for preparation for the role of a health care professional.
2. Demonstrate professional behaviors that encompass strong interpersonal/interprofessional skills, cultural competence, ethical practice and a commitment to diversity.
3. Apply professional/scientific literature and materials to support professional decision making related to clinical practice and health care issues.
4. Acquire knowledge of the current health care system as well as challenges.

Health Science, Clinical Care Concentration, B.S.

Jean Walsh, D.C., *Program Director*

718-678-8325

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Bachelor of Science

General Education Requirements	60 credits
Major Concentration	48 credits
<u>Open Electives</u>	<u>12 credits</u>
Total	120 credits

Any student who receives a grade below a C in a major course, which includes all Health Science courses as well as the required courses in the Natural Sciences, Social and Behavioral Sciences and Mathematics, will be required to retake the course. Major courses may be retaken once.

There is an 18-credit residency requirement in the major concentration of health sciences.

Students who select the Health Science Clinical Care Concentration must successfully complete:

- HLSC 102 - Intro to Health Professions
 - HLSC 201 - Medical Terminology
 - HLSC 205 - Stnd Sfty Precaut/Hlth Care Pr
 - HLSC 215 - Cultural Comp in Hlthcare
 - HLSC 250 - Global Health
 - HLSC 275 - Health Policy and Advocacy
 - HLSC 302 - Pathology for Rehabilitation
 - HLSC 350 - Health Communication
 - HLSC 225 - Accessing Read Scholarly Lit
- And
- HLSC 402 - Scientific Writing
 - HLSC 399 - Internship in Health Science

24 Credits

The following related courses in Natural Science and Social and Behavioral Science:

- BIOL 117 - The Science of Nutrition
- BIOL 130 - Hum Anatomy & Physio I Lecture
- BIOL 130A - Hum Anatomy & Physio I Lab
- BIOL 131 - Hum Anatomy & Physio II Lecture
- BIOL 131A - Hum Anatomy & Physio II Lab
- BIOL 265 - Microbiology Lecture
- BIOL 265A - Microbiology Lab
- CHEM 140 - Essentials of Gen,Org, Biochem
- CHEM 140A - Essentials Gen,Org,Biochem Lab
- EXSC 209 - Emergency Care, First Aid/CPR
- PSYN 233 - Dvlpmntl Psych Across Lifespan
- BHSC 370 - Stats Socl/Behv Sciences

27 Credits

Recommended Open Electives:

Choose 12 credits which may include any of the following courses

- BHSC 308 - Hlth Care Organizat/Management
- BHSC 366 - Medical Ethics
- HLSC 200 - Issues in Personal Health
- HLSC 202 - Intro to Health Promotion
- HLSC 295 - Topics in Health Science
- HLSC 390 - Epidemiology
- PSYN 232 - Health Psychology

12 Credits

Total Program Credits: 60

Additional Program Information

The baccalaureate degree in health science provides a comprehensive and innovative curriculum in the evidence-based factors that affect human health including human biology, personal behavior, social and environmental determinants of health as well as the structure of and access to health care. Students are broadly trained in the application of basic science to health, coupled with the development of the values, inter-personal and inter-professional skills required for success in professional practice and graduate study. The major builds on the 60-credit general education requirement and includes additional credits in the Basic Sciences, the Social Sciences and the Health Sciences. Students select a focused concentration of study that will prepare them for careers in health care and targeted graduate study. Students preparing to enter graduate programs in the Health Professions at Mercy College or elsewhere should coordinate their plan of study with their PACT mentor. Exceptional students who are seeking graduate education in Physician Assistant may also elect to accelerate and condense their studies for application to Mercy College's 4+1 Degree Programs in Physician Assistant (B.S. in Health Science, M.S. in Physician Assistant), in consultation with the Program Director.

Clinical Care Concentration: The clinical care concentration prepares students for application to the accelerated second-degree Nursing program at Mercy College or for entry-level positions in a variety of health care settings by coupling our foundational health science core curriculum with the pre-requisite requirements for application to the accelerated second-degree Nursing program at Mercy College as well as coursework to support the success of applicants to the healthcare field.

Major Requirements

1. Any student who receives a grade below a C in a major course will be required to retake the course. Major courses may be retaken once.
2. Students who have selected the Clinical Care Health Science Concentration must adhere to the Mercy College policy regarding maintenance of a minimum cumulative and major GPA of 2.0.
3. Any exceptions to program guidelines require approval by the Program Director.

Program Outcomes

At the completion of the Health Science Major, students are expected to:

1. Master the foundational core concepts and competencies necessary for preparation for the role of a health care professional.
2. Demonstrate professional behaviors that encompass strong interpersonal/interprofessional skills, cultural competence, ethical practice and a commitment to diversity.
3. Apply professional/scientific literature and materials to support professional decision making related to clinical practice and health care issues.
4. Acquire knowledge of the current health care system as well as challenges and changes in the delivery and funding of health care regionally and globally.

The Health Science Minor

15 Credits

Students seeking a Minor in Health Science should coordinate their plan of study under the guidance of their PACT mentor.

The Health Science Minor is designed for students seeking a foundation in public health and health promotion. Students who elect to minor in Health Science must complete HLSC 250 - Global Health and HLSC 275 - Health Policy and Advocacy, which provide a framework for understanding major issues in public health and health promotion in the United States and around the world. For the remaining 9 credits, students must select from the following Health Science courses:

- HLSC 200 - Issues in Personal Health
- HLSC 201 - Medical Terminology
- HLSC 202 - Intro to Health Promotion
- HLSC 205 - Stnd Sfty Precaut/Hlth Care Pr
- HLSC 215 - Cultural Comp in Hlthcare
- HLSC 350 - Health Communication
- HLSC 390 - Epidemiology
- HLSC 395 - Hlth Pro & Prog Intervention
- HLSC 396 - Evaluating Health Promotion Pr

Bachelor of Science/Master of Science

Health Science / Physician Assistant, B.S. and M.S.

Jean Walsh, D.C., Program Director
 718-678-8325
 jwalsh5@mercy.edu

Bachelor of Science /Masters in Physician Assistant Studies

Undergraduate General Education Requirements 60 credits

Health Science Major Concentration (includes PA pre-requisites)30 credits

Graduate PA Courses	60 credits
<u>PA Clinical Internships</u>	<u>30 credits</u>
Total Combined B.S./M.S	180 credits

Curriculum

Required General Education Courses

- BIOL 160 - General Biology I Lecture
 - BIOL 160A - General Biology I Lab
 - BIOL 161 - General Biology II Lecture
 - BIOL 161A - General Biology II Lab
 - BIOL 265 - Microbiology Lecture
 - BIOL 265A - Microbiology Lab
 - CHEM 160 - General Chemistry I Lecture
 - CHEM 160A - General Chemistry I Lab
 - CHEM 161 - General Chem II Lecture
 - CHEM 161A - General Chem II Lab
 - MATH 201 - Precalculus
 - PSYN 101 - Introduction to Psychology
 - CHEM 260A - Organic Chem I Lab
 - JRSM 301 - Junior Seminar
- (Required if a student does not have a Bachelor's Degree)*

Health Science Concentration

includes PA Pre-Requisites

- HLSC 102 - Intro to Health Professions
- HLSC 205 - Stnd Sfty Precaut/Hlth Care Pr
- HLSC 215 - Cultural Comp in Hlthcare

Related courses in Natural Science, Social and Behavioral Science and Mathematics:

- BIOL 309 - Human Physiology
- CHEM 260 - Organic Chem I Lecture
- CHEM 261 - Organic Chem II Lecture
- CHEM 261A - Organic Chem II Lab
- CHEM 354 - Biochemistry
- PSYN 233 - Dvlpmntl Psych Across Lifespan
- PSYN 370 - Stats Socl/Behv Sciences

Physician Assistant Studies Program Professional Courses

- PHAS 500 - Human Gross Anatomy With Cadaver – Part I (cc)
- PHAS 500A - Human Gross Anatomy With Cadaver Lab
- PHAS 502 - Pathophysiology
- PHAS 503 - Fundamentals of Clinical Medicine I
- PHAS 504 - Fundamentals of Clinical Medicine II
- PHAS 505 - Fundamentals of Clinical Medicine III*
- PHAS 506 - Patient Interviewing
- PHAS 509 - Pharmacology I
- PHAS 510 - Pharmacology II*
- PHAS 512 - Preventive Medicine, Public Health, and Epidemiology*
- PHAS 513 - Physician Assistant Seminar
- PHAS 514 - Evidence-Based Medicine
- PHAS 518 - EKG and Radiology
- PHAS 528 - Communication in Medical Encounter*
- PHAS 529 - Clinical Decision Making and Problem Solving*
- PHAS 530 - Medical Spanish I
- PHAS 531 - Medical Spanish II*
- PHAS 532 - Physical Diagnosis I
- PHAS 533 - Physical Diagnosis II*
- PHAS 534 - Human Gross Anatomy With Cadaver – Part II
- PHAS 540 - Clinical Laboratory Procedures I
- PHAS 541 - Clinical Laboratory Procedures II*
- PHAS 700 - Seminar in Community Health Research*
- PHAS 701 - Epidemiological Methods*
- PHAS 702 - Master's Project Seminar*

Physician Assistant Studies Program Clinical Internship Courses

- PHAS 612 - Clinical Clerkship I*
- PHAS 613 - Clinical Clerkship II*
- PHAS 614 - Clinical Clerkship III*
- PHAS 615 - Clinical Clerkship IV*
- PHAS 616 - Clinical Clerkship V*
- PHAS 617 - Clinical Clerkship VI*
- PHAS 618 - Clinical Clerkship VII*
- PHAS 619 - Clinical Clerkship VIII*
- PHAS 620 - Clinical Clerkship IX*

*(*These are Graduate courses- please refer to the graduate catalog for course descriptions)*

Additional Program Information

The 4+1 degree B.S. in Health Science/Masters of Physician Assistant Studies (M.S.) at Mercy College is an accredited 4+1 degree program designed to prepare graduates to practice with entry-level proficiency and to obtain licensure as a Physician Assistant.

The 4+1 B.S./M.S. program is a rigorous course of study. Students are required to complete 60 General Education credits, the Physician Assistant *Prerequisites* and the Physician Assistant Studies curriculum. Students must complete 33 credits of specific *Prerequisite* courses prior to beginning the physician assistant curriculum.

After successful completion of the entire program, students are awarded the B.S. in Health Science and the M.S. in Physician Assistant Studies. Successful completion of the pre-physician assistant studies undergraduate courses does not guarantee acceptance into the Mercy College graduate Physician Assistant Program. Students who do not complete the entire program have the opportunity to switch to the Health Sciences General Track or the Pre-Physician Assistant Track to obtain a B.S. degree in Health Sciences.

B.S. in Health Sciences Program Requirements

1. Students who have selected the pre-physician assistant studies health sciences track must maintain a minimum cumulative and major GPA of 3.0. If a student's cumulative and/or Health Science major GPA falls below a 3.0, they will be placed on pre-professional track probation and will have one semester to restore their matriculating track status by raising their cumulative and/or major GPA to a 3.0.
2. Pre-professional track students must achieve a grade of B or better in ENGL 112 or equivalent and MATH 116 or equivalent.
3. Any student who receives a grade below a C in a major course will be required to retake the course. Health Science Major courses may be retaken once.
4. Any exceptions to program guidelines require approval by the Program Director.

Please note, successful completion of the Accelerated Track B.S. in Health Sciences does NOT guarantee acceptance into the Physician Assistant Studies M.S. Program.

Physician Assistant Studies Graduate Program Admission Requirements

General information regarding eligibility for the Graduate Program in Physician Assistant Studies and an application form may be obtained from the Centralized Application Service for the Physician Assistant (CASPA) at www.caspaonline.org. Information may also be obtained by contacting the Physician Assistant Program Office at 914-674-7635.

Entrance into the Graduate Program in Physician Assistant Studies requires a minimum GPA of 3.0 and a GPA of 3.2 in the CASPA-designated science courses. All *Prerequisite* courses must be successfully completed prior to entry into the Physician Assistant Program. A minimum of 500 hours of direct patient care (volunteer or work) experience in a health care setting is required for the PA Program. Additionally, 250 hours of the 500 hours must be completed in a primary care setting (e.g., outpatient internal medicine, family medicine, pediatrics or OB/GYN). All applicants are required to submit the following to CASPA:

1. A completed CASPA application which includes official transcripts, (Students who have studied at institutions of higher education in other countries must submit official translations of their transcripts to CASPA as part of the admissions submission. Please check the CASPA website for a list of vendors that evaluate transcripts from foreign and French-Canadian schools.) letters of recommendation, a personal statement, and evidence of a minimum of 500 hours of direct patient

care (volunteer or work) experience in a health care setting, 250 of which must be completed in a primary care setting.

2. A supplemental Mercy College application and fee.

At least three letters of reference (one or more from a registered physician assistant, physician or a medically-related work supervisor) shall be submitted. The recommendations should give evidence of academic and professional qualifications for graduate study. Recommendations should be dated within six months from the date of the application.

Applicants who do not have a baccalaureate degree must have completed 90 credits, including all general education requirements and JRSM 390 - Honors Junior Seminar. Please note that no more than 75 credits can be from a two-year college. At least three of the following *Prerequisite* courses (human physiology, microbiology, biochemistry, advanced human biology course) MUST be completed at a four-year institution. See the Curriculum section below for the complete list of *Prerequisite* courses.

Human physiology, microbiology, and the advanced human biology course biochemistry must be completed within five years of beginning the program. Students who have completed these courses more than five years prior to the beginning of the program must repeat the course(s).

All applications will be reviewed and ranked according to the overall GPA and the GPA of the CASPA-designated science courses. Selected qualified applicants will be invited for a personal interview with representatives of the Physician Assistant Studies Graduate Program Admissions Committee. Decisions will be based on each applicant's academic achievement, health care experience, interview, essay and letters of recommendation.

Students with foreign credentials and whose first language is not English are required to complete six credits of collegelevel English composition to satisfy the 4+1 degree requirements, or successfully pass the English CLEP or TOEFL exam.

Please see the graduate catalog for additional information on the Physician Assistant Studies Program policies, progression criteria, and academic regulations.

Other Degrees

Health Science, B.S. / Doctor of Physical Therapy, DPT

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Nannette Hyland, *Physical Therapy Program Director*
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Note: This Program is in teach out and is no longer accepting new students. Program to be terminated as of May 31, 2023. Applicants interested in the Doctor of Physical Therapy (DPT) program should apply to the stand alone DPT program. Details can be found in the Mercy College graduate catalog.

Bachelor of Science

Undergraduate General Education Requirements	60 credits
Health Science Major Concentration	23 credits
Minor Concentration (Open Electives)	15 credits
<u>Physical Therapy Major Concentration (counts towards B.S. and DPT degrees)</u>	<u>22 credits</u>
Total Bachelor of Science	120 credits

Doctor of Physical Therapy

Professional Courses (22 credits counted from B.S. degree) 83 credits

Clinical Education 13 credits

Total Doctor of Physical Therapy 96 credits

Total Combined B.S./DPT 194 credits

Curriculum

Required General Education Courses

- BIOL 130 - Hum Anatomy & Physio I Lecture
- BIOL 130A - Hum Anatomy & Physio I Lab
- BIOL 131 - Hum Anatomy & Physio II Lecture
- BIOL 131A - Hum Anatomy & Physio II Lab
- BIOL 160 - General Biology I Lecture
- BIOL 160A - General Biology I Lab
- BIOL 161 - General Biology II Lecture
- BIOL 161A - General Biology II Lab
- CHEM 160A - General Chemistry I Lab
- MATH 201 - Precalculus
- PHYS 160 - Physics for Life Science I
- PSYN 101 - Introduction to Psychology **Or**
- HONR 195 - Honors Intro to Psychology
- JRSM 301 - Junior Seminar ***Required if a student does not have a B.S. Degree**

Health Science Concentration:

- HLSC 102 - Intro to Health Professions
- HLSC 215 - Cultural Comp in Hlthcare
- CHEM 160 - General Chemistry I Lecture

- CHEM 161 - General Chem II Lecture
- CHEM 161A - General Chem II Lab
- PHYS 161 - Physics for Life Science II
- PSYN 233 - Dvlpmntl Psych Across Lifespan
- PSYN 370 - Stats Socl/Behv Sciences

15 Credit Minor in Biology, Exercise Science, or Psychology (Open Electives)

Suggested Courses for Minor in Biology

- BIOL 265 - Microbiology Lecture
- BIOL 275 - Cell Biology
- BIOL 309 - Human Physiology
- BIOL 355 - Molecular Biol of the Cell
- BIOL 360 - Genetics

Suggested Courses for Minor in Exercise Sciences

- EXSC 110 - Foundations of Exercise Scienc
- EXSC 230 - Motor Learning
- EXSC 360 - Exercise Kinesiology
- EXSC 460 - Exercise Physiology
- EXSC 490 - Exer Testing & Prescription

Suggested Courses for Minor in Psychology

- PSYN 213 - Psychology of Personality
- PSYN 232 - Health Psychology
- PSYN 239 - Adult Development and Aging
- PSYN 311 - Psych Disords/Chldhd & Adolese
- PSYN 312 - Abnormal Psychology

Physical Therapy Major Concentration

(Counts towards B.S. and DPT degrees)

- PHTR 500 - Introduction to Physical Therapy Measurement* - 2 crs.
- PHTR 506 - Kinesiology* - 4 crs.
- PHTR 507 - Human Gross Anatomy Laboratory* - 2crs.
- PHTR 508 - Applied Physiological Foundations of Exercise* - 1 cr.
- PHTR 509 - Physiology* - 3 crs.
- PHTR 511 - Rehabilitation Research I* - 2 crs.
- PHTR 512 - Neuroscience for Physical Therapy* - 4 crs.
- PHTR 513 - Human Gross Anatomy Lecture* - 3 crs.

Please see the 2020-2021 Graduate Catalog for course descriptions.

Physical Therapy Program Professional Courses

- PHTR 505- Pharmacology for Physical Therapy* - 1 cr.
- PHTR 516 Patient/Client Management I* - 3crs.
- PHTR 525 Pathology for Rehabilitation* - 3 crs.
- PHTR 520 Motor Learning and Control* - 1 cr.
- PHTR 531 Rehabilitation Research II* - 2 crs.
- PHTR 535 Childhood and Physical Therapy Practice* - 6 crs.
- PHTR 536 Childhood and Problem-Solving Application* - 1 cr.
- PHTR 541 Patient/Client Management II* - 3 crs.
- PHTR 545 Adolescence and Physical Therapy Practice* - 5 crs.
- PHTR 546 Adolescence and Problem-Solving Application* - 1 cr.
- PHTR 556 Physical Therapy: Ethics, Values and Practice* - 1 cr.
- PHTR 561 Patient/Client Management III* - 3 crs.
- PHTR 566 Introduction to Teaching and Learning* - 1 cr.
- PHTR 567 Teaching and Learning Applications in Physical Therapy* - 1 cr.
- PHTR 611 Rehabilitation Research III* - 2 crs.
- PHTR 616 Adulthood and Physical Therapy Practice* - 3 crs.
- PHTR 617 Adulthood and Physical Therapy Practice II* - 3 crs.
- PHTR 618 Adulthood and Problem-Solving Application* - 1 cr.
- PHTR 619 Medical Differential Diagnosis* - 2 crs.
- PHTR 620 Professional Management and Administration* - 3 crs.
- PHTR 621 Radiology for Physical Therapy* - 1 cr.
- PHTR 627 Maturity and Physical Therapy Practice I* - 3 crs.
- PHTR 628 Maturity and Physical Therapy Practice II* - 3 crs.
- PHTR 631 Maturity and Problem-Solving Application* - 1 cr.
- PHTR 630 Case Study Clinical Problem Solving* - 3 crs.
- PHTR 709 Research Externship I* - 2 crs.
- PHTR 710 Research Externship II Professional Practice Preparation* - 2 crs.
- PHTR 730 Professional Preparation Capstone - 1 cr.

*Please see the 2020-2021 Graduate Catalog for course descriptions.

Physical Therapy Program Clinical Education Courses

- PHTR 605- Basic Clinical Education* - 3 crs.
- PHTR 701- Advanced Clinical Education I* - 5 crs.
- PHTR 702- Advanced Clinical Education II* - 5 crs.

*Please see the 2020-2021 Graduate Catalog for course descriptions

Additional Program Information

The 4+1 degree B.S. in Health Science/Doctor of Physical Therapy (DPT) at Mercy College is an accredited 3 year BS in Health Sciences plus 3.5-year Doctor of Physical Therapy program designed to prepare graduates to practice with entry-level proficiency and to obtain licensure in Physical Therapy.

The Accelerated Pre-Physical Therapy Track is a rigorous and condensed 98 credit course of study for exceptional students which prepares students for application to Mercy College's 4+1 Degree Program in Bachelors of Science in Health Science plus the Doctor of Physical Therapy. Students are required to complete 60 General Education credits, a minor concentration (15 credits of upper level coursework in a designated area), the Physical Therapy Prerequisites and the Physical Therapy curriculum (96 credits). Students who already hold a bachelor's degree are only required to complete the Prerequisite courses and the Physical Therapy curriculum.

After successful completion of the first year of the Physical Therapy Doctoral program, students are able to apply for a Bachelor of Science in Health Science degree. After successful completion of the final Physical Therapy Doctoral program coursework, students will be awarded a Doctor of Physical Therapy degree.

Program Requirements

Requirements for matriculation, admission, and progression in the combined B.S. in Health Sciences / D.P.T. in Physical Therapy:

Undergraduate Requirements:

1. Students who have selected the pre-physical therapy health sciences track must maintain a minimum cumulative and major GPA of 3.0. If a student's cumulative and/or Health Science major GPA falls below a 3.0, they will be placed on pre-professional track probation and will have one semester to restore their matriculating track status by raising their cumulative and/or major GPA to a 3.0.
2. Pre-professional track students must achieve a grade of B or better in ENGL 112 or equivalent and MATH 116 or equivalent.
3. Any student who receives a grade below a C in a major course will be required to retake the course. Health Science Major courses may be retaken once.
4. Any exceptions to program guidelines require approval by the Program Head.

Please note, successful completion of the Accelerated Track B.S. in Health Sciences does NOT guarantee acceptance into the Doctoral Degree in Physical Therapy Program.

Graduate Program Admission:

1. Students are required to complete a minimum of 90 undergraduate credits to be considered for acceptance to the physical therapy doctoral program. These credits must include the 60 credits of required general education courses, a minor concentration (15 credits of upper level coursework), and the Prerequisites for Physical Therapy.
2. Students who have successfully completed at least eight Prerequisite health science concentration courses listed above with a minimum Prerequisite and cumulative undergraduate GPA of 3.0 are eligible to

apply to the program. All Prerequisite courses must be successfully completed prior to entry into the Physical Therapy Doctoral Program. No more than one Prerequisite science courses can be taken during the summer before entering the program.

3. Volunteer or work-related experience in physical therapy is required. A maximum of thirty students will be accepted into each Physical Therapy Doctoral Program class.

4. Students with foreign credentials and whose first language is not English are required to complete six credits of college-level English composition to satisfy the 4+1 degree requirements and complete the TOEFL (as per College policy).

Physical Therapy Doctoral Program Admission Requirements:

General information regarding eligibility for the Graduate Program in Physical Therapy may be obtained from the Physical Therapist Centralized Application Service (PTCAS) at www.ptcas.org. Information may also be obtained by contacting the Physical Therapy Program Office at 914-674-7828.

The following is required of all applicants (all documentation must be received by PTCAS no later than January 15th):

1. Completion of an application packet on PTCAS (www.ptcas.org). Candidates with GPA of 3.6 or higher can submit applications by October 15 for consideration for early decision.
2. Have a minimum science Prerequisite GPA of 3.0, which includes the eight most recent science Prerequisite courses.
3. Have a cumulative GPA of 3.0.
4. Official Transcripts of all colleges attended sent to PTCAS (baccalaureate degree transcript if achieved).
5. GRE scores sent to PTCAS. The Mercy College GRE Physical Therapy Code is 0656. This is different than Mercy College's general GRE code. Mercy's required minimum for the GRE analytical writing section is a 3.0.
6. Volunteer/work experience forms demonstrating at least eighty hours of volunteer or work-related experience. The volunteer hours must be in a minimum of two different settings.
7. Two references on the Mercy College Physical Therapy Recommendation Form (one letter should be from a registered physical therapist or a work supervisor and one letter should be from an instructor of a Prerequisite course). The recommendations should give evidence of academic and professional qualifications for graduate study, and should be no more than one-year-old.
8. Students with foreign credentials and whose first language is not English are required to complete six credits of college-level English composition to satisfy the 4+1 degree requirements and complete the TOEFL (as per college policy).
9. On site Interview.

Please see the 2020-2021 Graduate Catalog for additional information on the Physical Therapy Doctoral Program policies, progression criteria, and academic regulations.

Department of Communication Disorders

Bachelor of Science

Communication Disorders, B.S.

Ashley O'Rourke, Ed.D., M.S., CCC-SLP, *Program Director*
aorourke@mercy.edu
914-674-7743

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements 60 credits

Major Concentration

Communication Disorders	48 credits
<u>Open Electives</u>	<u>12 credits</u>
Total	120 credits

Students who choose the major concentration in communication disorders must complete:

- BHSC 370 - Stats Socl/Behv Sciences
- CMDS 210 - Clinical Process I
- CMDS 215 - Clinical Process II
- CMDS 220 - Multictl Iss Comm Disorders
- CMDS 240 - Phonetics
- CMDS 256 - Anat/Phys Speech/Hear Mechanism
- CMDS 257 - Introduction to Audiology
- CMDS 258 - Intro Communication Disorders
- CMDS 264 - Normal Speech/Lang Development
- CMDS 270 - Speech & Hearing Science
- CMDS 300 - Language Disorders
- CMDS 310 - Communication Disorders-Organc
- CMDS 340 - Aural Rehabilitation
- CMDS 355 - Intro to Linguistics
- CMDS 450 - Diag Meth & Case Studies
- CMDS 498 - Clinical Process III
- CMDS 397 - Independent Study in Communication Disorders
- CMDS 295 - Special Topics Com Disorders

Note(s)

There is an 18-credit residency requirement in the major concentration of communication disorders.

Additional Program Information

Communication Disorders

The Undergraduate Program offers a B.S. degree in communication disorders (CD). This degree is comparable to an undergraduate degree in speech-language pathology/audiology. Upon completion of the degree, graduates demonstrate proficiencies in speech-language pathology, speech and hearing science, and audiology in preparation for graduate study. The major goal of the program is to provide a scientific/clinically based curriculum as preparation for graduate studies. A master's degree is mandatory as entry level into the profession of speech-language pathology (SLP).* As of 2007, the entry level for Audiology is the doctorate degree. In addition to the professions noted above, the CD undergraduate degree is also useful for students continuing their graduate studies in education, special education, and teachers of the deaf and hearing impaired, psychology, social work, and recreational therapy.

Major Requirements

Students planning to major in communication disorders must demonstrate the following: completion of at least 48 credits of the General Education curriculum with a GPA of at least 2.75; a grade of at least B in ENGL 112 or its equivalent; and a grade of at least B in COMM 110. Students must complete six credits of a foreign language (six credits can be in American Sign Language), BIOL 110 - Introduction to Human Biology and one of the following courses (PHYS 110, CHEM 110) as part of their General Education requirements. In addition, students must complete BHSC 370 - Stats Socl/Behv Sciences which is typically taken in senior year.

Proficiency in oral and written communication will be assessed during the student's first semester. Basic competencies are continuously assessed throughout the student's tenure as a communication disorders major. Competency in both oral and written communication is required in order to obtain a degree in communication disorders. Students who require additional assistance in oral and written communication skills may be directed to the appropriate sources including courses, the Center for Academic Excellence and Innovation or the Speech and Hearing Center.

Students planning to enter the major should contact the Mercy College Communication Disorders Undergraduate Coordinator at 914-674-7739 for an eligibility interview. All students are assigned a faculty advisor in Communication Disorders and are required to see the advisor each semester. To maintain satisfactory academic standing as a major, students need to maintain a minimum GPA of 2.75 in the major. A student who receives a grade below C in any major course will be required to repeat the course in order to graduate. Students may repeat a major course once. Any exceptions to Department guidelines require approval by the program director.

All students who are accepted to the program must present proof of a current physical (within the past year), MMR, PPD, Hepatitis B and Meningitis immunization. Proof of immunization is to be given prior to enrollment in CMDS 498.

Graduate Studies

Undergraduate Communication Disorders majors planning to pursue graduate study in speech-language pathology at Mercy College have the option of early admissions. Early Admissions candidates must be enrolled in the undergraduate Communication Disorders program.

Eligible candidates have earned at least 90 baccalaureate credits, with 18 or more credits in Communication Disorders courses.

Requirements include:

1. Positive recommendations from Communication Disorders faculty
2. An overall GPA of 3.2 or higher
3. A GPA of 3.2 or higher in at least 4 of the 6 designated prerequisite courses: CMDS 258 Intro Communication Disorders, CMDS 257 Introduction to Audiology, CMDS 264 Normal Speech/Lang Development, CMDS 240 Phonetics, CMDS 270 Speech & Hearing Science, CMDS 256 Anat/Phys Speech/Hear Mechanism.

Consistent with the normal admissions requirements, early admissions applicants must apply to the graduate Communication Disorders program through CSDCAS and submit the required supporting documents (resume, letters of recommendations from Communication Disorders faculty, official transcripts). GRE scores are optional.

Students awarded early admission are subject to the same policies that pertain to other admitted students, which includes completion of the baccalaureate degree before starting the graduate Communication Disorders program. Early admissions decisions will be rescinded if the student's overall GPA falls below a 3.2 after being accepted.

Professional Licensure

If you are interested in obtaining professional licensure, please check with the appropriate licensing body in the state where you intend to practice. For additional information and detailed requirements, please refer to the specific program of interest on the "School Resources" section of the Mercy College NC-Sara webpage.

The Communication Disorders Minor

15 Credits

*Students seeking a Minor in Communication Disorders should coordinate their plan of study under the guidance of their PACT mentor and the **CMDS Undergraduate Coordinator**.*

The Communication Minor is designed for students seeking a foundation in communication, speech, language and hearing health, and child development. Students who elect to minor in Communication Disorders must complete COMM 110 and ENGL 112 with a minimum grade of B.

The following five courses are required to complete the minor:

- CMDS 240 Phonetics
- CMDS 257 Introduction to Audiology
- CMDS 258 Intro Communication Disorders

- CMDS 264 Normal Speech/Lang Development
- CMDS 355 Intro to Linguistics

Department of Nursing

Bachelor of Science

Nursing, Traditional Nursing Program, B.S.

Helene Dill, D.H.Sc., CNM, *Director of Traditional Program*
hdill1@mrercy.edu

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements 60 credits

Lower Division Nursing* 47 credits

Major Concentration

Upper Division Nursing 15 credits

Total 122 credits

BIOL 130/BIOL 130A, BIOL 131/BIOL 131A, MATH 117, PSYN 101, PSYN 233, SOCL 101 and CHEM 140/CHEM 140A or CHEM 160/CHEM 160A are Prerequisites for the major and must be used to fulfill general requirements.

Students who choose the traditional nursing major must complete all of the following lower and upper division nursing courses. Thirty credits must be completed in the major at Mercy College.

Lower Division Nursing Courses

- NURS 198 - Hlth Assessment & Promotion
- NURS 198A - Hlth Asses & Promotion Lab
- BIOL 265 - Microbiology Lecture
- BIOL 265A - Microbiology Lab
- NURS 200 - Fundamentals of Nurse Lecture
- NURS 200A - Fundamentals of Nurse Lab
- NURS 200S - Fundamentals of Nurse Sim Lab
- NURS 220 - Pharmacology Nurses Lecture
- NURS 220A - Pharmacology Nurses Lab
- NURS 226 - Parent-Child Nursing
- NURS 226S - Parent-Child Nurs Clinical Exp

- NURS 227 - Pediatric Nursing
- NURS 227S - Pediatric Clinical Experience
- NURS 240 - Med Surgical Nursing I Lecture
- NURS 240A - Med Surgical Nursing I Lab
- NURS 240S - Med Surgical Nursing I Sim Lab
- NURS 241 - Med Surgical Nurs II
- NURS 241A - Med Surgical Nurs II Lab
- NURS 241S - Med Surgical Nurs Sim
- NURS 250 - Psychiatric & Mntl Health Nurs
- NURS 250S - Psychiatric&Mntl Hlth Nurs Sim
- NURS 251 - Advocacy for Population Health
- NURS 251S - Adv for Population Health SIM
- NURS 367 - Path/Clinic Reasoning Nursing

Total: 47 Credits

Upper Division Nursing Courses

- NURS 361 - Contmp Topics Prof Nursing
- NURS 363 - Nurs Resrch Evidnc Bsd Prof Nur
- NURS 364 - Nursing Informatics
- NURS 365 - Intro to Health Policy
- NURS 366 - Leadership & Management

Total: 15 Credits

Total Major Credits: 62

Program Information

Undergraduate Nursing Program Outcomes

Graduates of the Mercy College Bachelor of Science Degree in Nursing will be expected to demonstrate the following program outcomes:

- Integrate concepts from liberal arts and sciences as the basis for nursing education and the practice of professional nursing
- Demonstrate leadership strategies that promote quality improvement, client safety, and organizational effectiveness that promotes health
- Evaluate the levels of evidence that guide evidence based on practice in professional nursing
- Explore ethical management of data, information, knowledge, and technology to facilitate professional nursing care
- Investigate healthcare policies and practices, finances, costs, and regulations that influence professional nursing and the general population while promoting advocacy and social justice particularly for the vulnerable

- Examine the implications of interprofessional communication and collaboration in improving health outcomes
- Examine the impact of clinical prevention on health promotion and disease prevention on population health
- Integrate the core values characteristic of professional nursing
- Integrate and apply knowledge, skills, and attitudes that lead to the improvement in health outcomes while recognizing the diversity of culture, spirituality, ethnicity, socio-economic status, gender, and sexual orientation of all clients

Admission Criteria

Acceptance into the Nursing Major requires the following:

- Minimum High School GPA of 85%
- High School Science and Math grades 'B' or higher
- High School Transcript
- Personal Statement (200-500 word statement about why you want to become a nurse)
- ACT or SAT

Admission Procedures

1. Applications to the Traditional BS in Nursing program are accepted once a year to begin in the Fall semester. Applications for Fall Semester entry will be accepted up until February 1st of the year the student plans to starting nursing courses in September. Applications received after February 1st will be considered only if there is space.

2. Students applying for acceptance to the Traditional Nursing program (BS in Nursing; 4-year program) applicants are able to apply with the Mercy College Undergraduate Application or the Common Application.

Progression Criteria

Once accepted as a B.S. Nursing major, students are required to achieve a 'B-' or better in all nursing (NURS) courses and a grade of 'B-' or better in prerequisite courses: BIOL 117, BIOL 130/BIOL 130A, BIOL 131/BIOL 131A, CHEM 140/CHEM 140A, BIOL 265/BIOL 265A, ENGL 111, ENGL 112, MATH 116. Students may only repeat one prerequisite course.

Students must maintain an overall GPA as follows for non-nursing courses:

First year GPA 2.2 or above

Second year GPA 2.4 or above

Third year GPA 2.4 or above

Fourth year GPA 2.4 or above

Nursing courses GPA must be at 2.67 or higher

Students are permitted to repeat one prerequisite course and one NURS course. Students may only withdraw once from one course.

Students will not progress to the next level of the program if they do not meet the above criteria.

Clinical Requirements

All students must complete the following before starting clinical. Copies of these documents/clearances must be submitted electronically to the Clinical Placement Coordinator by the specified due date.

No one is allowed to begin clinical without the following:

1. Current CPR for Health Care Personnel from American Heart Association
2. COVID vaccination and Booster
3. Liability malpractice insurance
4. Health clearance approval
5. Immunization titers - MMR, Hepatitis B, Varicella
6. Annual Flu vaccine
7. PPD or Quantiferon or chest x-ray (if PPD positive)
8. *Criminal background check - Depending on agency requirements
9. *Drug screen - Depending on agency requirements
10. *Fingerprints - Depending on agency requirements
11. Any other agency requirements

Organization of the Program

This program has been designed for the full-time student. All nursing and requisite science courses are offered at the Dobbs Ferry campus only.

General education requirements, may be taken at the Bronx and Manhattan campuses. General education courses may be taken online if the student meet the following requirements: 1) completion of first semester of first year, and 2) GPA of 3.0 or above. Upon successful completion of the program, students will have met the educational requirements to take the NCLEX-RN licensure examination.

Program Dismissal Review

In cases which a student has been dismissed from the Traditional Nursing Program, the student may request a dismissal review when they believe that extenuating circumstances affected their academic performance in the program. The student must follow the School Dismissal Review Policy found in the nursing student handbook.

Complaints That Fall Outside the Realm of Due Process

The Department of Nursing is committed to meeting its mission as it relates to serving our students, potential students, staff, faculty, adjunct faculty, clinical faculty and the public consumer of nursing

services. To that end, we are committed to ensuring that exceptional complaints for which there is no established College, School or program policy or procedure are considered and resolved in a timely, fair, consistent and equitable manner.

Procedure: Complaint to the Program: Complaints should be addressed to the Dean through the online form located at here.

If the Dean is the subject of the complaint, the complaint should be addressed to the Provost.

Program Policies

- The readmission policy applies to students dismissed from the Mercy College nursing programs.
- The admission policy applies to students dismissed from other nursing programs.
- Readmission or admission is only offered once. If a student is dismissed a second time from the nursing program, they may not reapply.

Readmission Policy

A student dismissed from the nursing program at Mercy College because of academic criteria may apply for readmission after 1 year from the date of the academic dismissal.

Students may need to take a qualifying exam or repeat theory and clinical courses already taken and passed successfully.

Students must meet all the current admission criteria to be considered for readmission to the nursing program.

Admission Policy for students dismissed from other nursing programs

A student dismissed from other nursing programs for academic reasons may apply for admission to the nursing program at Mercy College. Applicants must meet the current admission requirements at Mercy College. Students must have a grade of C or better in transfer courses. The program will accept up to 6-credits in transfer for the courses listed below (courses must be taken within 5 years of starting the program):

- Nursing Research
- Informatics
- Health Policy
- Contemporary Topics

Readmission to the College (Mercy College Students) or Admission (Applicants dismissed from other nursing schools)

The Applicant must:

- Apply to the Office of Admissions after 1 year from the dismissal date.
- Submit a personal statement addressed to the Readmissions Committee requesting readmission or admission to the Nursing Program for a specific semester and year.

The letter should also contain the following information:

- Reasons for dismissal from the program
- Explanation of contributing factors that led to dismissal
- Discussion about your academic readiness to begin the nursing program
- Plans to achieve academic success
- Submit two letters of recommendation supporting eligibility for readmission to the nursing program

Readmission to the Program

- Work with PACT mentor to initiate a review for possible readmission to the Nursing Program.
- Submit a personal statement addressed to the Readmissions Committee requesting readmission or admission to the Nursing Program for a specific semester and year.

The letter should also contain the following information:

- Reasons for dismissal from the program
- Explanation of contributing factors that led to dismissal
- Discussion about your academic readiness to begin the nursing program.
- Plans to achieve academic success
- Submit two letters of recommendation supporting eligibility for readmission to the nursing program.

Students who are successful in their readmission or admission to the Mercy College nursing program, are required to adhere to academic requirements and maintain the required GPA for program progression and completion.

Professional Licensure

To obtain professional licensure, please check with the appropriate licensing body in the state where you intend to practice. For additional information and detailed requirements, please refer to the specific program of interest on the "School Resources" section of the Mercy College NC-Sara webpage.

Nursing, RN to BS Completion Program, B.S.

Susan Moscou Ph.D., MPH, FNP, *Associate Dean, Nursing
Post Licensure Programs*
smoscou@mercy.edu

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements 60 credits

Lower Division Nursing* 30 credits

Major Concentration

Upper Division Nursing 30 credits

Total 120 credits

BIOL 130 / BIOL 130A, BIOL 131 / BIOL 131A, BIOL 265 / BIOL 265A CHEM 160 / CHEM 160A, MATH 116, PSYN 101 & PSYN 233 and SOCL 101 *are Prerequisites for the major and must be used to fulfill general education requirements.*

Students who choose the RN-BS Completion nursing major must complete lower division nursing courses* and the following upper division nursing courses.

Lower Division Nursing Courses

Lower Division Nursing requirements are accepted in transfer from an Associate Degree or a diploma in Nursing

Lower division nursing requirements may be fulfilled as follows:

- Anatomy and Physiology II
New York State Regents Examination (RCE)
- Chemistry
Earned by credit only
- Microbiology
College Level Examination Program (CLEP) or National League for Nursing Achievement Exam (NLN)
- Introduction to Psychology and Introduction to Sociology
College Level Examination Program (CLEP)
- Matriculation in the nursing major is required to earn credit for the lower division nursing (30 credits).

Upper Division Nursing Courses

- NURS 361 - Contmp Topics Prof Nursing
- NURS 362 - Transcultural Nursing
- NURS 363 - Nurs Resrch Evidnc Bsd Prof Nur
- NURS 364 - Nursing Informatics
- NURS 365 - Intro to Health Policy

- NURS 366 - Leadership & Management
- NURS 368 - Hlth Assessment/Hlth Promotion
- NURS 371 - Statistics for Nurses
- NURS 401 - Community Health Nursing

Program Information

Undergraduate Nursing Program Outcomes

Graduates of the Mercy College Bachelor of Science Degree in Nursing will be expected to demonstrate the following program outcomes:

- Integrate concepts from liberal arts and sciences as the basis for nursing education and the practice of professional nursing
- Demonstrate leadership strategies that promote quality improvement, client safety, and organizational effectiveness that promotes health
- Evaluate the levels of evidence that guide evidence based on practice in professional nursing
- Explore ethical management of data, information, knowledge, and technology to facilitate professional nursing care
- Investigate healthcare policies and practices, finances, costs, and regulations that influence professional nursing and the general population while promoting advocacy and social justice particularly for the vulnerable
- Examine the implications of interprofessional communication and collaboration in improving health outcomes
- Examine the impact of clinical prevention on health promotion and disease prevention on population health
- Integrate the core values characteristic of professional nursing
- Integrate and apply knowledge, skills, and attitudes that lead to the improvement in health outcomes while recognizing the diversity of culture, spirituality, ethnicity, socio-economic status, gender, and sexual orientation of all clients

Admission Criteria

Students who choose the major concentration in nursing must have:

1. An associate degree in nursing from an accredited Nursing Program or a diploma in nursing.
2. Students who completed their nursing degree outside of the U.S. must complete a WES evaluation
3. Passed the NCLEX-RN licensure exam.
4. A valid unencumbered state license to practice as a registered nurse in the U.S.
5. A GPA of 2.75
6. Students will be considered for matriculation with GPAs 2.5-2.70.

Admissions Procedure

1. Obtain an application form and general information regarding your eligibility for the nursing program from the Admissions Office at the main campus, any of the branch campuses or online.

2. All applicants for the Nursing Program must submit the following to the Office of Admissions:
 1. An application for Admission, accompanied by the \$40 application fee. (The application fee will be waived for students who are presently matriculated at Mercy College.)
 2. An official transcript of record from each diploma school, college, or university previously attended.
 3. Evidence of current licensure as a registered nurse.
3. Students applying for acceptance to the RN-BS Program are able to apply with the Mercy College Undergraduate Application or the Common Application.

Eligibility for Admission to Nursing Courses NURS 361 and above:

To be admitted to these nursing courses, the student must have passed the NCLEX exam and hold a valid license to practice as a registered nurse in the U.S. Students who are in their senior year of their Associates Degree program are permitted to take up to 6 credits (NURS 361, NURS 366, or NURS 371) in one semester before they graduate. These students will not be permitted to take anymore nursing courses until they pass the NCLEX-RN exam and have a valid RN license.

Transfer Credit

Previously earned college credit in the liberal arts and sciences may be accepted in transfer by Mercy College. Additional academic credits can be earned by passing RCE or CLEP examinations.

Organization of the Program

This program has been designed for the part-time or full-time student. A student may enroll for 3-16 credits a semester. Courses are scheduled for a combination of evenings, days, weekends (general education classes) and/or online (asynchronous, synchronous, hybrid modalities). A variety of schedule patterns and teaching and learning methods are utilized. Nursing courses are offered at the Dobbs Ferry and Online Campuses. General education courses can be taken at either of the branch campuses in the Bronx, or Manhattan.

Additional Nursing Science Requirements

1. Anatomy and Physiology II (transfer credit or NYS Regents exam)*
2. Microbiology (transfer credit, College Level Examination Program [CLEP], or National League of Nursing Achievement Exam [NLN]) *

Clinical Requirements for NURS 401 - Community Health Nursing

Current RN License. Additionally, must have taken at least three of the following courses at Mercy College: NURS 361, NURS 362, NURS 363, NURS 364, NURS 365, NURS 366, NURS 367, NURS 368 and/or NURS 371.

All students must complete the following before starting clinical. Requisite clinical documents must be submitted to CastleBranch. No one is allowed to begin clinical without the following:

1. Current CPR for Health Care Personnel
2. Liability malpractice insurance
3. Health clearance approval
4. Immunization titers - MMR, Hepatitis B, Varicella
5. Flu vaccine
6. COVID-19 vaccines
7. PPD or Quantiferon or chest x-ray (if PPD positive)
8. Copy of current RN license
9. *Criminal background check - Depending on agency requirements
10. *Drug screen - Depending on agency requirements
11. *Fingerprints - Depending on agency requirements.

Program Probation

If a student's cumulative and/or major GPA falls below a 2.00, they will be placed on program probation and will have two semesters to raise their cumulative and/or major GPA to a 2.00 or higher.

RN-BS-MS

RNs with 3.0 GPAs from an associate degree program are eligible to apply for the accelerated R.N.-B.S.-M.S. program. In this program, up to six graduate credits are substituted for undergraduate credits. After 120 credits, a student earns a bachelor's degree in nursing and is able to enter either the Masters in Nursing Education or Masters in Nursing Administration track. Students must apply to the MS program of their choice.

Requirements for applying to the RN-BS-MS program:

1. Undergraduate GPA 3.0.
2. Completion of a minimum of 50 general education credits.
3. Undergraduate nursing courses NURS 363 and NURS 371.
4. Meet with PACT advisor in the undergraduate program to inform them of intent to apply for RN-BS-MS program plan.
5. Meet with Associate Dean of Post Licensure Nursing Programs to discuss acceptance into the program.

The student must receive a B or better to receive credit for two graduate courses taken (NURS 502 and NURS 503).

Substitution courses are as follows:

NURS 503* in lieu of NURS 365

NURS 502* in lieu of NURS 364

**(These are graduate courses- please see the graduate catalog for the course description)*

Admission requirements for the RN-BS-MS Program:

Students admitted into the RN-BS-MS program must complete all of their undergraduate requirements. Pending undergraduate graduation, the graduate application is initiated. The following information must be in evidence:

1. Undergraduate GPA 3.0.
2. NURS 502 and NURS 503* (Grade: B or better).
3. Completed graduate application in MS in Nursing Education or MS in Nursing Administration .
4. Approval from Program Director or Associate Dean of Post Licensure Nursing Programs.

Before entering into the M.S. component of the RN-BS-MS program, the student must graduate from the R.N.-B.S. program.

Program Dismissal Review

In cases which a student has been dismissed from the Nursing Program, the student may request a dismissal review when they believe that extenuating circumstances effected their academic performance in the program. The student must follow the SHNS Program Dismissal Review Policy detailed at the beginning of the School of Health and Natural Sciences section.

Complaints That Fall Outside the Realm of Due Process

The Department of Nursing is committed to meeting its mission as it relates to serving our students, potential students, staff, faculty, adjunct faculty, clinical faculty and the public consumer of nursing services. To that end, we are committed to ensuring that exceptional complaints for which there is no established College, School or program policy or procedure are considered and resolved in a timely, fair, consistent and equitable manner.

Procedure: Complaint to the Program: Complaints should be addressed to the Program Director through the online form located here.

If the program director is the subject of the complaint, the complaint should be addressed to the Dean, School of Health and Natural Science.

Program Policies

- The readmission policy applies to students dismissed from the Mercy College nursing programs.
- The admission policy applies to students dismissed from other nursing programs.
- Readmission or admission is only offered once. If a student is dismissed a second time from the nursing program, they may not reapply.

Readmission Policy

A student dismissed from the nursing program at Mercy College because of academic criteria may apply for readmission 1-3 years from the date of the academic dismissal.

Students must meet all the current admission criteria to be considered for readmission to the nursing program.

Admission Policy

A student dismissed from other nursing programs for academic reasons may apply for admission to the nursing program at Mercy College. Applicants must meet the current admission requirements at Mercy College. Students must have a grade of C or better in a transferred course(s).

The Nursing Program may accept up to 6-credits in transfer for the courses listed below (courses must be taken within 5 years of starting the program):

- Nursing Research
- Informatics
- Health Policy
- Contemporary Topics

Readmission to the College (Mercy College Students) or Admission (Applicants dismissed from other nursing schools)

The Applicant must:

- Apply to the Office of Admissions 1-3 years from the dismissal date.
- Submit a personal statement addressed to the Readmissions Committee (Admissions, PACT and Nursing) requesting readmission or admission to the Nursing Program for a specific semester and year.

The letter should also contain the following information:

- Reasons for dismissal from the program
- Explanation of contributing factors that led to dismissal
- Discussion about your academic readiness to begin the nursing program
- Plans to achieve academic success
- Submit two letters of recommendation supporting eligibility for readmission to the nursing program

Readmission to the Program

- Work with PACT mentor to initiate a review for possible readmission to the Nursing Program.
- Submit a personal statement addressed to the Readmissions Committee (Admissions, PACT and Nursing) requesting readmission or admission to the Nursing Program for a specific semester and year.

The letter should also contain the following information:

- Reasons for dismissal from the program
- Explanation of contributing factors that led to dismissal
- Discussion about your academic readiness to begin the nursing program.
- Plans to achieve academic success
- Submit two letters of recommendation supporting eligibility for readmission to the nursing program.

Students who are successful in their readmission or admission to the Mercy College nursing program, are required to adhere to academic requirements and maintain the required GPA for program progression and completion.

Professional Licensure

If you are interested in obtaining professional licensure, please check with the appropriate licensing body in the state where you intend to practice. For additional information and detailed requirements, please refer to the specific program of interest on the "School Resources" section of the Mercy College NC-Sara webpage.

Accelerated Second Degree Nursing, B.S.

Kara Giustino, PNP-BC, Director of Accelerated Nursing Program
kgiustino@mercy.edu

Bachelor of Science- Second Degree Nursing

<i>General Liberal Arts and Sciences</i>	
General Education Requirements	51 credits
Nursing Prerequisites A&P II with Lab (BIOL 131 and BIOL 131A), Chemistry or Genetics, Human Development or Psychology, and Microbiology (BIOL 265)	13 credits (in transfer)
Lower Division Nursing*	43 credits
<u>Upper Division Nursing</u>	<u>15 credits</u>
Total	122 credits

Admissions Requirements

1. BA or BS degree from an accredited college or university
2. GPA of 3.0 or above is preferred.
3. Grade of B- or better in all Nursing prerequisites: A&P II with Lab, Chemistry or Genetics, Human Development or Psychology, and Microbiology.
4. Applicants with international education are required to have their earned credits evaluated by NACES to be comparable to United States standards.
5. Personal Statement (500 word essay)
6. One Personal Reference

Lower Division Nursing Courses

- NURS 198 - Hlth Assessment & Promotion
- NURS 198A - Hlth Asses & Promotion Lab

- NURS 200 - Fundamentals of Nurse Lecture
- NURS 200A - Fundamentals of Nurse Lab
- NURS 200S - Fundamentals of Nurse Sim Lab
- NURS 220 - Pharmacology Nurses Lecture
- NURS 220A - Pharmacology Nurses Lab
- NURS 226 - Parent-Child Nursing
- NURS 226S - Parent-Child Nurs Clinical Exp
- NURS 227 - Pediatric Nursing
- NURS 227S - Pediatric Clinical Experience
- NURS 240 - Med Surgical Nursing I Lecture
- NURS 240A - Med Surgical Nursing I Lab
- NURS 240S - Med Surgical Nursing I Sim Lab
- NURS 241 - Med Surgical Nurs II
- NURS 241A - Med Surgical Nurs II Lab
- NURS 241S - Med Surgical Nurs Sim
- NURS 250 - Psychiatric & Mntl Health Nurs
- NURS 250S - Psychiatric&Mntl Hlth Nurs Sim
- NURS 251 - Advocacy for Population Health
- NURS 251S - Adv for Population Health SIM
- NURS 367 - Path/Clinic Reasoning Nursing

Total: 43 Credits

Upper Division Nursing Courses

- NURS 361 - Contmp Topics Prof Nursing
- NURS 363 - Nurs Resrch Evidnc Bsd Prof Nur
- NURS 364 - Nursing Informatics
- NURS 365 - Intro to Health Policy
- NURS 366 - Leadership & Management

Total: 15 Credits

Total Major Credits: 58

Progression Criteria

Once accepted as a B.S. Nursing major, students are required to achieve a 'B-' or better in all nursing courses. Students may only repeat one NURS course. Students may only withdraw once from one course.

Nursing Courses	GPA must be at 2.67 or higher
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Students will not progress to the next level of the program if they do not meet the above criteria.

Program Policies

- The readmission policy applies to students dismissed from the Mercy College nursing programs.
- The admission policy applies to students dismissed from other nursing programs.
- Readmission or admission is only offered once. If a student is dismissed a second time from the nursing program, they may not reapply.

Readmission Policy

A student dismissed from the nursing program at Mercy College because of academic criteria may apply for readmission 1-2 years from the date of the academic dismissal. Students may need to take a qualifying exam or repeat theory and clinical courses already taken and passed successfully. Students must meet all the current admission criteria to be considered for readmission to the nursing program.

Admission Policy

A student dismissed from other nursing programs for academic reasons may apply for admission to the nursing program at Mercy College. Applicants must meet the current admission requirements at Mercy College. Students must have a grade of C or better in a transferred course(s).

The Nursing Program may accept up to 6-credits in transfer for the courses listed below (courses must be taken within 5 years of starting the program):

- Nursing Research
- Informatics
- Health Policy
- Contemporary Topics

Readmission to the College (Mercy College Students) or Admission (Applicants dismissed from other nursing schools)

The Applicant must:

- Apply to the Office of Admissions 1-3 years from the dismissal date.
- Submit a personal statement addressed to the Readmissions Committee requesting readmission or admission to the Nursing Program for a specific semester and year.

The letter should also contain the following information:

- Reasons for dismissal from the program
- Explanation of contributing factors that led to dismissal
- Discussion about your academic readiness to begin the nursing program
- Plans to achieve academic success
- Submit two letters of recommendation supporting eligibility for readmission to the nursing program

Readmission to the Program

- Work with PACT mentor to initiate a review for possible readmission to the Nursing Program.
- Submit a personal statement addressed to the Readmissions Committee requesting readmission or admission to the Nursing Program for a specific semester and year.

The letter should also contain the following information:

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 - Plans to achieve academic success
- Submit two letters of recommendation supporting eligibility for readmission to the nursing program.

Students who are successful in their readmission or admission to the Mercy College nursing program, are required to adhere to academic requirements and maintain the required GPA for program progression and completion.

Complaints That Fall Outside the Realm of Due Process

The Department of Nursing is committed to meeting its mission as it relates to serving our students, potential students, staff, faculty, adjunct faculty, clinical faculty and the public consumer of nursing services. To that end, we are committed to ensuring that exceptional complaints for which there is no established College, School or program policy or procedure are considered and resolved in a timely, fair, consistent and equitable manner.

Procedure: Complaint to the Program: Complaints should be addressed to the Program Director through the online form located at here.

If the program director is the subject of the complaint, the complaint should be addressed to the Dean, School of Health and Natural Science.

Professional Licensure

Professional Licensure

To obtain professional licensure, please check with the appropriate licensing body in the state where you intend to practice. For additional information and detailed requirements, please refer to the specific program of interest on the "School Resources" section of the Mercy College NC-Sara webpage.

Accelerated Second Degree Nursing, B.S. (Weekend Program)

Kathleen Apollon-Ferron, M.S.N., RN., CCRN, *Director of Weekend Accelerated Program*
kapollonferron@mercy.edu

Bachelor of Science - Accelerated Second Degree Nursing

<i>General Liberal Arts and Sciences</i>	
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General Education Requirements	51 credits
Nursing Prerequisites A&P II with Lab (BIOL 131 and BIOL 131A), Chemistry or Genetics, Human Development or Psychology, and Microbiology (BIOL 265)	13 credits (in transfer)
Lower Division Nursing	43 credits
Upper Division Nursing	15 credits
Total	122 credits

Admissions Requirements

1. BA or BS degree from an accredited college or university
2. GPA of 3.0 or above is preferred.
3. Grade of B- or better in all Nursing prerequisites: A&P II with Lab, Chemistry or Genetics, Human Development or Psychology, and Microbiology.
4. Applicants with international education are required to have their earned credits evaluated by NACES to be comparable to United States standards.
5. Personal Statement (500 word essay)
6. One Personal Reference

Lower Division Nursing Courses

- NURS 198 - Hlth Assessment & Promotion
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- NURS 240S - Med Surgical Nursing I Sim Lab
- NURS 241 - Med Surgical Nurs II
- NURS 241A - Med Surgical Nurs II Lab
- NURS 241S - Med Surgical Nurs Sim

- NURS 250 - Psychiatric & Mntl Health Nurs
- NURS 250S - Psychiatric&Mntl Hlth Nurs Sim
- NURS 251 - Advocacy for Population Health
- NURS 251S - Adv for Population Health SIM
- NURS 367 - Path/Clinic Reasoning Nursing

Friday, Saturday, and Sunday attendance is required for all of the above courses.

Total Credits: 43

Upper Division Nursing Courses

- NURS 361 - Contmp Topics Prof Nursing
- NURS 363 - Nurs Resrch Evdnc Bsd Prof Nur
- NURS 364 - Nursing Informatics
- NURS 365 - Intro to Health Policy
- NURS 366 - Leadership & Management

Friday, Saturday, and Sunday attendance is required for all of the above courses.

Total Credits: 15

Total Major Credits: 58

Progression Criteria

Once accepted as a B.S. Nursing major, students are required to achieve a 'B-' or better in all nursing courses. Students may only repeat one NURS course. Students may only withdraw once from one course.

Nursing Courses	GPA must be at 2.67 or higher
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Students will not progress to the next level of the program if they do not meet the above criteria.

Program Policies

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Department of Veterinary Technology

Bachelor of Science

Veterinary Technology, B.S.

Lisa Schenkel, DVM, CCRT, CVMA, *Program Director*
914-674-7530
lschenkel@mercy.edu

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements*60 credits

Major Concentration

Veterinary Technology 58 credits

Veterinary Technology Elective 2 credits

Total **120 credits**

Students who choose the major concentration in veterinary technology must complete:

- VETC 101 - Intro Veterinary Science
- VETC 110 - Applied Animal behavior
- VETC 140 - Veterinary Management
- VETC 256 - Anatomy of Dom Animals Lec
- VETC 256A - Anatomy Dom Animals Lab
- VETC 258 - Animal Handling and Restraint
- VETC 300 - Physiology Domestic Animals
- VETC 306 - Clinical Lab Tech & Analysis
- VETC 306A - Clinical Lab Tech Lab
- VETC 320 - Pharmacology & Toxicology
- VETC 340 - Clinical Vet Tech Team Comm
- VETC 341 - Small Animal Diseases
- VETC 350 - Applied Clinical Vet Nursing
- VETC 350A - Applied Clinic Vet Nursing Lab
- VETC 360 - Fundamentals Animal Research
- VETC 375 - Principles Lrg Animal Medicine
- VETC 375A - Prin of Large Animal Med LAB
- VETC 495 - Externship I
- VETC 496 - Externship II

The following related courses in Natural Science and Mathematics:

Students must complete these courses as part of their General Education Requirements*

- BIOL 160 - General Biology I Lecture
- BIOL 160A - General Biology I Lab
- BIOL 161 - General Biology II Lecture
- BIOL 161A - General Biology II Lab
- BIOL 265 - Microbiology Lecture
- BIOL 265A - Microbiology Lab
- CHEM 160 - General Chemistry I Lecture
- CHEM 160A - General Chemistry I Lab
- CISC 120 - Intro Computers/App Software
- MATH 116 - College Algebra

Recommended Electives

- VETC 295 - Special Topics Vet Tech
- VETC 305 - Global Veterinary Experience
- VETC 397 - Ind Study in Veterinary Tech
- VETC 380 - Workplace Experience I
- VETC 381 - Workplace Experience II

Note(s)

There is a 15-credit residency requirement in the major concentration of Veterinary Technology.

**Students must complete these courses as part of their General Education Requirements.*

The recommended course sequence can be found in the Veterinary Technology Program Student Handbook.

Additional Program Information

Students in the Veterinary Technology Program must earn a minimum letter grade of C or better in all veterinary technology and natural science courses (except BIOL 160 / BIOL 160A), and a minimum letter grade of B or better in ENGL 111 and in MATH 116 and a minimum grade of C+ in BIOL 160 / BIOL 160A. Students must maintain a 2.75 cumulative index in veterinary technology courses for admittance into clinical courses VETC 340, VETC 341, VETC 350, VETC 350A, VETC 360, VETC 375, VETC 375A , VETC 495, and VETC 496 and to graduate from the Veterinary Technology Program..

Students enrolled in the undecided – veterinary technology, or the veterinary technology major may not repeat a course required in the curriculum more than once.

Students enrolled in the undecided – veterinary technology, or the veterinary technology major are fully responsible for compliance with all requirements, policies and procedures contained in the Veterinary Technology Program Student Handbook. A link to the Veterinary Technology Program Student Handbook can be found on the Program page on the Mercy College website <https://www.mercy.edu/degrees-programs/bs-veterinary-technology>.

Students should anticipate taking the didactic portion of VETC 375 - Principles Lrg Animal Medicine course online during the spring semester and VETC 375A - Principles of Large Animal Medicine Lab during the following summer. VETC 375A is a one-week, hands-on practicum that takes place at SUNY-Delhi in the summer. Students are responsible for transportation to and accommodations in Delhi. No other Veterinary Technology courses are offered in the summer semester.

NOTE: A felony conviction may affect a graduate's ability to attain state licensure.

The Veterinary Technology Program is accredited by the Committee on Veterinary Technician Education and Activities (CVTEA) of the American Veterinary Medical Association (AVMA) located in Schaumburg, Illinois.

Graduates of the Mercy College Veterinary Technology Program are eligible to sit for the Veterinary Technician National Examination (VTNE) administered by the American Association of Veterinary State Boards (AAVSB). Successful completion of this examination is required for licensure as a veterinary technician by the New York State Education Department (NYSED). Licensure information can be found at: <http://www.op.nysed.gov/prof/vetmed/vtlic.htm>.

Veterinary Technology Program Admission Criteria (As of Fall 2018)

1. Admittance into Mercy College
2. High School Assessment Criteria
 1. $\geq 85\%$ overall GPA required with upper 1/3 of class rank preferred
 2. Minimum of two years high school math with $\geq 85\%$ (B) average
 1. More than two years high school math preferred
 2. Preference for one year of algebra
 3. Minimum of two years high school English with $\geq 85\%$ (B) average
 1. More than two years high school English preferred
 4. Minimum of two years high school laboratory science with $\geq 85\%$ (B) average
 1. More than two years high school laboratory science preferred
 2. Preference for one year each in biology and chemistry

Students that meet the high school assessment criteria will be admitted as undecided-veterinary technology (VTPR). Admittance is competitive; therefore, students accepted as undecided-veterinary technology majors (VTPR) are required to pay a non-refundable deposit of \$200 to reserve their spot in the Veterinary Technology Program. This fee will be applied to tuition payment.

Students that do not meet the high school assessment criteria will be required to take additional courses.

3. Application to Veterinary Technology Program

Students that are admitted as undecided-veterinary technology (VTPR) and taking the VETC 101 - Intro Veterinary Science course must submit an application to the Veterinary Technology Program for admittance as a veterinary technology major (VTNS). The application must include short essays in response to the prompts given on the application. The application must also demonstrate that the student has met the following criteria:

1. Overall minimum GPA of 2.75 for the first academic year at Mercy College.
2. Satisfactory completion of ENGL 111 - English Composition I and MATH 116 - College Algebra with a grade of B or better, BIOL 160 - General Biology I Lecture/BIOL 160A - General Biology I Lab with a grade of C+ or better, and VETC 101 - Intro Veterinary Science with a C or better. A required course in the curriculum can only be repeated once.
3. Volunteer hours or shadowing experience in a veterinary facility is preferred.

The application deadline is generally midterm of the semester for students admitted as undecided-veterinary technology (VTPR). Students enrolled in VETC 101 Introduction to Veterinary Science will be informed of the specific date at the beginning of the semester and the application will be posted on the course Blackboard shell.

Pending the final grade in VETC 101 - Intro Veterinary Science and the calculation of the overall GPA for the first academic year, students will be informed of a provisional acceptance no later than April 15. Students will be informed of full acceptance into the Veterinary Technology Program no later than two weeks after the end of the semester.

Veterinary Technology Major Concentration Standards

1. Students must earn a minimum letter grade of C or better in all veterinary technology courses, a grade of C+ or better in BIOL 160/BIOL 160A General Biology I Lecture/Laboratory, a minimum grade of C in all other natural science courses, and a minimum grade of B or better in ENGL 111 - English Composition I and MATH 116 - College Algebra.

2. Students must maintain a 2.75 cumulative index in veterinary technology courses in order to be admitted into clinical courses VETC 340, VETC 341, VETC 350, VETC 350A, VETC 360, VETC 375, VETC 375A, VETC 495, and VETC 496. A minimum GPA of 2.75 is also required for graduation from the Veterinary Technology Program.
3. Students may not repeat a course required in the curriculum more than once. Two withdrawals from a course are equivalent to one full completion of that course.
4. Any student who earns a grade less than the required minimum grade in a course required in the curriculum must repeat the course the next semester it is offered at Mercy College in order to progress to any course for which it is a prerequisite.
5. Any student who receives less than the required minimum grade in a course required in the curriculum more than once will automatically be dismissed from the Program.
6. For any veterinary technology lecture course that has a laboratory course as a corequisite, both the lecture and laboratory courses must be taken concurrently. In the event that a student must withdraw from the lecture course, the student must also withdraw from the corequisite laboratory course. If a student must withdraw from a laboratory course, the student must also withdraw from the corequisite lecture course. Students who wish to take the lecture or laboratory course alone will require Program Director authorization and may be required to participate in relevant labs or audit relevant lecture topics.
7. Other than VETC 375A - Principles of Large Animal Medicine Lab, Veterinary Technology courses within the Veterinary Technology curriculum are not offered in the summer semester.
8. Students who receive an unsatisfactory evaluation in any category, including but not limited to professional and ethical behavior, or required skill in clinical courses VETC 340, VETC 341, VETC 350, VETC 350A, VETC 360, VETC 375, VETC 375A, VETC 495, and VETC 496, or who are dismissed from any externship site, will receive an "F" in the course and will have their records reviewed by the Veterinary Technology Faculty. The faculty will determine if the student will be given the opportunity to repeat the experience in a future semester, and/or be placed on probation, or be dismissed by the Program.
9. If a student is dismissed from any externship site because of an inability to demonstrate content knowledge, the faculty may require the student to pass a competency exam and either retake or audit the course covering the content prior to reassignment to an externship site.
10. Any student that has been dismissed from the Veterinary Technology Program is not eligible to reapply to the Veterinary Technology Program.

Minimal Technical Standards

The following technical standards, which serve to protect the student and patient and are deemed essential for performance as a competent veterinary technologist, are required for admission, continuation and graduation from the Mercy College Veterinary Technology Program:

Essential Requirements

1. Capable of frequently lifting and/or carrying up to 50 pounds from floor to waist level.
2. Ability to tolerate walking and standing for sustained periods of time.
3. Capable of handling, positioning and restraining live animals.
4. Capable of using hands and arms to handle, install, position and move materials.
5. Auditory ability sufficient to monitor and assess health needs, including auscultatory sounds, alarms, animal vocalizations, cries for help and warning sounds from animals and humans. Ability

- to perceive and understand the natural or amplified human voice when lips, facial expressions and/or other visual clues are not able to be seen.
6. Tactile ability sufficient for physical assessment and to perform nursing duties.
 7. Eyesight capable of viewing small visual images and reading instrumentation.
 8. Amenable to learning the safe handling and restraint of all Program-required species of domestic and exotic animals without a level of fear that interferes with satisfactory performance.
 9. Capacities to read, hear, understand and quickly execute complex verbal and written instructions given in English.
 10. Willingness to assist with or perform a wide variety of medical, surgical and diagnostic procedures in the veterinary setting, including humane euthanasia.
 11. Ability to act in a professional and ethical manner. Ability to respond positively to constructive criticism.
 12. Ability to respond promptly and appropriately in emergency situations. Emotional stability to function effectively under stress and to adapt to an environment that may change rapidly without warning and/or in unpredictable ways.
 13. Ability to speak and write in English and be understood by others who speak English.
 14. Ability to understand the basis and content of ethical veterinary practice and the professionalism required in such practice. Possession of attributes which include compassion, empathy, altruism, integrity, responsibility, and tolerance.
 15. Cognitive abilities necessary to master relevant content in the curriculum at a level deemed appropriate by the faculty. These skill may be described as the ability to comprehend, memorize, analyze, and synthesize the material. Ability to develop reasoning, critical thinking and decision-making skills at a level deemed appropriate by the faculty.
 16. The ability to handle and/or be exposed to a wide variety of animal species and their environments without adverse medical consequences (e.g., allergic reaction).

Rabies Immunization

Students enrolled in the Veterinary Technology Program will be exposed to live animals, both on and off-campus. Due to the inherent risk of possible exposure to an animal carrying the rabies virus, all students enrolled in the Veterinary Technology Program are required to receive the prophylactic series of rabies immunizations.

Veterinary Technology Student Essential Skills

Mercy's program requires that students successfully acquire specified, essential skills in order to complete the Veterinary Technology Program. A link to these skills may be found on the Program page of the Mercy College website.

Veterinary Technology Program Goals and Outcomes

The Veterinary Technology Program goals and outcomes can be found on the Program page on the Mercy College website.

Veterinary Technology Program Transfer Policy

1. The policy for acceptance of transfer credits to satisfy Veterinary Technology Program courses are in addition to the requirements for transfer credits as outlined in the Mercy College Undergraduate Catalog.
2. Course descriptions and course outlines of any veterinary technology course for which the student is requesting acceptance of transfer credits must be submitted to the Program Director for review. In addition, for any veterinary technology course in which essential skills are taught, the student must also submit a signed skills list for that course to the Program Director.
3. Acceptance of transfer credits for a veterinary technology course will only be considered if the course was taken within the last two years at an AVMA-CVTEA accredited veterinary technology program, the credit hours are equivalent and the final grade in the course is C or better.
 1. Transfer students must submit evidence of successful essential skills acquisition if relative to the course that is under consideration for acceptance of transfer credits.
4. Fifteen residency credits at Mercy College in the major is required.
5. VETC 101 - Intro Veterinary Science and VETC 320 - Pharmacology & Toxicology must be taken at Mercy College, Dobbs Ferry.
6. Transfer credits for VETC 300 - Physiology Domestic Animals and VETC 306 - Clinical Lab Tech & Analysis require program director approval and will be accepted if the following criteria are met:
 1. taken within the last two years at an AVMA-CVTEA accredited veterinary technology program
 2. the course content and credit hours are equivalent
 3. the final grade in the course is C or better
 4. the student has successfully passed a competency exam, administered by Mercy College Veterinary Technology Program faculty, with a 75 or better.
 5. the cost of each competency exam is \$25.
7. Acceptance of transfer credits to satisfy prerequisite course requirements will only be considered if the course was taken within the last four years at an accredited college institution, the course content and credit hours are equivalent and the final grade in the course is 'B' or better for satisfaction of MATH 116 and ENGL 111 prerequisites, 'C+' or better for satisfaction of the BIOL 160/BIOL 160A prerequisite and C or better for all other prerequisite course requirements.
8. Graduates of AVMA-CVTEA accredited veterinary technology programs must submit their transcripts to the Program Director for review. Graduates of other veterinary technology programs are required to take VETC 101 and VETC 320 at Mercy College, Dobbs Ferry.
 1. Transfer students that are graduates of other accredited veterinary technology programs will be required to complete all of the requirements of the Mercy College Veterinary Technology Program courses that they take at Mercy College. This may include successful acquisition of essential skills as listed in the Mercy College Veterinary Technology Program Essential Skills List for that course.

Program Dismissal Review

In cases in which a student has been dismissed from the Veterinary Technology Program, the student may request a dismissal review when they believe that extenuating circumstances affected their academic performance in the program. The student must follow the SHNS Program Dismissal Review Policy detailed at the beginning of the School of Health and Natural Sciences section.

Professional Licensure

If you are interested in obtaining professional licensure, please check with the appropriate licensing body in the state where you intend to practice. For additional information and detailed requirements, please refer to the specific program of interest on the "School Resources" section of the Mercy College NC-Sara webpage.

Students Interested in Applying to Veterinary Medical School

Although the majority of veterinary medical schools do not require students to obtain a specific degree, students are more attractive candidates if, in addition to completing the required prerequisite courses, they complete a degree that includes courses in humanities and social sciences as well as animal sciences. The Veterinary Technology major uniquely prepares a student for veterinary medical school by offering many of the courses required to apply to veterinary medical school, including veterinary courses. However, the student may be required to complete 28 credits in addition to the Veterinary Technology major courses to meet the veterinary medical school admission requirements (please refer to <http://www.aavmc.org/data/files/vmcas/prereqchart.pdf> for more information). Students may be able to take some or all of these courses along with their Veterinary Technology major courses at Mercy College if they meet the College criteria for taking a higher credit course load during any term. Enrolled students may also be able to complete some of these courses during the summer terms, however, financial aid may not cover the tuition for summer courses.

Courses typically required for Veterinary Medical School Application:

Courses offered as part of Mercy College's Veterinary Technology Major	Credits	Courses offered at Mercy College outside the Veterinary Technology Major	Credits
ENGL 111 English Composition I	3	MATH 201 Precalculus*	3
ENGL 112 English Composition II	3	MATH 122 Statistics*	3
MATH 116 College Algebra	3	BIOL 360 Genetics	4
BIOL 160 General Biology I Lecture / BIOL 160A General Biology I Lab	4	CHEM 161 General Chem II Lecture / CHEM 161A General Chem II Lab	4
BIOL 161 General Biology II Lecture / BIOL 161A General Biology II Lab	4	CHEM 260 Organic Chem I Lecture / CHEM 260A Organic Chem I Lab	4
BIOL 265 Microbiology Lecture / BIOL 265A Microbiology Lab	4	CHEM 261 Organic Chem II Lecture / CHEM 261A Organic Chem II Lab	4
CHEM 160 General Chemistry I Lecture / CHEM 160A General Chemistry I Lab	4	CHEM 354 Biochemistry	4

VETC 101 Intro Veterinary Science	3	PHYS 160 Physics for Life Science I	4
VETC 256 Anatomy of Dom Animals Lec / VETC 256A Anatomy Dom Animals Lab	4	PHYS 161 Physics for Life Science II	4
VETC 300 Physiology Domestic Animals	4		
Total Credits	36	Total Credits	34

* may be taken to fulfill a general education elective

The Veterinary Technology Program courses may provide students with an advantage when applying to veterinary medical school (see <http://www.avma.org/public/careers/pages/vet-school-admission-101.aspx>) by offering a total of 60 credit hours of veterinary based courses including two 360 hour externships (360 hours in a general small animal medicine and surgery hospital and 360 hours in a specialty or referral veterinary facility). In addition, the faculty of the Program provides the Program students with specific academic advisement as well as assistance in the veterinary medical school application process.

Students interested in applying for veterinary medical school, may also choose to pursue a Biology major which would include many of the required science courses for application to medical school. Those students who pursue the Biology major may be able to take a few veterinary technology courses as electives to fulfill their Biology degree and strengthen their veterinary medical school application.

Graduate of the Veterinary Technology Program earn a Bachelor of Science in Veterinary Technology and are eligible to take the Veterinary Technician National Examination (VTNE) for licensure as a Veterinary Technologist.

Electives

Chem 161	General Chemistry II Lecture	3
Chem 161A	General Chemistry II Laboratory	1
Chem 260	Organic Chemistry I Lecture	3
Chem 260A	Organic Chemistry I Laboratory	1
Chem 261	Organic Chemistry II Lecture	3
Chem 261A	Organic Chemistry II Laboratory	1
Chem 354	Biochemistry	4

Phys 160	Physics for Life Sciences I	4
Phys 161	Physics for Life Sciences II	4
Biol 360	Genetics	4
Math 122	Statistics	3
Total Credits:		31 Credits

Department of Occupational Therapy Assistant

Associate in Applied Science

Occupational Therapy Assistant, A.A.S.

Cristina Dumitrescu, Ed.D., M.S. ,O.T.R./L., OTA/L, *Program Director*
 914-674-7832
 cdumitrescu@mercy.edu

Associate in Applied Science

General Education Requirements 26 credits

Health Science Requirements 3 credits

Occupational Therapy Requirements 39 credits

Total 68 credits

General Education:

- BIOL 130 - Hum Anatomy & Physio I Lecture
- BIOL 130A - Hum Anatomy & Physio I Lab
- BIOL 131 - Hum Anatomy & Physio II Lecture
- BIOL 131A - Hum Anatomy & Physio II Lab
- ENGL 110 - English Composition I Co-Req (if needed)
- ENGL 111 - English Composition I
- ENGL 112 - English Composition II
- MATH 116 - College Algebra
- PSYN 101 - Introduction to Psychology
- COMM 110 - Oral Communication
- SOCL 101 - Introduction to Sociology

Health Science Requirements

- HLSC 210 - Overview Occup Therapy Practice
- HLSC 205 - Stnd Sfty Precaut/Hlth Care Pr
- HLSC 225 - Accessing Read Scholarly Lit

Professional Curriculum:

- OCTR 201 - OT Practice Assistnt: Overview
- OCTR 203 - OT Practice Assist/Ther Mod I
- OCTR 204 - OTA: Clinical Condit & Occuptrn
- OCTR 206 - OT Practice Assist/Ther Mod II
- OCTR 207 - OT Practice Assist/Synopsis
- OCTR 209 - OTP Assist: Advanced Clin Ed I
- OCTR 210 - OTP Assist: Advnced Clin Ed II
- OCTR 211 - Professional Development Semin
- OCTR 214 - OT Pract Assist:Adult/Matur
- OCTR 214A - OTA Practice:FW 1-Adult/Mature
- OCTR 218 - OTA PsycSoc Factors & Occupatn
- OCTR 260 - OT Practice Assistn/Child Adol
- OCTR 260A - OT Practice for the Assistant:

Additional Program Information

The Occupational Therapy Assistant (OTA) Program is accredited by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA). ACOTE contact information is: ACOTE, c/o Accreditation Department, American Occupational Therapy Association (AOTA), 6116 Executive Boulevard, Suite 200, North Bethesda, MD 20852-4929. The phone number is 301-652-2862. ACOTE's website is www.acoteonline.org and email is accred@aota.org. Graduates of the program are eligible to sit for the national certification examination of the occupational therapy assistant administered by the National Board of Certification in Occupational Therapy (NBCOT). NBCOT offices are located at One Bank Street, Suite 300, Gaithersburg, MD 20878. The phone number is: 301-9907979, the email address is info@nbcot.org, and their website is <https://www.nbcot.org/>

After successfully completing this exam, the individual will be a Certified Occupational Therapy Assistant, (COTA). Passing the NBCOT examination is currently required in order to obtain a license and practice as an Occupational Therapy Assistant in most states (including New York, New Jersey, and Connecticut). Please refer to each state's "Practice Acts" for a particular state's licensure requirement.

NOTE: A felony conviction may affect a graduate's ability to sit for the NBCOT certification examination or attain state licensure.

NOTE: Students must be in good academic standing with a grade point average of 2.75 or higher in all major courses (all those courses that begin with OCTR) in order to advance to the full-time advanced clinical component of the program. All Occupational Therapy Assistant students are required to complete all Level II Fieldwork within 18 months following completion of academic coursework All required

coursework and fieldwork must be completed within five years from the initiation of coursework in the major concentration of occupational therapy.

Admission Criteria/ Progression Procedure:

The OTA Program is a cohort program that only starts full-time students in the fall term. Part-time students may be eligible to start in the spring term.

Admission Criteria: – Admission to the OTA Program is a competitive multi-step process.

Freshman admission requires:

Have an overall high school GPA of 85% or higher and a minimum of two years of high school English with an 85% (B) average or higher.

Submit TWO references with their application. Preferably, one recommendation should be from an occupational therapy assistant, occupational therapist, work supervisor, or instructor of a high school or college course. Recommendations must be current (a maximum of six months).

Admission preference for applicants with high school GPAs of 85% or higher or previous college credit with a cumulative GPA of 3.0 or above. For their first academic year, students will only enroll in general education course requirements:

General Education Requirements:

BIOL 130	Human Anatomy & Physiology I	3 credits
BIOL 130A	Human Anatomy & Physiology I Lab	1 credit
BIOL 131	Human Anatomy & Physiology II	3 credits
BIOL 131A	Human Anatomy & Physiology II Lab	1 credit
ENGL 111	Written English & Literature Studies I	3 credits
ENGL 112	Written English & Literature Studies II	3 credits
MATH 116	College Algebra	3 credits
PSYN 101	Intro. to Psychology	3 credits
COMM 110	Oral Communications	3 credits
SOCL 101	Intro. to Sociology	3 credits
General Education Requirements		26 credits

* Anatomy pre-requisite courses must have been taken within the last five years.

For students to remain in the program and progress to the occupational therapy assistant courses (OCTR), they must complete the first year with the following performance:

- a) Minimal overall GPA of first year must be 2.75 or higher
- b) A grade of C or better in all general education prerequisite courses
- c) Any student who receives a grade of C- or below in any general education course will be required to repeat the course.
- d) Anatomy pre-requisite courses must have been taken within the last five years.

Sophomore or Transfer student Progression Criteria for OTA Major courses:

All students interested in progressing to fall full-time OTA Major courses MUST complete all General Education and Health Science Requirements before the start of the fall semester.

Health Science Requirements:

HLSC 205	Standard Safety Precautions for the Healthcare Professions	1 credit
HLSC 210	Overview of OT Practice	1 credit
HLSC 225	Intro. To Health Professions Literature & Scientific Writing	1 credit
Health Science Requirements		3 credits

- General information regarding eligibility is available online or from the Admissions Office, Mercy College OTA Program website, or the Occupational Therapy Assistant Program Office at the Dobbs Ferry Campus.
- Students who meet the program's progression criteria will be invited to interview with representatives of the Occupational Therapy Assistant Program Progression Committee when a written essay is required.
- The OTA Program's Progression Committee will review each applicant's records. Progression into the occupational therapy assistant courses (OCTR), is based on a combination of GPA, interview, and written work. Candidates will be notified of their progression decision within two weeks from the date of the interview.
- All acceptances will be provisional, based on successful completion of all pre-requisite minimum course requirements.
- Acceptance may be deferred up to one admission cycle under extenuating circumstances. The student must submit a written request for deferral and supporting documentation to the Program. The Program Director and Admission Committee will review the request and notify the student of the decision.

Deadlines for applications into the Program are on hold for this academic year:

March 31st for the Fall semester

October 31st for the Spring semester

Admission Decisions:

- The OTA Program offers rolling admissions for all applicants. Our priority application deadlines are March 15 for fall admissions and January 15 for spring admissions. All required documents must be received before a decision can be made.
- Admission decisions will be based on a ranking of composite numerical scores of an applicant's GPA, interview, on-site essay, and recommendations.

Exceptions:

- Students who are admitted to the program who have less than a cumulative GPA of 3.0 will be admitted on a **conditional** basis.
- Conditionally admitted students must have between a 2.75 and 3.0 grade point average within the major courses at the end of the first semester. Any student falling below a 2.75 GPA within the major, will receive a faculty review and must submit an educational plan that is reviewed and approved by the Program Director. Such educational plans must have clear objectives with deadlines for achievement.
- Transfer credit will be granted only for those prerequisite courses with a grade of C or higher.
- OTA courses from other colleges will only be accepted in transfer as approved by the Program Director and shall not have any fieldwork component included in the content
- Anatomy prerequisite courses must have been taken within the last five years.

Each applicant's record will be reviewed by the Admission Committee of the Program. The final admission decision is based on a cumulative scoring and then ranking of the candidate's GPA, interview, references, and the written essay. Admission to the Occupational Therapy Assistant Program at Mercy College is very competitive; completion of the application requirements and formal interview does not guarantee admission.

Essential Performance Standards

The program has an "Essential Performance Standards" form that outlines the necessary effective skills and professional behaviors, communication/interpersonal skills, psychomotor skills, cognitive skills and self-care skills deemed essential for completion of the program and performance as a competent occupational therapy assistant. This form is reviewed at the time of the interview and is signed by all accepted students stating whether they are or are not capable of performing the skills and abilities that are listed. Information regarding the Office of Accessibilities is discussed at the time of the interview.

Each year, there will be a mandatory two-day orientation at the beginning of August (dates will be communicated). Avoid any events or time off that would interfere with your attendance. OTA program requires that all students have a personal laptop computer, powerful enough to support the demanding video and computational requirements necessary for coursework, as well as adequate storage to accommodate new software releases. Chrome books do NOT support fieldwork databases or exam-taking platforms.

Occupational Therapy Assistant Program Requirements and Progression Criteria:

1. Students are expected to attend all class sessions. No more than three absences are allowed without the risk of failing a major course. Documentation may be requested by the Program Director for any absence/s. Absence on a weekend lab day counts as 3 class absences.
2. Professional behavior is expected at all times in both the classroom and the clinical placement settings. The Program Director and the faculty will address any demonstration of unprofessional behavior.
3. Students must earn a grade of C or better in all general education Prerequisite courses.
4. Any student who receives a grade of C- or below in any prerequisite general education course will be required to repeat the course.
5. Students must receive a **B or better** in all OTA core courses. Students who receive less than a grade of B, or if OTA core courses GPA fails below 2.75, students are required to repeat the course. OTA core courses may only be repeated once.
6. Any student who receives a grade below B in two or more OTA core courses or if the student's GPA, within the OTA major, falls below 2.75, the student may be dismissed from the program after a faculty review.
7. Students must take all courses in sequence according to the curriculum design of the program.
8. If a student must repeat a course for any reason, they must wait to do so until the course is offered the following academic year. A grade of F in any occupational therapy assistant course may be grounds for dismissal. The faculty will discuss the situation and the Program Director will make the final decision regarding whether dismissal from the program is warranted. These situations will be reviewed on a case-by-case basis and would require appropriate documentation (medical, legal, etc.)
9. Students who receive a rating of "Unsatisfactory" in any category in any Fieldwork I Experience will have their records reviewed by the Program Director and Academic Fieldwork Coordinator. The student will then be discussed with the faculty who will decide if the student may repeat the experience or not. In either case, the student will receive an educational plan that is designed by the faculty that addresses the student's particular issues.
10. Students may not take any Fieldwork II experiences until they have successfully completed all Fieldwork I experiences.
11. Should a student fail a Fieldwork II experience, the faculty will discuss the reasons for the failure and a decision will be made as to whether the student will be given an opportunity to repeat the fieldwork experience. Reasons for the decision will be shared with the student during a face-to-face or telephone meeting with the Program Director and the Academic Fieldwork Coordinator. An "Educational Contract" for the repeated FW II assignment will be created by the Academic Fieldwork Coordinator and signed by the student and also by the Program Director prior to the student repeating the failed experience. Failure to uphold the specifications of the educational contract will result in failure of the repeated fieldwork placement and an automatic dismissal from the program. The student must register and pay tuition for any repeated Fieldwork course (OCTR 209 or OCTR 210).
12. Failure in any two Fieldwork experiences, Fieldwork I or II, may result in dismissal from the program.
13. During clinical fieldwork experiences, student work schedules may not interfere with the hours they spend at the fieldwork site.

14. National boards exam preparation: Students must attend all scheduled mandatory exam preparatory activities and class meetings during OCTR 209 OTP Assist: Advanced Clin Ed I, OCTR 210 OTP Assist: Advnced Clin Ed II, and OCTR 214 OT Pract Assist:Adult/Matur. Students will review and practice certification exam-style questions in preparation for their licensing exam with the National Board for Certification in Occupational Therapy, Inc. (NBCOT). FW Level II grades will be released only if students attend both mandatory sessions and any other preparatory events that are scheduled by the program.
15. All students will enroll in OCTR 211 course. The course will be offered in Term C during the last Fall semester and students will be expected to achieve a minimum of 80/100 on their final exam in order to pass the course.

Graduation requirement:

All students must have a cumulative GPA within the major courses of at least 2.75 to graduate from the program. Students must apply for graduation according to the college guidelines listed in this catalog.

Program Dismissal Review:

In cases in which a student has been dismissed from the Occupational Therapy Program, the student may request a dismissal review when they believe that extenuating circumstances affected his/her academic performance in the program. The student must follow the SHNS Program Dismissal Review Policy detailed at the beginning of the School of Health and Natural Sciences section of this catalog.

Complaints That Fall Outside the Realm of Due Process

The Occupational Therapy Assistant Program is committed to meeting its mission as it relates to serving our students, potential students, staff, faculty, adjunct faculty, clinical faculty and the public consumer of occupational therapy. To that end, we are committed to ensuring that exceptional complaints for which there is no established College, School or program policy or procedure are considered and resolved in a timely, fair, consistent and equitable manner.

Procedure: Complaint to the Program: Complaints should be addressed to the Program Director through the online form located here.

If the program director is the subject of the complaint, the complaint should be addressed to the Dean, School of Health and Natural Science.

Professional Licensure

If you are interested in obtaining professional licensure, please check with the appropriate licensing body in the state where you intend to practice. For additional information and detailed requirements, please refer to the specific program of interest on the "School Resources" section of the Mercy College NC-Sara webpage.

School of Liberal Arts

Peter West, Ph.D., *Dean*

Andrés Matías-Ortís, Ph.D., *Associate Dean*

Robert Murray, Ph.D., *Associate Dean*

DEPARTMENT OF COMMUNICATION AND THE ARTS

Michael Perrota, M.F.A., *Chair*

- Communication Studies
 - Communication Studies with Specialization in Public Relations
- Media Studies
 - Film and Culture
 - Journalism
 - Radio and Television Production
- Design and Animation (Formerly Computer Arts and Design)
- Music Production and Recording Arts

DEPARTMENT OF HUMANITIES

Maureen MacLeod, Ph.D., *Chair*

- History
- Philosophy
- Religion

DEPARTMENT OF MATHEMATICS AND COMPUTER SCIENCES

David Wang, Ed.D., *Chair*

- Computer Information Systems*
- Computer Science*
- Cybersecurity*
- Information Technology
- Mathematics*

DEPARTMENT OF LITERATURE AND LANGUAGE

Kristen Keckler, Ph.D., *Chair*

- English
- Modern Foreign Languages

**Courses also offered online*

4+1 Degree Education Programs

The 4+1 Bachelor of Science/Bachelor of Arts/Master of Science in Education Programs are academic programs of study that allow students interested in the teaching profession as a career to earn both a bachelor's degree and a master's degree in an accelerated format. Through this special program, qualified students who major in English, History, Mathematics, or Spanish can receive teacher certification in Adolescence Education. A key feature of this program allows students to take up to 15 graduate education credits during their second-semester junior year and senior year. These courses can be used toward satisfying the bachelor's as well as the master's degree requirements.

Programs Include:

- BA in English with MS in Adolescent Education
- BA in History with MS in Adolescent Education
- BS in Mathematics with MS in Adolescent Education
- BA in Spanish with MS in Teaching English to Speakers of Other Languages (TESOL)

Please see the School of Education Section for program and course requirements.

The Latin American and Latino Studies Minor

15 credits required.

Students who choose to minor in Latin American and Latino Studies must complete 15 credits taken across at least three different programs. The minor requires students to take at least one Spanish course in the Modern Foreign Languages program, as well as one of the two English courses and one of the four history courses listed below.

Courses that may be taken for minor completion:

Spanish courses:

- SPAN 196 Honors Spanish
- SPAN 215 Intermediate Spanish I
- SPAN 216 Intermediate Spanish II
- SPAN 220 Latin America Through Film
- SPAN 230 La Gramática Española
- SPAN 236 Latin American Cultures
- SPAN 240 Aspects of Caribbean Culture
- SPAN 241 Main Currents in Puerto Rican Civilization
- SPAN 245 From Self to Selfie
- SPAN 258 Latin America Today
- SPAN 351 Main Currents in Latin American Civilizations I
- SPAN 352 Main Currents in Latin American Civilizations II
- SPAN 357 The Hispanic Caribbean through Film and Literature
- SPAN 359 Afro-Hispanic Literature
- SPAN 372 Spanish Conversation
- SPAN 397 Independent Study in Spanish

English Courses:

- ENGL 257 Latin American Literature

- ENGL 269 Hispanic/Latino Literature

History Courses:

- HIST 119 Introduction to Latin American History
- HIST 254 Latinos/as in the U.S.
- HIST 260 History of Puerto Rico
- HIST 266 US - Latin American Relations

Other courses may be approved by the Modern Foreign Languages Program Director.

The Philosophy Minor

15 credits required.

Students who choose to minor in Philosophy must complete **5 courses** in Philosophy with **at least 3 courses in the 200-level or higher.**

Courses can include: PHIL 205 , PHIL 213 , PHIL 294 , PHIL 299 , PHIL 303 , PHIL 317 or PHIL 397 . **Restrictions:**

- Course credits used to fulfill the *Ethical Perspectives General Education Requirement* cannot be used towards the minor.
- Courses designated as being in the School of New Resources cannot be used toward the minor.

Department of Communication and the Arts

Bachelor of Science

Communication Studies, B.S.

Jason Zalinger, Ph.D., *Program Director*
 914-674-7511
 JZalinger@mercy.edu

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements 60 Credits

Major Concentration

Communication Studies 42 Credits

Open Electives 18 Credits

Total 120 Credits

Students who major in Communication Studies must complete:

Foundation Courses

- MEDA 145 - Media in America
- COMM 200 - Interpersonal Communication
- COMM 220 - Intercultural Communication
- COMM 249 - Persuasion
- COMM 398 - Communication Research

Communication Studies Requirements:

- COMM 370 - Effective Presentations
- COMM 399 - Internship in Comm Studies
- COMM 450 - Intergrated Comm Strategies *

Communication Studies Elective:

Communication Studies majors select 6 additional courses from the following categories.

Other options include COMM 295 - Topics in Comm Studies, COMM 397 Independent Study Comm Studies and additional internships (at least one course per category):

Communication Theory

- MKTG 220 - Principles of Marketing
- COMM 219 - Group Behavior
- COMM 225 - Visual Communication
- COMM 231 - Propaganda
- COMM 260 - Career Development for Life
- COMM 330 - Communication Law and Ethics
- COMM 385 - The Media Revolution

Writing

- MEDA 130 - News Reporting I
- MEDA 134 - The Feature Article I
- COMM 154 - Promotional Writing
- ENGL 202 - Business Writing
- ENGL 217 - Creative Writing : Fiction
- ENGL 265 - Introduction to Playwriting
- ENGL 304 - Mod Engl Writing with Style
- COMM 345 - Writing for the Digital Media

Production and Technology

- MEDA 110 - Radio Production I
- MEDA 115 - Fundamentals TV Production
- MEDA 215 - Video Editing Workshop
- CART 219 - Web Design I
- COMM 356 - Communication Technologies
- MEDA 132 - Copy Editing and Layout
- MEDA 201 - Intrvw Technique Today's Media
- COMM 255 - Creative Advertising

Theatre Arts

- COMM 246 - Elements of Theatre
- ENGL 259 - Oral Performance of Literature
- COMM 262 - Introduction to Acting
- COMM 263 - Scene Performance
- COMM 282 - Play Production

Note(s)

With approval from the Program Director, other electives may be substituted based on the student's career interests. Up to nine credits of internships may be earned by a student majoring in Communication Studies.

**Core Course for the Communication Studies program and must be taken at a registered campus. All Communication Studies majors must take this course. This course cannot be substituted.*

Communication Studies, Public Relations Specialization, B.S.

Jason Zalinger, Ph.D., *Program Director*
 914-674-7511
 JZalinger@mercy.edu

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements 60 Credits

Major Concentration

Communication Studies/Public Relations Specialization 42 Credits

Open Electives 18 Credits

Total 120 Credits

Students who choose the major in Communication Studies with a specialization in Public Relations must complete:

Foundation Courses

- COMM 200 - Interpersonal Communication
- COMM 220 - Intercultural Communication
- COMM 249 - Persuasion
- COMM 398 - Communication Research

Specialization Requirements

- COMM 225 - Visual Communication
- COMM 370 - Effective Presentations
- COMM 450 - Intergrated Comm Strategies *
- COMM 154 - Promotional Writing
- COMM 252 - Public Relations Strategy
- COMM 399 - Internship in Comm Studies

Specialized Elective Categories

In addition, students who choose the major in Communication Studies with a Specialization in Public Relations must select four courses (twelve credits) in any combination from these four Specialized Elective Categories.

Other options include COMM 295 Topics in Comm Studies and COMM 397 Independent Study Comm Studies.

Communication Theory

- MEDA 145 - Media in America
- MKTG 220 - Principles of Marketing
- COMM 219 - Group Behavior
- COMM 231 - Propaganda
- COMM 260 - Career Development for Life
- COMM 330 - Communication Law and Ethics
- COMM 385 - The Media Revolution

Production and Technology

- MEDA 110 - Radio Production I
- MEDA 115 - Fundamentals TV Production
- MEDA 215 - Video Editing Workshop
- CART 219 - Web Design I
- COMM 356 - Communication Technologies
- MEDA 132 - Copy Editing and Layout

- MEDA 201 - Intrvw Technique Today's Media
- COMM 255 - Creative Advertising

Writing

- MEDA 130 - News Reporting I
- MEDA 134 - The Feature Article I
- ENGL 202 - Business Writing
- ENGL 217 - Creative Writing : Fiction
- COMM 345 - Writing for the Digital Media
- ENGL 304 - Mod Engl Writing with Style

Theatre Arts

- MEDA 246 - Elements of Theatre
- ENGL 259 - Oral Performance of Literature
- MEDA 262 - Introduction to Acting
- MEDA 263 - Scene Performance
- MEDA 282 - Play Production

Note(s)

With approval from the Program Director, other specialization electives may be substituted based on the student's career interests. Up to nine credits in internships may be earned by a student majoring in communication studies.

*** This is the Core Course for the Communication Studies Program. All Communication Studies majors must take this course at a registered campus. This course cannot be substituted.**

Media Studies, Film/Culture Concentration, B.S.

Louis Grasso, M.A., M.F.A., *Program Director*
 914-674-7615
 LGrasso@mercy.edu

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements 60 credits

Major Concentration

Media Studies	48 credits
<u>Open Electives</u>	<u>12 credits</u>
Total	120 credits

Students are allowed to take 12 credits of open electives.

Students who choose the major in Media Studies with a concentration in Film/Culture must complete:

- MEDA 209 - Film & Culture
- MEDA 211 - The Language of Film
- MEDA 214 - The Dark Genres:
- MEDA 221 - Mastrs Flm: Griff/Wells/Hitch
- MEDA 399 - Internship in Media Studies
- MEDA 400 - Senior Seminar

Four Courses From the Following:

12 Credits

- MEDA 134 - The Feature Article I
- MEDA 144 - Understanding Movies
- MEDA 145 - Media in America
- MEDA 212 - Violence/Freedom Hollywood Western
- MEDA 213 - Hollywood's Golden Age: 1930-1950
- MEDA 233 - Film & Gender
- MEDA 235 - Screen Comedy & Clowns
- MEDA 295 - Topics in Media Studies
- MEDA 397 - Independent Study in Media
- **Plus Students in this major must complete 12 credits in a concentration of Media Studies offerings numbered from MEDA 110-499 chosen in conjunction with the program director and six credits in major electives (or major English courses numbered 200 or above).**

Media Studies, Journalism Concentration, B.S.

Louis Grasso, M.A., M.F.A., *Program Director*
 914-674-7615
 LGrasso@mercy.edu

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements 60 credits

Major Concentration

Media Studies 48 credits

Open Electives 12 credits

Total 120 credits

Students who choose the major in Media Studies with concentration in journalism must complete:

- MEDA 134 - The Feature Article I
- MEDA 145 - Media in America
- MEDA 399 - Internship in Media Studies

Concentration Requirements

- MEDA 130 - News Reporting I
- MEDA 232 - Investigative Journalism
- MEDA 234 - The Feature Article II
- MEDA 222 - News Publication Practicum I
- MEDA 333 - News Publication Pract II

Additional Requirements

Students in this major must complete 6 credits selected from the following:

- MEDA 132 - Copy Editing and Layout
- MEDA 154 - Promotional Writing
- MEDA 240 - Mag Editing/Production
- MEDA 251 - Sports Reporting
- MEDA 252 - Public Relations Strategy
- MEDA 255 - Creative Advertising
- MEDA 261 - Free Speech/Media & Law
- MEDA 275 - Photojournalism
- MEDA 295 - Topics in Media Studies
- MEDA 230 - Entertainment Writing
- MEDA 345 - Writing for Digital Media
- MEDA 387 - Problems American Journalism
- MEDA 397 - Independent Study in Media

- **Plus Students in this major must complete 12 credits in a concentration of Media Studies offerings numbered from MEDA 110-499 chosen in conjunction with the program director and six credits in major electives (or major English courses numbered 200 or above)**

Note(s)

There is an 18-credit residency requirement in the major of Media Studies.

Media Studies, Radio and Television Production Concentration, B.S.

Louis Grasso, M.A., M.F.A., *Program Director*
 914-674-7615
 LGrasso@mercy.edu

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements 60 credits

Major Concentration

Media Studies 48 credits

Open Electives 12 credits

Total 120 credits

Students who choose the major in Media Studies with a concentration in radio and television production must complete:

- MEDA 134 - The Feature Article I
- MEDA 145 - Media in America
- MEDA 399 - Internship in Media Studies

Concentration Requirements

- MEDA 115 - Fundamentals TV Production
- And**
- MEDA 110 - Radio Production I
- Or**
- MEDA 120 - TV Studio Production

Additional Requirements

Students in this major must complete 15 credits selected from the following:

- MEDA 110 - Radio Production I
- MEDA 120 - TV Studio Production
- MEDA 200 - TV Performance
- MEDA 201 - Interview Technique Today's Media
- MEDA 210 - Advanced Radio Production
- MEDA 215 - Video Editing Workshop
- MEDA 220 - Advanced TV Production
- MEDA 295 - Topics in Media Studies
- MEDA 303 - Broadcast Journalism
- MEDA 311 - Radio Journalism
- MEDA 315 - Video Editing II
- MEDA 321 - Television Field Production
- COMM 230 - Speaking for Success
- *Plus Students in this major must complete 12 credits in a concentration of Media Studies offerings numbered from MEDA 110-499 chosen in conjunction with the program director and six credits in major electives (or major English courses numbered 200 or above).*

Note(s)

There is an 18-credit residency requirement in the major of Media Studies.

Music Production and Recording Arts, B.S.

Stephen B. Ward, M.Mus., *Program Director*
914-674-7432
sward@mercy.edu

The Music Production and Recording Arts Program is offered in a dedicated recording studio complex exclusively at the Dobbs Ferry campus.

The program is designed to prepare students for careers in the music professions and related media industries with an emphasis on music production, recording engineering, electronic music synthesis and music composition and sound design for visual media. Additional courses in music performance, concert sound and audio system design and installation are offered as electives.

Students are encouraged to take courses in related fields such as game development, animation and video production to expand career possibilities and better understand the industries that employ audio and music specialists.

Admission Requirements

In addition to applying for general admission to the College, prospective students must complete a separate application for formal acceptance to the Music Production & Recording Arts Program. The application should include a portfolio of three items:

1. A short cellphone video (1-minute long is ideal) showing how the applicant *makes* music—such as playing an instrument, deejaying, singing, or writing music at the computer
2. An MP3 of a finished song or other recording that demonstrates the applicant's musical and/or production abilities.
3. A detailed written description of the specific tools and techniques the applicant used in creating the song or recording

Please contact Admissions for more information about applying to the program.

General Requirements

1. Upon admission, students must demonstrate a fundamental understanding of music notation, OR complete MUSI 101 - Elmts Music/Develp Musicianshp in their first semester, before enrolling in the required MUSI 103 - Theory & Musicianship I.
2. Students must achieve a minimum grade of C in any major course for it to apply towards the degree.
3. Students must maintain an overall GPA of 2.5 in all attempted and completed major courses. If the GPA in the major is less than 2.5, the student will be subject to a formal assessment of their aptitude for the subject matter and standing in the program and may be dismissed from the major.
4. Students may be required to repeat or take additional courses to achieve the required GPA.
5. There is a 24-credit residency requirement for the concentration in Music Production and Recording Arts.
6. Students should enroll in MUSI 101, MTEC 101 and MTEC 110, their first fall semester.
7. Students may substitute a Major Requirement with an approved advanced Major elective with department approval.

Students pursuing the Bachelors of Science in Music Production and Recording Arts must be able to meet the following requirements to successfully complete the degree.

1. Possess sufficient dexterity and fine motor skills to effectively connect and operate audio and music technology equipment and associated computer peripherals.
2. Possess sufficient dexterity and fine motor skills to play chords and scales on a piano keyboard.
3. Possess sufficient binaural hearing capabilities for critical listening, editing and mixing.
4. Possess sufficient vision to set-up and operate audio equipment found in a recording studio environment.

Bachelor of Science

General Education Requirements 60 credits

Major Concentration 60 credits

Total **120 credits**

Students must complete the following:

Music Theory

9 credits

- MUSI 103 - Theory & Musicianship I (or waiver exam)
- MUSI 104 - Theory & Musicianship II (or waiver exam)
- MUSI 201 - Theory & Musicianship III

Music Production and Recording Arts

36 Credits

- MTEC 100 - Music Business I
- MTEC 200 - Music Business II
- MTEC 101 - Audio Production I
- MTEC 151 - Audio Production II
- MTEC 202 - Audio Production III
- MTEC 252 - Audio Production IV
- MTEC 305 - Recording Studio Workshop I
- MTEC 110 - Electronic Music Production I
- MTEC 160 - Electronic Music Production II
- MTEC 212 - Electronic Music Production III
- MTEC 235 - Hist. Music Production & Tech
- MTEC 401 - Senior Project

Major Electives

15 credits

Courses in related disciplines may be substituted under advisement by the program.

Choose five courses from below:

- MUSI 203 - Songwriting
- MUSI 295 - Topics in Music
- MTEC 295 - Topics in Music Technology
- MTEC 315 - Advanced Synthesis & Sampling
- MTEC 318 - Electronic Music Performance
- MTEC 320 - Recording Studio Workshop II
- MTEC 325 - Audio for Video
- MTEC 330 - Advanced Record Production
- MTEC 340 - Techniques of Underscoring
- MTEC 345 - Live Sound Reinforcement
- MTEC 350 - Advanced Mixing & Editing
- MTEC 385 - Audio System Design & Install
- MTEC 397 - Independent Study Music Tech
- MTEC 399 - Internship Music Technology

The Music Production and Recording Arts Minor

Students who choose to minor in Music Production & Recording Arts can complete it with 15 credits in any major courses (prefix MTEC, as well as MUSI 103, MUSI 104, MUSI 201 and/or MUSI 203).

There are two recommended tracks that each offer meaningful skills in a specific area of the discipline. Each of these tracks can be completed over five consecutive semesters.

1. Music Production Track:

- MTEC 110 Electronic Music Production I
- MTEC 160 Electronic Music Production II
- MTEC 212 Electronic Music Production III
- MTEC 315 Advanced Synthesis & Sampling
- MTEC 318 Electronic Music Performance

2. Recording Arts Track:

- MTEC 101 Audio Production I
 - MTEC 151 Audio Production II
 - MTEC 202 Audio Production III
 - MTEC 252 Audio Production IV
- Any one of these courses:**
- MTEC 305 Recording Studio Workshop I
 - MTEC 325 Audio for Video
 - MTEC 345 Live Sound Reinforcement
 - MTEC 350 Advanced Mixing & Editing

Bachelor of Fine Arts

Design and Animation, B.F.A. (Formerly Computer Arts and Design)

Josh Gaetjen, M.F.A., *Program Director*
914-674-3015
JGaetjen@mercy.edu

Admission Requirements:

- In addition to applying for general admission to the College, applicants must apply separately to and be formally accepted by the Design and Animation Program.
- Admission procedures are available on the department website: artdesign.mercy.edu. Applicants are encouraged to contact the program director with any questions.

General Requirements:

- Students must maintain an overall GPA of 2.5 in all attempted and completed major courses. If the GPA in the major is less than 2.5, the student will be subject to a formal assessment of their aptitude for the subject matter and standing in the program and may be dismissed from the major.

- Students may be required to repeat or take additional courses to achieve the required GPA.
- Several courses have a minimum grade requirement of B-. Students must repeat classes if their grades fall below the mandated requirement.
- There is a 21-credit residency requirement for the concentration in Design + Animation.
- Students should enroll in CART 110, CART 120, & CART 200, in their first fall semester.

Minimal Technical Standards

The following technical standards, required to satisfactorily complete projects in program classes, deemed essential for performance as a competent designer, are required for admission, continuation and graduation from the Mercy College Design + Animation Program:

Essential Requirements

1. Capable of lifting and/or carrying up to 30 pounds from floor to waist level. (positioning/moving drawing horses, painting palettes, easels and drawing boards)
2. Ability to tolerate walking and standing for sustained periods of time. (working at an easel in drawing or painting courses, acting out character animation proposals, standing while trimming paper as frequently required in all design classes)
3. Capable of using large and fine motor skills to develop and execute design projects. (creating and trimming poster mock ups)
4. Capable of using hands and arms to handle, install, position and move materials.

Bachelor of Fine Arts

General Education Requirements 36 credits

*Major Concentration**

Design + Animation 78 credits

Open Electives 6 credits

Total 120 credits

Students who choose the major concentration in Design + Animation must complete:

General Education Courses

36 Credits

- CINC 101 - Critical Inquiry
- ENGL 111 - English Composition I
- ENGL 112 - English Composition II
- COMM 110 - Oral Communication
- MATH 115 - Math for Liberal Arts **Or**
- MATH 116 - College Algebra **Or**

- MATH 117 - Intro Statistical Reasoning
- JRSM 390 - Honors Junior Seminar

Plus, choose three credits from each of the areas below:

1. Literature and Communication: Literature, Speech, Communication.
2. Language and Cultural Perspectives: World Languages.
3. Ethical Perspectives: Philosophy, Religion.
4. Historical and Global Perspectives: History, Political Science, Geography.
5. Scientific Perspectives: Biology, Chemistry, Physics, Geology, Astronomy.
6. Social Perspectives: Sociology, Psychology, Economics.

Major Requirements

39 Credits

- CART 110 - Found I: Design Principles
- CART 120 - Found I: Design & Digital Skill
- CART 200 - Drawing I
- CART 214 - Drawing II
- CART 215 - History of Art I
- CART 216 - History of Art II
- CART 225 - Found II: Proc, Comp, Color
- CART 245 - Image Sound and Time
- CART 300 - Drawing III: Figure Drawing
- CART 315 - Animation History
- CART 316 - Design History
- CART 495 - Senior Project I
- CART 496 - Senior Project II

Major Electives

39 Credits

Select 13 courses from the following:

- CART 240 - Storyboarding
- CART 250 - Modeling I
- CART 255 - Modeling II
- CART 260 - Motion Graphics
- CART 320 - Intro to 2D Animation
- CART 325 - Video
- CART 330 - Painting I
- CART 335 - Visual Storytelling
- CART 340 - Digital Animation I
- CART 345 - Digital Animation II

- CART 440 - Digital Animation III
- CART 360 - Game Design I
- CART 370 - Graphic Design I
- CART 375 - Graphic Design II
- CART 470 - Graphic Design III
- CART 395 - Special Topics Computer Arts
- CART 397 - Independent Study: Art/Design
- CART 399 - Internship in Computer Arts
- CART 425 - Animation Techniques
- CART 219 - Web Design I
- CART 259 - Web Design II
- CART 258 - Fundamentals of Writing for Film and Television
- CART 262 - Introduction to Acting

Open Electives

6 Credits

Open electives may be fulfilled with approved transfer credits from another institution or courses from any other Mercy College program. It is highly recommended that majors take courses in the cognate programs of Media Studies, Music Production and Recording Arts, and Computer Information Systems.

Department of Humanities

Bachelor of Arts

History, B.A.

Maureen MacLeod, Ph.D., *Program Director*
 914-674-7312
 mmaclod@mercy.edu

Bachelor of Arts

General Liberal Arts and Science

General Education Requirements 60 credits

Major Concentration

History 39 credits

Open Electives 21 credits

Total 120 credits

Major Concentration in History:

Students must take 10 major courses numbered at the 200 or 300 level under the five fields of study: United States; Europe; Asia; Atlantic World; and Ideas, Theories, and Practices. For these 10 courses, students must take at least 2 courses in 3 fields of study. No more than 4 courses in each field of study will count towards the major. At least five of the major courses in the fields of study must be at the 300 level.

In addition to the 10 fields of study courses, History majors are required to take 3 courses on historical methodology.

1. The first, HIST 220 - Intro Research Methods, requires successful completion of ENGL 111 as a prerequisite.
2. The second, HIST 320 - Historiography/Historical Meth, may only be taken after the successful completion of 18 credits in history.
3. The final course, HIST 495 - Senior Seminar in History, may only be taken after successful completion of HIST 320.

It is recommended that majors should not take more than one additional history course in the same semester as HIST 320 and HIST 495 because these courses require students to create produce original research. HIST 320 and HIST 495 may not be taken in the same semester.

Fields of Study

Students must take at least two courses in three fields of study. No more than 3 courses in each concentration will count towards the major.

United States History

- HIST 239 - American Studies I
- HIST 252 - Afro/Amer Hist Reconstruction
- HIST 253 - African Amer since Reconstret
- HIST 254 - Latinos/as in the U.S.
- HIST 266 - US-Latin American Relations
- HIST 317 - World War II in America
- HIST 321 - Amr Gld Age/Prog Era 1877-1920
- HIST 322 - The American Revolution
- HIST 324 - History of the US Since 1941
- HIST 342 - Early American Republic
- HIST 344 - Slavery & the Civil War
- HIST 365 - The American Presidency
- POLS 365 - The American Presidency
- HIST 367 - American Foreign Policy
- HIST 379 - History of Family in America
- HIST 295 - Topics in History (as applicable)
- HIST 395 - Adv Special Topics History (as applicable)

European History

- HIST 232 - Early Modern Europe
- HIST 230 - The World of Antiquity
- HIST 303 - The Enlightenment
- HIST 231 - Medieval Culture & Society
- HIST 234 - 19th Century Europe
- HIST 235 - History of 20th Century Europe
- HIST 310 - The History of Central Europe
- HIST 311 - WW II and Europe
- HIST 314 - Tudor and Stuart England
- HIST 327 - Modern Russia
- HIST 318 - The French Revolution and Napoleon
- HIST 395 - Adv Special Topics History (as applicable)
- HIST 295 - Topics in History (as applicable)

Asia

- HIST 233 - History of the Middle East
- HIST 243 - History of Modern Japan
- HIST 244 - Popular Culture in East Asia
- HIST 332 - China Hist:Antiquity to Present
- HIST 333 - Asia in Revolution
- HIST 337 - World War II in Asia
- HIST 295 - Topics in History (as applicable)
- HIST 395 - Adv Special Topics History

Atlantic World

- HIST 260 - History of Puerto Rico
- HIST 263 - Black Atlantic:Lit/History
- HIST 266 - US-Latin American Relations
- HIST 336 - Africa: Colonial/Independence
- HIST 295 - Topics in History (as applicable)
- HIST 395 - Adv Special Topics History (as applicable)

Ideas, Theories, and Practices

- HIST 228 - Problems Gender & Women's Hist
- HIST 250 - The Immigrant Experience
- HIST 295 - Topics in History (as applicable)
- HIST 395 - Adv Special Topics History (as applicable)
- HIST 397 - Independent Study History
- HIST 399 - Internship in History

Required

- HIST 220 - Intro Research Methods
- HIST 320 - Historiography/Historical Meth
- HIST 495 - Senior Seminar in History

Total Program Credits: 39

Note(s)

The major concentration in history has a 21-credit residency requirement.

Please note that the history major's course numbering system reflects the different types and objectives of courses offered at each level. The different course levels are not distinguished by the *amount* of work expected, but rather by their objective, background knowledge they presume, and complexity of the ideas presented to students.

100-level courses

These courses are open to all students and are intended to provide a basic understanding of the history of peoples and geographic regions over relatively long time spans. They will provide students with the background necessary for more advanced study and most meet the College's General Education requirements. They are appropriate for all students at every level of the institution.

Courses include:

- HIST 101 European History to 1500
- HIST 102 European History Since 1500
- HIST 105 American History Through 1877
- HIST 106 American History Since 1877
- HIST 117 Introduction to Asian History
- HIST 118 Introduction African History
- HIST 119 Intro Latin American History

200-level courses

These courses are largely open to all students (a few may require *Prerequisites* in addition to successful completion of ENGL 111) and are intended to be a more focused examination of a particular group, smaller geographic region, or more contracted time frame. They will provide students with more advanced study on a comparatively smaller subject. They are appropriate for majors and non-majors, but are not suitable for incoming freshmen or new transfer students without prior history credits. By having a narrower focus, the ideas and complexity of the course is greater than those offered at the 100-level. Note: this does not apply to HIST 295 - Topics in History.

300-level courses

A larger number of these courses may require *Prerequisites*. These courses have narrower foci and introduce more complicated theoretical models and historiography. They are intended for majors, but will

admit non-majors who meet admission requirements. Non-majors interested in the subject or possessing modest background knowledge can be successful in these courses.

400-level courses

Capstone course taken during senior year.

The History Minor

15 Credits

Students who choose to Minor in the History Concentration Must Complete:

Students must take 4 courses at the 200 level and above slotted under the five fields of study: United States, Europe, Asia, Atlantic World, and Ideas, Theories, and Practices.

In addition, History Minors are required to take HIST 220 - Intro Research Methods, a course focused upon historical methodology. This requires successful completion of ENGL 111 . *History minors are not required to take HIST 320 or HIST 495.*

The 4+1 Program

History majors planning on pursuing a career in teaching Social Studies at the Middle Childhood and/or Adolescence Education level may apply to the Four-Plus-One Program, offered jointly by the School of Education and the School of Liberal Arts. The program is designed to allow majors to begin their Graduate Education coursework during their upper junior year. These courses will be counted jointly towards their undergraduate and graduate degrees. For specific program eligibility and requirements, please refer to the School of Education section.

Department of Mathematics and Computer Sciences

Bachelor of Science

Computer Information Systems, B.S.

Narasimhaswamy Banavara, Ph.D., *Program Director*
914-674-7443
NBanavara@mercy.edu

(Note: Courses also offered online)

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements* 60 credits

Major Concentration

Computer Information Systems & Related Courses 45 credits

Open Electives 15 credits

Total 120 credits

Students who choose the major concentration in computer information systems must complete:

Foundation Courses

**These courses fulfill part of the General Education requirement.*

- CISC 131 - Foundations of Computing I *
- CISC 231 - Foundations of Computing II *
- CISC 238 - Graph User Intrfc App/Developm
- MATH 122 - Statistics *
- MATH 244 - Discrete Structures
- ACCT 120 - Intro to Financial Accounting *

Major Courses

- CISC 301 - Info Systems Within Organizat
- CISC 311 - Object/Structure/Algorithm I
- CISC 335 - Computer Network II
- CISC 337 - Database Mgmt Systems
- CISC 339 - Artificial Intelligence
- CISC 359 - Web Site Administration
- CISC 370 - Systems Analysis & Design
- CISC 421 - Operating Systems
- CISC 470 - Info Systemns Develop/Implement

Major Electives

And four courses (Major Electives) selected from the following:

- CISC 341 - Computer Architecture
- CISC 352 - Math Methods in Data Science
- CISC 380 - Co-op Computer Science I
- CISC 381 - Co-op Computer Science II
- CISC 385 - Cryptography/Computer Security
- CISC 395 - Special Topics Comp Info System
- CISC 397 - Independent Study CIS

- CISC 411 - Object/Structure/Algorithm II
- CISC 430 - Hlthcare Analytics & Apps
- IASP 221 - Linux Administration
- IASP 230 - Introduction to Cybersecurity
- IASP 330 - Dster Recvry/Business Continut
- IASP 420 - Network Security
- IASP 430 - Digital Forensics

Note(s)

Mercy College's 15-credit residency requirement in the major concentrations of mathematics, computer science or computer information systems must be satisfied by courses numbered 200 or above. Computer information systems majors who have not had their mathematics core requirement waived should complete MATH 116 and MATH 201 (rather than MATH 115) as part of their General Education requirement.

CISC 120 is a *Prerequisite* for introductory courses in computer information systems, but may be waived by passing the departmental waiver exam. Some courses are offered once a year. Please check with the department for the current course offering schedule.

Undergraduate majors may take a maximum of two graduate level courses to fulfill the major elective requirement.

**CISC 120/MATH 120, MATH 131, MATH 231, MATH 116, MATH 122, MATH 201, and ACCT 120 are prerequisites for the major and must be completed as part of the General Education requirements.*

Computer Science, B.S.

Sisi Li, Ph.D., *Program Director*
 914-674-7525
 sli8@mercy.edu

(Note: Courses also offered online)

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements* 60 credits

Major Concentration

Computer Information Systems and Related Courses 47 credits

Open Electives 13 credits

Total **120 credits**

Students who choose the major concentration in computer science must complete:

Foundation Courses

**These courses fulfill part of the General Education requirements.*

- CISC 131 - Foundations of Computing I *
- CISC 231 - Foundations of Computing II *
- MATH 244 - Discrete Structures
- MATH 260 - Calculus I
- MATH 261 - Calculus II

Major Courses

- CISC 311 - Object/Structure/Algorithm I
- CISC 335 - Computer Network II
- CISC 339 - Artificial Intelligence
- CISC 341 - Computer Architecture
- CISC 371 - Sftwr Engineering I:Principles
- CISC 411 - Object/Structure/Algorithm II
- CISC 421 - Operating Systems
- CISC 471 - Sftwr Engrg II:Snr Cpstn Prj
- MATH 350 - Probability:Theory/Application

Major Electives

And three courses (Major Electives) from the following:

- CISC 301 - Info Systems Within Organizat
- CISC 337 - Database Mgmt Systems
- CISC 352 - Math Methods in Data Science
- CISC 359 - Web Site Administration
- CISC 380 - Co-op Computer Science I
- CISC 381 - Co-op Computer Science II
- CISC 385 - Cryptography/Computer Security
- CISC 395 - Special Topics Comp Info System
- CISC 397 - Independent Study CIS
- CISC 430 - Hlthcare Analytics & Apps
- IASP 221 - Linux Administration
- IASP 230 - Introduction to Cybersecurity
- IASP 330 - Dster Recvry/Business Continut
- IASP 420 - Network Security
- IASP 430 - Digital Forensics
- MATH 307 - Number Theory
- MATH 315 - Linear Algebra
- MATH 329 - Numerical Analysis

- MATH 350 - Probability:Theory/Application
- MATH 351 - Statistics:Theory/Application
- MATH 362 - Differential Equations
- MATH 365 - Algebraic Structures
- MATH 375 - Digital Signal Processing
- MATH 395 - Special Topics in Mathematics

Note(s)

Mercy College's 15-credit residency requirement in the major concentrations of mathematics, computer science, or computer information systems must be satisfied by courses numbered 200 or above.

Computer science majors who have not had their mathematics core requirement waived should complete MATH 116 and MATH 201 as part of their General Education requirement.

CISC 120 is a *Prerequisite* for introductory courses in computer science, but may be waived by passing the departmental waiver exam.

Some courses are offered once a year. Please check with the department for the current course offering schedule. Undergraduate students may take a maximum of two graduate level courses to fulfill the major elective requirement.

**CISC 120/MATH 120, MATH 131, MATH 231, MATH 116 and MATH 201 are prerequisites for the major and must be completed as part of the General Education requirements.*

4+1 BS+MS Computer Science Program

The 4+1 B.S./ M.S. Computer Science Program offers a unique opportunity to qualified Mercy College undergraduate Computer Science majors who wish to pursue an M.S. in Computer Science degree at an accelerated pace. Students can choose either the Software Development or the Data Science Specialization in the M.S. program. Incoming students may declare the 4+1 B.S./ M.S. Computer Science program as a freshman or later if they decide to switch to this program.

Upon approval from the Program Director, students may take four graduate-level Computer Science courses (12 credits) while pursuing their B.S. degree. These 12 credits will be applied to both the undergraduate and graduate programs and will allow a seamless transition for the student into the graduate program. Students who complete the 4+1 B.S./ M.S. Computer Science Program can potentially complete the M.S. degree within one year after completing their B.S. degree. Contact the M.S. Computer Science Program Director for more information.

Graduate Progression Requirements

In the spring of the third undergraduate year, students in the B.S./ M.S. Computer Science program will be evaluated by the Graduate Computer Science Program Director for a review of their continued qualifications and progression to the M.S. portion of the program.

Students must have a 3.0 overall and major GPA to progress to the M.S. program in the fourth undergraduate year. For those students who do not meet the GPA requirement, their major will be changed

to the B.S. Computer Science and they will be conferred the B.S. degree upon completion of the undergraduate degree requirements.

Cybersecurity, B.S.

John Yoon, Ph.D., *Program Director*
914-674-7461
JYoon@mercy.edu

Program also offered fully online

Bachelor of Science

General Liberal Arts and Science

General Education Requirements 60 credits

Major Concentration

Cybersecurity 39 credits

Major Electives 9 credits

Open Electives 12 credits

Total 120 credits

CISC 131, CISC 231, MATH 116 (or MATH 115) and MATH 120/CISC 120, MATH 122, MATH 201 are Prerequisites for the major and must be used to fulfill general education requirements.*

Students who choose the major concentration in cybersecurity must complete:

Foundation Courses

- CISC 131 - Foundations of Computing I *
- CISC 231 - Foundations of Computing II *
- IASP 221 - Linux Administration
- IASP 230 - Introduction to Cybersecurity
- MATH 244 - Discrete Structures

** These courses fulfill part of the General Education requirements.*

Major Courses

- CISC 335 - Computer Network II
- CISC 337 - Database Mgmt Systems

- CISC 385 - Cryptography/Computer Security
- IASP 330 - Disaster Recovery/Business Continuity
- IASP 340 - Security Policy & Procedures
- IASP 355 - Penetration and Hacking
- IASP 420 - Network Security
- IASP 430 - Digital Forensics
- IASP 455 - Secure & Intelligent Program
- IASP 470 - System Security

Major Electives

and three courses from the following:

- CISC 311 - Object/Structure/Algorithm I
- CISC 339 - Artificial Intelligence
- CISC 341 - Computer Architecture
- CISC 359 - Web Site Administration
- CISC 370 - Systems Analysis & Design
- CISC 411 - Object/Structure/Algorithm II
- CISC 421 - Operating Systems
- CISC 430 - Healthcare Analytics & Apps
- IASP 380 - Workplace Experience I
- IASP 381 - Workplace Experience II
- IASP 395 - Special Topics in Cybersecurity
- IASP 397 - Independent Study in Cybersecurity
- IASP 460 - Wireless Network & Security
- MATH 375 - Digital Signal Processing

Open Electives

- Any four courses

Program Outcomes

By the end of this program, students should be able to:

- List the fundamental concepts of information assurance and cyber defense
- Identify the vulnerabilities in network infrastructures, and monitor the attack activities
- Describe proactive/reactive protocols, tools and techniques, apply the countermeasures
- Produce secure software components and perform software security analysis
- Describe cryptographic protocols, tools and techniques and apply crypto algorithms
- List applicability of laws and policies and describe the compliances and their impacts

The Cybersecurity Minor

Students can choose to have a minor in Cybersecurity.

15 credits required.

1. CSEC curriculum uses both IASP and CISC course codes. Check its curriculum for courses allowed in CSEC Minor.
2. Students need to use Gen Ed elective and/or open elective to fulfill the 15 credits requirements.
3. Recommended five courses for CSEC minor are among CISC 131, IASP 221, IASP 230, IASP 330, IASP 340, CISC 359. Note, any course being used to fulfill students' major requirements cannot be used for towards the minor. For example, IASP 230 cannot be used for some majors due to the fact that their majors have required it as one of their major courses already.

Note(s)

** These courses fulfill part of the General Education requirements. The total of major concentration is 16 courses or 48 credits.*

Mercy College's 15-credit residency requirement in the major concentrations of cybersecurity must be satisfied by courses numbered 200 or above.

Students in the B.S. Cybersecurity program can apply to the 4+1 B.S. Cybersecurity/M.S. Cybersecurity program before senior year. Students in the 4+1 program will take four graduate courses (12 credits) that will apply to the undergraduate degree as open electives and also apply to the graduate program major courses. IASP 585 may NOT be used to fulfill the requirements of the undergraduate portion of the degree.

Undergraduate students who are not interested in applying to the 4+1 B.S. Cybersecurity/M.S. Cybersecurity program but have an interest in taking up to two graduate courses while an undergraduate student should consult the Graduate Courses Policy in the Graduate Studies section of Academic Regulations and Procedures and Student Policies for the criteria.

Mathematics, B.S.

Jon-Paul Paolino, Ph.D., *Program Director*
914-674-7314
jpaolino@mercy.edu

(Note: Courses also offered online)

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements* 60 credits

Major Concentration

Mathematics	45 credits
<u>Open Electives</u>	<u>15 credits</u>
Total	120 credits

Students who choose the major concentration in mathematics must complete: *

Foundation Courses

**These courses fulfill part of the General Education requirements.*

- MATH 131 - Foundations of Computing I *
- MATH 231 - Foundations in Computing II
- MATH 244 - Discrete Structures
- MATH 260 - Calculus I
- MATH 261 - Calculus II

Major Courses

- MATH 307 - Number Theory
- MATH 315 - Linear Algebra
- MATH 350 - Probability:Theory/Application
- MATH 351 - Statistics:Theory/Application
- MATH 360 - Calculus III
- MATH 365 - Algebraic Structures
- MATH 417 - Mathematical Modeling

Three courses in mathematics selected from the following:

- MATH 329 - Numerical Analysis
- MATH 352 - Math Methods in Data Science
- MATH 362 - Differential Equations
- MATH 370 - Complex Variables
- MATH 375 - Digital Signal Processing
- MATH 395 - Special Topics in Mathematics
- MATH 460 - Advanced Calculus I
- MATH 461 - Advanced Calculus I
- IASP 585 - Applied Cryptography*

Note(s)

Mercy College's 15-credit residency requirement in the major concentrations of mathematics, computer science or computer information systems must be satisfied by courses numbered 200 or above.

Mathematics majors who have not had their mathematics core requirement waived should complete MATH 116 and MATH 201 (rather than MATH 115) as part of their General Education requirements.

MATH 201 is a Prerequisite for the major and must be used to fulfill general education requirements.

MATH 120 may be waived with division approval.

Students who wish to minor in Mathematics must complete at least 15 math credits not required to fulfill their major requirements. The student may choose from the following courses: MATH 122, MATH 201, MATH 244, MATH 260, MATH 261, or any level 300+ math courses.

**(This is a graduate course- please refer to the graduate catalog for course description)*

Bachelor of Science/Master of Science

Cybersecurity, B.S. and M.S.

John Yoon, Ph.D., *Program Director*
914-674-7461
jyoon@mercy.edu

Bachelor of Science

General Liberal Arts and Science

General Education Requirements* 60 credits

Major Concentration

Cybersecurity Foundation and Major

(Undergraduate Courses) 39 credits

Major Electives 9 credits

Open Electives* 12 credits

Total 120 credits

Master of Science

Course work completed during B.S. degree[†] 12 credits

Course work completed during M.S. degree 18 credits

Total combined B.S./M.S. 138 credits

**CISC 131, CISC 231, MATH 116 (or MATH 115) and MATH 120/CISC 120, MATH 122, MATH 201 are Prerequisites for the major and must be used to fulfill general education requirement.*

†Students take four graduate courses to fulfill the open elective requirements of the B.S. Cybersecurity. These graduate courses may also be used to fulfill the requirements of the M.S. in Cybersecurity. Please see Graduate Catalog for course descriptions. The B.S. Cybersecurity 24 -credit residency requirement must be satisfied by courses numbered 200 or above. Mercy College's residency requirement for the B.S. degree is 30 credits.

The 4+1 B.S./ M.S. Cybersecurity program offers a unique opportunity for students who wish to pursue a BS and MS in Cybersecurity degree at an accelerated pace. Students should declare the 4+1 BS+MS program in Cybersecurity as a freshman or later. Students take four graduate-level Cybersecurity courses (12 credits) in their fourth undergraduate year while pursuing their B.S. degree. These 12 credits will be applied to both the undergraduate and graduate programs and will allow a seamless transition for eligible students into the graduate portion of the program. See the graduate program progression requirements below.

Students who complete the 4+1 B.S./ M.S. Cybersecurity program can potentially complete the M.S. degree within one year after completing their B.S. degree. Contact the Graduate Program Director for more information.

Students who choose the B.S /M.S. degree program in Cybersecurity must complete:

Undergraduate Foundation Courses

- CISC 131 - Foundations of Computing I *
- CISC 231 - Foundations of Computing II *
- IASP 221 - Linux Administration
- IASP 230 - Introduction to Cybersecurity
- MATH 244 - Discrete Structures

**These courses fulfill part of the General Education requirements.*

Undergraduate Major Courses

- IASP 330 - Dster Recvry/Business Continut
- CISC 335 - Computer Network II
- CISC 337 - Database Mgmt Systems
- IASP 355 - Penetration and Hacking
- CISC 385 - Cryptography/Computer Security
- IASP 340 - Security Policy & Procedures
- IASP 420 - Network Security
- IASP 430 - Digital Forensics
- IASP 455 - Secure & Intelligent Program
- IASP 470 - System Security

Undergraduate Major Electives

and three courses from the following:

- CISC 311 - Object/Structure/Algorithm I
- CISC 339 - Artificial Intelligence
- CISC 341 - Computer Architecture
- CISC 359 - Web Site Administration
- CISC 370 - Systems Analysis & Design
- CISC 411 - Object/Structure/Algorithm II
- CISC 421 - Operating Systems
- CISC 430 - Healthcare Analytics & Apps
- IASP 380 - Workplace Experience I
- IASP 381 - Workplace Experience II
- IASP 395 - Special Topics in Cybersecurity
- IASP 397 - Ind Study in Cybersecurity
- IASP 460 - Wireless Network & Security
- MATH 375 - Digital Signal Processing

Undergraduate Open Electives

- IASP 500- Topics on Information Security **Credit(s):3**
- IASP 505- Foundations of Cybersecurity Sciences **Credit(s): 3**
- 2 courses from any one of the Application, Network, Legal /Management, or Special Categories **Credit(s): 3**

Graduate Portion of the B.S./M.S. Cybersecurity Program

To select suitable graduate courses, students are encouraged to meet with their PACT mentor or Program Director. Please refer to the graduate catalog for course descriptions.

Five courses (15 credits) to fulfill the following M.S. program requirements:

Application Category

Students must take at least one course from the following:

- IASP 520 - Data Mining and Knowledge Discovery **Credit(s): 3**
- IASP 525 - Database Security **Credit(s): 3**
- IASP 530 - Forensic Computing **Credit(s): 3**
- IASP 565 - Internet Social Media and Security **Credit(s): 3**
- IASP 585 - Applied Cryptography **Credit(s): 3**

Network Category

Students must take at least one course from the following:

- IASP 550 - Intrusion Detection and Prevention **Credit(s): 3**

- IASP 555 - Mobile Technologies and Wireless Sensor Services **Credit(s): 3**
- IASP 560 - Wireless Network and Security **Credit(s): 3**

Legal / Management Category

Students must take at least one course from the following:

- IASP 510 - Social Implication of Information Security **Credit(s): 3**
- IASP 540 - Information Assurance and Management **Credit(s): 3**
- IASP 580 - IT Security Audit and Compliance **Credit(s): 3**

Special Category

Students should take any one from the following courses:

- IASP 590 - Internship: Advanced topics in Security Practices **Credit(s): 3**
- IASP 595 - Special Topics in Information Security **Credit(s): 3**
- IASP 599 - Independent Study **Credit(s): 3**
- IASP 601 - Master's Thesis **Credit(s): 3**

Major Elective Category

Students should take 3 courses from the following course categories:

- Application courses
- Network courses
- Legal/Management courses
- Special courses

The Cybersecurity Master's Program offers a limited number of elective courses - under limited circumstances the Master's students may be allowed to take electives which are offered in the Computer Science Master's courses CISC 500 or higher.

Capstone Category

Students must complete the following capstone course:

- IASP 600 - Master's Project **Credit(s): 3**

Graduate Progression Requirements:

- In the spring of the fourth undergraduate year, students in the B.S./M.S. Cybersecurity program will be evaluated by the Program Director for a review of their continued qualifications and progression to the M.S. portion of the program.
- Students must have attained a 3.0 cumulative and major GPA to progress to the M.S. portion of the program.

- For students who do not meet the GPA requirement, their major will be changed to the B.S. Cybersecurity. The B.S. Cybersecurity degree will be conferred upon completion of the undergraduate degree requirements.

Department of Literature and Language

Bachelor of Arts

English, B.A.

Christopher Loots, Ph.D., *Program Director*
 914-674-7423
 cloots@mercy.edu

Bachelor of Arts

General Education Requirements 60 credits

Major Concentration:

English Literature 36 credits

Open Electives 24 credits

Total **120 credits**

Purpose:

The English major provides students with one of the most personally-meaningful and professionally-viable degrees a college student can earn. Students of English explore a range of writings and cultural texts, ranging from ancient epics through contemporary digital media. English majors hone their skills of analyzing, interpreting, and researching; and develop a practice of process-based writing. Students learn about how language and human traditions have been shaped and reshaped over time by interactions among cultures, and how language and traditions continue to be transformed by such, and by digital technology, today. The study of diverse texts further instills an ability to perceive the patterns of social and cultural power affected through language, and to register nuances of human interactions so as to better intuit the motivations of others. Overall, the English major attunes students to the power and mystery of the written word, and teaches students to communicate effectively, responsibly, and creatively in a multicultural and multimodal world. This preparation historically and still today translates to potential success in a variety of careers, including but not limited to teaching, writing, publishing, editing, law, advertising, and marketing, to name a few.

English majors can earn the English B.A. by completing the requirements listed below. Or, English majors can elect to pursue one of four concentrations within the English major: English Creative Writing, English Cultural Studies, English Literature, or English Writing & Rhetoric. Details about these concentrations,

including how to complete each concentration, are listed in the Catalog following this primary entry. Students who complete a concentration in English will have the English B.A. degree and also the concentration listed on their transcript.

Students must complete the following two core courses (6 credits):

- ENGL 195 - Intro to English Studies
- ENGL 400 - Seminar in Literary Research

Students must complete one course (3 credits) from the following category:

Building Foundations: Literary Surveys

- ENGL 205 - Survey English Lit I
- ENGL 206 - Survey English Lit II
- ENGL 207 - American Lit Survey I
- ENGL 208 - Amer Lit Sur II 1865-Present

Students must complete one course (3 credits) from the following category:

Expanding Foundations: Literary Histories

- ENGL 225 - Classical Literature
- ENGL 275 - Modern American Fiction
- ENGL 276 - Contemporary American Lit
- ENGL 300 - Medieval Literature
- ENGL 305 - Chaucer
- ENGL 310 - Renaissance Poetry & Prose
- ENGL 315 - Shakespeare
- ENGL 316 - Shakespeare's Tragedies
- ENGL 318 - Explorers and Exiles in Paris
- ENGL 325 - The 17th Century: Poetry/Prose
- ENGL 330 - The Eighteenth Century
- ENGL 335 - The Major English Romantics
- ENGL 340 - The Major Victorians
- ENGL 353 - African-American Literature
- ENGL 365 - American Romanticism
- ENGL 370 - American Realism
- ENGL 385 - Masterpieces of European Lit

Students must complete one course (3 credits) from the following category:

Gaining Perspective: Culture, Identity, & Difference

- ENGL 214 - Cyberpunk/Technoculture
- ENGL 224 - LGBTQ+ Experiences & Lit
- ENGL 234 - Literature by Women
- ENGL 236 - Hip Hop Literature & Culture
- ENGL 239 - American Studies I
- ENGL 240 - Literature to Film
- ENGL 257 - Latin American Literature
- ENGL 267 - Caribbean Literature
- ENGL 268 - Harlem Renaissance
- ENGL 269 - Hispanic Latino Lit

And students must complete one course (3 credits) from the following category:

Developing Your Voice: Writing, Rhetoric, & Style

- ENGL 209 - Writing for the Professions
- ENGL 210 - Cultural Rhetorics
- ENGL 217 - Creative Writing : Fiction
- ENGL 218 - Creative Writing: Poetry
- ENGL 219 - Creative Writing: Nonfiction
- ENGL 265 - Introduction to Playwriting
- ENGL 304 - Mod Engl Writing with Style
- ENGL 306 - Secret Life Words & Sentences
- ENGL 319 - Advanced Creative Writing

Additionally, students have 18 major-elective credits to complete. These credits can be drawn from any combination of the above categories and the two elective categories listed below:

Exploring Further: Genre Studies & Textual Transformations

- ENGL 212 - Science Fiction
- ENGL 220 - The Short Story
- ENGL 223 - Murder, Mystery, & Suspense
- ENGL 235 - True Stories:Memoir,Essay& Bio
- ENGL 249 - American Gothic
- ENGL 271 - Modrn British Novel:1900-Prsnt
- ENGL 280 - History of Drama
- ENGL 281 - Modern Drama
- ENGL 285 - Modern Poetry
- ENGL 301 - Utopian Literature

Crossing Borders & Disciplines

- ENGL 215 - Literature and Medicine
- ENGL 222 - The Graphic Novel
- ENGL 230 - The Bible as Literature
- ENGL 238 - Sport Literature
- ENGL 242 - Literature and Psychology
- ENGL 259 - Oral Performance of Literature
- ENGL 263 - Black Atlantic:Lit/History
- ENGL 290 - World Lit-Beyond Borders

Foreign language requirement: English majors must complete 6 credits of a foreign language. The 6 credits do not have to be in the same language, but it is recommended that they be. 3 of these credits will come from the student's Gen Ed Language & Cultural Perspectives disciplinary group requirement; the other 3 will be drawn from either the student's Gen Ed Liberal Arts Electives or from Open Electives.

Notes

ENGL 195 should be taken as soon as possible, preferably in the semester immediately following completion of ENGL 112 or ENGL/HONR 192. Transfer students should ideally take ENGL 195 in the first semester upon transferring in.

ENGL 400 is the capstone course, meaning the final course in the English major. It should be taken in the final semester of the program, or at least in the penultimate semester if a student foresees scheduling conflicts for the final semester.

ENGL 294 Major Authors and ENGL 295 Special Topics are generic course codes under which can run a number of new or experimental courses. ENGL 397 Independent Study is a course code by which a student might, in rare and special circumstances, pursue a unique course of study. Courses running by these codes will default to working as major electives. If a course running by one of these codes makes sense as a substitution for a category requirement, though, students can request of the Program Director that a substitution be allowed to let the course count for the category requirement.

The English program *highly* recommends that English majors earn a minor to complement their English major. Students can earn a minor in another field such as Media Studies, History, Design & Animation, or Communication Studies (to name just a few) by completing 15 credits in that field. English majors have a total of 42 non-major elective credits to spend (24 Open Elective credits plus 18 General Education Liberal Arts & Sciences Elective credits) and so have ample opportunity to earn a minor. To learn more, speak with your PACT mentor or contact the English Program Director.

ENGL 380 Workplace Experience I, and ENGL 381 Workplace Experience II, are internship codes that allow students to complete internship experience. Such internship credits count as Open Elective credits. Students interested in seeking internship opportunities should speak with the Mercy College Office of Career & Professional Development, the Chair of the Department of Literature and Language, and/or the Director of Undergraduate English.

The English major has an 18 credit residency requirement.

The English Minor

15 Credits

Students of other majors can earn a minor in English by completing any five English courses ranging from ENGL 195 to ENGL 399. Speak with the Program Director of English to learn more.

The 4+1 Program (Undergrad English + Graduate Education)

English majors planning on pursuing a career in teaching English may apply to the Four-Plus-One Program, offered jointly by the School of Education and the School of Liberal Arts. The program is designed to allow English majors to begin their Graduate Education coursework during their junior year. These courses will count jointly towards their undergraduate and graduate degrees. For specific program eligibility and requirements, please refer to the School of Education section of the Catalog.

Earn Graduate MA English Credits During Your Final Undergraduate Year

Qualified Mercy College undergraduates who are interested in pursuing a Master of Arts in English Literature through Mercy College's esteemed graduate English program have the opportunity to take up to two graduate courses during the final year of undergraduate study, and have these graduate courses count both for the undergraduate degree *and* the MA English degree. If the student ends up completing such courses but not continuing into the graduate program, the courses still count as normal Open Electives for the undergrad degree.

To be eligible, students must not be registered for a multiple-degree program (such as the 4+1 program). And students must have completed at least 90 credits with a minimum cumulative GPA of 3.0. Such students may petition to enroll in one graduate-level English course at Mercy College per semester of their final year of study, for a maximum possible total of six graduate credits. Students must receive written permission from the Program Director of Graduate English or the Department of Literature and Language Chairperson. Contact your PACT mentor or the Director of Graduate English for advisement and to start the process.

Full-time undergraduate students who receive permission to take graduate courses in this way will be charged the undergraduate tuition rate for the graduate courses. If the student is part-time, the graduate rate will be charged for graduate courses and the undergraduate rate for undergraduate courses. Students receiving financial aid in the form of grants and/or loans will continue to be eligible for said aid, as the courses are approved to count as Open Electives. If there are any questions regarding tuition, please speak with a representative from the Office of Enrollment Services.

Graduate courses will not count towards the residency requirement for the undergraduate degree, or for program honors.

English, Creative Writing Concentration, B.A.

Christopher Loots, Ph.D., Program Director

914-674-7423

cloots@mercy.edu

Bachelor of Arts

General Education Requirements 60 credits

Major Concentration:

English Literature 36 credits

Open Electives 24 credits

Total **120 credits**

The concentration in English Creative Writing is for English majors interested in devoting a portion of their studies (12 credits) to courses that develop a process-based practice of creative writing. For more about the English major, refer to the primary catalog listing for the English B.A. degree.

Students who choose the major concentration in English Creative Writing must complete the following two core courses (6 credits):

- ENGL 195 - Intro to English Studies
- ENGL 400 - Seminar in Literary Research

Students must also complete one course (3 credits) from the following category:

Building Foundations: Literary Surveys

- ENGL 205 - Survey English Lit I
- ENGL 206 - Survey English Lit II
- ENGL 207 - American Lit Survey I
- ENGL 208 - Amer Lit Sur II 1865-Present

Students must complete four courses (12 credits) from the following group to meet the concentration requirement:*

Developing Your Voice: Creative Writing

- ENGL 217 - Creative Writing : Fiction
- ENGL 218 - Creative Writing: Poetry
- ENGL 219 - Creative Writing: Nonfiction
- ENGL 265 - Introduction to Playwriting

- ENGL 319 - Advanced Creative Writing

*Up to one of these courses can apply to the concentration:

- MEDA 134 - The Feature Article I
- MEDA 230 - Entertainment Writing
- MEDA 258 - Fundamentals Writing Film/TV

Students must take one course (3 credits) from the following group:

Expanding Foundations: Literary Histories

- ENGL 225 - Classical Literature
- ENGL 275 - Modern American Fiction
- ENGL 276 - Contemporary American Lit
- ENGL 300 - Medieval Literature
- ENGL 305 - Chaucer
- ENGL 310 - Renaissance Poetry & Prose
- ENGL 315 - Shakespeare
- ENGL 316 - Shakespeare's Tragedies
- ENGL 318 - Explorers and Exiles in Paris
- ENGL 325 - The 17th Century: Poetry/Prose
- ENGL 330 - The Eighteenth Century
- ENGL 335 - The Major English Romantics
- ENGL 340 - The Major Victorians
- ENGL 353 - African-American Literature
- ENGL 365 - American Romanticism
- ENGL 370 - American Realism
- ENGL 385 - Masterpieces of European Lit

And students must take one course (3 credits) from the following group:

Gaining Perspective: Culture, Identity, & Difference

- ENGL 214 - Cyberpunk/Technoculture
- ENGL 224 - LGBTQ+ Experiences & Lit
- ENGL 234 - Literature by Women
- ENGL 236 - Hip Hop Literature & Culture
- ENGL 239 - American Studies I
- ENGL 240 - Literature to Film
- ENGL 257 - Latin American Literature
- ENGL 267 - Caribbean Literature
- ENGL 268 - Harlem Renaissance
- ENGL 269 - Hispanic Latino Lit

Additionally, students have three major elective courses (9 credits) to complete. Students can take *any* Mercy College English course ranging from ENGL 201 through ENGL 399 as a major elective, and so all of the courses listed above (other than 195 and 400) are eligible. Below are elective groups from which students can also draw major electives.

Exploring Further: Genre Studies & Textual Transformations

- ENGL 212 - Science Fiction
- ENGL 220 - The Short Story
- ENGL 223 - Murder, Mystery, & Suspense
- ENGL 235 - True Stories:Memoir,Essay& Bio
- ENGL 249 - American Gothic
- ENGL 271 - Modrn British Novel:1900-Prsnt
- ENGL 280 - History of Drama
- ENGL 281 - Modern Drama
- ENGL 285 - Modern Poetry
- ENGL 301 - Utopian Literature

Crossing Borders & Disciplines

- ENGL 215 - Literature and Medicine
- ENGL 222 - The Graphic Novel
- ENGL 230 - The Bible as Literature
- ENGL 238 - Sport Literature
- ENGL 242 - Literature and Psychology
- ENGL 259 - Oral Performance of Literature
- ENGL 263 - Black Atlantic:Lit/History
- ENGL 290 - World Lit-Beyond Borders

Developing Your Voice: Writing, Rhetoric, & Style

- ENGL 209 - Writing for the Professions
- ENGL 210 - Cultural Rhetorics
- ENGL 304 - Mod Engl Writing with Style
- ENGL 306 - Secret Life Words & Sentences

Foreign language requirement: English majors must complete 6 credits of a foreign language. The 6 credits do not have to be in the same language, but it is recommended that they be. 3 of these credits will come from the student's Gen Ed Language & Cultural Perspectives disciplinary group requirement; the other 3 will be drawn from either the student's Gen Ed Liberal Arts Electives or from Open Electives.

Notes

ENGL 195 should be taken as soon as possible, preferably in the semester immediately following completion of ENGL 112 or ENGL/HONR 192. Transfer students should ideally take ENGL 195 in the first semester upon transferring in.

ENGL 400 is the capstone course, meaning the final course in the English major. It should be taken in the final semester of the program, or at least in the penultimate semester if a student foresees scheduling conflicts for the final semester.

ENGL 294 Major Authors and ENGL 295 Special Topics are generic course codes under which can run a number of new or experimental courses. ENGL 397 Independent Study is a course code by which a student might, in rare and special circumstances, pursue a unique course of study. Courses running by these codes will default to working as major electives. If a course running by one these codes makes sense as a substitution for a category requirement, though, students can request of the Program Director that a substitution be allowed to let the course count for the category requirement.

The English program *highly* recommends that English majors earn a minor to complement their English major. Students can earn a minor in another field such as Media Studies, History, Design & Animation, or Communication Studies (to name just a few) by completing 15 credits in that field. English majors have a total of 42 non-major elective credits to spend (24 Open Elective credits plus 18 General Education Liberal Arts & Sciences Elective credits) and so have ample opportunity to earn a minor. To learn more, speak with your PACT mentor or contact the English Program Director.

ENGL 380 Workplace Experience I, and ENGL 381 Workplace Experience II, are internship codes that allow students to complete internship experience. Such internship credits count as Open Elective credits. Students interested in seeking internship opportunities should speak with the Mercy College Office of Career & Professional Development, the Chair of the Department of Literature and Language, and/or the Director of Undergraduate English.

The English major has an 18 credit residency requirement.

The English Minor

15 Credits

Students of other majors can earn a minor in English by completing any five English courses ranging from ENGL 195 to ENGL 399. Speak with the Program Director of English to learn more.

The 4+1 Program (Undergraduate English + Graduate Education)

English majors planning on pursuing a career in teaching English at the Middle Childhood and/or Adolescence Education level may apply to the Four-Plus-One Program, offered jointly by the School of Education and the School of Liberal Arts. The program is designed to allow majors to begin their Graduate Education coursework during their upper junior year. These courses will be counted jointly towards their undergraduate and graduate degrees. For specific program eligibility and requirements, please refer to the School of Education section of the Catalog.

Earn Graduate MA English Credits During Your Final Undergraduate Year

Qualified Mercy College undergraduates who are interested in pursuing a Master of Arts in English Literature through Mercy College's esteemed graduate English program have the opportunity to take up to two graduate courses during the final year of undergraduate study, and have these graduate courses count both for the undergraduate degree *and* the MA English degree. If the student ends up completing such courses but not continuing into the graduate program, the courses still count as normal Open Electives for the undergrad degree.

To be eligible, students must not be registered for a multiple-degree program (such as the 4+1 program). And students must have completed at least 90 credits with a minimum cumulative GPA of 3.0. Such students may petition to enroll in one graduate-level English course at Mercy College per semester of their final year of study, for a maximum possible total of six graduate credits. Students must receive written permission from the Program Director of Graduate English or the Department of Literature and Language Chairperson. Contact your PACT mentor or the Director of Graduate English for advisement and to start the process.

Full-time undergraduate students who receive permission to take graduate courses in this way will be charged the undergraduate tuition rate for the graduate courses. If the student is part-time, the graduate rate will be charged for graduate courses and the undergraduate rate for undergraduate courses. Students receiving financial aid in the form of grants and/or loans will continue to be eligible for said aid, as the courses are approved to count as Open Electives. If there are any questions regarding tuition, please speak with a representative from the Office of Enrollment Services.

Graduate courses will not count towards the residency requirement for the undergraduate degree, or for program honors.

English, Cultural Studies Concentration, B.A.

Christopher Loots, Ph.D., Program Director
914-674-7423
cloots@mercy.edu

Bachelor of Arts

General Education Requirements	60 credits
Major Concentration:	
English Cultural Studies	36 credits
<u>Open Electives</u>	<u>24 credits</u>
Total	120 credits

The concentration in English Cultural Studies is for English majors interested in devoting a portion of their studies (12 credits) to courses that examine the cultures we encounter in literature, music, and film; including courses that explore popular culture and the environments in which we grew up; and courses that focus on how culture relates to our identities. For more about the English major, refer to the primary catalog listing for the English B.A. degree.

Students who choose the major concentration in English Cultural Studies must complete the following two core courses (6 credits):

- ENGL 195 - Intro to English Studies
- ENGL 400 - Seminar in Literary Research

Students must also complete one course (3 credits) from the following category:

Building Foundations: Literary Surveys

- ENGL 205 - Survey English Lit I
- ENGL 206 - Survey English Lit II
- ENGL 207 - American Lit Survey I
- ENGL 208 - Amer Lit Sur II 1865-Present

Students must complete four courses (12 credits) from the following group to meet the concentration requirement:*

Gaining Perspective: Culture, Identity, & Difference

- ENGL 210 - Cultural Rhetorics
- ENGL 214 - Cyberpunk/Technoculture
- ENGL 224 - LGBTQ+ Experiences & Lit
- ENGL 234 - Literature by Women
- ENGL 236 - Hip Hop Literature & Culture
- ENGL 239 - American Studies I
- ENGL 240 - Literature to Film
- ENGL 257 - Latin American Literature
- ENGL 267 - Caribbean Literature
- ENGL 268 - Harlem Renaissance
- ENGL 269 - Hispanic Latino Lit

*Students can, if they receive Program Director approval, substitute one relevant English course from outside of the Gaining Perspective: Culture, Identity, & Difference group and have it count for the concentration.

Students must take one course (3 credits) from the following group:

Expanding Foundations: Literary Histories

- ENGL 225 - Classical Literature
- ENGL 275 - Modern American Fiction

- ENGL 276 - Contemporary American Lit
- ENGL 300 - Medieval Literature
- ENGL 305 - Chaucer
- ENGL 310 - Renaissance Poetry & Prose
- ENGL 315 - Shakespeare
- ENGL 316 - Shakespeare's Tragedies
- ENGL 318 - Explorers and Exiles in Paris
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- ENGL 340 - The Major Victorians
- ENGL 353 - African-American Literature
- ENGL 365 - American Romanticism
- ENGL 370 - American Realism
- ENGL 385 - Masterpieces of European Lit

And students must take one course (3 credits) from the following group:

Developing Your Voice: Writing, Rhetoric, & Style

- ENGL 209 - Writing for the Professions
- ENGL 217 - Creative Writing : Fiction
- ENGL 218 - Creative Writing: Poetry
- ENGL 219 - Creative Writing: Nonfiction
- ENGL 265 - Introduction to Playwriting
- ENGL 304 - Mod Engl Writing with Style
- ENGL 306 - Secret Life Words & Sentences
- ENGL 319 - Advanced Creative Writing

Additionally, students have three major elective courses (9 credits) to complete. Students can take *any* Mercy College English course ranging from ENGL 201 through ENGL 399 as a major elective, and so all of the courses listed above (other than 195 and 400) are eligible. Below are two elective groups from which students can also draw major electives.

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- ENGL 212 - Science Fiction
- ENGL 220 - The Short Story
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- ENGL 281 - Modern Drama
- ENGL 285 - Modern Poetry

- ENGL 301 - Utopian Literature

Crossing Borders & Disciplines

- ENGL 215 - Literature and Medicine
- ENGL 222 - The Graphic Novel
- ENGL 230 - The Bible as Literature
- ENGL 238 - Sport Literature
- ENGL 242 - Literature and Psychology
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- ENGL 263 - Black Atlantic:Lit/History
- ENGL 290 - World Lit-Beyond Borders

Foreign language requirement: English majors must complete 6 credits of a foreign language. The 6 credits do not have to be in the same language, but it is recommended that they be. 3 of these credits will come from the student's Gen Ed Language & Cultural Perspectives disciplinary group requirement; the other 3 will be drawn from either the student's Gen Ed Liberal Arts Electives or from Open Electives.

Notes

ENGL 195 should be taken as soon as possible, preferably in the semester immediately following completion of ENGL 112 or ENGL/HONR 192. Transfer students should ideally take ENGL 195 in the first semester upon transferring in.

ENGL 400 is the capstone course, meaning the final course in the English major. It should be taken in the final semester of the program, or at least in the penultimate semester if a student foresees scheduling conflicts for the final semester.

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students can request of the Program Director that a substitution be allowed to let the course count for the category requirement.

The English program *highly* recommends that English majors earn a minor to complement their English major. Students can earn a minor in another field such as Media Studies, History, Design & Animation, or Communication Studies (to name just a few) by completing 15 credits in that field. English majors have a total of 42 non-major elective credits to spend (24 Open Elective credits plus 18 General Education Liberal Arts & Sciences Elective credits) and so have ample opportunity to earn a minor. To learn more, speak with your PACT mentor or contact the English Program Director.

ENGL 380 Workplace Experience I, and ENGL 381 Workplace Experience II, are internship codes that allow students to complete internship experience. Such internship credits count as Open Elective credits. Students interested in seeking internship opportunities should speak with the Mercy College Office of

Career & Professional Development, the Chair of the Department of Literature and Language, and/or the Director of Undergraduate English.

The English major has an 18 credit residency requirement.

The English Minor

15 Credits

Students of other majors can earn a minor in English by completing any five English courses ranging from ENGL 195 to ENGL 399. Speak with the Program Director of English to learn more.

The 4+1 Program (Undergraduate English + Graduate Education)

English majors planning on pursuing a career in teaching English at the Middle Childhood and/or Adolescence Education level may apply to the Four-Plus-One Program, offered jointly by the School of Education and the School of Liberal Arts. The program is designed to allow majors to begin their Graduate Education coursework during their upper junior year. These courses will be counted jointly towards their undergraduate and graduate degrees. For specific program eligibility and requirements, please refer to the School of Education section of the Catalog.

Earn Graduate MA English Credits During Your Final Undergraduate Year

Qualified Mercy College undergraduates who are interested in pursuing a Master of Arts in English Literature through Mercy College's esteemed graduate English program have the opportunity to take up to two graduate courses during the final year of undergraduate study, and have these graduate courses count both for the undergraduate degree and the MA English degree. If the student ends up completing such courses but not continuing into the graduate program, the courses still count as normal Open Electives for the undergrad degree.

To be eligible, students must not be registered for a multiple-degree program (such as the 4+1 program). And students must have completed at least 90 credits with a minimum cumulative GPA of 3.0. Such students may petition to enroll in one graduate-level English course at Mercy College per semester of their final year of study, for a maximum possible total of six graduate credits. Students must receive written permission from the Program Director of Graduate English or the Department of Literature and Language Chairperson. Contact your PACT mentor or the Director of Graduate English for advisement and to start the process.

Full-time undergraduate students who receive permission to take graduate courses in this way will be charged the undergraduate tuition rate for the graduate courses. If the student is part-time, the graduate rate will be charged for graduate courses and the undergraduate rate for undergraduate courses. Students receiving financial aid in the form of grants and/or loans will continue to be eligible for said aid, as the courses are approved to count as Open Electives. If there are any questions regarding tuition, please speak with a representative from the Office of Enrollment Services.

Graduate courses will not count towards the residency requirement for the undergraduate degree, or for program honors.

English, Literature Concentration, B.A.

Christopher Loots, Ph.D., Program Director
914-674-7423
cloots@mercy.edu

Bachelor of Arts

General Education Requirements	60 credits
Major Concentration:	
English Literature	36 credits
<u>Open Electives</u>	<u>24 credits</u>
Total	120 credits

The concentration in English Literature is the traditional English major concentration and is the recommended concentration for English majors seeking to explore and experience as much variety of literature as is possible. For more about the English major, refer to the primary catalog listing for the English B.A. degree.

Students who choose the major concentration in English Literature must complete the following two core courses (6 credits):

- ENGL 195 - Intro to English Studies
- ENGL 400 - Seminar in Literary Research

Students must also complete one course (3 credits) from the following category:

Building Foundations: Literary Surveys

- ENGL 205 - Survey English Lit I
- ENGL 206 - Survey English Lit II
- ENGL 207 - American Lit Survey I
- ENGL 208 - Amer Lit Sur II 1865-Present

Students must complete four courses (12 credits) to meet the concentration requirement. At least two of these courses must come from the following group.

Expanding Foundations: Literary Histories

- ENGL 225 - Classical Literature
- ENGL 275 - Modern American Fiction
- ENGL 276 - Contemporary American Lit
- ENGL 300 - Medieval Literature
- ENGL 305 - Chaucer
- ENGL 310 - Renaissance Poetry & Prose
- ENGL 315 - Shakespeare
- ENGL 316 - Shakespeare's Tragedies
- ENGL 318 - Explorers and Exiles in Paris
- ENGL 325 - The 17th Century: Poetry/Prose
- ENGL 330 - The Eighteenth Century
- ENGL 335 - The Major English Romantics
- ENGL 340 - The Major Victorians
- ENGL 353 - African-American Literature
- ENGL 365 - American Romanticism
- ENGL 370 - American Realism
- ENGL 385 - Masterpieces of European Lit

Each of the other two courses for the concentration can be drawn from the above group or from either of the two groups directly below:

Exploring Further: Genre Studies & Textual Transformations

- ENGL 212 - Science Fiction
- ENGL 220 - The Short Story
- ENGL 223 - Murder, Mystery, & Suspense
- ENGL 235 - True Stories: Memoir, Essay & Bio
- ENGL 249 - American Gothic
- ENGL 271 - Modern British Novel: 1900-Present
- ENGL 280 - History of Drama
- ENGL 281 - Modern Drama
- ENGL 285 - Modern Poetry
- ENGL 301 - Utopian Literature

Crossing Borders & Disciplines

- ENGL 215 - Literature and Medicine

- ENGL 222 - The Graphic Novel
- ENGL 230 - The Bible as Literature
- ENGL 238 - Sport Literature
- ENGL 240 - Literature to Film
- ENGL 242 - Literature and Psychology
- ENGL 259 - Oral Performance of Literature
- ENGL 263 - Black Atlantic:Lit/History
- ENGL 290 - World Lit-Beyond Borders

Students must take one course (3 credits) from the following group:

Gaining Perspective: Culture, Identity, & Difference

- ENGL 214 - Cyberpunk/Technoculture
- ENGL 224 - LGBTQ+ Experiences & Lit
- ENGL 234 - Literature by Women
- ENGL 236 - Hip Hop Literature & Culture
- ENGL 239 - American Studies I
- ENGL 257 - Latin American Literature
- ENGL 267 - Caribbean Literature
- ENGL 268 - Harlem Renaissance
- ENGL 269 - Hispanic Latino Lit

And students must take one course (3 credits) from the following group:

Developing Your Voice: Writing, Rhetoric, & Style

- ENGL 209 - Writing for the Professions
- ENGL 210 - Cultural Rhetorics
- ENGL 217 - Creative Writing : Fiction
- ENGL 218 - Creative Writing: Poetry
- ENGL 219 - Creative Writing: Nonfiction
- ENGL 265 - Introduction to Playwriting
- ENGL 304 - Mod Engl Writing with Style
- ENGL 306 - Secret Life Words & Sentences
- ENGL 319 - Advanced Creative Writing

Additionally, students have three major elective courses (9 credits) to complete. Students can take any Mercy College English course ranging from ENGL 201 through ENGL 399 as an elective.

Foreign language requirement: English majors must complete 6 credits of a foreign language. The 6 credits do not have to be in the same language, but it is recommended that they be. 3 of these credits will come from the student's Gen Ed Language & Cultural Perspectives disciplinary group requirement; the other 3 will be drawn from either the student's Gen Ed Liberal Arts Electives or from Open Electives.

Notes

ENGL 195 should be taken as soon as possible, preferably in the semester immediately following completion of ENGL 112 or ENGL/HONR 192. Transfer students should ideally take ENGL 195 in the first semester upon transferring in.

ENGL 400 is the capstone course, meaning the final course in the English major. It should be taken in the final semester of the program, or at least in the penultimate semester if a student foresees scheduling conflicts for the final semester.

ENGL 294 Major Authors and ENGL 295 Special Topics are generic course codes under which can run a number of new or experimental courses. ENGL 397 Independent Study is a course code by which a student might, in rare and special circumstances, pursue a unique course of study. Courses running by these codes will default to working as major electives. If a course running by one these codes makes sense as a substitution for a category requirement, though, students can request of the Program Director that a substitution be allowed to let the course count for the category requirement.

The English program highly recommends that English majors earn a minor to complement their English major. Students can earn a minor in another field such as Media Studies, History, Design & Animation, or Communication Studies (to name just a few) by completing 15 credits in that field. English majors have a total of 42 non-major elective credits to spend (24 Open Elective credits plus 18 General Education Liberal Arts & Sciences Elective credits) and so have ample opportunity to earn a minor. To learn more, speak with your PACT mentor or contact the English Program Director.

ENGL 380 Workplace Experience I, and ENGL 381 Workplace Experience II, are internship codes that allow students to complete internship experience. Such internship credits count as Open Elective credits. Students interested in seeking internship opportunities should speak with the Mercy College Office of Career & Professional Development, the Chair of the Department of Literature and Language, and/or the Director of Undergraduate English.

The English major has an 18 credit residency requirement.

The English Minor

15 Credits

Students of other majors can earn a minor in English by completing any five English courses ranging from ENGL 195 to ENGL 399. Speak with the Program Director of English to learn more.

The 4+1 Program (Undergraduate English + Graduate Education)

English majors planning on pursuing a career in teaching English may apply to the Four-Plus-One Program, offered jointly by the School of Education and the School of Liberal Arts. The program is designed to allow English majors to begin their Graduate Education coursework during their junior year. These courses will count jointly towards their undergraduate and graduate degrees. For specific program eligibility and requirements, please refer to the School of Education section of the Catalog.

Earn Graduate MA English Credits During Your Final Undergraduate Year

Qualified Mercy College undergraduates who are interested in pursuing a Master of Arts in English Literature through Mercy College's esteemed graduate English program have the opportunity to take up to two graduate courses during the final year of undergraduate study, and have these graduate courses count both for the undergraduate degree and the MA English degree. If the student ends up completing such courses but not continuing into the graduate program, the courses still count as normal Open Electives for the undergrad degree.

To be eligible, students must not be registered for a multiple-degree program (such as the 4+1 program). And students must have completed at least 90 credits with a minimum cumulative GPA of 3.0. Such students may petition to enroll in one graduate-level English course at Mercy College per semester of their final year of study, for a maximum possible total of six graduate

credits. Students must receive written permission from the Program Director of Graduate English or the Department of Literature and Language Chairperson. Contact your PACT mentor or the Director of Graduate English for advisement and to start the process.

Full-time undergraduate students who receive permission to take graduate courses in this way will be charged the undergraduate tuition rate for the graduate courses. If the student is part-time, the graduate rate will be charged for graduate courses and the undergraduate rate for undergraduate courses. Students receiving financial aid in the form of grants and/or loans will continue to be eligible for said aid, as the courses are approved to count as Open Electives. If there are any questions regarding tuition, please speak with a representative from the Office of Enrollment Services.

Graduate courses will not count towards the residency requirement for the undergraduate degree, or for program honors.

English, Writing & Rhetoric Concentration, B.A.

Christopher Loots, Ph.D., Program Director
914-674-7423
cloots@mercy.edu

Bachelor of Arts

General Education Requirements	60 credits
Major Concentration:	
English Writing & Rhetoric	36 credits
<u>Open Electives</u>	<u>24 credits</u>
Total	120 credits

The concentration in English Writing & Rhetoric is for students interested in devoting a portion of their studies (12 credits) to courses that develop their writing for personal, academic, and professional goals, and

that explore how rhetoric, literacy, and languages shape our lived experiences. For more about the English major, refer to the primary catalog listing for the English B.A. degree.

Students who choose the major concentration in English Writing & Rhetoric must complete the following two core courses (6 credits):

- ENGL 195 - Intro to English Studies
- ENGL 400 - Seminar in Literary Research

Students must also complete one course (3 credits) from the following category:

Building Foundations: Literary Surveys

- ENGL 205 - Survey English Lit I
- ENGL 206 - Survey English Lit II
- ENGL 207 - American Lit Survey I
- ENGL 208 - Amer Lit Sur II 1865-Present

Students must complete four courses (12 credits) from the following group to meet the concentration requirement:*

Developing Your Voice: Writing, Rhetoric, & Style

- ENGL 209 - Writing for the Professions
- ENGL 210 - Cultural Rhetorics
- ENGL 219 - Creative Writing: Nonfiction
- ENGL 304 - Mod Engl Writing with Style
- ENGL 306 - Secret Life Words & Sentences

*Up to two of these courses can apply to the concentration:

- MEDA 134 - The Feature Article I
- MEDA 154 - Promotional Writing
- MEDA 345 - Writing for Digital Media
- COMM 249 - Persuasion

Students must take one course (3 credits) from the following group:

Expanding Foundations: Literary Histories

- ENGL 225 - Classical Literature
- ENGL 275 - Modern American Fiction
- ENGL 276 - Contemporary American Lit

- ENGL 300 - Medieval Literature
- ENGL 305 - Chaucer
- ENGL 310 - Renaissance Poetry & Prose
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And students must take one course (3 credits) from the following group:

Gaining Perspective: Culture, Identity, & Difference

- ENGL 214 - Cyberpunk/Technoculture
- ENGL 224 - LGBTQ+ Experiences & Lit
- ENGL 234 - Literature by Women
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- ENGL 239 - American Studies I
- ENGL 240 - Literature to Film
- ENGL 257 - Latin American Literature
- ENGL 267 - Caribbean Literature
- ENGL 268 - Harlem Renaissance
- ENGL 269 - Hispanic Latino Lit

Additionally, students have three major elective courses (9 credits) to complete. Students can take *any* Mercy College English course ranging from ENGL 201 through ENGL 399 as a major elective, and so all of the courses listed above (other than 195 and 400) are eligible. Below are elective groups from which students can also draw major electives.

Exploring Further: Genre Studies & Textual Transformations

- ENGL 212 - Science Fiction
- ENGL 220 - The Short Story
- ENGL 223 - Murder, Mystery, & Suspense
- ENGL 235 - True Stories: Memoir, Essay & Bio
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- ENGL 280 - History of Drama
- ENGL 281 - Modern Drama

- ENGL 285 - Modern Poetry
- ENGL 301 - Utopian Literature

Crossing Borders & Disciplines

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- ENGL 238 - Sport Literature
- ENGL 242 - Literature and Psychology
- ENGL 259 - Oral Performance of Literature
- ENGL 263 - Black Atlantic:Lit/History
- ENGL 290 - World Lit-Beyond Borders

Developing Your Voice: Creative Writing

- ENGL 217 - Creative Writing : Fiction
- ENGL 218 - Creative Writing: Poetry
- ENGL 265 - Introduction to Playwriting
- ENGL 319 - Advanced Creative Writing

Foreign language requirement: English majors must complete 6 credits of a foreign language. The 6 credits do not have to be in the same language, but it is recommended that they be. 3 of these credits will come from the student's Gen Ed Language & Cultural Perspectives disciplinary group requirement; the other 3 will be drawn from either the student's Gen Ed Liberal Arts Electives or from Open Electives.

Notes

ENGL 195 should be taken as soon as possible, preferably in the semester immediately following completion of ENGL 112 or ENGL/HONR 192. Transfer students should ideally take ENGL 195 in the first semester upon transferring in.

ENGL 400 is the capstone course, meaning the final course in the English major. It should be taken in the final semester of the program, or at least in the penultimate semester if a student foresees scheduling conflicts for the final semester.

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The English program highly recommends that English majors earn a minor to complement their English major. Students can earn a minor in another field such as Media Studies, History, Design & Animation, or Communication Studies (to name just a few) by completing 15 credits in that field. English majors have a

total of 42 non-major elective credits to spend (24 Open Elective credits plus 18 General Education Liberal Arts & Sciences Elective credits) and so have ample opportunity to earn a minor. To learn more, speak with your PACT mentor or contact the English Program Director.

ENGL 380 Workplace Experience I, and ENGL 381 Workplace Experience II, are internship codes that allow students to complete internship experience. Such internship credits count as Open Elective credits. Students interested in seeking internship opportunities should speak with the Mercy College Office of Career & Professional Development, the Chair of the Department of Literature and Language, and/or the Director of Undergraduate English.

The English major has an 18 credit residency requirement.

The English Minor

15 Credits

Students of other majors can earn a minor in English by completing any five English courses ranging from ENGL 195 to ENGL 399. Speak with the Program Director of English to learn more.

The 4+1 Program (Undergraduate English + Graduate Education)

English majors planning on pursuing a career in teaching English at the Middle Childhood and/or Adolescence Education level may apply to the Four-Plus-One Program, offered jointly by the School of Education and the School of Liberal Arts. The program is designed to allow majors to begin their Graduate Education coursework during their upper junior year. These courses will be counted jointly towards their undergraduate and graduate degrees. For specific program eligibility and requirements, please refer to the School of Education section of the Catalog.

Earn Graduate MA English Credits During Your Final Undergraduate Year

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If the student ends up completing such courses but not continuing into the graduate program, the courses still count as normal Open Electives for the undergrad degree.

To be eligible, students must not be registered for a multiple-degree program (such as the 4+1 program). And students must have completed at least 90 credits with a minimum cumulative GPA of 3.0. Such students may petition to enroll in one graduate-level English course at Mercy College per semester of their final year of study, for a maximum possible total of six graduate credits. Students must receive written permission from the Program Director of Graduate English or the Department of Literature and Language Chairperson. Contact your PACT mentor or the Director of Graduate English for advisement and to start the process.

Full-time undergraduate students who receive permission to take graduate courses in this way will be charged the undergraduate tuition rate for the graduate courses. If the student is part-time, the graduate rate will be charged for graduate courses and the undergraduate rate for undergraduate courses. Students

receiving financial aid in the form of grants and/or loans will continue to be eligible for said aid, as the courses are approved to count as Open Electives. If there are any questions regarding tuition, please speak with a representative from the Office of Enrollment Services.

Graduate courses will not count towards the residency requirement for the undergraduate degree, or for program honors.

Spanish, B.A.

Alan G. Hartman, D.M.L., *Program Director*
914-674-7229
AHartman@mercy.edu

Bachelor of Arts

General Liberal Arts and Sciences

General Education Requirements 60 credits

Major Concentration

Spanish Language and Literature 30 credits

Open Electives 30 credits

Total **120 credits**

The program recommends that students in the Spanish major also complete courses in French or Italian to maximize career opportunities. Those seeking certification as foreign language teachers should contact the School of Education for certification requirements.

Students who choose the major concentration in Spanish must complete:

- SPAN 216 - Intermediate Spanish II (recommended for non-native or non-heritage speakers of Spanish) **Or**
- SPAN 230 - La Gramatica Espanola (recommended for native or heritage speakers of Spanish)
- FORL 233 - Comparative Romance Literature
- SPAN 238 - Intro Lit Crit Hispanic Stdnt
- SPAN 495 - Spanish Capstone
- **And six major Spanish courses numbered 220 and above which must include three major courses designated as Broad and three major courses designated as Focus. The courses listed as Broad are more comprehensive topically than the Focus courses, which emphasize greater depth within a specific topic**

Broad

- SPAN 220 - Latin Amer Through Film

- SPAN 235 - Spanish Culture
- SPAN 236 - Latin American Cultures
- SPAN 237 - Preceptiva Literaria/Hisp Std
- SPAN 256 - Spain Today
- SPAN 258 - Latin-America Today
- SPAN 265 - Reading & Composition
- SPAN 301 - Masterworks Spanish Lang
- SPAN 311 - Main Currents Spanish Civil I
- SPAN 312 - Main Currents Spanish Civil II
- SPAN 349 - Contemporary Spanish Lit
- SPAN 351 - Main Curr Span-Amer Civ I
- SPAN 352 - Main Curr Span-Amer Civ II
- SPAN 372 - Spanish Conversation

Focus

- SPAN 240 - Aspects of Caribbean Culture
- SPAN 241 - Main Crnts Puerto Rican Civil
- SPAN 295 - Topics in Lit & Linguistics
- SPAN 305 - Cervantes & His World
- SPAN 325 - The Golden Age
- SPAN 344 - 19th Century Spanish Lit
- SPAN 346 - "Modernismo"Spain/Span-America
- SPAN 347 - The Generation of 1898
- SPAN 348 - Gen Ortrge Y Gasset/G Lorca
- SPAN 359 - AfroHispanic Literature
- SPAN 397 - Independent Study Spanish

Minor Concentration in Spanish

15 Credits

Students may minor in Spanish to complement any major. To complete the Spanish minor students must take five courses in Spanish at the 120 level or above.

School of Social and Behavioral Sciences

Stuart Sidle, Ph.D., *Dean*

Eduardo Zachary Albrecht, Ph.D., *Associate Dean*

Wendi Vescio, M.S., *Associate Dean*

DEPARTMENT OF PSYCHOLOGY AND SOCIAL WORK

Mary Knopp Kelly, Ph.D., *Chair*

- Psychology*
- Social Work**

DEPARTMENT OF SOCIAL SCIENCES

Diana D'Amico Juettner, J.D., *Chair*

- Behavioral Science*
- Behavioral Science with Specializations in:
 - Community Health, Gerontology, Health Services Management*
- Corporate and Homeland Security*
- Criminal Justice*
 - Criminal Justice with Specialization in Forensics
- International Relations and Diplomacy
- Legal Studies
 - Legal Studies with Specialization in Paralegal Studies*** and Political Science
- Political Science
- Sociology

CENTER FOR NEW RESOURCES- ADULT EDUCATION

- Liberal Arts and Sciences

*Courses also offered online

**The Social Work major is accredited by the Council on Social Work Education

***American Bar Association approved program

Mercy College is a member of the American Association for Paralegal Education. The legal studies major with a specialization in paralegal studies is approved by the standing Committee on Paralegals of the American Bar Association.

4+1 Degree B.S. / M.S. Program

The 4+1 Bachelor of Science / Master of Science in Education programs are academic programs of study that allow students interested in the teaching profession as a career to earn both a bachelor's degree and a master's degree in an accelerated format. Through this special program, qualified students who major in Behavioral Sciences or Psychology can receive teacher certification in Early Childhood or Childhood Education. A key feature of this program allows students to take up to 15 graduate education credits during their second semester junior year and senior year. These graduate courses can be used towards satisfying the bachelor's as well as the master's degree requirements.

Please see the School of Education Section for program and course details.

Department of Psychology and Social Work

Bachelor of Science

Psychology, B.S.

Ellen F. Sperber, Ph.D., *Program Director*
914-674-7338
ESperber@mercy.edu

(Note: Courses also offered online)

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements 60 credits

Major Concentration

Psychology	36 credits
<u>Open Electives</u>	<u>24 credits</u>
Total	120 credits

All students majoring in Psychology must complete the following four (4)
Required Courses

(12 credits)

- PSYN 320 - Psychobiology
- PSYN 370 - Stats Socl/Behv Sciences
- PSYN 372 - Experimnt Psych I:Methodology
- PSYN 374 - Experimnt Psy II:Applications

Students must select one (1) course from each of the 5 categories below

(15 credits)

Historical Perspective

- PSYN 316 - Modern Psych/Historical Perspc **Or**
- PSYN 426 - Classics Soc/Beh Sciences

Developmental Perspective

- PSYN 233 - Dvlpmntl Psych Across Lifespan **Or**
- PSYN 254 - Child Psychology **Or**

- PSYN 263 - Psychology of Adolescence

Cognitive/Behavioral Perspective

- PSYN 207 - Psychology of Learning **Or**
- PSYN 230 - Cognitive Psychology

Social Perspective

- PSYN 213 - Psychology of Personality **Or**
- PSYN 244 - Social Psychology

Clinical Perspective

- PSYN 311 - Psych Disords/Chldhd & Adolesc **Or**
- PSYN 312 - Abnormal Psychology

Students must complete nine (9) Psychology elective credits

(9 credits)

These credits may be an additional course in any of the five categories above or any other Psychology elective course offered. PSYN 101 Introduction to Psychology Introduction to Psychology, is a prerequisite for all major courses in Psychology and fulfills part of the General Education Requirements and Curriculum. Psychology majors may complete the Mathematics General Education requirement by taking MATH 115, MATH 116, or MATH 117.

Total Major Credits: 36

B.S. Psychology / M.S. Education

The 4+1 Bachelor of Science/Master of Science program is an academic program that allows students interested in the teaching profession as a career choice to earn both a bachelor's degree and a master's degree in an accelerated format. Through this special program, qualified students who major in Psychology can receive teacher certification in Early Childhood or Childhood Education. A key feature of this program allows students to take up to 15 graduate education credits during their senior year. These can be used toward satisfying their bachelor's as well as their master's degree requirements.

Requirements:

Psychology students planning to complete the 4+1 program and receive the teaching certification in Early Childhood and Childhood Education must complete the 36 credits required for the undergraduate psychology major as described above, including PSYN 254 Child Psychology. They may take 3 graduate education credits in their upper junior semester and an additional 12 credits in their senior year. In addition,

they must maintain at least a 3.0 GPA. Students may apply in their senior year for admissions to the M.S. Graduate Education Program. Please see the School of Education for program and course details.

Suggested Courses for B.S./M.S. Students

It is further suggested that students complete several elective courses from the following list:

- PSYN 207 - Psychology of Learning
- PSYN 230 - Cognitive Psychology
- PSYN 243 - Psychological Tests & Measurement
- PSYN 257 - Psych of the Exceptional Child
- PSYN 311 - Psych Disor/ds/Chldhd & Adolesc

Graduate Studies for Seniors

The Graduate Course Credits in Psychology option offers a unique opportunity to qualified undergraduates in Psychology who wish to pursue their master's degree at an accelerated pace. Undergraduate students who are not registered for a 4+1 multiple degree program and have completed at least 90 credits with a cumulative GPA of 3.0 or above and who satisfy other admissions requirements may enroll in one graduate course at Mercy College per semester, for a total of six credits during their senior year. Graduate courses may not count towards the residency requirement for the major or for program honors. Students who meet the eligibility requirements must get approval from the graduate program director and department chairperson. An Authorization Form is available from the office of each School Dean.

Applicants must meet the admissions criteria for the master's program in Psychology, including a 3.0 GPA, a grade of B or better in statistics, and completion of 90 undergraduate credits. Students may apply for graduate studies in their junior year to the M.S Psychology Program at Mercy College. If accepted these students may then take three graduate credits each semester of their senior year (a total of six credits), which will apply to both their undergraduate and graduate degrees. Upon completing their Bachelor's in Psychology, these students will be able to continue their graduate studies in the M.S. Psychology Program.

Full-time undergraduate students who receive permission to take graduate courses will be charged the undergraduate tuition rate for the graduate courses. If the student is part-time, the graduate rate will be charged for graduate courses and the undergraduate rate for undergraduate courses. Students receiving financial aid in the form of grants and/or loans should confirm that the additional charges will be covered by their aid by speaking to a Student Services Counselor.

Suggested Courses for Students Planning to Attend Graduate School

- PSYN 207 - Psychology of Learning
- PSYN 213 - Psychology of Personality
- PSYN 230 - Cognitive Psychology
- PSYN 232 - Health Psychology
- PSYN 243 - Psychological Tests & Measurement
- PSYN 244 - Social Psychology
- PSYN 254 - Child Psychology
- PSYN 312 - Abnormal Psychology

Suggested Courses for Students Planning on a Career in Research

- PSYN 349 - Directed Research in Psych
- PSYN 497 - Independent Study Psychology

Suggested Courses for students Planning a Career in Health Professions

- PSYN 232 - Health Psychology
- PSYN 262 - Alcohol, Drugs & Behavior
- PSYN 340 - Psychology of Crisis

Suggested Courses for Students Planning a Career in Education as a School Psychologist, School Counselor, Teaching Aid, or Teaching Assistant

- PSYN 207 - Psychology of Learning
- PSYN 230 - Cognitive Psychology
- PSYN 243 - Psychological Tests & Mesurmnt
- PSYN 257 - Psych of the Exceptional Child
- PSYN 311 - Psych Disords/Chldhd & Adolesc

CASAC -T Credentialed Alcoholism and Substance Abuse Counselor

Students may also participate in the CASAC-T Credentialed Alcoholism and Substance Abuse Counselor Standardized 350-Hour Education and Training Program.

CASAC 350-Hour Certificate Program-Standardized Certificate

CASAC-T Credentialed Alcoholism and Substance Abuse Counselor Standardized 350-Hour Education and Training Program Mercy College CASAC-T Program is an OASAS Certified Education Training Program. The courses have been approved by the New York State Office of Alcoholism and Substance Abuse Services (OASAS), satisfying the educational requirements for state certification. With the competitive market for counselors and mental health providers, the CASAC-T Certification paves the way for both direct patient care and supervisory positions in the area of substance abuse and addiction. The intensive program at Mercy College will specifically prepare you for the five domains for CASAC preparation including assessment, counseling, case management, client, family, and community education, and professional responsibility. Mercy College students receive the professional training and ethical knowledge base which will enable them to provide alcoholism and substance abuse counseling in one of the most progressive fields.

Each course represents 45.0 CASAC clock hours with the exception of the internship which must be taken as a 6 credit course and represents 90.0 CASAC clock hours.

Interested students may contact Director of the Psychology Internship Program.

The following Counseling courses are required for completion of the CASAC-T Credential:

- PSYN 262 - Alcohol, Drugs & Behavior
- CRJU 206 - Deviation & Therapy
- BHSC 202 - Ethics & the Family
- BHSC 366 - Medical Ethics
- PSYN 232 - Health Psychology
- BHSC 399 - Internship Soc/Beh Sciences
- PSYN 101 - Introduction to Psychology
- PSYN 244 - Social Psychology
- BHSC 269 - Strat Alchl/Substnc Abuse Prov

Note(s)

Once psychology is declared as the major, it is recommended that a Psychology Advisor be contacted to be sure that all graduation requirements are met.

There is an 18-credit residency requirement in the major concentration of psychology.

PSYN 101 is a Prerequisite for the major courses in psychology and fulfills part of the General Education requirements.

Minor in Psychology

Students with a major other than psychology may complete a minor in psychology. To complete a minor in psychology, students must take 15 psychology credits (5 courses) numbered 120 or above. These credits may not fulfill other requirements.

Bachelor of Science/Master of Science

Psychology, B.S. and M.S.

Rebecca Trezn, Ph.D., *Program Director*
914-674-7327
rtrenz@mercy.edu

Purpose

The 4+1 B.S./M.S. Psychology program option offers a unique opportunity to qualified undergraduates in Psychology who wish to pursue their master's degree at an accelerated pace. The 4+1 program will permit students to complete 12 credits of study at the graduate level in their senior year that will count towards both the undergraduate and graduate degrees. Please see the academic sequence map on how students will complete the program.

Students will need to be advised and follow the sequence map to ensure the completion of all requirements for this track. During the fall of their Junior year, students must apply to the 4+1 BS/MS Psychology program through the Office of Admissions. Once the application is complete, the Program Director of MS Psychology will review applicant qualifications for admission into the program. Those students that meet admission criteria will be interviewed by the Program Director for acceptance into the program. Students who meet the following admission requirements will be permitted to progress to the graduate portion of the 4+1 program:

- Minimum 3.0 cumulative GPA in major courses
- A B or better in PSYN 370 Statistics for the Social & Behavioral Sciences
- A personal statement describing the reason they are pursuing a master's degree, why they are choosing Mercy, and their future career goals.
- 2 Letters of Recommendation
- Resume
- Interview

If accepted into the program, students will take six graduate credits in each semester of their senior year (for a total of 12 graduate credits), which will apply as open electives for their undergraduate degree and will count as required courses for their graduate degree.

Completion of the undergraduate portion of the 4+1, BS in Psychology does not guarantee progression into the graduate portion of the 4+1, MS in Psychology. Students must earn a GPA of 3.0 and a grade of B or better in each of their graduate courses.

Students admitted to the 4+1 program take 12 prescribed credits in the MS Psychology program at the undergraduate level which will fulfill their undergraduate degree requirements and will also apply towards their graduate degree requirements.

Each student pursuing the BS in Psychology who expresses an interest to apply to the 4+1 BS/MS Psychology Program is appropriately counseled by advisors at Mercy College regarding all required undergraduate pre-requisite courses, graduate admission criteria, and timeline for completion.

The BS in Psychology degree will be awarded by Mercy College upon successful completion of the undergraduate coursework and program requirements.

The MS in Psychology degree will be awarded by Mercy College upon successful completion of the graduate coursework and program requirements.

Students should speak with their financial aid counselor regarding the cost of the courses at both the undergraduate and graduate level.

Advisement

Students in the 4+1 B.S/M.S. program must meet with their PACT Mentor or MS Psychology Program Director to plan their courses and to review the plan of study prior to course registration. Students will plan their program of study with the Program Director in consideration of individual career interest.

Capstone Requirement (completed at the graduate level)

Students may choose twelve (12) elective credits and a comprehensive exam OR six (6) elective credits and PSYN 709 Master Thesis Supervision.

After completing 27 credits, including all of the program's required courses, students may make arrangements to complete their capstone requirement.

Students electing to conduct the thesis project must register for PSYN 709 Master Thesis Supervision and select a faculty member to serve as their thesis mentor. Students electing to take the comprehensive examination should notify the Program Director of their intention to take the comprehensive exam at the beginning of their final semester.

Capstone Advisement

It is expected that Capstone students shall make satisfactory progress with their program's culminating activity. After the student registers for all sections of their Capstone requirement, they will be given one subsequent term to complete their work.

The Maintaining Matriculation registration must be completed for this subsequent term if no other courses are taken. After this period, a Capstone Continuation fee (equal to the cost of one graduate credit) will be charged for each additional term required to complete the project. Students can only register for Capstone Continuation for two terms. A student's degree will not be released until all Maintenance of Matriculation and Capstone Continuation registration and fees are recorded appropriately on a student's record.

Course Load

Students must consult with the program director regarding required courses and electives for the MS Psychology program. Full-time students may register for up to 9 credits per semester without special permission. Part-time students may register for either three or six credits per semester. 6 credits is considered full-time on the graduate level.

Transfer Credits

Graduate courses taken at other institutions prior to admission at Mercy College may, if pertinent to the plan of study, be credited to the graduate degree. Permission to transfer credits must be requested in writing at the time of admission and official transcripts and course descriptions must be submitted to the school dean for evaluation. Transfer credit will be granted only for courses taken in the five-year period prior to acceptance into the Mercy College program and for courses in which the student earned a grade of B or above. Students may request transfer credit for up to six credits. Courses with a grade of B- are not acceptable for transfer.

Maintenance of Matriculation

It is expected that students will fulfill the requirements for their graduate degree by registering over successive sessions. Registration is accomplished by either enrolling in classes or maintaining matriculation.

The Maintaining Matriculation fee is \$100 per session and is processed as registration. Students who have not maintained matriculation and wish to return to their program within one year after their last course registration will be charged the Maintenance of Matriculation fee of \$100 for each missed session. Maintenance of matriculation without attending classes is limited to one year. Activated U.S. Military Reservists are not required to pay the Maintenance of Matriculation fee.

Students must register for PSYN 899 Maintenance of Matriculation in order to continue work toward their degree in semesters when they are not registered for classes.

Maintenance of Good Academic Standing

A minimum cumulative GPA of 3.0 in all courses applicable to the degree is required for both good academic standing and degree conferral. A student admitted as a Special Matriculant is required to achieve a minimum cumulative GPA of 3.0 after completion of six credits. Please note, certain graduate programs may have more stringent program policies. Please check the specific program regulations. Grades are subject to review by the faculty advisor and program director at the end of each term. If the academic average falls below 3.0, the student will be placed on academic probation.

Academic Probation

A minimum cumulative GPA of 3.0 in all courses applicable to the degree is required for both good academic standing and degree conferral. All students who have a cumulative GPA below 3.0 will be placed on academic probation. If a student will not be able to achieve a minimum cumulative GPA of 3.0 within a reasonable time, the student may be subject to dismissal from the academic program of study. If a student receives a grade of F or FW in any course, the student will be subject to dismissal from the program. For all students on probation, future registrations must be reviewed and approved by the Academic Unit Head of the student's program or graduate Associate Dean.

In all subsequent terms in which the student is on probation, the student is required to achieve a term GPA of 3.0 or higher. If a 3.0 or higher is not achieved the student will be dismissed. Students who receive a grade of less than B may be required to repeat the course.

Time Limit

Requirements for the Master in Psychology must be completed within five years from the date of the candidate's admission (exclusive of time spent in the Armed Forces). Exceptions will be made only if a student requests an extension of time in writing and in advance and receives the approval of the director.

Program Details

For details on course requirements for the M.S. Psychology program, please review that program page and the corresponding academic sequence map. For details on course requirements of the B.S. Psychology program, please review that program page and the corresponding academic sequence map.

Bachelor of Social Work

Social Work, B.S.W.

Raquel Warley, Ph.D., *Program Director*
rwarley@mercy.edu

Bachelor of Social Work (BSW)

General Liberal Arts and Sciences

General Education Requirements 60 credits

Major Concentration

Social Work 42 credits

Open Electives 18 credits

Total 120 credits

Students majoring in social work should consult with their social work advisor regarding the proper sequencing of courses and the selection of electives to meet major requirements. Students must maintain a 2.8 GPA in major courses and achieve a grade of B- or better in the Field Practicum in order to continue in the social work major.

There is a 24-credit residency requirement in the major concentration of social work.

Admission to the Major

A student who would like to major in social work must apply for admission to the social work program. The purpose of the admissions process is to help students to consider and assess their understanding and interest in social work as well as their readiness and capacity to assume the expectations of the program. Program faculty will similarly assess student readiness and ability to meet the requirements of the Major.

Criteria for Admission to the Social Work Program

Students applying to the social work major should:

1. Have completed at least 45 credits.
2. Have achieved, at least, a cumulative grade point average of 2.60 (on a 4.0 scale)
3. Have an interest in or demonstrated capacity to provide help to people.
4. Demonstrate the aptitude for and/or motivation to enhance skills in clear oral and written expression and the ability to think conceptually and analytically.
5. Meet for an individual interview with the Social Work Program Director, or designate.

During the interview, the student and Program Director will explore the student's interests, experience skills and goals and discuss the requirements of the social work major. This meeting includes acknowledgment on behalf of the student of the demands and time requirements of the senior-year field practicum.

In its review, the Program Admissions Committee will take into account all aspects of the student's application and presentation. The Committee has the authority to make any exceptions to its admissions policy in accepting an applicant and makes the final decision on an applicants' suitability.

After completing the application process, the admissions committee will determine if the student:

- is admitted to the social work program
- offered provisional admission, indicating the specific criteria the student must meet for full admission.
- or denied admission.

The student will receive a formal letter from the Program Director informing him/her of the Committee's decision.

Students must apply for admission to the social work major by the end of their sophomore year. They should contact the director of the Social Work Program for information and application procedures for admission to the major.

Transfer students are encouraged to contact the Social Work Program for application materials at the same time they are applying for admission to the College. Freshmen and sophomores intending to apply for admission to the Social Work Program should declare Pre-Social Work as their major and contact the Social Work Program Office for an interview in the Spring semester of their sophomore year. Students usually enter the Social Work Program at the beginning of their junior year, in the fall semester, following completion of the application process and acceptance for admission to the program.

Students who are accepted into the major concentration in social work must complete:

- SOWK 311 - Human Beh/Social Environmt I
- SOWK 312 - Human Beh/Social Environmt II
- SOWK 314 - Issues Diversity Socl Wk Pract
- SOWK 322 - Social Work Practice I
- SOWK 332 - Social Work Research
- SOWK 342 - Social Welfare Policy/Services
- SOWK 423 - Social Work Practice II
- SOWK 424 - Social Work Practice III (cc)
- SOWK 426 - Influnce Comm/Organiz/Soc Polc
- SOWK 431 - Field Practicum I
- SOWK 432 - Field Practicum II
- SOWK 435 - Soc Wrk w/Children & Adolescent
- or**
- SOWK 436 - Soc Wrk Hlth & Mntl Hlth Srvc

The following general education courses should be completed:

- PSYN 101 - Introduction to Psychology
- SOCL 101 - Introduction to Sociology
- CISC 120 - Intro Computers/App Software
- SOWK 201 - Introduction to Social Work
- BIOL 110 - Introduction to Human Biology

Additional Information

Accreditation

Mercy College offers a B.S.W. degree in social work that is approved by the New York State Education Department.

The Social Work Program has been accredited by the Council on Social Work Education.

Termination/Appeals Procedure

In order to remain in the Social Work Program, a student

1. Must maintain a 2.8 grade point in social work major courses.
2. Must receive a passing grade of at least a C in the field practicum
3. Must maintain appropriate professional conduct.
4. Should demonstrate competency or satisfactory progress towards achieving in written and verbal communication to function satisfactorily in the field

Professional conduct includes, but is not limited to:

1. Engaging in social work practice under the influence of drugs or alcohol.
2. Behavior that interferes with the student's academic or professional functioning.
3. Behavior that jeopardizes the welfare of clients.
4. Behavior that is disruptive to the learning of other students or co-workers.
5. Exploitation of a professional relationship for personal gain, etc.
6. Participating or condoning dishonesty, fraud, misrepresentation or deception in the context of one's educational experience or professional role.
7. Breach of professional confidentiality.
8. Engaging in any form of discrimination.

Students will be notified in writing by their faculty advisor, faculty field liaison, or course instructor if they are at-risk for failing to meet these requirements, and a collateral meeting will usually follow with either the Program Director or Field Coordinator regarding the situation.

The Educational Review Committee

The Educational Review Committee (ERC) functions as a consultative and decision-making committee on students at risk in meeting expected standards in the class or in the field, on students who fail to meet expected standards for continuance in the Social Work Program, and on the suitability of the student's educational experience for learning.

Composition: The Educational Review Committee is composed of 3-4 Social Work faculty members, including the Program Director who serves as Chair; and a student who attends if the student under review wishes him/her to be present. If three faculty members cannot attend, the Chair will appoint a member of the Program Advisory Board (or other person e.g. Division faculty or a field instructor) to serve on the Committee. If a faculty member is presenting a student's situation to the Committee, s/he will not serve on the Committee and another member shall serve in their place. As the chair, the Program Director will attend all Educational Review Committee meetings and cannot be a designated advisor to a student going up for review. The Field Coordinator cannot be the advisor of a student going up for review due to Field related issues. For specific information regarding resolving Field issues and the Educational Review Committee, please refer to the Field Educational Manual.

The current social work majors will elect a student representative. An alternate student member shall be similarly designated and serve in the absence of the regular student member. Both students must be in good standing and able to assume this important, impartial educational role.

Function: The primary functions of the Educational Review Committee are:

1. To provide consultation to the faculty advisor or faculty field liaison and student on questions related to the student's academic and fieldwork performance and the quality and appropriateness of the field placement experience.
2. To make dispositional judgments and offer alternative recommendations if the student fails to meet academic or field practicum requirements in the major, violates educational or professional standards of conduct, or the student requests review of an educational issue in which the advisor and student did not agree or which may require an exception to policy.

Decisions may include a change of field placement, an extension of the semester, or in the case of failure, repetition of the semester in field work, probation, intermittence or termination from the social work major.

Procedures of referral and review: A faculty member or student may initiate a request for Committee review. If the student's academic or field performance is at risk or at a failing level, the following steps should be followed.

1. Emphasis should be on early identification of problems with the focus on exploration and problem identification including any variables in the academic course situation or field placement that may be adversely influencing the student's capacity to learn and meet performance expectations. In the case of a field issue, every effort should be made to address the problems at this level and will usually include meetings between the student, field instructor, and faculty member (field liaison). In the event that the issue cannot be resolved at this level, the Field Education Coordinator will play a more active role in determining the best course of action. This includes the decision to request a Committee review.
2. If a student is at risk or fails to meet the Program's academic requirements, the student should be presented for review by the Committee. Those standards are identified on page 14 of the Social Work Student Handbook.
3. The faculty advisor and/or faculty field liaison (depending on where the problems are located must send a written detailed summary (the Guideline is available in the Social Work Program Office). In preparing the report, the faculty member may wish to contact the student's current classroom instructors to request a brief review of the student's current class performance. A student initiating a consultation with the ERC should prepare a statement, identifying the issue, question, or request and offer supporting data.

Please note:

The Field Education Coordinator cannot serve as a student's advisor in matters relating to field

work.

The Report should be sent to the Committee Chair at least 4 days prior to the meeting.

The faculty member or student who initiates the request for Committee review contacts the Chair, who will arrange a meeting time and ensures that copies of the Report are sent to the student and committee members at least 4 days prior to the meeting.

Students may bring a student advocate, who is a social work major, and should notify the Chair in advance. Students should also indicate if they want the student member present during the meeting. Field Instructors will not routinely attend meetings of the ERC, but may be invited at the discretion of the Chair. Faculty and students should direct any requests for attendance by the field instructor a week prior to the meeting.

4. The Chair will notify the student indicating any decisions that were made. A copy of the Report and a summary of the meeting will be kept in the student's program file.

APPEAL: Students may appeal a Committee decision by contacting the SSBS Dean within two weeks after receipt of the recommendations from the ERC. The SSBS Dean or Associate Dean will review all of the relevant documentation. A written decision shall be sent to both the student and Academic Unit Head/or Program Director within one week after the meeting. The decision rendered by the SSBS Dean is final; no additional appeals will be permitted.

Department of Social Sciences

Bachelor of Science

Behavioral Science, B.S.

Yi-Hsuan Chelsea Kuo, Ph.D., *Program Director*
914-674-7649
CKuo@mercy.edu

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements 60 Credits

Major Concentration

Behavioral Science 36 credits

Open Electives 24 credits

Total 120 credits

Students who choose the major concentration in Behavioral Science must complete:

- BHSC 244 - Social Psychology
- BHSC 226 - Computers Soc/Behv Sciences
- BHSC 348 - Methodology Soc/Beh Sciences
- BHSC 426 - Classics Soc/Beh Sciences
- **Plus Eight elective courses selected under advisement from the major offerings in psychology and/or sociology numbered 200 or above.**

Note(s)

At least two major courses in psychology and two major courses in sociology must be completed in residence at Mercy College. BHSC 370 - Stats Soc/Behv Sciences is recommended for students planning to attend graduate school. BHSC 399/PSYN 399/SOCL 399 Internship is recommended.

There is an 18-credit residency requirement in the major concentration of behavioral science.

PSYN 101 and SOCL 101 are Prerequisites for the major courses in psychology and sociology and fulfill part of the General Education requirements.

Behavioral Science, Community Health Specialization, B.S.

Yi-Hsuan Chelsea Kuo, Ph.D., *Program Director*
914-674-7649
CKuo@mercy.edu

(Note: Courses also offered online)

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements 60 credits

Major Concentration

Behavioral Science 36 credits

Open Electives 24 credits

Total 120 credits

Students who choose the major in Behavioral Science with a specialization in Community Health must complete:

- BHSC 244 - Social Psychology
- BHSC 226 - Computers Soc/Behv Sciences
- BHSC 271 - Med Sociology: Hlth Care Modrn
- BHSC 348 - Methodology Soc/Beh Sciences
- BHSC 426 - Classics Soc/Beh Sciences
- PSYN 232 - Health Psychology
- SOCL 308 - Hlth Care Organizat/Management
- SOCL 366 - Medical Ethics
- **Plus any four elective courses selected under advisement from the major offerings in psychology and/or Sociology numbered 200 and above**

Note(s)

At least two major courses in psychology and two major courses in sociology must be completed in residence at Mercy College. BHSC 370 - Stats Socl/Behv Sciences is recommended for students planning to attend graduate school. BHSC 399 - Internship Soc/Beh Sciences/PSYN 399 - Internship Soc/Beh Sciences/SOCL 399 - Internship Soc/Beh Sciences is recommended.

There is an 18-credit residency requirement in the major of Behavioral Science.

PSYN 101 and SOCL 101 are Prerequisites for the major courses in psychology and sociology and fulfill part of the General Education requirements.

Behavioral Science, Gerontology Specialization, B.S.

Yi-Hsuan Chelsea Kuo, Ph.D., *Program Director*

914-674-7649

CKuo@mercy.edu

(Note: Courses also offered online)

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements 60 credits

Major Concentration

Behavioral Science 36 credits

Open Electives 24 credits

Total

120 credits

Students who choose the major in Behavioral Science with a specialization in Gerontology must complete:

- BHSC 244 - Social Psychology
- BHSC 226 - Computers Soc/Behv Sciences
- BHSC 282 - Perspectives on Aging
- BHSC 348 - Methodology Soc/Beh Sciences
- BHSC 399 - Internship Soc/Beh Sciences
- BHSC 426 - Classics Soc/Beh Sciences
- PSYN 232 - Health Psychology
- PSYN 315 - Aging & Mental Health **Or**
- PSYN 239 - Adult Development and Aging
- SOCL 271 - Med Sociology: Hlth Care Modrn
- Plus three elective courses selected under advisement from the major offerings in psychology and/or sociology numbered 200 and above.

Note(s)

At least two major courses in psychology and two major courses in sociology must be completed in residence at Mercy College.

BHSC 370 - Stats Socl/Behv Sciences is recommended for students planning to attend graduate school.

There is an 18-credit residency requirement in the major of Behavioral Science.

PSYN 101 and SOCL 101 are Prerequisites for the major courses in psychology and sociology and fulfill part of the General Education requirements.

Behavioral Science, Health Services Management Specialization, B.S.

Yi-Hsuan Chelsea Kuo, Ph.D., *Program Director*

914-674-7649

ckuo@mercy.edu

(Note: Courses also offered online)

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements 60 credits

Major Concentration

Behavioral Science	36 credits
<u>Open Electives</u>	<u>24 credits</u>
Total	120 credits

Students who choose the major in Behavioral Science with a specialization in Health Services Management must complete:

- BHSC 244 - Social Psychology
- BHSC 226 - Computers Soc/Behv Sciences
- BHSC 348 - Methodology Soc/Beh Sciences
- BHSC 426 - Classics Soc/Beh Sciences
- SOCL 271 - Med Sociology: Hlth Care Modrn
- SOCL 308 - Hlth Care Organizat/Management
- SOCL 366 - Medical Ethics

Any Two of the Following:

- ACCT 120 - Intro to Financial Accounting
- ACCT 121 - Intro to Management Accounting
- BHSC 370 - Stats Socl/Behv Sciences
- PSYN 345 - Industrial Psychology
- PSYN 255 - Managing Human Conflict I
- **Plus three elective courses selected under advisement from the major courses in psychology and/or sociology numbered 200 or above**

Note(s)

BHSC 370 - Stats Socl/Behv Sciences for the Social and Behavioral Sciences is recommended for students planning to attend graduate school.

BHSC 399 - Internship Soc/Beh Sciences/PSYN 399 - Internship Soc/Beh Sciences/SOCL 399 - Internship Soc/Beh Sciences is recommended.

There is an 18-credit residency requirement in the major of Behavioral Science.

PSYN 101 and SOCL 101 are Prerequisites for the major courses in psychology and sociology and fulfill part of the General Education requirements.

Criminal Justice, B.S.

Charles Lieberman, Ph.D., *Program Director*
clieberman2@mercy.edu

Program also offered fully online

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements 60 credits

Major Concentration

Criminal Justice	36 credits
<u>Open Electives</u>	<u>24 credits</u>
Total	120 credits

Students who choose the major concentration in Criminal Justice must complete:

- CRJU 102 - Intro Criminal Justice System
- CRJU 204 - Introduction to Corrections
- CRJU 212 - Criminology
- CRJU 236 - Criminal Court Process
- CRJU 253 - Policing
- CRJU 396 - Research Methods in CJ
- CRJU 401 - Senior Seminar

Total Credits: 21

In addition, students must select any five courses in total from criminal justice numbered 200 or above or from the following approved electives:

- LAWS 203 - Law of Evidence
- LAWS 255 - Managing Human Conflict I
- LAWS 256 - Managing Human Conflict II
- PSYN 209 - Intro to Forensic Psychology
- PSYN 244 - Social Psychology
- PSYN 312 - Abnormal Psychology
- PSYN 340 - Psychology of Crisis
- SOCL 201 - Law, Order & Justice

- SOCL 206 - Sociology of Violence
- SOCL 236 - Social Deviance
- SOCL 315 - Terrorism
- SOCL 370 - Stats Socl/Behv Sciences
- CRJU 399 - Internship Criminal Justice *

** It is strongly recommended that students who have no experience in the criminal justice field enroll in CRJU 399.*

Total Credits: 15

Total Major Credits: 36

Note(s)

There is an 18-credit residency requirement in the major concentration of criminal justice. PSYN 101 is a Prerequisite for all PSYN courses numbered 120 and above. SOCL 101 is a Prerequisite for all SOCL courses numbered 120 and above. PSYN 101 and SOCL 101 fulfill part of the General Education requirements. All the courses in this category fulfill Liberal Arts requirements.

Students may also participate in the CASAC-T Credentialed Alcoholism and Substance Abuse Counselor Standardized 350-Hour Education and Training Program.

Criminal Justice, Forensic Investigations Specialization, B.S.

Charles Lieberman, Ph.D., *Program Director* clieberman2@mercy.edu

General Liberal Arts and Sciences

General Education Requirements 60 credits

Major Concentration

Criminal Justice 39 credits

Open Electives 21 credits

Total 120 credits

Curriculum

Students who choose the major in Criminal Justice with a specialization in Forensic Investigations must complete all of the following courses:

- CRJU 102 - Intro Criminal Justice System
- CRJU 204 - Introduction to Corrections
- CRJU 212 - Criminology
- CRJU 236 - Criminal Court Process
- CRJU 253 - Policing
- CRJU 255 - Crime Scene Investigation
- CRJU 256 - Criminal Investigation
- CRJU 396 - Research Methods in CJ
- CRJU 401 - Senior Seminar
- LAWS 203 - Law of Evidence
- CRJU 382 - Crime Scene Invest. Practicum
- CRJU 383 - Criminalistics I
- CRJU 384 - Criminalistics II

Total Major Credits: 39

Notes:

There is a 21-credit residency requirement in the major of Criminal Justice with specialization in Forensic Investigations.

PSYN 101 is a Prerequisite for all PSYN courses numbered 120 and above. SOCL 101 is a Prerequisite for all SOCL courses numbered 120 and above. PSYN 101 and SOCL 101 fulfill part of the General Education requirements. All the courses in this category fulfill Liberal Arts requirements.

Criminal Justice, Forensics Specialization, B.S.

Charles Lieberman, Ph.D., *Program Director* clieberman2@mercy.edu

Note: This curriculum is for students currently in the program *prior* to Fall 2021.

Newly accepted students for Fall 2021 must follow the Criminal Justice, Forensic Investigations Specialization, B.S. curriculum.

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements 60 credits

Major Concentration

Criminal Justice 39 credits

Open Electives 21 credits

Total 120 credits

Curriculum

Students who choose the major in Criminal Justice with a specialization in Forensics must complete all of the following courses:

- CRJU 102 - Intro Criminal Justice System
- CRJU 204 - Introduction to Corrections
- CRJU 212 - Criminology
- CRJU 236 - Criminal Court Process
- CRJU 253 - Policing
- CRJU 255 - Crime Scene Investigation
- CRJU 256 - Criminal Investigation
- CRJU 396 - Research Methods in CJ
- CRJU 401 - Senior Seminar
- LAWS 203 - Law of Evidence
- PSYN 209 - Intro to Forensic Psychology
- SINC 161 - Forensic Science I
- SINC 162 - Forensic Science II

Total Major Credits: 39

Note(s)

There is a 21-credit residency requirement in the major of Criminal Justice with specialization in Forensics.

PSYN 101 is a Prerequisite for all PSYN courses numbered 120 and above. SOCL 101 is a Prerequisite for all SOCL courses numbered 120 and above. PSYN 101 and SOCL 101 fulfill part of the General Education requirements. All the courses in this category fulfill Liberal Arts requirements.

Criminal Justice, Homeland Security Specialization, B.S.

Charles Lieberman, Ph.D., *Program Director* clieberman2@mercy.edu

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements 60 credits

Major Concentration

Major Requirements / Specialization 39 credits

Open Electives 21 credits

Total 120 credits

Students who choose the major in Criminal Justice with a specialization Homeland Security must complete:

- CRJU 102 - Intro Criminal Justice System
- CRJU 204 - Introduction to Corrections
- CRJU 212 - Criminology
- CRJU 236 - Criminal Court Process
- CRJU 253 - Policing
- CRJU 396 - Research Methods in CJ
- CRJU 401 - Senior Seminar *
- CHSC 120 - Investigative Tech & Reporting
- CHSC 140 - Intro to Homeland Security
- CHSC 235 - Foundations Risk Management
- CHSC 315 - Terrorism
- CHSC 350 - Security Crisis Management
- CHSC 445 - Hmlnd Dfns Struc/Nat Incd Mgmt

*This is the core course for the B.S. Criminal Justice, Homeland Security Specialization program and must be taken at a registered campus.

International Relations and Diplomacy, B.S.

Eduardo Zachary Albrecht, Ph.D., *Program Director*
914-674-3025
ealbrecht@mercy.edu

Bachelor of Science

General Education Requirements 60 credits

Major Requirements 27 credits

Language Requirements	6 credits
Major Electives	9 credits
<u>Open Electives</u>	<u>18 credits</u>
Total	120 credits

Students who choose the major concentration must complete:

Major Requirements

Nine courses (27 credits) listed below.

- IRDP 110 - World Cultures
- IRDP 252 - Globalization
- IRDP 372 - International Org Fundamentals
- IRDP 373 - Internatl Organiztns/Cse Std
- IRDP 370 - International Relations
- IRDP 356 - Int'l Negotiations & Diplomacy
- IRDP 420 - Int'l Security Threats Cnflcts
- IRDP 471 - Capstone Project I
- IRDP 472 - Capstone Project II

Language Requirements

- Two courses (6 credits). This requirement may be waived by taking two language courses (6 credits) at another institution, or by demonstrating competency in a foreign language. Please note: this requirement is in addition to the two language courses (6 credits) that are part of the General Education Requirements.

Major Electives

Three courses (9 credits) designated as IRDP major electives may be chosen from this list (other courses may be so designated by permission of the program director):

- COMM 250 - Psych of Communication
- ENGL 257 - Latin American Literature
- ENGL 263 - Black Atlantic:Lit/History
- ENGL 352 - Contempry African Literature
- HIST 235 - History of 20th Century Europe
- HIST 332 - China Hist:Antiquity to Presnt
- HIST 333 - Asia in Revolution
- HIST 336 - Africa: Colonial/Independence
- HIST 367 - American Foreign Policy
- INBU 250 - International Business
- IRDP 295 - Top Int'l Relations & Diplomcy

- IRDP 441 - Model UN I
- IRDP 442 - Model UN II
- IRDP 431 - Study Abroad I for IRDP Majors
- IRDP 432 - Study Abroad II for IRDP Majors
- IRDP 461 - Service Learning: Externship I
- IRDP 462 - Service Learning: Externship II
- SOCL 206 - Sociology of Violence
- SOCL 249 - Race, Culture & Ethnicity

Note(s)

There is an 18-credit residency requirement in the major concentration of international relations and diplomacy.

Legal Studies, B.S.

Donna Drumm, JD, *Program Director*
 914-674-7441
 ddrumm@mercy.edu

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements 60 credits

Major Concentration

Legal Studies*	36 credits
<u>Open Electives</u>	<u>24 credits</u>
Total	120 credits

**Note: No more than 12 credits of Paralegal Studies courses may be taken for the Legal Studies major.*

Students who choose the major concentration in Legal Studies must complete:

- LAWS 130 - Intro Legal Studies
- LAWS 255 - Managing Human Conflict I
- LAWS 310 - Intro Law School Experience **Or**
- LAWS 220 - The Art of Legal Reasoning
- LAWS 361 - Constitutional Law & Policy (**cc**)

- **Plus five additional courses in Legal Studies numbered 203 or above OR Paralegal Studies courses numbered 201 or above.**

Students must also choose Three Courses from the Following:

- LAWS 203 - Law of Evidence
- LAWS 220 - The Art of Legal Reasoning
- LAWS 235 - Argument/Debate & Court Room
- LAWS 210 - Exploring the NY Courts
- LAWS 256 - Managing Human Conflict II
- LAWS 295 - Contemp Issues Legal Studies
- LAWS 310 - Intro Law School Experience
- LAWS 380 - Workplace Experience I
- LAWS 381 - Workplace Experience II
- ENGL 304 - Mod Engl Writing with Style
- Any Political Science course numbered 300 or above.

Note(s)

There is an 18-credit residency requirement in the major concentration in Legal Studies.

The Legal Studies major does not prepare students for a career as a Paralegal. Legal Studies is not approved by the American Bar Association.

Legal Studies, Paralegal Studies Specialization, B.S.

Donna Drumm, *Program Director*
 914-674-7441
 ddrumm@mercy.edu

Bachelor Of Science

General Liberal Arts and Sciences

General Education Requirements 60 credits

Major Concentration

Legal Studies 36 credits

Open Electives 24 credits

Total 120 credits

Students who choose the major in Legal Studies with a specialization in Paralegal Studies must complete:

- LAWS 130 - Intro Legal Studies
- LAWS 255 - Managing Human Conflict I
- LAWS 361 - Constitutional Law & Policy (cc)
- PARA 260 - Legal Research/Writing I
- PARA 300 - Legal Research/Writing II
- PARA 206 - Substantive Law/Document Draft
- PARA 302 - Litigation
- PARA 410 - Advanced Seminar Para Studies
- **Plus two courses in Paralegal Studies numbered PARA 201 through PARA 303**
- **Plus two additional courses from Paralegal Studies numbered 201 or above, or LAWS numbered 203 or above**

Note(s)

There is an 18-credit residency requirement in the Paralegal Studies major.

Mercy College is a member of the American Association for Paralegal Education. The Paralegal Studies major is approved by the Standing Committee on Paralegals of the American Bar Association.

PARALEGALS ARE NOT LICENSED TO PRACTICE LAW.

Paralegals work under the direct supervision of an attorney who is responsible for the work product of the paralegal.

Legal Studies, Political Science Specialization, B.S.

Donna Drumm, JD, *Program Director*

914-674-7441

ddrumm@mercy.edu

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements 60 credits

Major Concentration

Legal Studies 36 credits

Open Electives 24 credits

Total 120 credits

Students who choose the major in Legal Studies with a specialization in Political Science must complete:

- LAWS 130 - Intro Legal Studies
- LAWS 255 - Managing Human Conflict I
- LAWS 361 - Constitutional Law & Policy (cc)
- PARA 260 - Legal Research/Writing I **Or**
- LAWS 220 - The Art of Legal Reasoning
- LAWS 364 - Comm/State/Regional Politics
- **Plus any four courses in Political Science numbered 282 or above**
- **Plus any three Legal Studies courses numbered 203 or above or any two Legal Studies courses numbered 203 or above and ENGL 304 Mod Engl Writing with Style**

Note(s)

There is an 18-credit residency requirement in the Legal Studies major with a Specialization in Political Science

The Legal Studies, Political Science Specialization major does not prepare students for a career as a Paralegal. Legal Studies, Political Science Specialization is not approved by the American Bar Association.

Sociology, B.S.

Dorothy Cali Balancio, Ph.D., *Program Director*
914-674-7665
DBalancio@mercy.edu

Bachelor of Science

General Liberal Arts and Sciences

General Education Requirements 60 credits

Major Concentration

Sociology 36 credits

Open Electives 24 credits

Total 120 credits

Students who choose the major concentration in sociology must complete:

- SOCL 226 - Computers Soc/Behv Sciences
- SOCL 255 - Managing Human Conflict I
- SOCL 249 - Race, Culture & Ethnicity
- SOCL 348 - Methodology Soc/Beh Sciences
- SOCL 370 - Stats Soc/Behv Sciences
- SOCL 426 - Classics Soc/Beh Sciences
- **Plus six major elective courses in sociology numbered 200 and above selected under advisement.**

Note(s)

There is an 18-credit residency requirement in the major concentration of sociology.

SOCL 101 is a Prerequisite for the major courses in Sociology and fulfills part of the General Education requirement.

SOCL 399 Internship Soc/Beh Sciences is recommended.

Students may also participate in the CASAC-T Credentialed Alcoholism and Substance Abuse Counselor Standardized 350-Hour Education and Training Program.

Bachelor of Science/Master of Science

Behavioral Science/Health Services Management, B.S. and M.P.A.

Elizabeth Pete, Ed.D., Program Director

914-674-7605

epete@mercy.edu

Purpose

The 4+1 Behavioral Science / Health Services Management program will allow students to start on their Master's degree program prior to the completion of the Bachelor's degree. The 4+1 program will permit students to complete 12 credits of study at the graduate level that will count towards both the undergraduate and graduate degrees. Please see the academic sequence map for details on how students will complete this program. Note that the BS BHSC program follows the semester calendar and the MPA HSMG program follows the quarter calendar. Students must have their undergraduate credits completed by the fall of their senior year, so they can move into the graduate level courses.

Students will need to be advised and follow the sequence map to ensure the completion of all requirements for this specialized track. In addition, students will be reviewed by the HSMG Program Director prior to the start to senior year to determine their eligibility for the program (students must maintain an overall GPA of 3.0 or better in their undergraduate degree to remain in the 4+1 program).

The MPA in Health Services Management has been designed to prepare graduates for roles as health care managers in today's rapidly changing health care environment. The Master of Public Administration in Health Services Management, a 36 credit multidisciplinary program of study, is intended for students seeking a broad education in preparing for entering (or who have recently entered) the health care field. The program has been designed to provide a global, in-depth education in health services management. This program is suitable for those students who anticipate careers in a variety of health care settings in the public, private and not-for-profit sectors.

Expectations of the Graduate

Graduates of the 4+1 BHSC/HSMG program is expected to:

1. Know and be able to use the concepts, methods, procedures and skills of health care economics, finance, accounting and quantitative analysis in health care management decision making and assessment of effectiveness and efficiency of operations.
2. Develop and use the leadership and communication skills needed by the health care manager.
3. Acquire knowledge of how health care organizations interface with political, economic, scientific, technological and religious institutions as well as other health care facilities.
4. Have the ability to plan, organize, staff, direct, control and evaluate health care organizations and resources for optimal management and delivery of health care services.
5. Interact competently with colleagues, patients (clients) and associates of diverse cultural backgrounds.
6. Be aware of the technological advances to support health care operations and the impact on the delivery systems.
7. Identify ethical principles and challenges facing the health care manager in a variety of health care settings in the public, private and not-for-profit sectors.
8. Be familiar with the issues and challenges facing the health care manager in a variety of health care settings in the public, private and not-for-profit sectors.
9. Able to manage effectively the uncertainty and change of the 21st century health care environment.

Admission Requirements

Students who are interested in pursuing this program must apply to the MPA in Health Services Management during the Spring of their Junior year and must maintain an overall GPA of 3.0 during their bachelor's degree. Students must submit all application materials and will be interviewed by the Program Director or faculty member from the program. Students will be notified of the decision and should plan to complete all undergraduate coursework by the end of the Fall semester of the Senior year. If students have undergraduate coursework remaining at the close of the Fall semester of the Senior year, they will not be permitted to continue into the MPA HSMG program.

Each applicant must submit the following:

1. Mercy College application

2. Current résumé
3. Transcripts from all institutions attended, if all undergraduate coursework was not completed at Mercy College
4. Two professional letters of recommendation on letterhead
5. Two to three page essay providing the reasons the student wishes to pursue a graduate degree in Health Services Management
6. Interview with the Program Director or faculty member from the program

Student Classification

A student will be classified as a matriculant when admitted to the program by the Admissions Committee of the program.

Advisement

Students in the Health Services Management program must meet with the Program Director to plan their courses and to review the plan of study prior to course registration. Students will plan their program of study with the Program Director and in consideration of individual career interest.

Course Load

Students must consult with the Program Director or a faculty member in the program or regarding their plan of study. This accelerated program is designed so that students may complete the Master of Public Administration within one year of completion of the bachelor's degree, if the academic sequence map is followed. Full-time students may register for six credits per quarter, and part-time students may register for three credits per quarter (note that this will not allow students to complete the coursework within one year). Any student who wishes to take more than six credits in a quarter must obtain written permission from the Program Director. Such requests are carefully reviewed on an individual basis; approval is not guaranteed.

Transfer Credits

Graduate courses taken at other institutions prior to admission at Mercy College may, if pertinent to the plan of study, be credited to the Graduate degree. Permission to transfer credits must be requested in writing at the time of admission and official transcripts and course descriptions must be submitted to the program director for evaluation. Transfer credit will be granted only for courses taken in the five-year period prior to acceptance in the Mercy College program and for courses in which the student earned a grade of B or above. Students may request transfer credit for up to six credits. Course(s) with a grade of B- or lower are not acceptable for transfer.

Maintenance of Matriculation

It is expected that students will fulfill the requirements for their graduate degree by registering over successive sessions. For cohort programs, registration is required during summer session(s). For non-cohort programs, summer registration is not required. Registration is accomplished by either enrolling in classes or maintaining matriculation. The Maintaining Matriculation fee is \$100 per session and is processed as a

registration. Students who have not maintained matriculation and wish to return to their program within one year after their last course will be charged the Maintaining Matriculation fee of \$100 for each missed session. Maintenance of matriculation without attending classes is limited to one year. Activated U.S. Military Reservists are not required to pay the Maintenance of Matriculation fee.

Capstone Advisement

It is expected that Capstone students shall make satisfactory progress with their program's culminating activity. After the student registers for all sections of their Capstone requirement, they will be given one subsequent term to complete their work. The Maintaining Matriculation registration must be completed for this subsequent term if no other courses are taken. After this period, a Capstone Continuation fee (equal to the cost of one graduate credit) will be charged for each additional term required to complete the project. Students can only register for Capstone Continuation for two terms. A student's degree will not be released until all Maintaining Matriculation and Capstone Continuation registration and fees are recorded appropriately on a student's record.

Maintenance of Good Academic Standing

The cumulative GPA for both good academic standing and degree conferral is a 3.0. A student admitted as a Special Matriculant is required to achieve a 3.0 average or better after completing a certain number of credits as stipulated by their respective program. Grades are subject to review by the faculty advisor and program director at the end of each term. If the academic average falls below 3.0 the student will be placed on academic probation.

Academic Probation

All students who have a cumulative GPA of below 3.0 will be placed on academic probation. If a student will not be able to achieve a cumulative GPA of 3.0 within a reasonable time, the student will be dismissed from the program. If a student receives a grade of F or FW in any course the student may be subject to dismissal from the College. For all students on probation, future registrations must be reviewed and approved by the director of the student's program as well as the school dean.

In all subsequent terms in which the student is on probation the student is required to achieve a term GPA of 3.0 or better. If the 3.0 or higher is not achieved the student will be dismissed. Students who receive a grade of less than B may be required to repeat the course. Students will be allowed to repeat a course only once.

Degree Requirements

1. Successful completion of full curriculum (120 – B.S.; 36-M.P.A.)
2. A 3.0 cumulative GPA.

Schedule

The program is designed to accommodate the schedules of employed students. All courses are offered evenings and on weekends. The Health Services Management program is offered on-campus in Dobbs Ferry and online.

Campus-based courses will each include an additional hour of Internet-based instruction in addition to the classroom instruction.

Certificate

Child Care Certificate

Certificate Requirements

- PSYN 101 - Introduction to Psychology
 - SOCL 101 - Introduction to Sociology
 - PSYN 254 - Child Psychology

 - BHSC 244 - Social Psychology **Or**
 - PSYN 244 - Social Psychology **Or**
 - SOCL 244 - Social Psychology

 - PSYN 234 - Perspectives on Parenting **Or**
 - SOCL 234 - Perspectives on Parenting

 - SOCL 202 - Ethics & the Family
 - PSYN 257 - Psych of the Exceptional Child

 - PSYN 267 - Strategies for Child Care Providers **Or** *(cc)
 - BHSC 267 - Strategies Child Care Provider
- * This is the core course for the Child Care certificate.

One of the Following Six Credit Field Experiences:

- BHSC 399 - Internship Soc/Beh Sciences **Or**
- PSYN 399 - Internship Soc/Beh Sciences **Or**
- SOCL 399 - Internship Soc/Beh Sciences
- PSYN 380 - Co-op Ed in Psychology I **and**
- PSYN 381 - Workplace Experience in Psychology II
- SOCL 380 - Workplace Experience I **and**
- SOCL 381 - Workplace Experience II
- BHSC 380 - Co-op Behavioral Science I **and**
- BHSC 381 - Co-op Behavioral Science II

Total Credits: 30

Criminal Justice Certificate

Certificate Requirements

Optional internships are available in appropriate subject areas as indicated.

- CRJU 102 - Intro Criminal Justice System
- CRJU 204 - Introduction to Corrections
- CRJU 301 - Constitution Law/Crim Justice *(cc)
- **Plus two CRJU courses numbered 120 or above.**
*This is the core course for the Criminal Justice certificate.

Total Credits: 15

Health Services Management Certificate

Certificate Requirements

- PSYN 101 - Introduction to Psychology
- SOCL 101 - Introduction to Sociology

- BHSC 244 - Social Psychology **or**
- SOCL 244 - Social Psychology **or**
- PSYN 244 - Social Psychology

- BHSC 226 - Computers Soc/Behv Sciences **or**
- SOCL 226 - Computers Soc/Behv Sciences **or**
- PSYN 226 - Computers Soc/Behv Sciences

- BHSC 366 - Medical Ethics **or**
- SOCL 366 - Medical Ethics

- BHSC 271 - Med Sociology: Hlth Care Modrn **or**
- SOCL 271 - Med Sociology: Hlth Care Modrn

- BHSC 308 - Hlth Care Organizat/Management **or** *(cc)
- SOCL 308 - Hlth Care Organizat/Management

- PSYN 345 - Industrial Psychology
*This is the core course for the Health Services Management certificate.

Credits: 24

Two of the Following:

- ACCT 120 - Intro to Financial Accounting
- ACCT 121 - Intro to Management Accounting

- BHSC 295 - Contemporary Issues **or**
- PSYN 295 - Contemporary Issues **or**
- SOCL 295 - Contemporary Issues **or**
- SOWK 295 - Contemporary Issues

- BHSC 370 - Stats Socl/Behv Sciences **or**
- PSYN 370 - Stats Socl/Behv Sciences **or**
- SOCL 370 - Stats Socl/Behv Sciences

- BHSC 262 - Alcohol, Drugs & Behavior **or**
- PSYN 262 - Alcohol, Drugs & Behavior **or**
- SOCL 262 - Alcohol, Drugs & Behavior

- PSYN 317 - Perspectives on Death **or**
- PHIL 317 - Perspectives on Death

- PSYN 219 - Group Behavior **or**
- COMM 219 - Group Behavior

- PSYN 340 - Psychology of Crisis

- COMM 250 - Psych of Communication

- MGMT 225 - Principles of Management
- MKTG 220 - Principles of Marketing
- FINC 235 - Financial Management
- MGMT 340 - Organizational Behavior
- MGMT 446 - Human Resource Management

Credits: 6

Internship

- BHSC 399 - Internship Soc/Beh Sciences **Or**
- PSYN 399 - Internship Soc/Beh Sciences **Or**
- SOCL 399 - Internship Soc/Beh Sciences

Credits: 6

Total Credits: 36

Dispute Resolution Certificate

Dorothy Balancio, Ph.D., *Program Director*
914-674-7665
dbalancio@mercy.edu

The 15-credit Dispute Resolution certificate provides students with knowledge in various areas of conflict management. Through these courses, students will have the opportunity to develop skills in the areas of negotiation, mediation and diplomacy. These skills are in high demand in the workplace and will help students in a variety of employment settings.

The following courses must be completed:

- SOCL 255 - Managing Human Conflict I
(Or cross-listed course option)
- SOCL 256 - Managing Human Conflict II
(Or cross-listed course option)
- SOCL 355 - Mediation Theory & Practice
(Or cross-listed course option)
- POLS 356 - Int'l Negotiations & Diplomacy
(Or cross-listed course option)
- SOCL 360 - Practicum Conflict Resolution
(Or cross-listed course option)

Total Credits: 15

College of New Rochelle Teach Out

Bachelor of Arts

CNR Teach Out Liberal Arts and Sciences, B.A.

Andrew Baker, M.F.A., *Program Director*
abaker@mercy.edu

This program is exclusively for and limited to continuing College of New Rochelle students as part of a teach out plan filed by The College of New Rochelle and approved by the New York State Education Department and the Middle States

Commission on Higher Education. This program cannot accept new students and the teach out of this program will be terminated as of September 1, 2023.

Note: All CNR Teach-Out students must adhere to the Academic Regulations, Policies, and Procedures of Mercy College. Please see the Academic Regulations and Procedures and Student Policies section of this catalog for more information.

Students must follow the curriculum for the Liberal Arts and Sciences, B.A. depending on their program start date; Spring 2019 or Prior to Spring 2019.

Students also choose an Area of Interest in *Communications, Letters, Psychology, or Social Sciences*.

1. Curriculum for Students who began the program in Spring 2019

Seminar Courses

- NRLA 100 - Exper. Learning & Identity
- HUMN 100 - American Experience
- BHSC 125 - Urban Community
- SINC 120 - Science & Human Values
- BIOL 100 - Human Body
- NRLA 400 - Ways of Knowing in Lib Arts

Milestone Courses

- NRLA 150 - First Year Orientation
- NRLA 220 - Learn Inside-Outside Classroom
- NRLA 250 - Liberal Arts Tapestry

English Courses

- ENGL 201 - Research Info Literacy
- ENGL 100 - Writing as Communication * based on writing placement
- ENGL 106 - Translat Experience into Essay *based on writing placement
- ENGL 286 - Language Thought Crit Analysis *based on writing placement
- ENGL 287 - Modes of Analysis

Mathematics Courses

- MATH 112 - Fundamentals of Algebra
- MATH 155 - Quantative Mathematics
- MATH 200 - College Algebra
- MATH 124 - Statistics

Credits: 51-60 (based on writing placement)

Communications Area of Interest Courses

The following courses are required for students who choose the Area of Interest in Communications

- COMM 100 - Introduction to Communications
- COMM 120 - Introduction to Mass Media
- COMM 111 - Oral Communications
- COMM 300 - Mass Communication & Society
- POLS 270 - Role of Media in Politics
- COMM 310 - Cross Cultural Communication
- COMM 320 - Communication Law
- COMM 400 - Telecommunications Revolution
- COMM 401 - Organizational Comm
- COMM 420 - Adv Topics Media Studies

Letters Area of Interest Courses

The following courses are required for students who choose the Area of Interest in Letters

- PHIL 102 - Introduction to Philosophy
- PHIL 115 - Philosophy of Ethics
- RELG 125 - Old Testament Survey
- RELG 126 - New Testament Survey
- RELG 210 - Religious Traditions
- RELG 250 - Sociology of Religion
- RELG 251 - Parables of Jesus in the Synoptic Gospels
- RELG 253 - Black Church History and Theology
- RELG 254 - Psychology of Religion
- RELG 300 - Religion and International Relations

Psychology Area of Interest Courses

The following courses are required for students who choose the Area of Interest in Psychology

- PSYN 106 - Introduction to Psychology
- PSYN 258 - Infant & Child Psychology
- PSYN 278 - Adolescent Psychology
- PSYN 405 - Psych of Family Systems
- PSYN 403 - Traumatic Stress
- PSYN 292 - Theories of Personality
- PSYN 304 - Abnormal Psychology
- PSYN 400 - Theory & Techniques Counsel
- PSYN 460 - Experimental Psychology

Social Sciences Area of Interest Courses

The following courses are required for students who choose the Area of Interest in Social Sciences

- SOCL 102 - Introduction to Sociology
- BHSC 127 - The Criminal Justice System
- POLS 100 - Intro to Political Science
- BHSC 200 - Crime & Deviance
- SOCL 220 - Contemporary Social Problems
- BHSC 216 - Juvenile Justice Sys in US
- BHSC 217 - Parole & Probation in US
- BHSC 400 - Social Science Research
- SOCL 260 - Criminal Violence & Courts
- SOCL 350 - Social Theory Race & Class

Credits: 30

Elective Courses

Students will take between 30 and 39 elective credits based on their writing placement.

Credits: 30-39

Total Program Credits: 120

2. Curriculum for Students who began the program Prior to Spring 2019

Seminar Courses

- NRLA 100 - Exper. Learning & Identity
- BHSC 125 - Urban Community
- BIOL 100 - Human Body
- PSYN 103 - Human Body
- NRLA 400 - Ways of Knowing in Lib Arts
- NRLA 200 - Career Interest Review
- NRLA 275 - Designing the Future

English Courses

- ENGL 201 - Research Info Literacy
- ENGL 106 - Translat Experience into Essay *based on writing placement
- ENGL 286 - Language Thought Crit Analysis *based on writing placement
- ENGL 287 - Modes of Analysis

Mathematics Courses

- CISC 115 - Digital Literacy
- MATH 108 - Introduction to Math Concepts *based on placement
- MATH 112 - Fundamentals of Algebra *based on placement
- MATH 155 - Quantative Mathematics
- MATH 200 - College Algebra
- MATH 124 - Statistics

Credits: 46-60 (based on placement)

Communications Area of Interest Courses

The following courses are required for students who choose the Area of Interest in Communications

- COMM 100 - Introduction to Communications
- COMM 120 - Introduction to Mass Media
- COMM 401 - Organizational Comm
- COMM 300 - Mass Communication & Society
- COMM 420 - Adv Topics Media Studies
- MEDA 250 - Art of Film and TV

Letters Area of Interest Courses

The following courses are required for students who choose the Area of Interest in Letters

- PHIL 102 - Introduction to Philosophy
- RELG 125 - Old Testament Survey
- RELG 126 - New Testament Survey
- RELG 257 - Comparative Religious Traditions
- RELG 252 - Apocalyptic Religion
- RELG 256 - The Black Church in the Urban Community
- HIST 200 - The Black Church in the Urban Community

Psychology Area of Interest Courses

The following courses are required for students who choose the Area of Interest in Psychology

- PSYN 106 - Introduction to Psychology
- PSYN 304 - Abnormal Psychology
- PSYN 305 - Developmental Psychology
- PSYN 292 - Theories of Personality
- PSYN 460 - Experimental Psychology
- PSYN 402 - Family Therapy & Counseling

Social Sciences Area of Interest Courses

The following courses are required for students who choose the Area of Interest in Social Sciences

- SOCL 102 - Introduction to Sociology
- BHSC 127 - The Criminal Justice System
- POLS 271 - Law & American Society
- BHSC 200 - Crime & Deviance
- SOCL 253 - Sociology of Delinquency
- BHSC 400 - Social Science Research

Credits: 36

Elective Courses

Students will take between 24 and 38 elective credits based on their writing placement.

Credits: 24-38

Total Program Credits: 120

Bachelor of Science

CNR Teach Out Accelerated Second Degree Nursing Program, B.S

Deborah Hunt, Ph.D., *Associate Dean of Nursing*
914-826-9258
dhunt4@mercy.edu

Susan Wilson, ANP, RN, *Executive Director, Bronx campus*
718-678-8419
swilson53@mercy.edu

This program is exclusively for and limited to continuing College of New Rochelle students as part of a teach out plan filed by The College of New Rochelle and approved by the New York State Education Department and the Middle States Commission on Higher Education. This program cannot

accept new students and the teach out of this program will be terminated as of March 1, 2023.

Note: All CNR Teach-Out students must adhere to the Academic Regulations, Policies, and Procedures of Mercy College. Please see the Academic Regulations and Procedures and Student Policies section of this catalog for more information.

Bachelor of Science in Accelerated Second Degree Nursing

Prerequisite Courses

(A&P I./Lab, A&P II/ Lab, Gen Chem/Lab, Psych, Stats, 25 credits
Micro/Lab, Developmental Psych, Nutrition)

General Education	36 credits
<u>Nursing Program</u>	<u>64 credits</u>
Total	125 credits

Required Nursing Program Courses

- NURS 101 - Holistic Self Care
- NURS 106 - Cultural Issues in Hlth Care
- NURS 190 - Physical Assessment
- NURS 190A - Physical Assessment Lab
- NURS 260 - Foundations
- NURS 260S - Foundations Synthesis
- NURS 264 - Nursing Pharmacology
- NURS 264A - Dosage Calculations
- NURS 219 - Human Experience
- NURS 240 - Med Surgical Nursing I Lecture
- NURS 240A - Med Surgical Nursing I Lab
- NURS 240S - Med Surgical Nursing I Sim Lab
- NURS 241 - Med Surgical Nurs II
- NURS 241S - Med Surgical Nurs Sim
- NURS 328 - Nsg Care Women Life Cycle
- NURS 262S - Nursing Care Women Synthesis
- NURS 319 - Nurse as Healer
- NURS 413 - Mental Health Nursing
- NURS 413S - Mental Hlth Nursing Synthesis
- NURS 363 - Nurs Resrch Evdnc Bsd Prof Nur
- NURS 280 - Medical Surgical Nursing 3

- NURS 280S - Med Surgical Nurs 3 Synthesis
- NURS 416 - Nursing Care of Children
- NURS 416S - Care of Children Synthesis
- NURS 424 - Senior Integrative Seminar I
- NURS 426 - Nursing and the Community
- NURS 426S - Nursing & Community Synthesis
- NURS 426A - Comm Aggregate Fieldwork
- NURS 366 - Leadership & Management **Core course does not apply to CNR teach-out programs.*
- NURS 382 - Leadership & Mgmt Synthesis
- NURS 434 - Senior Integrative Seminar II
- Any 2 credit Nursing elective

Total Nursing Program Credits: 64

Progression Criteria

Once accepted as a B.S. Nursing major, students are required to achieve a 'B-' or better in all clinical nursing courses and a grade of 'C' in prerequisite science courses and maintain an overall GPA as follows for non-nursing courses:

First Year	GPA 2.2 or above
Second Year	GPA 2.4 or above
Third Year	GPA 2.4 or above
Fourth Year	GPA 2.4 or above
Nursing Courses	GPA must be at a 2.67 or higher

Students will not progress to the next level of the program if they do not meet the above criteria.

CNR Teach Out Traditional Nursing Program, B.S.

Deborah Hunt, Ph.D., *Associate Dean of Nursing*
 914-826-9258
 dhunt4@mercy.edu

Susan Wilson, ANP, RN, *Executive Director*, Bronx campus
 718-678-8419
 swilson53@mercy.edu

**This program is exclusively for and limited to continuing
 College of New Rochelle students as part of a teach out plan**

filed by The College of New Rochelle and approved by the New York State Education Department and the Middle States Commission on Higher Education. This program cannot accept new students the teach out of this program will be terminated as of June 1, 2023.

Note: All CNR Teach-Out students must adhere to the Academic Regulations, Policies, and Procedures of Mercy College. Please see the Academic Regulations and Procedures and Student Policies section of this catalog for more information.

Bachelor of Science, Traditional Nursing

General Liberal Arts and Sciences

General Education Requirements 58 credits

Nursing Requirements 67 credits

Total **125 credits**

Required Nursing Major Courses

- NURS 101 - Holistic Self Care
- NURS 106 - Cultural Issues in Hlth Care
- NURS 190 - Physical Assessment
- NURS 190A - Physical Assessment Lab
- NURS 219 - Human Experience
- NURS 240 - Med Surgical Nursing I Lecture
- NURS 240A - Med Surgical Nursing I Lab
- NURS 240S - Med Surgical Nursing I Sim Lab
- NURS 241 - Med Surgical Nurs II
- NURS 241S - Med Surgical Nurs Sim
- NURS 260 - Foundations
- NURS 260S - Foundations Synthesis
- NURS 261 - Ethics in Healthcare
- NURS 328 - Nsg Care Women Life Cycle
- NURS 262S - Nursing Care Women Synthesis
- NURS 264 - Nursing Pharmacology
- NURS 264A - Dosage Calculations
- NURS 280 - Medical Surgical Nursing 3

- NURS 280S - Med Surgical Nurs 3 Synthesis
- NURS 319 - Nurse as Healer
- NURS 363 - Nurs Resrch Evidnc Bsd Prof Nur
- NURS 413 - Mental Health Nursing
- NURS 413S - Mental Hlth Nursing Synthesis
- NURS 416 - Nursing Care of Children
- NURS 416S - Care of Children Synthesis
- NURS 424 - Senior Integrative Seminar I
- NURS 426 - Nursing and the Community
- NURS 426S - Nursing & Community Synthesis
- NURS 426A - Comm Aggregate Fieldwork
- NURS 366 - Leadership & Management **Core course does not apply to CNR teach-out programs.*
- NURS 382 - Leadership & Mgmt Synthesis
- NURS 434 - Senior Integrative Seminar II
- Any 2 credit Nursing elective

Total Nursing Major Credits: 67

Progression Criteria

Once accepted as a B.S. Nursing major, students are required to achieve a 'B-' or better in all clinical nursing courses and a grade of 'C' in prerequisite science courses and maintain an overall GPA as follows for non-nursing courses:

First Year	GPA 2.2 or above
Second Year	GPA 2.4 or above
Third Year	GPA 2.4 or above
Fourth Year	GPA 2.4 or above
Nursing Courses	GPA must be at a 2.67 or higher

Students will not progress to the next level of the program if they do not meet the above criteria.

Certificate

CNR Credentialed Alcoholism and Substance Abuse Counselor (CASAC) Certificate

Andrew Baker, M.F.A., *Program Director*
 abaker11@mercy.edu

This program is exclusively for and limited to continuing College of New Rochelle students as part of a teach out plan filed by The College of New Rochelle and approved by the New York State Education Department and the Middle States Commission on Higher Education. This program cannot accept new students and the teach out of this program will be terminated as of September 1, 2023.

Note: All CNR Teach-Out students must adhere to the Academic Regulations, Policies, and Procedures of Mercy College. Please see the Academic Regulations and Procedures and Student Policies section of this catalog for more information.

Students who were enrolled in the Credentialed Alcoholism and Substance Abuse Counselor (CASAC) program and are continuing in the Teach-Out are eligible for this certificate. Students who are matriculated in the B.A. Liberal Arts and Sciences degree (formerly the B.A. School of New Resources) utilize electives in the degree program to take the CASAC curriculum. Upon completion of the coursework, students will be awarded the B.A. Liberal Arts and Sciences and the CASAC certificate.

The CASAC Certificate curriculum consists of the following nine courses:

- CASC 150 - Drugs & Alcohol Use & Abuse
- CASC 160 - Psyn of Compulsion & Addiction
- CASC 240 - Counseling Substance Abuser
- CASC 250 - Effects Addiction Fam and Soc
- CASC 260 - Chemical Dependency Counsel
- CASC 270 - Multicultural Counseling
- CASC 350 - Assessment & Treatment
- CASC 360 - Case Mgt Sub Disorders
- CASC 450 - Ethical & Prof Issues Counsel

Total Credits: 27

Global Honors Program

Please click here to visit the Global Honors Program

Specialized Degree Programs

Bachelor of Arts

Interdisciplinary Studies, B.A.

General Education 60 credits

Major Concentration* 36 credits

Open Electives 24 credits

Total **120 credits**

**must be Liberal Arts and Science courses*

Requirements for an interdisciplinary studies major with an Individually Approved Program —

Students must file a proposal for an interdisciplinary studies major in conformity with the following conditions:

1. The student must state the objectives of the proposed program of studies and the reason why these objectives cannot be met through existing programs.
2. The proposed major must be made up of a coherent program of studies of at least 36 credits involving course work in at least two different departments.
3. The major must include no more than nine credits of independent study, a major portion of which should be of an integrated nature, i.e., contribute to the interrelationships of the disciplines studied. Off-campus experience undertaken as part of the program and with supervision from members of the faculty is encouraged.

Procedure to be followed by students wishing to pursue an interdisciplinary studies major:

1. Complete at least 30 credits of college work and not more than 75 credits.
2. Develop a proposal conforming to the requirements above.
3. Secure the approval of at least two faculty members from different departments offering courses included in the proposal, one of whom agrees to act as the student's major advisor.
4. Submit the signed proposal to the Office of the Provost and Vice President for Academic Affairs for review and referral to the Interdisciplinary Studies Committee for approval.
5. Upon completion of the proposed major, submit to the same committee the following:
 1. A request that the student be approved for the degree.
 2. Either a portfolio of work prepared during the course of studies (included in major); such a portfolio might include examinations, papers, and other projects, which will manifest the development of the central theme of the major.
or
 3. Major paper or project, which represents a culminating experience and an effort to synthesize in an interdisciplinary manner various aspects of the theme which have been pursued. Three credits can be assigned to this project. Such credits are considered independent study.

OR

Student may consult one of the existing models formulated between various departments such as American Studies, Women's Studies, Ethnic Studies and Third-World Studies.

Changes in Program: Changes that do not substantially alter the nature of the program may be approved by the Faculty Advisor. Substantial changes, i.e., those changes that alter the direction or theme of the major, must be approved by the Interdisciplinary Studies Committee.

Bachelor of Science

Interdisciplinary Studies, B.S.

Bachelor of Science

General Education 60 credits

Major Concentration 36 credits

Open Electives 24 credits

Total 120 credits

Requirements for an interdisciplinary studies major with an Individually Approved Program —

Students must file a proposal for an interdisciplinary studies major in conformity with the following conditions:

1. The student must state the objectives of the proposed program of studies and the reason why these objectives cannot be met through existing programs.
2. The proposed major must be made up of a coherent program of studies of at least 36 credits involving course work in at least two different departments.
3. The major must include no more than nine credits of independent study, a major portion of which should be of an integrated nature, i.e., contribute to the interrelationships of the disciplines studied. Off-campus experience undertaken as part of the program and with supervision from members of the faculty is encouraged.

Procedure to be followed by students wishing to pursue an interdisciplinary studies major:

1. Complete at least 30 credits of college work and not more than 75 credits.
2. Develop a proposal conforming to the requirements above.
3. Secure the approval of at least two faculty members from different departments offering courses included in the proposal, one of whom agrees to act as the student's major advisor.
4. Submit the signed proposal to the Office of the Provost and Vice President for Academic Affairs for review and referral to the Interdisciplinary Studies Committee for approval.
5. Upon completion of the proposed major, submit to the same committee the following:
 1. A request that the student be approved for the degree.
 2. Either a portfolio of work prepared during the course of studies (included in major); such a portfolio might include examinations, papers, and other projects, which will manifest the development of the central theme of the major.
or
 3. Major paper or project, which represents a culminating experience and an effort to synthesize in an interdisciplinary manner various aspects of the theme which have been pursued. Three credits can be assigned to this project. Such credits are considered independent study.

OR

Student may consult one of the existing models formulated between various departments such as American Studies, Women's Studies, Ethnic Studies and Third-World Studies.

Changes in Program: Changes that do not substantially alter the nature of the program may be approved by the Faculty Advisor. Substantial changes, i.e., those changes that alter the direction or theme of the major, must be approved by the Interdisciplinary Studies Committee.

Associate in Arts

Liberal Arts & Sciences, A.A.

Students who choose the Associate in Arts must complete:

English

(6 crs.)

ENGL 110 is a Co-requisite for ENGL 111, if required due to English placement.

**ENGL 191 and/or ENGL 192 Honors English I & II fulfill this requirement.*

- ENGL 111 - English Composition I *
- ENGL 112 - English Composition II *

Ethical Perspectives

(3 crs.)

Choose from

- PHIL 110 - Introduction to Philosophy
- PHIL 112 - Logical Thinking
- RELG 109 - Introduction to Religions
- RELG 111 - Judaism, Christianity, Islam
- RELG 112 - Far Eastern Religions

Communication

(3 crs.)

- COMM 110 - Oral Communication
- SPCM 194 - Honors Oral Communication also fulfills this requirement

Historical and Global Perspectives

(3 crs.)

Choose from

- POLS 101 - Political Power in America
- HIST 101 - European History to 1500
- HIST 102 - European History Since 1500
- HIST 105 - American History Through 1877
- HIST 106 - American History Since 1877

- HIST 117 - Introduction to Asian History
- HIST 118 - Introduction African History
- HIST 119 - Intro Latin American History

Math

(3 crs.)

Depending on major requirements and math placement

- MATH 115 - Math for Liberal Arts
or
- MATH 116 - College Algebra
or
- MATH 201 - Precalculus

Mathematics and Information Technology

(3 crs)

- CISC 120 - Intro Computers/App Software
or
- MATH 120 - Intro Computers/App Software

Critical Inquiry

(3 crs.)

Waived for transfer students with 30+ credits

Must substitute an additional General Education course

- Cinq 101 - Critical Inquiry

Scientific Perspectives

(3 crs.)

Choose from

- BIOL 110–161
- HLSC 201 - Medical Terminology
- CHEM 110–161
- PHYS 110–161
- SINC 110 - The Principles of Science I

Social Perspectives

(3 crs.)

Choose from

- PSYN 101 - Introduction to Psychology
- SOCL 101 - Introduction to Sociology
- ECON 115 - The Economy, Jobs & You
- ECON 120 - The World of Business
- *or other approved course*

Literature and Communication

(3 crs.)

Choose one course from any 200 level English course except ENGL 202

The Arts

(3 crs.)

Choose

- ARTT 107 - Art and Culture
- MUSI 107 - Music Appreciation
- MUSI 103 - Theory & Musicianship I
- MUSI 104 - Theory & Musicianship II
- MEDA 144 - Understanding Movies
- MUSI 218 - History of Jazz
- MUSI 260 - American Popular Music
- MEDA 209 - Film & Culture
- MEDA 211 - The Language of Film

Language and Cultural Perspectives

(3 crs.)

Choose one intermediate-level language course

- SPAN 116 - Communicating in Spanish
- SPAN 121 - Spanish for Heritage Speakers
- FREN 116 - Communicating in French
- ITAL 116 - Communicating in Italian
- AMSL 116 - Intermediate Sign Language
- any other foreign language or (American Sign Language)
- SPAN 225 - Spanish for Community Services
- SPAN 275 - Beginning Spanish for Business

Additional Liberal Arts

(21 crs.)

Under advisements choose additional General Education courses from any of the areas above to complete the 60-credit Liberal Arts core.

Total Credits: 60

Associate in Science

Liberal Arts & Sciences, A.S.

Students who choose the Associate in Science must complete:

English

(6 crs.)

ENGL 110 is a Co-requisite for ENGL 111, if required due to English placement.

**ENGL 191 and/or ENGL 192 Honors English I & II fulfill this requirement.*

- ENGL 111 - English Composition I *
- ENGL 112 - English Composition II *

Ethical Perspectives

(3 crs.)

Choose from

- PHIL 110 - Introduction to Philosophy
- PHIL 112 - Logical Thinking
- RELG 109 - Introduction to Religions
- RELG 111 - Judaism, Christianity, Islam
- RELG 112 - Far Eastern Religions

Communication

(3 crs.)

- COMM 110 - Oral Communication
- SPCM 194 - Honors Oral Communication also fulfills this requirement.

Historical and Global Perspectives

(3 crs.)

Choose from

- POLS 101 - Political Power in America
- HIST 101 - European History to 1500
- HIST 102 - European History Since 1500
- HIST 105 - American History Through 1877
- HIST 106 - American History Since 1877
- HIST 117 - Introduction to Asian History
- HIST 118 - Introduction African History
- HIST 119 - Intro Latin American History

Math

(3 crs.)

Depending on major requirements and math placement

- MATH 115 - Math for Liberal Arts
or
- MATH 116 - College Algebra
or
- MATH 201 - Precalculus

Mathematics and Information Technology

(3 crs.)

- CISC 120 - Intro Computers/App Software
or
- MATH 120 - Intro Computers/App Software

Critical Inquiry

(3 crs.)

CINQ 190/HONR 190 waived for transfer students with 30+ credits

Must substitute an additional General Education course

- CINQ 101 - Critical Inquiry

Scientific Perspectives

(3 crs)

Choose from

- HLSC 201 - Medical Terminology
- BIOL 110–161
- CHEM 110–161
- PHYS 110–161
- SINC 110 - The Principles of Science I

Social Perspectives

(3 crs.)

Choose from

- PSYN 101 - Introduction to Psychology
- SOCL 101 - Introduction to Sociology
- ECON 115 - The Economy, Jobs & You
- ECON 120 - The World of Business
- *or other approved course*

Literature and Communication

(3 crs.)

Choose one course from any 200 level English course except ENGL 202

The Arts

(3 crs.)

Choose

- ARTT 107 - Art and Culture
- MUSI 107 - Music Appreciation
- MUSI 103 - Theory & Musicianship I
- MUSI 104 - Theory & Musicianship II
- MEDA 144 - Understanding Movies
- MUSI 218 - History of Jazz
- MUSI 260 - American Popular Music
- MEDA 209 - Film & Culture
- MEDA 211 - The Language of Film

Language and Cultural Perspectives

(3 crs.)

Choose one intermediate level language course

- SPAN 116 - Communicating in Spanish

- SPAN 121 - Spanish for Heritage Speakers
- FREN 116 - Communicating in French
- *or any other foreign language*
- ITAL 116 - Communicating in Italian
- AMSL 116 - Intermediate Sign Language (*American Sign Language*)
- SPAN 225 - Spanish for Community Services
- SPAN 275 - Beginning Spanish for Business

Additional Liberal Arts

(9 crs.)

Under advisement choose additional General Education courses from any of the areas above.

Additional Open Electives

(12 crs)

Choose 12 credits of open electives

Total Credits: 60

General Education Curriculum

Other Degrees

General Education Curriculum

Liberal Arts Core / Essential Transferable Skills- 18 credits

- CINC 101 - Critical Inquiry
- COMM 110 - Oral Communication
- ENGL 111 - English Composition I or ENGL 191 / HONR 191
- ENGL 112 - English Composition II or ENGL 192 / HONR 192
- MATH 115 - Math for Liberal Arts Or
- MATH 116 - College Algebra Or
- MATH 117 - Intro Statistical Reasoning (depending on disciplinary requirement)
- Or a higher-level math course
- JRSM 301 - Junior Seminar

Liberal Arts Disciplinary Groupings- 24 credits

Choose three credits from each of the eight groupings:

- Literature and Communication
Literature, Speech, Communication
- Language and Cultural Perspectives*
World Languages
- Ethical Perspectives
Philosophy, Religion
- Historical and Global Perspectives
History, Political Science
- Mathematics and Information Technology
Mathematics, Computer Information Science
- Scientific Perspectives
Biology, Chemistry, Physics, Exercise Science
- Social Perspectives
Sociology, Psychology, Economics
- The Arts
Art, Art History, Music, Theatre, Film

Choose 18 credits with advisement from any combination of the eight groupings listed above- 18 credits

(Note: Some 200-level major Prerequisite courses may be used to fulfill this requirement).

Total- 60 credits

- *For Language credit a student must have the equivalent of an intermediate (level 116 or higher) course. Credit for any language course may be earned through traditional coursework, transfer credit or through an authorized proficiency exam.*

General Education Designated Courses

Core Courses

Written Communications- 6 credits

- ENGL 111 - English Composition I
Or
ENGL 191 / HONR 191 *
- ENGL 112 - English Composition II

Or
ENGL 192 / HONR 192 *

Oral Communications Requirement- 3 credits

- COMM 110 - Oral Communication
- Or**
- HONR 194 - Honors Oral Communication *

Critical Inquiry- 3 credits

Waived for transfer students with 30+ credits.

- CINC 101 - Critical Inquiry
- Or**
- HONR 190 - Honors Critical Inquiry *

Mathematics Requirement- 3 credits

(Depending on Placement and Major)

- MATH 115 - Math for Liberal Arts **Or**
- MATH 116 - College Algebra **Or**
- MATH 117 - Intro Statistical Reasoning **Or**
- HONR 193 - Honors Mathematics * **Or**
- MATH 201 - Precalculus **Or**
- MATH 260 - Calculus I

Junior Seminar Requirement- 3 credits

To be taken upon completion of ENGL 112, COMM 110, Mathematics Requirement. Students will register for the course after completing 60 credits and before attaining 91 credits

- JRSM 301 - Junior Seminar
- Or**
- JRSM 390 - Honors Junior Seminar *

Mathematics & Information Technology- 3 credits

CISC 120/MATH 120 Intro Computers/App Software (or take the Challenge Waiver Exam. If the exam is passed then student needs to replace the course with CISC 131 Foundations of Computing I, MATH 117 Intro Statistical Reasoning, or MATH 122 Statistics)

Note(s)

** Honors courses are open to Honors students only*

General Education Disciplinary Groupings

Literature & Communication

(3 crs.)

- COMM 200 - Interpersonal Communication
- COMM 220 - Intercultural Communication
- COMM 249 - Persuasion
- ENGL 205 - Survey English Lit I
- ENGL 206 - Survey English Lit II
- ENGL 207 - American Lit Survey I
- ENGL 208 - Amer Lit Sur II 1865-Present
- ENGL 209 - Writing for the Professions
- ENGL 210 - Cultural Rhetorics
- ENGL 212 - Science Fiction
- ENGL 214 - Cyberpunk/Technoculture
- ENGL 215 - Literature and Medicine
- ENGL 217 - Creative Writing : Fiction
- ENGL 218 - Creative Writing: Poetry
- ENGL 219 - Creative Writing: Nonfiction
- ENGL 220 - The Short Story
- ENGL 222 - The Graphic Novel
- ENGL 223 - Murder, Mystery, & Suspense
- ENGL 224 - LGBTQ+ Experiences & Lit
- ENGL 225 - Classical Literature
- ENGL 230 - The Bible as Literature
- ENGL 234 - Literature by Women
- ENGL 236 - Hip Hop Literature & Culture
- ENGL 238 - Sport Literature
- ENGL 239 - American Studies I
- ENGL 240 - Literature to Film
- ENGL 242 - Literature and Psychology
- ENGL 243 - Shakespeare in Music & Drama
- ENGL 249 - American Gothic
- ENGL 257 - Latin American Literature
- ENGL 259 - Oral Performance of Literature
- ENGL 263 - Black Atlantic:Lit/History
- ENGL 265 - Introduction to Playwriting
- ENGL 267 - Caribbean Literature
- ENGL 268 - Harlem Renaissance
- ENGL 269 - Hispanic Latino Lit
- ENGL 270 - British Novel: 1750 to 1900
- ENGL 271 - Modrn British Novel:1900-Prsnt
- ENGL 275 - Modern American Fiction
- ENGL 276 - Contemporary American Lit

- ENGL 280 - History of Drama
- ENGL 281 - Modern Drama
- ENGL 285 - Modern Poetry
- ENGL 290 - World Lit-Beyond Borders
- ENGL 295 - Topics in Literature
- ENGL 300 - Medieval Literature
- ENGL 304 - Mod Engl Writing with Style
- ENGL 315 - Shakespeare
- ENGL 316 - Shakespeare's Tragedies
- ENGL 318 - Explorers and Exiles in Paris
- ENGL 340 - The Major Victorians
- ENGL 353 - African-American Literature
- ENGL 385 - Masterpieces of European Lit

Language & Cultural Perspectives

(3 crs.)

Choose one intermediate level language course

- ALBA 116 - Communicating in Albanian
 - AMSL 116 - Intermediate Sign Language
 - ARAB 116 - Communicating in Arabic
 - FREN 116 - Communicating in French
 - ITAL 116 - Communicating in Italian
 - ITAL 117 - Italian for Spanish Speakers
 - ITAL 118 - Italian Comm for Spanish Spkrs
 - ITAL 215 - Intermediate Italian I
 - ITAL 216 - Intermediate Italian II
 - SPAN 215 - Intermediate Span I
 - SPAN 116 - Communicating in Spanish
 - SPAN 216 - Intermediate Spanish II
 - SPAN 121 - Spanish for Heritage Speakers
 - SPAN 225 - Spanish for Community Services
 - SPAN 275 - Beginning Spanish for Business
 - Any other foreign language including: CLEP, DANTES and NYU proficiency exam.
- Or**
- HONR 196 - Honors Spanish I *
 - HONR 296 - Honors Spanish II *

Scientific Perspectives

(3 crs.)

- BIOL 110 - Introduction to Human Biology
- BIOL 105 - Pathways in Biology

- BIOL 111 - Introduction to Human Genetics
- BIOL 112 - Environmental Science
- BIOL 113 - Evolution
- BIOL 116 - Plants & People
- BIOL 117 - The Science of Nutrition
- BIOL 122 - Foundations of Biology
- BIOL 130 - Hum Anatomy & Physio I Lecture
- BIOL 131 - Hum Anatomy & Physio II Lecture
- BIOL 160 - General Biology I Lecture
- BIOL 161 - General Biology II Lecture
- BIOL 226 - Elements of Biochemistry
- BIOL 265 - Microbiology Lecture
- CHEM 110 - Introduction to Chemistry
- CHEM 140 - Essentials of Gen,Org, Biochem
- CHEM 140A - Essentials Gen,Org,Biochem Lab
- CHEM 160 - General Chemistry I Lecture
- CHEM 161 - General Chem II Lecture
- HLSC 250 - Global Health
- PHYS 110 - Introduction to Physics
- PHYS 120 - Physics of the Human Body
- PHYS 160 - Physics for Life Science I
- PHYS 161 - Physics for Life Science II
- SINC 110 - The Principles of Science I
- SINC 161 - Forensic Science I

Ethical Perspectives

(3 crs.)

- PHIL 110 - Introduction to Philosophy
 - PHIL 112 - Logical Thinking
 - PHIL 205 - Philosophy Through Film
 - PHIL 207 - Business Ethics
 - PHIL 209 - Science Fiction & Philosophy
 - PHIL 213 - Philosophy of the Arts
 - PHIL 294 - Live Issues in Philosophy
 - RELG 109 - Introduction to Religions
 - RELG 111 - Judaism, Christianity, Islam
 - RELG 112 - Far Eastern Religions
- Or**
- HONR 291 - Honors Topics in Religion *
 - HONR 299 - Honors Topics In Philosophy *

Historical and Global Perspectives

(3 crs.)

- HIST 101 - European History to 1500
 - HIST 102 - European History Since 1500
 - HIST 105 - American History Through 1877
 - HIST 106 - American History Since 1877
 - HIST 117 - Introduction to Asian History
 - HIST 118 - Introduction African History
 - HIST 119 - Intro Latin American History
 - HIST 233 - History of the Middle East
 - HIST 228 - Problems Gender & Women's Hist
 - HIST 232 - Early Modern Europe
 - HIST 239 - American Studies I
 - HIST 243 - History of Modern Japan
 - HIST 244 - Popular Culture in East Asia
 - HIST 250 - The Immigrant Experience
 - HIST 252 - Afro/Amer Hist Reconstruction
 - HIST 253 - African Amer since Reconstret
 - HIST 254 - Latinos/as in the U.S.
 - HIST 263 - Black Atlantic:Lit/History
 - HIST 303 - The Enlightenment
 - HIST 314 - Tudor and Stuart England
 - HIST 337 - World War II in Asia
 - IRDP 110 - World Cultures
 - POLS 101 - Political Power in America
- Or**
- HONR 290 - Honors Topics in History *

The Arts

(3 crs.)

- ARTT 107 - Art and Culture
 - MUSI 107 - Music Appreciation
 - MUSI 218 - History of Jazz
 - MUSI 260 - American Popular Music
 - MEDA 144 - Understanding Movies
 - MEDA 145 - Media in America
 - MEDA 209 - Film & Culture
 - MEDA 211 - The Language of Film
- Or**
- HONR 292 - Honors Topics in Art History *
 - HONR 293 - Honors Topics in Music *

Social Perspectives

(3 crs.)

- PSYN 101 - Introduction to Psychology
- SOCL 101 - Introduction to Sociology
- ECON 115 - The Economy, Jobs & You
- ECON 120 - The World of Business
- ECON 125 - Stat App/ Bus Decision Making
- ECON 200 - Managing Your Money
- ECON 220 - Macro-Economics
- ECON 221 - Micro-Economics
- ECON 230 - Ethics: Corp Comm in Society
- Or**
- HONR 195 - Honors Intro to Psychology *
- HONR 298 - Honors Topics in Economics *

Additional Liberal Arts

(18 crs)

Choose additional 18 Liberal Arts Credits. This course must hold to the standard as defined by NYSED bottom of the web page <http://www.nysed.gov/college-university-evaluation/department-expectations-curriculum>.

Note(s)

***Honors courses are open to Honors students only.**

Academic Regulations and Procedures and Student Policies

- | | |
|--|--|
| <ul style="list-style-type: none"> • Academic Appeals Policy • Academic Eligibility for Financial Aid • Academic Integrity Policy • Aim to Graduate (AIM2G) Program • Attendance Policy • Change of Grade Policy • Core Courses (cc) • Dean's List • B.S./M.S. 4+1 Degree Programs • Evaluation • Exception to Registration and Refund Policies • Fresh Start Policy • Graduate Studies • Incomplete Grades • Late Registration • Lost Class Time Policy | <ul style="list-style-type: none"> • Maintenance of Academic Standing • Matriculation and Credit • Mercy College Intensive STEM Teacher Initiative (MISTI) • Minors • New York State Department of Health Bureau Immunization Program • Policies and Procedures Relating to Student Complaints • Policy on Alcohol and Illegal Drugs • Prior Learning Assessment • Repeating Courses • Responsible Conduct of Research Policy • Student Conduct and the Judicial System • Transcripts and Grade Reports • Transfer Credit • Withdrawal from a Course |
|--|--|

Academic Information and Policies

The official source of all information concerning academic policies and regulations is the Undergraduate Catalog. While the Undergraduate Catalog is updated regularly, changes in requirements or policies may occur which are not immediately listed in this Catalog. All students should take note of official bulletins and announcements issued by the Registrar and the Office of the Provost or of information specific to a particular Mercy College undergraduate program.

Academic Appeals Policy

The purpose of the Academic Appeals Policy is to provide a process for the equitable resolution of formal complaints made by a student, over academic issues including grade disputes and the application of academic policies. Separate appeals policies exist for violations of academic integrity and academic dismissal grievances. The following steps constitute the process; before proceeding to a higher-level step, all lower-level steps must first be completed and documented in writing. The College continues to recommend and encourage the informal resolution of complaints, believing that effective communication is also part of the educational process. To the extent that a faculty member, academic unit head or dean are unavailable, a designee may be appointed for purposes of resolving such issues in a timely manner.

Step One: Faculty

Within two weeks after the end of the semester, term, or quarter (the "academic period") in which the disputed matter occurred, the student and faculty member must discuss the grade issue via student's college email, in person, or by phone. After the discussion, the faculty member must make a decision within one week and communicate it in writing to the student. A copy of this decision must also be sent to the academic unit head. If the student is dissatisfied with the outcome of this decision, a formal written appeal must be submitted by the student to the relevant academic unit head within one week after receipt of the faculty member's decision. If the faculty member does not respond to the student request within the referenced time frame, then the student should proceed to Step Two and contact the Academic Unit Head.

Step Two: Academic Unit Head(s)

Within one week after receipt of the formal written appeal, the academic unit head will, depending on the situation, meet separately or jointly with the student and faculty member involved. Meetings may be in person or via telephone. During these meetings each party will submit all information and supporting documentation to the Academic Unit Head who will review all of the relevant documentation. A written decision shall be sent to both parties within one week after the meeting. A copy of this written communication must also be sent to the School Dean. If the faculty member involved is also the academic unit head, the parties may agree to allow another faculty member in the department to review the appeal or proceed directly to Step Three.

Step Three: School Dean

Within one week after the decision in Step Two, an appeal may be made in writing by the student to the relevant school dean. The school dean will meet separately or jointly with the student and faculty member, and/or the academic unit head involved within two weeks of receipt of the formal written appeal. Meetings should be in person, to the extent practicable. The school dean will review the written appeal and previous actions on the appeal, along with any additional information and substantiation submitted by each party and will render a decision in writing to all parties within one week after the meeting. A copy of this written communication must also be sent to the Office of the Provost.

Step Four: Undergraduate Academic Appeals Committee

In the event that the issue has not been satisfactorily resolved in Steps One, Two or Three, a final appeal may be made to the Undergraduate Academic Appeals Committee. Such appeal must be made in writing to the Committee, to the attention of the Provost or designee, within one week after the decision by the school dean. Appeals should be accompanied by a rationale for an Academic Appeal and accompanied by substantiating documentation. Upon review of the student submission along with documentation provided by the School Dean, Academic Unit Head(s) and Faculty member, the Provost or designee will determine whether or not the student's request for an Academic Appeal Hearing is warranted. If denied, the student will be notified as to the reason for the denial of a hearing, if an appeal hearing is warranted, the Academic Appeals Committee will hold a meeting within two weeks after receipt of the appeal, and shall render a decision in writing to the dean and student within one week of the conclusion of the meeting. The Undergraduate Academic Appeals Committee consists of the Associate Provost (chair) and up to three faculty members, two administrators, and four students (as needed on a case-by-case basis). All parties to the appeal will be permitted to participate and are permitted to submit any documentation they believe is necessary, including written statements and documentary evidence in the meeting with the Committee. The student may be accompanied by one person who is not professional legal counsel who may observe but not actively participate. The Committee will hear from both parties and may call on any witnesses to the matter and review any supplementary documentation. The Committee may ask questions throughout the meeting and may, if necessary, adjourn the meeting to obtain additional information. The Committee does not have the authority to make a grade change; rather, the Committee will review whether it appears the original grade was fairly awarded; however the committee may make other recommendations as it deems appropriate.

The decision rendered by the Undergraduate Academic Appeals Committee is final; no additional appeals will be permitted.

Academic Eligibility for Financial Aid

In order to maintain their eligibility for financial aid, all students who receive financial aid from the federal and/or state government are required to meet specific standards of academic progress (total number of credits passed and the student's GPA in a specific semester). The Office of Student Financial Services maintains current records on all students receiving financial aid and thereby monitors their ongoing eligibility for such aid. More detailed information about these standards is included in the financial aid section of the catalog and is available through the Office of Student Financial Services.

Scholastic Index

The scholastic index shows the average grade attained in a set of completed courses. The scholastic index for a given set of courses is determined by dividing the total number of quality points earned in those courses by the total number of credits that would be conferred by the successful completion of those courses. The number of quality points earned through completion of a given course is determined by multiplying the number of academic credits the course may confer by the coefficient corresponding to the grade received. The scale of coefficients is as follows:

A 4.0 C+ 2.33

A- 3.67 C 2.0

B+ 3.33 C- 1.67

B 3.0 D 1.0

B- 2.67 F 0.0

Example: If a student completes five courses, each conferring three credits, grades A, B+, C+, C, they can compute their scholastic index as follows:

Credits Coefficient Quality Points

3 X 4.0 (A) = 12.00

3 X 3.33 (B+) = 9.99

3 X 2.33 (C+) = 6.99

3 X 2.33 (C+) = 6.99

3 X 2.0 (C) = 6.00

41.97

Scholastic index = $41.97 / 15 = 2.798$

Courses taken under the Pass/No Credit system, courses for which a student has received a W, and courses taken at other colleges do not affect the student's scholastic index.

Academic Integrity Policy

Academic integrity is the pursuit of scholarly activity in an honest, truthful and responsible manner. Students are required, to be honest, and ethical in carrying out all aspects of their academic work and responsibilities.

Dishonest acts in a student's academic pursuits will not be tolerated. Academic dishonesty undermines the College's educational mission as well as the student's personal and intellectual growth. In cases where academic dishonesty is uncovered, the College imposes sanctions that range from failure of an assignment to suspension and expulsion from the College, depending on the severity and reoccurrence of the case(s).

Examples of academic dishonesty include, but are not limited to, cheating, plagiarism, obtaining an unfair advantage, and falsification of records and official documents.

Cheating is the unauthorized use or attempted use of material, information, notes, study aids, devices, communication, or artificial intelligence tools during an academic exercise. Examples of cheating include, but are not limited to:

- Copying from another student during an examination or allowing another to copy your work
- Providing assistance to acts of academic misconduct
- Unauthorized collaboration on a take-home assignment or examination
- Using notes during a closed book examination
- Submitting another's work as your own
- Submitting material generated or altered by chatbots and/or artificial intelligence tools as your own
- Unauthorized use during an examination of any electronic device, such as cell phones, computers, or internet access to retrieve or send information
- Allowing others to research or write assigned papers for you or to complete your assigned projects

Plagiarism is the act of presenting ideas, research, or writings created by other people or artificial intelligence tools as your own.

Examples of plagiarism include, but are not limited to:

- Copying another person's actual words or images without the use of quotation marks and citations attributing the words to their source
- Presenting another person's ideas or theories in your own words without acknowledging the source
- Engaging in plagiarism, via the Internet or other web-based or electronic sources, which includes (but is not limited to) purchasing of, downloading term papers or other assignments and then submitting that work as one's own, copying text generated by a chatbot or artificial intelligence tool, or copying or extracting information and then pasting that information into an assignment without citing the source, or without providing proper attribution

Self-Plagiarism is the act of turning in one's own work (papers, exams, cases, etc.) in its original form or with only minor modifications in more than one course for academic credit. Self-Plagiarism is a violation of this policy.

Obtaining unfair advantage is any action taken by a student that gives that student an unfair advantage, or through which the students attempt to gain an unfair advantage in their academic work over another student. Examples of obtaining an unfair advantage include, but are not limited to:

- Gaining advance access to examination materials by stealing or reproducing those materials
- Retaining, purchasing, sharing, or posting examinations, or the students' written work, like cases, papers, etc., without explicit faculty permission
- Intentionally obstructing or interfering with another student's work

Falsification of Records and Official Documents include, but are not limited to, acts of forging authorized signatures or falsifying information on an official academic record.

Consequences for Policy Violation

A student who is found to be dishonest in the submission of their academic assignments or other work, or in carrying out their academic responsibilities may receive a warning, a zero for the submitted assignment

or exam, a failing grade for the course, or may be subject to further suspension or expulsion from the College, depending on the severity of the offense(s). Regardless, all incidents of academic dishonesty will be reported to the Academic Unit Head and School Dean and may be retained by the College in the student's records.

Academic Integrity – Process to Report and Appeal

The process to report or to appeal an academic integrity violation is as follows:

A faculty member who suspects that a student has committed a violation of the Academic Integrity Policy shall review with the student the facts and circumstances of the suspected violation whenever feasible.

Should the faculty member conclude that there has been an incident of academic dishonesty, they shall complete the Academic Integrity Reporting Form (located on Mercy Connect under the faculty tab) and submit it. This form will include a sanction.

The form will be submitted electronically to the Dean and Associate Dean of the appropriate School, and an initial notification of violation will be sent to the student. The student may appeal to the Dean or Associate Dean of the School through email within one week of the date of notification. The Dean or Associate Dean will then ask the student and faculty member to submit evidence and may request to meet with both parties separately. After a review of the evidence, the Dean or Associate Dean shall decide to either uphold or overturn the charge and communicate the decision through an email to the student within one week of the appeal.

Should the student appeal, the Associate Provost for Faculty Affairs shall request evidence from the student and the faculty member. After a review of the evidence, the Associate Provost for Faculty Affairs shall determine if there is enough evidence to convene the Academic Appeals Committee and send a letter to the student within one week to inform the student of this determination. Should the case go to a full review, the Associate Provost for Faculty Affairs shall assemble the Academic Appeals Committee to review the case.

At this point, all parties will be permitted to participate and are permitted to submit any additional documentation they believe is necessary including written statements and documentary evidence. The Academic Appeals Committee shall convene within two weeks of the filing of the appeal submission. and shall issue a written decision of its finding within one week of convening. The Associate Provost for Faculty Affairs shall send copies of its decision to the accused student, the faculty member, and the appropriate Dean and Associate Dean for archiving in the student's confidential academic integrity record. Unless the resolution exonerates the student, the Student Violation of the Academic Integrity Form shall be placed in a confidential academic integrity file created for the purposes of identifying repeat violations, gathering data, and assessing and reviewing policies.

If the Academic Appeals Committee finds that no violation occurred, the Office of the Provost shall remove all material relating to that incident from the student's confidential academic integrity file and destroy the material. The Dean or Associate Dean shall work with the faculty member to remove the sanction in the course.

This policy applies to all course delivery modalities including online courses.

If a faculty member believes that the appropriate sanction is academic in nature (e.g., a reduced grade) and the student does not contest either their guilt or the particular reduced grade that the faculty member has chosen, then the student shall be given either a warning or the reduced grade, unless the student is a repeat offender, in which case a sanction more severe than a warning should be applied by the Dean/ Associate

Dean. The reduced grade may apply to the particular assignment where the violation occurred or to the course grade, at the faculty member's discretion. A reduced grade may be an "F", or another grade that is lower than the grade that the student would have earned but for the violation. If a faculty member determines that a student has committed an act of cheating or plagiarism, and the student withdraws from the course, that student will receive an "FW" for the course regardless of the time of withdrawal. The faculty member shall inform the Dean/ Associate Dean of the resolution via email and the Dean/ Associate Dean shall update the applicable Student Violation of the Academic Integrity Policy Form to reflect that resolution.

In a case where a student admits to the alleged academic dishonesty but contests the academic sanction imposed by the faculty member, or in a case where a student denies the academic dishonesty, the student may appeal by following the process described below.

A student who is found to be dishonest in the submission of academic assignments or other work, or in carrying out their academic responsibilities may receive a warning, a zero for the submitted assignment or exam, a failing grade for the course, or may be subject to further suspension or expulsion from the College, depending on the severity of the offense(s). Regardless, all incidents of academic dishonesty will be reported to the Academic Unit Head and School Dean/ Associate Dean and may be retained by the College in the student's records.

Reporting Violations and Student Appeal Processes

The process to report or to appeal an academic integrity violation is as follows:

1. A faculty member who suspects that a student has committed a violation of the Academic Integrity Policy shall review with the student the facts and circumstances of the suspected violation whenever feasible.
2. Should the faculty member conclude that there has been an incident of academic dishonesty, the faculty member shall complete submit the Academic Integrity Reporting Form (located on Mercy Connect under the faculty tab). The faculty member must indicate the sanction for the student violation of the policy on the form.
3. The Academic Integrity Form will be submitted electronically to the Dean and Associate Dean of the appropriate School, and an official notification of violation will be sent to the student. The student may appeal to the Dean or Associate Dean of the School through email within one week of the date of notification. The Dean or Associate Dean will then ask the student and faculty member to submit supporting evidence and may request to meet with both parties separately. After a review of the evidence, the Dean or Associate Dean shall decide to either uphold or overturn the violation and communicate the decision through an email to the student within one week of the filed appeal.
4. Should the student choose to appeal the Dean's/ Associate Deans' decision, the Associate Provost for Faculty Affairs shall request the evidence examined by the Dean/ Associate Dean. After a review of the evidence, the Associate Provost for Faculty Affairs shall determine if there is enough evidence to convene the Academic Appeals Committee and send a letter to the student, within one week of requesting an appeal, to inform the student of this determination. If the Associate Provost for Faculty Affairs believes that further review is warranted, the Academic Appeals Committee will be convened to review the case.
5. If the Academic Appeals Committee is convened, the Dean/ Associate Dean, faculty member, and student will be permitted to participate. The faculty member and student are permitted to submit any additional documentation they believe is necessary, including written statements and documentary evidence. The Academic Appeals Committee shall convene within two weeks of the

filing of the appeal submission and shall issue a written decision of its finding within one week of convening. The Associate Provost for Faculty Affairs shall send copies of the Committee's decision to the student, the faculty member, and the appropriate Dean/ Associate Dean for archiving in the student's confidential academic integrity record. Unless the resolution exonerates the student, the Student Violation of Academic Integrity Form shall be placed in a confidential academic integrity file created for the purposes of identifying repeat violations, gathering data, and assessing and reviewing policies.

6. If the Academic Appeals Committee finds that no violation occurred, the Office of the Provost shall remove all material relating to that incident from the student's confidential academic integrity file and destroy the material. The Dean/ Associate Dean shall work with the faculty member to remove the sanction in the course.

Judicial Sanctions

In a case where the allegation of cheating or plagiarism is severe, or where the student has a history of violations of the Academic Integrity Policy which conduct warrants suspension or expulsion from the College, the school Dean shall impose a sanction in addition to or in lieu of academic sanctions, as they deem is warranted under the circumstances. If the student contests the judicial sanction imposed, the student may appeal to the Associate Provost for Faculty Affairs.

Aim to Graduate (AIM2G) Program

Overview

Aim to Graduate (AIM2G) is a no-cost second chance program to give eligible students an opportunity to improve prior unsuccessful academic performance in one of the target general education or gateway courses listed below. An undergraduate student who received a grade of F or D in one of the AIM2G courses after attempting all the required course work, may be eligible to participate in the AIM2G program. PACT identifies students that meet the program participation criteria. Then, upon faculty approval, eligible students may participate in the program. Upon successful completion of the program, the student's original grade will be replaced by a grade of C. The AIM2G opportunity is usually offered during summer and winter sessions for a two-week or greater intensive period.

Target Courses

- Cinq 101
- ENGL 110, ENGL 111, ENGL 112
- MATH 115 and MATH 116
- PSYN 101
- Other general education or gateway courses, as deemed appropriate

Attendance Policy

Excessive absence interferes with the successful completion of a course of study and diminishes the quality of group interaction in class. To encourage students to accept their obligation to attend class the following policy is established: Class attendance is a matter between the instructor and the student. Instructors are obliged to announce and interpret specific attendance policies to their classes at the beginning of the term and include the policy in the course syllabus. Any student who has been excessively absent from a course and does not present adequate documentation to the instructor and fails to officially withdraw from the

course before the last day for course withdrawal may receive the grade of FW (fail-withdrawal), which is computed as an F for GPA purposes.

Leave of Absence

A student in good standing may request a leave of absence from the College, for a maximum of three consecutive semesters, terms, or sessions, excluding summer for non-cohort programs, without prejudice to their standing. If the student does not return within the three-term limit, they must re-apply to the College for admission and follow the rules and regulations of the readmission catalog year. A leave of absence may be obtained by written request online via Mercy Connect within the Student Hub.

Matriculation and Credit

A student may register for courses without being matriculated, but in the event of subsequent matriculation, the student may not apply any degree requirements from catalogs issued previous to their matriculation. Interruption of study for more than two semesters, not including Summer, other than Leave of Absence, will result in loss of matriculation and require reapplication and readmission to the College.

Auditing a Course

Students may enroll in a course on an audit basis. The audit fee is 50 percent of the current per credit tuition rate. A student does not receive a grade or credit for the course they audit. Students must complete an Audit Form available in the Office of Student Financial Services at any campus within the first two weeks of a semester, term or session.

Course Load

Matriculated students may normally register for no more than a total of five courses (not to exceed 16 credits) in a given semester or two courses in an eight-week B or C Term. Permission to register for a total of up to 18 credits must be obtained from the Registrar. Guidelines for up to 18 credits include a minimum 3.4 GPA in the previous two full-time terms at Mercy College. Permission to register for up to 21 credits in any combination of terms must be obtained in writing from the Associate Dean in the school in which the course is offered in consultation with the respective Academic Unit Head. Guidelines for approval for up to 21 credits include the following: minimum GPA of 3.8, successful completion of 18 credits in one term (no withdrawals, F's, or D's), an assessment by the Associate Dean in the school in which the course is offered. Non-matriculated students may not register for more than 15 credits in any given semester. A student may register for fewer than 15 credits, and some students may be recommended or required to take a reduced program in cases of academic deficiency. In summer term, no student may register for more than 12 credits.

Credit Hours

The Mercy College policy on assignment of credit hours is modeled after the Carnegie unit system and applies to all graduate and undergraduate courses in all schools, regardless of modality of instruction. Under this policy, there is a standard meeting time of 50 minutes per credit hour per week. Standard meeting patterns are generally established at either one meeting per week or two meetings per week.

Standard academic terms span either 15 weeks (for semester and trimester term programs) or 10 weeks (for quarter term programs). It is recommended that Mercy College students are assigned a minimum of two-hours of homework for every hour of weekly in-class instruction. At the time of course creation and approval, credit hours are assigned (at the school level by the appropriate academic unit head and endorsed by the Registrar) based on the Federal and New York State Education Department regulations and accrediting body credit hour requirements. Online courses are subject to an approval process similar to that of traditional in-person courses to ensure credit hour criteria are met.

Independent Study Projects

An independent study project is an original course of study planned by the student in conjunction with a faculty member for the purpose of covering material not offered as a regular course. The student must be at least a junior and have a cumulative GPA of no less than 3.0. To initiate the independent study, a student must fill out the required form, attach to it a written proposal for the course of study to be undertaken, and obtain the approval of the department Chairperson or Academic Unit Head and the school Dean or Associate Dean. The school Dean or Associate Dean will send the form to the Registrar for processing. A student may take no more than nine credits in independent study in their major area and no more than a total of 12 credits toward their degree. No more than one independent study may be taken in any semester.

Prerequisites

Some courses in the catalog require prerequisite courses. Permission to take a course without indicated prerequisites must be obtained from the Academic Unit Head of the department offering the course.

Registration

The regular registration periods are designated precisely for each semester, term, and session. Additional times are designated as periods for late registration. It is preferable, both for students and the College, to have students register early in order to avoid being closed out of courses. Students may register for courses each semester, term or session via connect.mercy.edu. Registration is subject to academic procedures published by the Registrar and billing procedures published by the Office of Student Accounts. All program changes and late registrations are contingent upon approval from the student's College Opportunity Program (COP) or (Personal Achievement Contract) PACT mentor. Policy of some academic departments may preclude a student from entering a course after its first meeting.

Scheduling Options

Mercy College offers a wide range of flexible course options. Web registration is available to all students, via connect.mercy.edu, and encouraged. A complete listing of course offerings for each location is available on the College website via the fall, spring and summer course bulletins. Day classes are offered at all campuses in a traditional 15-week semester. Evening classes are offered at all campuses with 15-week semesters and eight-week terms. Weekend classes are offered at the Bronx, Dobbs Ferry and Manhattan campus in either a 15-week semester/trimester or a 10-week quarter term. Summer classes are available at the main and branch campuses offering five and 10-week terms, as well as several additional specialized terms. Courses may require a student to complete online components to satisfy the course requirements.

Tutorial Courses

A tutorial course is a substitute for a regular course offering. The tutorial will ordinarily be given in the student's senior year and only if the required course will not be offered during that year and the course is needed to complete their requirements for graduation. In a rare circumstance, a tutorial course may be offered to permit progression in a student's program. It is not meant to be used as a scheduling convenience, but, rather, as a last resort after all other scheduling alternatives have been exhausted. The tutorial will always be worth the same number of credits as the catalog course. The student must obtain the approval of an instructor, who will submit to the department Chairperson or Academic Unit Head an approval form, course syllabus, course outline, and a procedure for assessing the student's performance. The plan must then be submitted to the school Dean or Associate Dean for final approval. A tutorial may be taken to fulfill a program's core course requirement only in extraordinary circumstances with the approval of the school Dean or Associate Dean and the Office of the Provost.

Change of Grade Policy

A change of grade after the close of any grading period, other than to rectify a grade of Incomplete, is approved only if a mistake was made in determining the final grade.

Any grade change, other than for an incomplete, must be approved by both the chairperson or program director and the school dean.

Core Courses (cc)

NYS Education Department regulations require that a student must take a minimum of one three-or-more credit course at a campus where the degree program is registered with the New York State Education Department. To ensure compliance with this regulation, each academic program has identified a course within the major that is designated as the core course (cc). The core course can only be offered at the program's registered campus(es) and cannot be offered at a campus or off-campus location where the program is not registered. Students may take other courses at any campus or off-campus location, but they must complete the core course at the program's registered campus(es) to successfully complete their degree requirements. Core courses cannot be offered online unless the program is offered fully online. Students enrolled in a fully online program are the only students that can be enrolled in an online core course.

There are two exceptions to the core course requirement:

1. Academic programs that are registered at all three Mercy campuses, including registration in the distance education format at each of those campuses, do not need to designate a core course.
2. Academic programs that are only registered at one campus and only offer their complete program at that campus, do not need to designate a core course.

Core courses are designated with (cc) throughout the catalog. The list of academic programs by approved campus is located in the Registered Programs by Campus section of this Catalog.

The core course requirement is not applicable for the College of New Rochelle (CNR) teach out students who have transitioned to Mercy academic programs and have already completed the equivalent core course

at CNR. The core course requirement is applicable to students who have not yet completed the Mercy equivalent core course while enrolled at CNR.

Dean's List

A student whose semester GPA is 3.7 or above is eligible for inclusion on the Dean's List. The student must be matriculated and carrying a full program of studies (12 credits or more per semester).

B.S./M.S. 4+1 Degree Programs

Undergraduate students in a variety of majors may pursue a 4+1 degree BS/MS program. Master's degrees available through 4+1 degree programs are in Accounting, Business, Education, Nursing, Health Sciences, Computer Science, Cybersecurity, or Psychology. Some programs allow undergraduate students to take graduate credits in their junior and senior years, to make early progress towards the Master's degree.

Students who major as undergraduates in Psychology or Behavioral Science may receive, upon completion of the Master's program in the School of Education, teacher certification in Childhood or Early Childhood Education. Students who major as undergraduates in English, Science (Biology), Mathematics, or History may receive, upon completion of the Master's program in the School of Education, teacher certification in Adolescence Education. Students who major as undergraduates in Spanish may receive upon completion of the Master's program in Teaching English to Speakers of Other Languages initial certification.

Evaluation

Students are evaluated in the majority of their courses by the commonly used grading system in which:

A 4.0 excellent

A- 3.67 very good

B+ 3.33 very good

B 3.0 good

B- 2.67 good

C- 2.33 satisfactory

C 2.0 satisfactory

C- 1.67 passing but unsatisfactory

D 1.0 passing but unsatisfactory

F 0.0 failure

FW 0.0 failure due to unofficial withdrawal

- P acceptable work
- NC work not acceptable for credit
- AU the student is auditing the course

Students who have at least sophomore standing and a C average or better may have the option of taking courses ordinarily graded with the conventional system, under the P/NC system with the following restrictions:

1. A course taken optionally for P/NC grading may not be used to fulfill any major or minor requirements, or any general education requirement except under the heading Open Elective.
2. No student may take more than one course graded P/NC optionally during the time period of any given semester and total credits taken with the P/NC option may not exceed 24 credits.
3. Students must make formal application on forms provided for this purpose in the Office of Student Financial Services. The application must be signed by the student's PACT or COP mentor and the course instructor, and must be submitted to the Office of the Registrar prior to the end of the add/drop period for the term in which the course is scheduled. Once submitted, the request stands, and the student may not petition for a change to a letter grade in the course. Some courses are offered, by way of an exception to general practice, for only a P/NC grade. Such courses are not subject to the restrictions described above.

The final grade in a course is the instructor's estimate of the student's achievement; it is based upon quality of performance in addition to regularity of attendance and class participation.

Instructors are required to keep a complete grade record of each class for one full year after the end of the semester or term in which the course was taught. Questions regarding a grade received in a course must be addressed within this time frame and should be addressed first with the instructor. The school dean, in turn, may be consulted by either party to ensure fairness.

Fresh Start Policy

The Fresh Start Policy gives undergraduate students, who have been readmitted to Mercy College after poor academic performance, the ability to improve their academic GPA.

A student is eligible for Fresh Start if the student meets the following criteria:

1. A student is eligible for Fresh Start after at least two (2) consecutive calendar years of absence from Mercy College.
2. A student must have a cumulative Mercy College GPA below 2.0 prior to readmission to the College to apply for Fresh Start.
3. A student may apply to be considered for Fresh Start at the time of readmission to the College, but no later than the end of the first term of readmission.
4. A student can elect and receive a Fresh Start only once at Mercy College.
5. If Fresh Start is granted, Mercy College courses taken two years or more before readmission with grades below a C-, up to 30 credits, will continue to appear on the student's academic record. However, the grades for those courses will not be calculated in the student's GPA. Fresh Start will be notated on the student's transcript as of the date of readmission. Credit hours earned with a "C-" grade or better may be used to fulfill degree requirements. Major credits earned 2 years or more

- before readmission to the College may fulfill requirements for a degree, subject to the approval of the Program Director.
6. Fresh Start does not guarantee reinstatement or admissions to a particular academic program. An individual program retains the right to deny a Fresh Start student into a particular academic program, but not to the College.
 7. All other Academic policies remain in effect and are not changed by the Fresh Start policy.
 8. For financial aid purposes, all previous course work and grades must be counted toward progress and program pursuit as required by the Federal Department of Education and NYS Higher Education Services Corporation (HESC).
 9. For a student that has a previous balance with the College, the Fresh Start opportunity does not eliminate that balance. Full payment, or an agreed upon payment arrangement, must be in place in order to be eligible for Fresh Start.
 10. A student who was dismissed from Mercy College due to the violation of any nonacademic policy is not eligible for Fresh Start.
 11. Once Fresh Start is granted the student is required to meet with a PACT Advisor and Student Financial Services Counselor.

Graduate Studies

Graduate Advisement

Students who are interested in applying to graduate schools should seek the assistance of their department chairperson or program director, as well as their PACT or COP mentor. Students may also utilize the reference library maintained by the Career Services Center, which provides graduate school data and catalogs and which assists students in applying for graduate fellowships and assistantships. For additional information concerning Graduate Programs at Mercy College, please refer to the Mercy College Graduate Catalog.

Graduate Courses

Undergraduate students who are not registered for a multiple degree program and have completed at least 90 credits with a minimum cumulative GPA of 3.0 and who satisfy other course requirements may petition to enroll in one graduate course at Mercy College per semester, for a total of six credits during their last year of undergraduate study. Graduate courses will not count towards the residency requirement for the major or for program honors. The graduate courses count toward open electives.

Students who meet the eligibility requirements must receive written permission from the graduate program director or department chairperson of the program offering the graduate courses. Contact your PACT mentor to start the process. Full-time undergraduate students who receive permission to take graduate courses will be charged the undergraduate tuition rate for the graduate courses. If the student is part-time, the graduate rate will be charged for graduate courses and the undergraduate rate for undergraduate courses. Students receiving financial aid in the form of grants and/or loans will continue to be eligible for said aid, as the courses are approved to count as open electives. If there are any questions, please speak with a representative from the Office of Enrollment Services.

Incomplete Grades

The grade of Incomplete is given when, due to illness or other circumstances such as personal emergency beyond the student's control, a student has been unable to complete the required course work. An Incomplete grade is only a temporary grade that indicates a student has not completed the course requirements but there is a good chance the student will pass the course when the work is completed. It is not appropriate for students who have missed a lot of classes (since it is not possible to make up classes), for situations where it is not possible the student will receive a passing grade, or for students who wish to do additional post-semester work in order to improve a grade. Instructors are under no obligation to grant the option of an Incomplete.

Courses with incomplete grades are included as cumulative attempted credits. However, these courses cannot be used as credits earned toward the degree since successful completion is the criterion for positive credit accumulation. Incomplete grades are initially counted as a W grade when calculating a student's cumulative GPA for the purpose of determining whether a student has maintained the qualitative standards of satisfactory academic progress. The student has up to **one full term** (Term A) to complete the missing course requirements, in accordance with the instructor. If the student has not fulfilled the incomplete requirements within one full term, a grade of F is automatically posted and calculated into the student's GPA. Ex. A student issued an incomplete grade for the fall semester will have a deadline in the subsequent spring semester (Term A) to complete the missing work.

In order to be considered for a grade of Incomplete, the **student** must:

1. Complete the *Request for a Grade of Incomplete* form (located on Mercy Connect under the faculty and student tabs) and submit it to the instructor of the class for which the incomplete is being requested.
2. Have attended the scheduled course sessions with minimal absences.
3. Have completed the majority of the course assignments in the courses for which an 'Incomplete' is being requested (e.g., only one or two assignments need completion).
4. Be able to complete the remaining work **during the subsequent Term A**, with minimal assistance from the instructor.
5. Provide documentation of the extenuating circumstances (personal emergency, illness, etc.) warranting the incomplete.

NOTE: Students cannot progress to courses for which the course with an incomplete grade is a pre-requisite, unless the I grade is resolved and converted to a passing grade prior to the start of the term. Some Schools may have additional policies – please check the catalog.

Late Registration or Late Add

Registration for courses will end the day before the start of a new semester, term or session. Students may register late during the first week of the new term, session, or semester. Any student who wishes to register after that time, and has made the appropriate payment or payment arrangement, must show written permission signed and dated on the registration form by the Academic Unit Head, the appropriate school Dean (or Associate Dean) and an academic advisor. If the student has missed more than one meeting of the class, the student must also get written permission from the instructor of that course or written proof that the student has been attending the class before the academic advisor may give approval to register. If the class is closed, the student must get a permit from the school dean before the academic advisor may sign the late registration form. No registration will be allowed after the class has met more than once.

Lost Class Time Policy

Purpose: This policy addresses lost class time due to an official college or campus closing and other instances in which a faculty member cancels a specific class session when the college is open and operating on a normal schedule. Lost class time is to be made up so that the college is in compliance with Federal and New York State Education Department requirements specifying that the number of contact hours per course credit must be met. This policy also reinforces the college's commitment to providing our students with the depth and quality of education that they expect and deserve and maintaining faculty autonomy with regard to curriculum and teaching.

Faculty Members' Responsibility for Cancelled or Missed Class Sessions:

Faculty Members are responsible for ensuring that the learning goals of the course are not compromised by any missed class days. Before canceling any class session:

- 1) The faculty member should consult with the appropriate academic administrator (e.g., program director, department chair, associate dean, etc.) to notify them.
- 2) Faculty members should provide students with advance notice of a class session cancellation, whenever possible. In the case of a college or campus closing, faculty and students will be notified via a college email. Information regarding the closing will also be posted on the college website at www.mercy.edu;
- 3) For documentation purposes, the faculty member should report to their department chair and associate dean how they plan to replace lost class time so that this information can be retained by the school in their shared drive;
- 4) It is recommended that each faculty member include in their syllabus/outline the manner in which any lost class time during the term will be made up.

Missed classes may be rescheduled and/or may result in alternative assignments to achieve the learning goals of the class. Faculty may utilize a variety of options for making up lost class time that include but are not limited to:

- 1) Online options, including synchronous or asynchronous activities, meeting through Zoom, Blackboard Collaborate, assignments via Blackboard, and/or the course Blackboard discussion forum;
- 2) Alternative assignments (including special outside-of-the-classroom experiences, library and field experiences, library and field experiences, group work, the collection and analysis of data, and preparation of reports or other products);
- 3) Classroom time rescheduled with student input.

Student's Responsibility for Cancelled and Missed Class Sessions:

Students are responsible for completing any academic work missed due to lost class time. In the case of a college cancellation of classes due to weather or other circumstances, students are responsible for making up the class work based on instructions from the faculty member. Unless otherwise indicated by the faculty

member, lost class make-up instructions will be included in the course syllabus/outline and posted on Blackboard for the course.

Maintenance of Academic Standing

A student's academic standing at the College is determined by their cumulative and semester grade-point average (GPA). Students receiving funds from TAP and Title IV must follow the Guidelines for Satisfactory Academic Progress stated in the Tuition, Expenses and Financial Assistance section of this catalog to avoid loss of financial aid. A cumulative GPA of 2.0 is required for graduation.

Minimum Academic Standing

Students must maintain a minimum GPA of 2.0 per semester and cumulatively. Failure to do so will result in a status of academic warning, probation, or dismissal.

Academic Warning

A student is placed on academic warning if either, but not both, their cumulative or semester GPA falls below 2.0. In certain instances, multiple terms may be required to raise a cumulative GPA to 2.0 or above; if a student's semester GPA remains at a 2.0 or above, they continue on academic warning. If a student on academic warning earns a semester GPA and also has a cumulative GPA below 2.0, the student's status shifts to academic probation.

Students return to minimum academic standing once both GPAs are at or above a 2.0 in a fall or spring semester. Academic Standing is not assessed during summer terms.

Academic warning is not intended to be punitive, but to identify an issue that requires students' attention and action. Students are expected to create a plan for improvement with their PACT mentors and reassess their priorities. Students should also refer to the Student Handbook for available Academic Support Services.

Academic Probation

Academic probation is defined as cumulative and semester GPAs below 2.0. A student whose cumulative *and* semester GPAs are below 2.0 is placed on academic probation. The student will be sent a letter that alerts them of their status.

Academic probation is not intended to be punitive, but to identify an issue that requires students' attention and action. Students must create a plan for improvement with their PACT mentors. They must also meet with their Program Director to discuss the appropriate courses to select as their path may deviate from the traditional academic plan. Students should also refer to the Student Handbook for available Academic Support Services.

Students on academic probation may enroll for a maximum of 13 credits.

Academic Dismissal

If a student's cumulative or semester GPA does not meet 2.0 in the subsequent term after entering academic probation, they will be dismissed from the College. See Mercy College's Academic Appeals Policy [here](#).

Appeal of Academic Dismissal

A student who has been dismissed from the College for the first time due to failure to meet the prescribed minimum cumulative GPA has the right to make a formal appeal to the Committee on Academic Standing.

If a student is readmitted, they are placed on probation for one semester during which time they must meet the conditions specified by the Committee or be subject to final dismissal.

Students dismissed from an Accredited program should refer to their School's Program Dismissal Review Policy for details on the appeal process.

Mercy College Intensive STEM Teacher Initiative (MISTI)

Mercy undergraduate students in math and biology who are interested in the 4+1 BS / MS degree program are eligible to apply for participation in the Mercy College Intensive STEM Teacher Initiative (MISTI) program, the Mercy College implementation of the NSF Robert Noyce Teacher Scholarship Program. For further information, please see "Programs of Special Interest".

Minors

Minors can help students to diversify their educational experiences and/or focus on particular areas to complement their majors. Choosing a minor may also be helpful for students in reaching their career objectives and/or applying to graduate school. Minors demonstrate a depth or breadth of knowledge in particular fields and disciplines. Minors can also allow students to tailor and personalize their own educational experiences to their particular talents, interests, and goals.

Students may group a set of courses as a minor. Minors are noted on a student's transcript.

A minor consists of a group of courses amounting to **at least 15 credits** in one of the following areas below.

Courses must be **level 120** or above. Individual programs may have additional requirements. Please see the individual program page for more information.

The following conditions for earning a minor apply:

1. At least nine credits used toward a minor concentration must have been taken at Mercy College.
2. A student must have a 2.0 cumulative GPA in courses making up the minor in order for the minor concentration to be recorded on the student's transcript. .
3. Courses already counted toward major or major elective courses cannot also constitute part of a minor concentration.
4. Open electives can be used towards a minor.
5. Courses already counted toward the General Education Curriculum or the General Education Disciplinary Groupings cannot be used to fulfill a minor.
6. Courses from the General Education Disciplinary Groupings can be used for a minor.
7. Please speak with your PACT mentor about the process of declaring a minor.

- **Biology**
- **Business Administration**
- **Communication Disorders***
- **Communication Studies**
- **Computer Information Systems**
- **Computer Science**
- **Criminal Justice**
- **Cybersecurity***
- **English**
- **Health Science***
- **History***
- **Latin American and Latino Studies***
- **Legal Studies**
- **Mathematics**
- **Media Studies**
- **Music Production and Recording Arts***
- **Philosophy***
- **Psychology**
- **Sociology**
- **Spanish**

* See the Communication Disorders, B.S., Cybersecurity, B.S., Health Science, Health Promotion Concentration, B.S., Music Production and Recording Arts, B.S. and History, B.A., academic program pages for specific requirements and additional information. See the School of Liberal Arts page for specific requirements and additional information on the Latin American and Latino Studies minor and the Philosophy minor.

New York State Department of Health Bureau Immunization Program

All students born after January 1, 1957, are required to show proof of immunity against measles, mumps, and rubella and any other vaccine that may be required by law or governmental agency, including but not limited to the Federal Occupational Safety and Health Administration (OSHA). Mercy College also reserves the right to require proof of immunity or vaccinations for other illnesses as may be needed for the health and safety of the College community.

Policies and Procedures Relating to Student Complaints

Mercy College has a variety of procedures for dealing with student-related issues, including grade appeals, student discipline, sexual misconduct complaints, disability accommodations, discrimination and retaliation. In some instances, however, students may wish to make complaints against faculty members, administrators or against the College in situations that are not covered by a particular policy. The purpose of this Policy is to address some of those instances and to provide a process whereby current students can file a complaint with the College in circumstances where they feel that the matter cannot be resolved informally, including but not limited to:

Complaints against faculty in academic settings;

Complaints relating to other employees, contractors or vendors for misconduct or unprofessional behavior;

Complaints in connection with student services such as billing, tuition and financial aid; or

Complaints related to other College services such as food services, residential life, athletics and/or health and wellness.

In such cases, a complaint can be made pursuant to the Student Complaint Policy. The full Policy can be found in the Student Handbook and on the College webpage here: <http://www.mercy.edu/media/student-complaints-policy>. A complaint can also be submitted online at: <http://www.mercy.edu/student-complaint-form>.

Non-Discrimination Policy

Mercy College is committed to fostering a diverse community of outstanding faculty, staff, and students, as well as ensuring equal educational opportunity, employment, and access to services, programs, and activities, without regard to an individual's race, color, creed, national origin, ethnicity, ancestry, religion, age, sex, sexual orientation, gender, gender identity or expression, transgender status, marital status, familial status, partnership status, disability (including HIV/AIDS), genetic information, predisposing genetic characteristics, alienage, citizenship, criminal arrest and conviction records, military or veteran status, salary history, credit history, caregiver status, pregnancy or lactation status, sex and reproductive decisions, status as a victim of domestic violence/stalking/sex offenses/sex abuse, unemployment status, or any other legally prohibited basis in accordance with federal, state, county and city laws.

The College is also committed to providing reasonable accommodations when appropriate to individuals with disabilities, individuals observing religious practices, and employees who have pregnancy or childbirth-related medical conditions.

Retaliation for reporting or opposing discrimination, cooperating with an investigation of a discrimination complaint, or requesting an accommodation is also prohibited.

The College's policy addressing discrimination and harassment is set forth more fully in the **Mercy College Policy on Equal Opportunity and Nondiscrimination**.

The College's policy addressing sexual harassment, gender-based harassment and sexual violence is set forth more fully in the **Mercy College Policy on Sexual Misconduct**. **Both of these policies can be found in the Student Handbook.**

Inquiries regarding the application of all laws, regulations and policies prohibiting discrimination may be directed to Thomas McDonald, Title IX Coordinator and Equity Compliance Specialist, tmcdonald7@mercy.edu or titleix.equity@mercy.edu or at 914-674-7679.

Policy on Alcohol and Illegal Drugs

The abuse of alcohol and illegal drugs can have a significant adverse effect upon the Mercy College community, compromising interpersonal relationships and undermining the educational mission of the College. In response to these concerns, and pursuant to the Drug-Free Schools of Communities Act Amendments of 1989, the College has developed a comprehensive program to prevent the use of illegal drugs and the abuse of alcohol. The College reviews its program biennially to determine its effectiveness,

to implement any necessary changes, and to ensure that the required disciplinary sanctions are consistently enforced. Refer to the Student Handbook for detailed information concerning:

1. Mercy College's policies on substance abuse and alcoholic beverages.
2. College sanctions for violation of these policies.
3. Criminal sanctions for the illegal possession or distribution of drugs and alcohol.
4. Mercy College's Drug/Alcohol Use Amnesty Policy.
5. Health risks of drugs and alcohol.
6. Places where one can receive help concerning the abuse of alcohol and drugs.

Rights Afforded Under FERPA

The Family Educational Rights and Privacy Act of 1974 ("FERPA" or the "Act") affords eligible students certain rights with respect to their education records. An eligible student under FERPA is a student who is 18 years of age or older or who attends a postsecondary institution at any age. Persons who unsuccessfully applied for admission to the College or who are offered admission but never attended the College are not covered by the Act.

Eligible students are afforded the following rights:

1. **Inspection.** The right to inspect and review the student's education records within 45 days after the day the College receives a request for access. A student should submit a written request to the Registrar that identifies the record the student wishes to inspect. The school official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the school official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.
2. **Amendment.** The right to request the amendment of the student's education records that the student believes is inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA. A student who wishes to ask the College to amend a record should write to the Vice President for Enrollment Services, clearly identify the part of the record the student wants changed and specify why it should be changed.
3. **Appeal of College's amendment decision.** If the College decides not to amend the record as requested, the College will notify the student in writing of the decision and the student's right to a hearing regarding the request for amendment. Hearing requests must be made in writing, to the VP of Enrollment Services within thirty (30) days of being informed of the decision to decline the request for amendment. Within a reasonable period of time after receiving such request, the VP of Enrollment Services will inform the student of the date, place and time of the hearing. The hearing will take place before the designee of the Vice President of Enrollment Services, a designee of the Vice President for Student Affairs and a designee of the Provost. The student may present evidence relevant to the issues raised and may be assisted or represented at the hearing by one or more persons of the student's choice, including an attorney, at the student's sole expense. While the FERPA amendment procedure may be used to challenge facts that are inaccurately recorded, it may not be used to challenge a grade, an opinion, or a substantive decision made by a school about an eligible student.

The Committee must issue a written decision that contains a summary of the evidence and a statement of the basis for the decision. The decision of the Committee is final and must be based solely on the evidence presented at the hearing. If the decision is in the student's favor, the education records will be amended in accordance with the Committee's decision. If the decision is

unfavorable to the student, the student may prepare a statement commenting on the contested information in the education record or stating why the student disagrees with the decision not to amend the record, or both. The College must maintain any such statement in the student's file along with the contested part of the record for as long as the College maintains that record and the College must disclose the statement whenever it discloses the portion of the record to which the statement relates.

4. **Consent for disclosure.** The right to provide written consent before the College discloses personally identifiable information (PII), as defined below, from the student's education records, except to the extent that FERPA authorizes disclosure without consent as set forth in section III below.
5. **Complaint.** The right to file a complaint with the U.S. Department of Education concerning alleged failures by the College to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, Washington, DC 20202

The College may, at its discretion, release "directory information" with respect to a student for any purpose without the student's consent. The College has designated the following categories of information as directory information with respect to each student: name, local and permanent address, electronic mail address, telephone listing; age; photograph; major field of study; participation in officially recognized activities and sports; weight and height of members in athletic teams; enrollment status; dates of attendance at Mercy College; degrees, honors and awards received, and their dates; and most recent educational institution attended.

Detailed information concerning each of the points cited above can be found on the College webpage, in the Mercy College Student Handbook, or can be obtained by inquiring with the Office of Registrar.

Prior Learning Assessment (PLA) Policy

Credit for Prior College-Level Learning

Mercy College is committed to providing students with opportunities to earn credit for verifiable college-level learning. To recognize college-level learning students acquire outside of formal higher education, the College relies on the following policy to ensure academic quality and rigor. Such learning may be derived from various life and work experiences. "Prior Learning Assessment" or PLA refers to all of the processes the College uses to review and evaluate evidence of learning and to award academic credit as indicated by academic and administrative standards.

There are three types of PLA used by the College: Credit by Examination, Credit for Reviewed Professional Learning, and Credit by Portfolio Assessment (described below). Students must be matriculated in a Mercy College undergraduate degree program to participate in any form of PLA.

Students may earn up to 30 undergraduate credits toward an applicable degree program for learning that has been acquired outside of the traditional classroom setting through any combination of PLA.

Credits earned through PLA do not count toward the College or program residency requirements. Credits earned through PLA may fulfill general education, major, major elective, and open elective degree requirements.

In order to earn credit through PLA, students must demonstrate that their prior college-level learning meets the course learning outcomes for Mercy College courses within the degree program.

The following methods are acceptable for validating prior college-level learning and awarding credit at Mercy College:

Credit by Examination

Credit demonstrated by successfully passing national standardized examinations such as DSST Exams, Excelsior College Examinations, the College Board College Level Examination Program (CLEP) and Advanced Placement (AP) exams.

Students interested in earning Mercy College credit by examination should consult with their PACT mentor or COP advisor.

Credit for Reviewed Professional Learning

Reviewed Professional Learning (RPL) is a form of PLA that describes the process Mercy College uses to evaluate learning that has been acquired through various professional activities such as college-level training programs, licenses, certifications, and other professional credentials. Undergraduate students who provide the necessary documentation may be eligible to incorporate these credentials within their Mercy College degree plan, subject to any other applicable policies. All final official documentation of licenses, certifications, and other professional credentials must be submitted before the end of a student's first semester at Mercy College.

Students interested in earning Mercy College credit through Reviewed Professional Learning should consult with their PACT mentor or COP advisor.

Credit by Portfolio Assessment

Students who have acquired college-level learning through professional and paraprofessional work, political activity, volunteer work, and other employment may be eligible to participate in the Life Achievement Portfolio Assessment process at the College.

In order to earn credit by portfolio assessment, a student must complete the eligibility process to determine program fit and receive authorization from the Office of Educational Assessment to participate in the Life Achievement Portfolio Assessment process. Once authorized, students must register for and successfully complete the LFAC 301 Life Achievement Portfolio course to develop and submit a portfolio for evaluation. Upon submission, faculty evaluate the contents of the portfolio and make credit recommendations. Portfolios are evaluated based on the academic quality of each student's learning and the extent to which college-level learning is documented. Portfolio evaluation typically takes 4-6 weeks after submission. Credit is not guaranteed; rather it is based on the learning that is documented in the portfolio and its applicability to the student's undergraduate degree program.

To be eligible for the Life Achievement Portfolio Assessment process, a student must have successfully complete ENGL 112 either at the College or in transfer.

Fees for portfolio assessment can be found in the Tuition, Expenses and Financial Assistance section of this Catalog.

Students interested in earning credit by portfolio assessment should consult their PACT mentor or COP Advisor, or contact the Office of Educational Assessment to complete the screening process for LFAC 301 Eligibility.

Life Achievement Portfolio Appeals

A student who wishes to appeal a credit award decision regarding the evaluation of their Life Achievement Portfolio may do so by contacting the Office of Educational Assessment. Students may respond to the credit award email to request an appeal within 10 days of the date of the award letter. The Office of Educational Assessment will facilitate a second review of the student's portfolio by a qualified faculty member. Results of this review are typically issued to the student via email within 2-3 weeks after the date of the appeal request. Appeal decisions are final.

Exception to Registration and Refund Policies

Mercy College is committed to providing motivated students with the opportunity to succeed in the classroom. The College recognizes that there may be extraordinary circumstances under which attendance in class is rendered impossible, or which severely hinder a student's ability to successfully meet the requirements of their course of study. For these reasons, the College has instituted the following Exception Policy, in that students with the following extraordinary circumstances may be eligible to request an exception to the registration and refund policies:

Active Military Service – This applies to any student required to discontinue attendance of classes due to their or their spouse's military service. The student must fill out the Special Considerations Form, and provide a copy of the orders to report to active duty to the Assistant Vice President of Student Financial Services, or their designee. A decision regarding an exception to the registration and/or refund policy will be provided to the student within five business days. **Health Related** - This applies to a student who has a serious physical or mental health condition which affects her or his ability to successfully meet the requirements of their course of study.

In order for a request for partial or full refund and/or exception to the withdrawal policy to be considered due to health-related reasons, the following steps must be taken:

The student (or someone authorized on behalf of the student) must submit a request to the student's PACT or COP mentor within two weeks of when the health-related incident occurred or prior to the end of the semester for which the student is requesting a refund/exception to the withdrawal policy, whichever is earlier. The request shall include the following documents:

1. A completed Special Considerations Form, which can be found on Mercy Connect under the student, faculty and advisor tabs or at the Office of Student Financial Services;
2. A letter explaining the health-related issues; and
3. Medical Records, as well as any other relevant documentation.

After submission of all required documents, the PACT or COP mentor shall forward the completed package as soon as practicable to the Assistant Vice President of Student Financial Services, who will forward to the package to the Committee for Special Consideration. The Committee for Special Consideration, which shall be comprised of a member of the Offices of the Provost, Student Affairs and Health and Wellness, shall review the case and make a recommendation within ten (10) business days of submission of all required documentation to the Assistant Vice President of Student Financial Services or their designee, who shall render a decision on the matter within five business days. The decision of the Assistant Vice President of Student Financial Services or their designee shall be final.

Note that requests pursuant to the Exception to the Registration and Refund Policies are not routinely granted, and that the expectation of a low or failing grade is not an acceptable reason for the Committee and/or Assistant Vice President for Student Financial Services to consider a withdrawal from a course. The instructor will be asked by the Committee to indicate on a Course Withdrawal Evaluation Form what the student's level of performance in the course has been up to their last date of attendance.

If a refund or registration exception is granted for health-related reasons, the student shall not return to the College until medical clearance is provided by a treating physician, which shall be evaluated by the College's Director of Health and Wellness. The Director will then make a recommendation to the Provost, or their designee, for the determination whether the student is fit to return, which determination shall be final.

If a student is granted an exception for tuition for any of the reasons above, the student will not receive a refund, but will be able to apply these funds towards future terms of study at Mercy College. The student will be credited an amount deemed appropriate by the Assistant Vice President for Student Financial Services and shall be for tuition only; fees are non-creditable, non-refundable and non-negotiable. Room and Board charges do not qualify under this policy. Please see the policy for housing refund outlined in the student's Housing Contract or contact the Dean of Student Affairs. Cases where a student has federal and/or state financial aid or grants will be dealt with as appropriate by the Assistant Vice President of Student Financial Services within the mandates of the respective authority.

For registration requests, the Registrar (in consultation with the relevant College personnel) will determine the appropriate exception that will be granted on behalf of a student depending on the student's particular circumstances.

Repeating Courses

Students may only repeat a course to attempt to improve the grade earned in a prior course enrollment, but they must do so at Mercy College. The maximum limit is three attempts (*initial registration plus two repeats*) excluding withdrawals for any individual course. Some programs have more stringent limits on repeating courses. Students should consult a PACT mentor before registering to repeat a course. Students should also meet with an enrollment services counselor to understand the potential impact to their financial aid by repeating a course. Students are strongly encouraged to seek tutoring support when repeating a course in order to take advantage of resources that can assist them in making their repeated course attempt successful.

Grade Suppression:

Students should be aware that the highest grade for the course will be the grade of record. Transcripts will reflect grades earned in all Mercy courses. For repeated courses, the attempts excluded from the grade point

average will be marked with an "E" to indicate exclusion from the students' grade point average and the grade of record will be marked with an "I" designating Inclusion in the students' grade point average. Transfer students who successfully take a course at Mercy College for which transfer credit was awarded will lose the transfer credit and the Mercy College course will be the course of record for degree completion and on the transcript.

Students may not repeat a course to attempt to improve their grade or change a failing grade once their degree is conferred.

Special Topics or Independent Study courses are designed to vary from semester to semester and can be taken more than once if the course title and content is different.

Responsible Conduct of Research Policy

I. Policy Statement

It is the policy of Mercy College that all faculty, staff, and graduate and undergraduate students involved in scientific and empirical research must complete training in the Responsible Conduct of Research. Trainees engaged in research at the undergraduate or graduate level will receive instruction in ethical considerations and decision making in RCR that is appropriate for their disciplines and stage of research education and curricula. Faculty and staff engaged in scientific and empirical research must complete RCR training regardless of funding. It is the responsibility of the faculty researcher to ensure that all applicable team members are informed of this requirement and that the requirement has been met.

II. Mercy College Faculty and Staff Online Training

All faculty and staff members involved in scientific and empirical research, regardless of whether it is funded, must complete required online modules of the Collaborative Institutional Training Initiative's (CITI) training in RCR. This online training should be completed within six weeks of beginning research activities. However, when applying for IRB approvals, IRB guidelines for submitting proposals must be followed, which state that all research proposals submitted to the Mercy College IRB must contain a certificate of successful completion of the CITI training program for all key personnel.

Information and instructions for the CITI training may be found at <https://www.mercy.edu/academics/research-grants/citi>. Online RCR training certificates are valid for four years; after four years, training must be completed again. A list of Mercy's required and optional CITI RCR training courses is available upon request from the Research and Grants Coordinator in the Office of the Provost.

III. Mercy College Graduate and Undergraduate Students

Graduate and undergraduate students who are involved in scientific and empirical research, regardless of funding, must complete required online modules of CITI training in RCR within six weeks of initiating their research activities. However, when applying for IRB approvals, IRB guidelines for submitting proposals must be followed, which state that all research proposals submitted to the Mercy College IRB must contain a certificate of successful completion of the CITI training program for all key personnel.

Instructions for completing the CITI training are found at <https://www.mercy.edu/academics/research-grants/citi>. Online RCR training certificates are valid for four years; after four years training must be

completed again. A list of Mercy's required and optional CITI RCR training courses is available upon request.

IV. Documentation of Training

All researchers are expected to maintain records documenting the fact that they have completed training in RCR. In addition, they are expected to submit digital copies of their training certificates to the following College personnel:

1. *Mercy College's Research and Grants Coordinator.* The Research and Grants Coordinator will maintain documentation of completion of RCR training for all Mercy researchers, whether faculty, staff, graduate or undergraduate students. The Coordinator will also provide information about RCR training to faculty, staff, and students who are involved in scientific and empirical research, and guidance with regard to any RCR issues.
2. *Director, Office of Sponsored Programs.* The Director, Office of Sponsored Programs, will ensure that a copy of an up-to-date RCR training certificate for each PI or co-PI of a research grant application is on file before a grant application may be submitted.

V. Responsible Faculty Advisors

Faculty advisors of graduate and undergraduate students who are involved in scientific research related activities will have the following RCR training responsibilities:

1. Faculty advisors will provide ongoing training to their student researchers in RCR topics specific to their research setting. This training may include face-to-face discussions during group or individual meetings.
2. Faculty advisors will make themselves available to their students in need of guidance about RCR issues.
3. Faculty advisors will maintain copies of RCR training certificates of completion for their student researchers.
4. Faculty advisors will ensure that students comply with particular federal sponsor requirements for RCR training. Such requirements include, but are not limited to, the following:

Requirements	NSF	NIH
Who must complete training?	NSF expects institutions to be able to verify that those students (undergraduates and graduates) and postdoctoral researchers who receive NSF funds support from salary or stipends to conduct research on NSF grants will obtain RCR training.	All undergraduates, graduate students, postdoctoral fellows, and junior faculty supported by early career awards and training grants. See http://researchtraining.nih.gov/
Presentation	Defined by institution	At least eight hours of in-classroom face-to-face training involving case studies, small-group discussions.

		Participation by research training faculty members is highly encouraged.
Content	Defined by institution	Conflict of interest (personal, professional and financial); policies regarding human subjects, live vertebrate animal subjects in research; mentor/mentee responsibilities and relationships; collaborative research including collaborations with industry peer review; data acquisition and laboratory tools; management, sharing and ownership; research misconduct and policies for handling misconduct; responsible authorship and publication; and scientist as responsible member of society.
Duration	Defined by institution	A minimum of once at undergraduate, post-baccalaureate, pre-doctoral, and faculty levels.
Frequency	Defined by institution	No less than once every four years.

V. Background

Mercy College's Policy for the Responsible Conduct of Research (RCR) is intended to comply with the requirements of the National Science Foundation (NSF) and the National Institutes of Health (NIH). These requirements are detailed in NSF's *Proposal and Award Policies and Procedures Guide*, http://www.nsf.gov/pubs/policydocs/pappg18_1/nsf18_1.pdf and outlined in NIH's NOT-OD_10-019 as updated by NOT-OD-16-122 <http://grants.nih.gov/grants/guide/notice-files/NOT-OD-16-122.html>.

Student Conduct and the Judicial System

Part of any educational process is instilling an understanding of civic values and of the standards of conduct and behavior that individuals expect of each other. Our policies reflect the values of our college and also incorporate a number of legal requirements. These policies address many of the difficult intersections between private conduct and societal rules, including alcohol and drug use and abuse, sexual assault and harassment, discrimination and hate crimes, and public speech. In developing policies that deal with these areas, the College seeks to educate our students as well as regulate activity. The responsibility for understanding and abiding by these policies, and any related laws, rests within each individual student. Students have the obligation to become familiar with the College's policies and should reflect thoughtfully on their conduct in these areas.

Transcripts and Grade Reports

Students who do not have a hold on their account may obtain their grades via Mercy Connect.

Transcripts are only processed and printed by the Registrar. Transcript requests may be made online or at any campus for pick-up at a later date. No transcript is issued for a student whose financial account is not settled.

Transfer of Credit from Other Institutions

Students who are matriculated at Mercy College are encouraged to complete their programs at the College. Students who, for extenuating reasons, need to take courses at other colleges with the intention of transferring the courses to Mercy College must obtain written approval from the appropriate school dean. Students must obtain the permission to transfer credit form through the Office of Student Financial Services / PACT or from the dean of the school. Students must obtain approval prior to enrolling in a course at another institution to ensure that the course is equivalent in content to the comparable course at Mercy College. If written preapproval is not obtained the course may not be accepted in transfer. Students must complete the course with a grade of C (2.0) or higher. Courses transferred to Mercy College are not applied towards the College or program residency requirements. Transferring courses to Mercy College can in some cases make the student ineligible for graduation honors. Students should check the section on Graduation Honors for further information.

For a full explanation of transfer procedures, see the Admissions page.

Withdrawal from a Course

A student who has decided that they will be unable to complete the work of a course satisfactorily may withdraw from the course up to the 9th week of a 15-week term and up to the 4th week of an 8-week term. Course withdrawals may be processed online via Mercy Connect, or in person at the Office of Student Financial Services at campus of choice. It is wise to consult your COP or PACT mentor. The student is advised to meet with a Student Financial Services Counselor regarding refund policies and the effect of the withdrawal on continuing eligibility for federal, state and institutional financial aid. Withdrawal from a course is indicated on a student's transcript by W.

Please note that a student who stops attending a class but does not officially withdraw by completing a withdrawal process, either in person or online before the withdrawal deadline, will receive a FW grade. The FW grade will be calculated in the same manner as an earned F in the GPA.

Late Withdrawal

It is important to note that all withdrawals are based upon tuition commitments for the full semester in accordance with the published refund schedule. The effective date of withdrawal is the date when the student withdrew using Mercy Connect or the date the withdrawal was processed by the Office of the Registrar. Failure to attend classes does not constitute an official withdrawal.

Admissions

Admission Requirements

Degree-Seeking Students (Matriculating)

Mercy College provides educational opportunities for applicants who demonstrate motivation, desire and the potential to benefit from, and contribute to, its programs of study. Qualified applicants are admitted without regard to race, religion, national or ethnic origin, gender, sexual orientation, marital status, age or physical disability.

First-Time Freshman

First-time student candidates for admission must submit the following to the Office of Admissions:

1. A completed Application for Admission, accompanied by a non-refundable application fee of \$40. Mercy College accepts applications online and in paper format. Online Applications are available through the Common Application or from Mercy College's website at www.mercy.edu/applyonline.
2. An official, final high school transcript (provided by the high school directly to the College), which includes all secondary school grades, class rank and date of graduation. Students whose transcripts are unavailable should consult with an admissions counselor. Or, the applicant can provide a High School Equivalency Diploma, if applicable, with corresponding score sheet.

Matriculating Transfer Students

Transfer candidates must submit the following to the Office of Admissions:

1. A completed Application for Admission, accompanied by a non-refundable application fee of \$40. Mercy College accepts applications online and in paper format. Online Applications are available through the Common Application or from Mercy College's website at www.mercy.edu/applyonline.
2. Official, final transcript(s) from each college or university previously attended and official translation if necessary; and
3. An official, final high school transcript (provided by the high school directly to the College), which includes all secondary school grades and date of graduation. Students whose transcripts are unavailable should consult with an admissions counselor. Or, the applicant can provide a High School Equivalency Diploma, if applicable, with corresponding score sheet.

Major Concentrations with Supplemental Admissions Requirements

The following major concentrations at Mercy College require supplemental admissions items: Traditional Nursing, Music Production and Recording Arts, Occupational Therapy Assistant, Social Work,

and Veterinary Technology Program with Specialization in Pre-Veterinary Medicine. For further information, refer to the relevant program page in this Catalog, the College's website, or contact the Office of Admissions.

Additional Admissions Information

Mercy College takes a holistic approach in reviewing each student's application. In the admission decision, we review a student's transcript and academic record, including the courses taken and the grades attained. Other factors considered include the written essay, letters of recommendation, leadership potential, extracurricular and service-related activities, and the ability to contribute positively to the campus community. Mercy College has a test-optional admissions policy for the majority of applicants. SAT or ACT scores may be required for freshman applicants to specialized programs and prospective athletes wishing to participate in our NCAA Division II programs. International student applicants may also submit SAT or ACT scores to satisfy language proficiency requirements.

All materials for the application file is reviewed upon receipt. Mercy College applications for all three semesters (fall, spring and summer) are reviewed on a rolling basis.

Acceptances are based upon completion of all admissions requirements and forms. The official, final high school transcript and any other forms and material that may be required are due on or before enrollment. If the high school transcript and the other required forms and materials are not submitted by that date, admission may be denied. Please note that all materials and documents (including original documents) submitted as part of an application for admission become the property of Mercy College and cannot be returned.

Acceptances are good for one year and can be deferred one time during that year timeframe (Spring, Summer and Fall). Acceptance to selective Health Science programs, such as Accelerated Second Degree Nursing and Traditional Nursing require approval by Admissions before moving forward with the deferral process. All deferrals are subject to program and course availability and are not guaranteed.

Upon notification of acceptance by Mercy College, applicants are requested to contact the Office of Admissions to submit their enrollment deposit and complete their registration. An enrollment deposit of \$100 for a commuter student (\$200 for a resident student) is required to reserve a place as an entering student. As per National Association for College Admission Counseling (NACAC) guidelines, the \$100 commuter deposit and the \$200 resident deposit (\$100 enrollment fee and \$100 housing application fee) will be refundable up until May 1 (fall or summer start) or December 15 (spring start). Refund requests must be made in writing to the Admissions Office by stated deadlines. Deposits will be forfeited by non-attendees after stated deadlines. The \$100 enrollment deposit will be applied to a student's account once matriculated. For selective Health Science Programs, such as Accelerated Second Degree Nursing, please review the guidelines on the specific program page of this catalog or the individual acceptance letter provided to the candidate for amounts and deadlines. Full immunization compliance is required for registration. Please see Immunization Compliance Requirements at the end of this section.

Students who do not meet the minimum criteria for admission into the regular Mercy College program may be eligible for admission to one of the special programs under the umbrella of the College Opportunity Programs.

Application is made with the understanding that admission, matriculation and graduation are subject to the academic policies of Mercy College and that acceptance implies the obligation to abide by the rules and

regulations of the College. The College reserves the right to request the withdrawal of any student who does not meet the above stated requirements.

Additional Information for Transfer Students

Transfer candidates applying for advanced standing will receive credit in transfer upon matriculation at Mercy College. Credit is usually transferable for all courses in which the applicant has obtained a grade of C (2.0) or higher. If a student has an Associate's degree and an average of C in courses taken for that degree, they will ordinarily receive full credit for all the courses successfully completed in earning that degree. If a student has an associate's degree, with a minimum of 48 credits in liberal arts and sciences, and an average grade of C in courses taken toward that degree, they may receive full credit by way of course substitutions for having completed the general education requirements for the bachelor's degree at Mercy College with the exception of any general education courses that are Prerequisites for the major. The evaluation of transcripts for the purpose of determining transferable credit is done on an individual basis. Matriculating students must successfully complete at least 30 semester-hours of credit in residence, 15–21 credits of which must be in their major concentration, in order to receive their degree from Mercy College.

A maximum of 75 credits may be accepted upon transfer from accredited two-year colleges. A maximum of 90 credits may be accepted upon transfer from accredited four-year colleges. Combined transfer credits from two- and four -year colleges may not exceed 90 credits. All final official transcripts with completed coursework must be submitted before the end of a student's first semester at Mercy College, and before any financial aid may be disbursed to the student.

Campus Visits and Information Sessions

Prospective applicants are encouraged to visit the College and to schedule an appointment with an admissions counselor to discuss academic and career goals, admission requirements, financial aid availability, and registration procedures. Appointments may be made with an admissions counselor at any of Mercy College's campuses. Applicants can also visit our website at www.mercy.edu.

Special Categories of Admissions

Accelerated Students

Accelerated students who have completed the requirements for a high school diploma after three years of high school may matriculate at Mercy College. Such students should apply for admission during their junior year in high school. Exceptional students may matriculate and study full-time under supervision at Mercy College without completing formal work for the high school diploma. Such students are accepted by Mercy College in accordance with the Early Admission Guidelines set forth by the New York State Education Department.

Advanced Placement

Students who have taken college-level courses in high school and who have received satisfactory scores on the College Board Advanced Placement Examinations are exempt from taking corresponding courses at

Mercy College and are eligible for advanced standing. Students may also obtain advanced placement by achieving satisfactory scores on tests administered by the College Level Examination Program and the Excelsior College Examinations. Credits earned in this way may be used to satisfy general requirements. Official test scores must be submitted to the Office of Admission and will be evaluated on an individual basis. Credit may also be awarded for Life Achievement following submission and evaluation of a portfolio. For more information, please see the Life Achievement Portfolio section in the Academic Regulations and Procedures and Student Policies page of this catalog.

Advanced Study

High school seniors (or those about to enter their senior year) who wish to register for a course as a non-matriculate student may do so provided they meet certain requirements. This is an enrichment program — not for students who need to make up credits because they have failed high school classes. High school students are not eligible to take remedial courses under this program.

- High school students must submit a letter of permission from an appropriate high school official (varies upon school — guidance counselor, principal, assistant principal etc.)
- High school students may register on a space available basis on the first day of the term at a reduced tuition rate.
- High school students should complete the College's registration process. Please contact the Office of Admissions for more information at 877-MERCY-GO.

English Placement Test

High school students must take the English Placement Test and score at the 110/111 level. If they are taking courses that require it, they must also take the Mathematics Placement Test.

Mathematics Placement Test

Placement in the appropriate level is based on assessment of the high school or college transcript, SAT/ACT/AP score, or college placement test result. Students must take the course designated by the assessment and all subsequent courses in the math sequence requirement.

The placement tests can be waived under special circumstances.

Adult Students

Mercy College offers qualified and motivated adult students the opportunity to pursue an undergraduate degree. Adult students who do not meet Mercy College's undergraduate admission requirements may gain entrance into most undergraduate degree programs based on the review of alternative admission materials. To qualify for such a review, students must (a) be age 24 or over, (b) be out of school (high school or college) for five or more years, and (c) have three or more years of professional work experience. Students must submit a current resume or CV. An admissions interview may be required on a case-by-case basis.

Students applying for admission to undergraduate programs in Music Production and Recording Arts, Nursing (R.N. to B.S.), and Social Work will be required to submit supplemental documents or proof of licensure. Undergraduate programs in Generic Nursing, Veterinary Technology, Occupational Therapy Assistant, and Health Science are not eligible for alternative admission. Adult students applying to these

programs must meet regular admission requirements. For more information, contact the Office of Admissions at 1-877-MERCY-GO or email admissions@mercy.edu.

4+1 Programs

Mercy College offers several 4+1 programs which enable you to earn a bachelor's and master's degree in the fields of Accounting, Business, Education, Computer Science, Cybersecurity or Psychology. Many of these programs allow students to take graduate credits in their junior and senior years, and these credits can be used towards satisfying their bachelor's as well as master's degree requirements. Combining undergraduate and graduate degree programs streamlines the certification process in many of the related professions thus reducing the time and costs associated with obtaining a master's degree.

International Students

International applicants who plan to attend Mercy College under F-1 non-immigrant student status should contact the International Students Office and request the I-20 Eligibility Form, other immigration and admissions related materials, and assistance with visa procedures.

The International Students Office provides academic support and immigration advisement for holders of F-1 non-immigrant status in the U.S. Individuals who may be considering a Change of Status (COS) to F-1 International Student, or need information about their eligibility to study in their current immigration status, should contact the International Students Office for support. The office assists members of the Mercy College international community by providing direct support with academic, career, employment, immigration, personal, cross-cultural and financial matters as it serves as a referral source to other college offices and academic departments. The office will advise on immigration matters including, general information on students' rights and responsibilities, assistance with procedures required for transferring institutions, extensions of stay, permission to work and practical training experiences. All F-1 international students must report within 15 days of arrival to the International Students Office of Mercy College with their travel and immigration documents. International students may contact the International Students Office at (914) 674-7284 or international@mercy.edu.

Official transcripts from foreign institutions must be evaluated by a NACES or AICE member, or internally by the International Admissions Office, and sent directly to the Admissions Office at Mercy College. A foreign academic credential evaluation is not required for an American school outside of the United States if it holds accreditation from an approved regional accrediting agency. International applicants whose primary language is not English are required to submit scores from the Test of English as a Foreign Language (TOEFL) or IELTS (International English Language Testing System) or Duolingo. Scores must be less than two years old from the first day of class of the proposed term of entry unless an exception has been made by the international admissions office or appointed program chair. For more information regarding English proficiency requirements, please contact the Office of Admissions at 877-MERCY-GO or write to admissions@mercy.edu.

Members of the Armed Forces and Veterans

At Mercy College, the past and present sacrifices made by student veterans in service to our nation are deeply appreciated. For active-duty service members and military veterans who want to advance their education and career in the midst of a rigorous lifestyle, Mercy College enables students to earn an

undergraduate and/or graduate degree from more than 90 degree choices. Mercy College degree programs are designed to meet the needs of even the most demanding military schedule in an affordable, flexible, and individual approach with special emphasis on distance learning, service relevant programs, and second career paths.

Mercy College is an official U.S. Department of Veteran Affairs Yellow Ribbon School, and a G.I. Jobs Top Military Friendly School. It is also recognized as a Service Members' Opportunity College (SOC), providing educational assistance to active duty service members; a joint member of the Department of Defense Concurrent Admissions Pro-gram; and an approved college for the National Guard Tuition Grant Program.

Mercy College offers the following benefits for members of the armed forces and veterans:

1. Use of admissions procedures that ensure access to higher education for academically qualified military personnel
2. Evaluation of learning gained through military experiences and academic credit awarded where applicable to the service member's program of study
3. Evaluation of non-traditional learning and awarding of academic credit for such learning where applicable to the service member's program of study
4. Evaluation of requests for inter-institutional transfer of credits and acceptance of such credits whenever they are appropriate to the service member's program and are consistent with the College's curriculum
5. Flexibility to service members in satisfying residence requirements by making adjustments for military students who transfer when there are other assurances of program balance
6. Education and student support services for veterans
7. Adherence to U.S. Department of Defense Tuition Assistance (TA) program requirements for all Active Duty members.
8. The college will readmit a service member with the same academic status as they had when last attending the school or accepted for admission to the school.

Facts about the Post-9/11 GI Bill ®

Mercy College's designation as a Yellow Ribbon school combined with Post-9/11 GI Bill ® benefits virtually eliminates any education costs throughout a student's college career. In addition, the Post-9/11 GI Bill ® may provide up to \$9,000 toward living expenses every semester to eligible Mercy College students. Transitioning from military service to academic life has never been easier, thanks to Mercy College and the GI Bill ®.

- The education benefit of the Post-9/11 GI Bill ® can now be used for undergraduate, graduate, and doctoral degrees.
- There are increased benefit limits — including a housing cost allowance that is paid directly to the veteran.
- The tuition benefit is paid directly to Mercy College — 100 percent eligible veterans will have no out-of-pocket tuition costs.
- In certain cases, veteran GI Bill ® benefits can be transferred to an immediate family member.

A Chapter 33 or Chapter 31 veteran student is eligible to commence their education upon admittance to the College as of the first day of the respective term. A veteran student will not be prohibited from enrollment for lack of submission of their Certificate of Eligibility(COE) for Entitlement for Educational Assistance. To prevent any late payment fees, the COE must be submitted on or before the first day of the term. A

covered veteran student will not be penalized due to delayed disbursements from the Department of Veteran Affairs.

For further information regarding VA Benefits Certification, please contact the Office of Student Accounts at 914-674-3104.

New York State Department of Health Bureau Immunization Program

All students attending colleges and universities in New York State are required to show proof of immunity against measles, mumps, and rubella. Students born before January 1, 1957, are exempt from this requirement. Failure to show proof of compliance with this regulation may prohibit students from attending classes. In addition, students are required to submit a record of meningococcal meningitis immunization within the past ten years, or an acknowledgment of meningococcal disease risks and refusal of the immunization signed by the student.

For further information about the New York State Department of Health immunization requirements, please contact the Mercy College Registrar.

Non-Degree-Seeking Students (Non-Matriculating)

Students who wish to enroll in courses for college credit on a non-matriculating (non-degree) basis may register for those courses by completing a simple non-degree application for admission to Mercy College. Placement testing and submission of prior transcripts may be necessary depending on the Prerequisites of the chosen courses. Applications for non-matriculating students are available online and in the Office of Admissions at each campus location. Undergraduate students may only take up to 24 credits as a non-degree seeking student and are encouraged to apply for regular admission.

Senior Citizens

Senior citizens (age 62 and older) may register on a space available basis on the first day of the term at the reduced tuition rate. Senior citizens should complete the College's registration process, and should be prepared to show proof of age.

Advisory Boards

Program Advisory Boards

- Clinical Laboratory Science
- Legal Studies
- Nursing
- Occupational Therapy
- Social Work
- Veterinary Technology

School Advisory Boards

- School of Social and Behavioral Sciences

Program Advisory Boards

Clinical Laboratory Sciences

Grace Consiglio M.P.A., B.S., C.L.T

Saint Joseph's Medical Center
Yonkers, NY

Gershni Melendez MLS (ASCP)

Mercy College CLS Program Alumni
New York Blood Center
Nyack, NY

Michelle Naylor MS, MT (ASCP)

Program Director,
Clinical Laboratory Science
Mercy College
Dobbs Ferry, NY

Louisa Pricoli MS, MT (ASCP)

White Plains Hospital
White Plains, NY

Jacqueline Reiner MT (ASCP)

NYP-Lawrence Hospital
Bronxville, NY

Linda Sherman-Atkins, MS, MT (ASCP) SH

Assistant Professor
Clinical Laboratory Science
Mercy College
Dobbs Ferry, NY

Devyani Chaudhuri, Ph.D.
Siemens Healthcare Diagnostics
Tarrytown, NY

Carol Pileggi, MT (ASCP) SLS
Phelps Memorial Hospital
Sleepy Hollow, NY

Legal Studies

Constantino Fragale, J.D.
Attorney
Maker Fragale and Di Costanzo, LLP
Rye, NY

Emily Frankl
Paralegal
Cuddy and Feder, LLP
White Plains, NY

Ellen Franzese
Paralegal
Town of Greenburgh
Greenburgh, NY

Doris Friedman, J.D.
Attorney and Mediator
Town Justice (Retired),
Town of Greenburgh
Tarrytown, NY

Diana Lemon
Paralegal
Westchester County
Bar Association
White Plains, NY

Barbara Lerman, J.D.
Attorney
White Plains, NY

Timothy Lewis, J.D.
Town Attorney
Town of Greenburgh
Greenburgh, NY

Loretta Machado
Paralegal
Bronx, NY

The Honorable Janet C. Malone

Westchester Supreme and County Courts
White Plains, NY

Ronald Nfor

Attorney
Tokio Fire and Marine Insurance Co.
Mt. Kisco, NY

Melissa Pena

Paralegal
Bronx, NY

David J. Rosenbaum

Principal
Technology Consulting
Citron Cooperman
White Plains, NY

Joseph Ruhl, J.D.

Regional President
Orange County Trust Co.
White Plains, NY

Kimberly Ruggiero

Paralegal
Health Care Navigator, LLC
White Plains, NY

Donna Seminara, J.D.

Attorney
Tulis Wilkes Hufi and Geiger, LLP
Tarrytown, NY

Tracy Warren

Legal Assistant
James G. Dibbini and Associates, P.C.
Yonkers, NY

Nursing

Patricia Cal, DNP, MSN

Chair, Department of Nursing
Orange Community College
Middletown, NY

Bonnie Corbett

Vice President, Patient Care Services
NY Presbyterian Hudson Valley Hospital
Cortlandt, NY

Lynette DeBellis, M.A, RN

Chair, Nursing
Westchester Community College
Valhalla, NY

Rebecca M. Greer, D.N.P., RN

Dean, Montefiore School of Nursing
Mount Vernon, NY

Dorothea Lever, RN, Ph.D., CDE, CCRN

Nursing Chair
Rockland Community College
Suffern, NY

Mary McDermott, M.S.N., RN, ANP, NE-BC

Chief Nursing Officer
Phelps Memorial Hospital Center
Sleepy Hollow, NY

Loretta McManus RN, MS, BC, LNHA

Vice President of Nursing (Ret.)
The Silverlake Center for Nursing and Rehabilitation
Briarwood, NY

Michele Quirolo, RN, M.S.

Vice President of Operations
VNA of Hudson Valley, (Northwell Health)
Mount Kisco, NY

Daniel M. Suarez, RN, M.A.

Associate Director Sales NY Region
OnCourse Healthcare Group
Bayside Queens, NY

Maria Vezina, Ed.D., RN, NEA-BC

Vice President of Patient Care and Chief Nursing Officer, MSSL
Mount Sinai, St. Luke's
New York, NY

Denise Walsh, Ph.D.

Associate Dean, Graduate Nursing
Molloy College

Occupational Therapy Assistant

Jennifer Alves, M.B.A., C.O.T.A.

Mercy College
Dobbs Ferry, NY

Vinicius Carvalho, C.O.T.A./L

Private Practice
Bronx, NY

Joanne Drouillard M.A., O.T.R./L

Director of OT Services
Constellation School-Based Therapy
Connecticut, CT

Cristina Dumitrescu, M.S., O.T.R./L

Program Director
Occupational Therapy Assistant Program
Mercy College
Dobbs Ferry, NY

Kevin Glassberg, M.S., O.T.R./L

Director of Rehabilitation
Eastchester Rehabilitation Center
Bronx, NY

Wendy Hentze, M.S., O.T.R./L

Regional OT Director SNCNY
Bronx, NY

Amy Lorino, M.S., O.T.R./L

Assistant Professor
Associate Director / Director of Clinical Education
Occupational Therapy Assistant Program
Mercy College
Dobbs Ferry, NY

Gerard Matthew M.S., O.T.R./L

Our Children First
Bronx, NY

Glen Santacroce M.S., O.T.R./L

AXIOM Plus- Outpatient Rehab
Tuckahoe, NY

Diane Schreibman M.S., O.T.R./L

Community Health Practice
New York, NY

Jennifer Walsh, C.O.T.A./L

Constellation School-Based Therapy
Connecticut, CT

Social Work

Alison Carrol

Associate Executive Director
Putnam Family and Community Services
Carmel, NY

Stephanie Diggs

President
Dobbs Ferry Social Work Club

Raymond Franzem

Director of Social Services for Education
AHRC
Bronx, NY

Diane Gitelson, M.S.W.

Former Director of Social Work
Sky View Nursing/Rehabilitation
Center Croton-on-Hudson, NY

Patricia Hamill

Office of Mental Health
Yorktown Heights, NY

Carolyn Hanesworth

Assistant Professor, Mercy College

Ms. Britney Hudson

Mercy College Alumni

Alexander S. Ingram

Hawa Jalloh

NASW
Westchester Division Chair

Ms. Marion Kendall

Mercy College Alumni

George Lewert, M.S.W.

Social Work Manager
New York Presbyterian Hospital
Columbia University Medical Center
New York, NY

Regis McDonald, M.S.W.

Senior Vice President
The Children's Village
Dobbs Ferry, NY

Emily Murphy

Assistant Professor at Mercy College

Amanda Rodriguez

President
Bronx Social Work Club

Mr. Michael Swanwick

Sr. Director, Social Work
& Discharge Planning
Westchester Medical Center-
WMC Health Network

Ricardo Torress

Director of Family Services
WestHab
85 Executive Blvd.
Elmsford, NY

Veterinary Technology

Stephanie Acosta, B.S., L.V.T.

Teach for America
Dallas-Fort Worth, TX

Donna Blauvelt, B.S., L.V.T.

Cornell University Veterinary Specialists
Stamford, CT

Jane Cho, D.V.M., ACVO

Veterinary Eye Specialists
Ardsley, NY

Howard Gittleman, M.S., D.V.M.

Animal Medical of New City
New City, NY

Amy Klingher, L.V.T.

Animal Medical of New City
New City, NY

David Roeder

Northeast Veterinary Supply Company
Allentown, PA

Lorelei Schiliro, B.S., L.V.T.

County Animal Clinic
Yonkers, NY

Verna Serra, D.V.M.

Blue Pearl Veterinary Partners
New York, NY

Robert Weiner, V.M.D., ABVP

County Animal Hospital
New City, NY

Rachel Weissman, B.S., B.S.N., L.V.T., R.N.

Westchester Medical Center
Valhalla, NY

Barbara Willen

Rockland County Sheriff
Public Member

School Advisory Boards

School of Social and Behavioral Sciences

Marcia M. Brewster

President
United Nations Association - USA,
Westchester Chapter

Melissa Cebollero

Senior Director,
Office of Government & Community Relations
Montefiore Health System

Shari Cohen, J.D., LMFT '12

Marriage and Family Therapist

Beth Enser

Director of Training
The Children's Village

Michael Orth

Commissioner
Westchester County Department of Community Mental Health

Susan Simon, J.D.

Town Justice in Lewisboro

Stephen E. Slate, D.Med

Executive Director
Institute for Mediation and Conflict Resolution

Stan Wiktor

President
Central Systems International

Certificate Programs

Admission

Certificate Programs are designed to meet the career needs of self-directed, mature students who are interested in acquiring knowledge and skills that will promote their professional objectives. They are open to all qualified applicants whose academic preparation and/or appropriate work experience indicate potential for successful completion of the program.

Applicants seeking admission to Certificate Programs must have a high school diploma.

Applicants seeking admission to Certificate Programs should contact the Office of Admissions. Matriculated students need only submit a formal application. A student who has completed the requirements for a Certificate may not apply for that Certificate after graduation.

Requirements for the Certificate Program

All students, both matriculated and non-matriculated, must apply for admission into the Certificate Program. All students are required to maintain a minimum GPA of 2.0 in the Certificate Program being pursued. Upon successful completion of the specific curriculum requirements for a given program, students must apply for the actual certificate.

All credits earned in a Certificate Program are applicable toward the associate and bachelor's degrees. A maximum of six credits in transfer will be allowed toward a certificate. Ordinarily students pursuing a degree program in a related area will not be allowed to use the courses taken in such a program to satisfy the requirements for a certificate.

Registration

Upon admission to the program, applicants for Certificate Programs may register for courses on a part-time basis at any of the College's campuses.

Certificate Program Fees

Application Fee (Non-Matriculated students only) \$10

Certificate Completion Fee (per Certificate) \$16
Certificates are issued in February, May and August.

Certificate Programs Offered

All certificate programs are offered at the main campus in Dobbs Ferry (DF). In addition, certain certificates are offered at the branch campuses in the Bronx (BX) and Manhattan (MT).

Effective July 1, 2011, the United States Department of Education requires colleges and universities to disclose information about their Gainful Employment programs. Gainful Employment programs include

any Title IV financial aid eligible certificate program that "prepares students for gainful employment in a recognized occupation." Mercy College's Gainful Employment programs include only the certificate programs: Management Accounting, Public Accounting, Child Care, General Business Administration, Health Services Management. Information about the Gainful Employment programs offered at Mercy College can be found at <https://www.mercy.edu/academics/degrees-and-programs/certificate-programs/>.

- Child Care Certificate
- Criminal Justice Certificate
- Dispute Resolution Certificate
- General Business Administration Certificate
- Health Services Management Certificate

College of New Rochelle Academic Programs, Teach Out

Important Note to College of New Rochelle Teach Out Students:

The programs in this section of the catalog are exclusively for and limited to continuing College of New Rochelle students as part of a Teach Out plan filed by The College of New Rochelle and approved by the New York State Education Department and the Middle States Commission on Higher Education. These programs cannot accept new students and New York State education department program registration for the Teach Out will be terminated effective with the dates listed below.

Students who are part of the teach out are strongly advised to complete their academic program of study by the termination date of the teach out programs.

Program Name	Program Location	Program To Be Terminated Date (for teach out registration)	HEGIS Code
Accelerated Second Degree Nursing, B.S. (ASDBS)	Bronx Campus	3/1/2023	1203.00
Traditional Nursing, B.S.	Bronx campus	6/1/2023	1203.00
B.A. Liberal Arts and Sciences (Formerly B.A. School of New Resources)	Bronx and Manhattan Campuses	9/1/2023	4901.00
CASAC (Substance Abuse Counseling) Certificate	Bronx and Manhattan Campuses	9/1/2023	2104.10

Transcripts

Mercy College is the repository for student transcripts. College of New Rochelle Alumni/ae may obtain their transcript(s) through Mercy College. Please visit <https://www.mercy.edu/office-student-services/transcript-requests> for further details.

Teach Out Programs and Curriculum

- CNR Teach Out Accelerated Second Degree Nursing Program, B.S
- CNR Teach Out Traditional Nursing Program, B.S.
- CNR Teach Out Liberal Arts and Sciences, B.A.
- CNR Credentialed Alcoholism and Substance Abuse Counselor (CASAC) Certificate

For more information about The Agreement between The College of New Rochelle and Mercy College, please visit <https://www.mercy.edu/cnr-agreement>.

Consumer Complaints & Correspondence Directory

Consumer Complaints

Mercy College, as an institution authorized to provide postsecondary education in the State of New York, is committed to full compliance with New York State and federal laws requiring that an institution make available to a student or prospective student contact information for filing complaints with its accreditor and with its state approval or licensing entity and any other relevant State official or agency that would appropriately handle a student's complaint. As such, the College provides the following information to all current and/or prospective students:

Student Complaint Policy and Procedures

Mercy College has a variety of procedures for dealing with student-related issues, including grade appeals, student discipline, sexual misconduct complaints, disability accommodations, discrimination and retaliation.

In some instances, however, students may wish to make complaints against faculty members, administrators or against the College in situations that are not covered by a particular policy. The purpose of this Policy is to address some of those instances and to provide a process whereby current students can file a complaint with the College in circumstances where they feel that the matter cannot be resolved informally, including but not limited to:

Complaints against faculty in academic settings;

Complaints relating to other employees, contractors or vendors for misconduct or unprofessional behavior; Complaints in connection with student services such as billing, tuition and financial aid; or Complaints relating to other College services such as food services, residential life, athletics and/or health and wellness.

In such cases, a complaint can be made pursuant to the Policies and Procedures for Handling Student Complaints. The full Policy can be found in the Student Handbook and on the College webpage here: <http://www.mercy.edu/media/student-complaints-policy>. A complaint can also be submitted online at: <http://www.mercy.edu/student-complaint-form>.

If, however, a student believes that these administrative procedures have not adequately addressed their concerns, the following external procedures are available:

A complaint that concerns educational programs or practices of Mercy College should be directed to:

New York Office of College and University Evaluation
New York State Education Department 5 North Mezzanine
Albany, NY 12234
<http://www.nysed.gov/college-university-evaluation/filing-complaint-about-college-or-university>

Complaints concerning programs in fields leading to professional licensure (e.g., nursing) should be directed to:

Office of the Professions
Professional Education Program Review Education Building, 2 West
Albany, NY 12234
<http://www.op.nysed.gov/opd/complain.htm>

Complaints of consumer fraud on the part of Mercy should be directed to:

Office of the New York State Attorney General
Justice Building
Empire State Plaza Albany, New York 12223

<https://formsnym.ag.ny.gov/OAGOnlineSubmissionForm/faces/OAGCFCHome>

Complaints about state student financial aid matters should be directed to the Higher Education Services Corporation (HESC) Customer Communications Center at 1-888-NYS-HESC.

Students taking Mercy online distance courses who reside out-of-state, and who wish to file a complaint, should submit their complaint via NYSED's complaint procedures at www.nysed.gov/college-university-evaluation/filing-complaint-about-college-or-university. Students may find additional information about the NC-SARA complaint procedures at www.nc-sara.org/student-complaints.

Complaints involving discrimination based on protected classes, including but not limited to: race, color, national origin, age, disability and sex, including sexual harassment, should be filed with the U.S. Department of Education, Office for Civil Rights:

Office for Civil Rights (OCR) – Enforcement Office
U.S. Department of Education 32 Old Slip, 26th Floor
New York, NY 10005-2500
Telephone: 646-428-3900
Fax: 646-428-3843
TDD: 877-521-2172
Email: OCR.NewYork@ed.gov

Or with the New York State Division of Human Rights: <https://dhr.ny.gov/complaint>

Correspondence Directory

Mercy College
555 Broadway
Dobbs Ferry, New York 10522
877-MERCY-GO

Weather and Special Events
914-674-7777

Concerning

Write to:

General policies, interests and welfare of the College Office of the President

Faculty

Office of the Provost

Academic Studies and Regulations

Office of the Provost

Student Life and Student Activities

Division of Student Affairs

Financial and Business Matters	Finance Office
Transcripts and other Official Records	Office of the Registrar
Admissions	Office of Admissions
Student Financial Aid	Office of Enrollment Services
Transfer Students	Office of Admissions
Public Relations	Advancement Office
Contributions to the College	Advancement Office
Alumni	Alumni Relations Office
Veterans' Affairs	Office of Student Accounts

Course Descriptions

Accounting

ACCT 300 - Intermediate Accounting I (formerly ACCT 240)

ACCT 301 - Intermediate Accounting II (formerly ACCT 241)

ACCT 510 - Global Financial Statement Analysis

ACCT 520 - Contemporary Issues in Auditing

ACCT 530 - Advanced Accounting Theory and Applications (ce)

ACCT 540 - Advanced Business Entity Taxation

ACCT 560 - Fraud Examination

American Sign Language

AMSL 295 - Special Topics in Literature and Linguistics

Arabic

ARAB 295 - Special Topics in Literature and Linguistics

ARAB 397 - Independent Study in Arabic

Behavioral Science

PSYN 101, SOCL 101 or the equivalent is a *Prerequisite* for all Behavioral Science courses numbered 121 or above.

BHSC 110 - World Cultures

BHSC 254 - Child Psychology

Biology

Students enrolling in biology courses must earn at least a letter grade of C in all Prerequisite courses. Students may not repeat a Biology course more than twice. Some programs may only permit one repetition of a biology course. Please check program pages for specifics.

Persons who are immune-compromised (including those who are pregnant or may become pregnant) and students living with or caring for an immune-compromised individual should consult with their physicians to determine the appropriate level of participation prior to enrolling in science labs. Students must adhere to safety rules and regulation in the science labs at all times.

BIOL 160–BIOL 161 or the equivalent is a Prerequisite for all other biology courses numbered 222 and above.

BIOL 225 - Reading and Writing in Biology

Communication Disorders

CMDS 397 - Independent Study in Communication Disorders

Communication Studies

COMM 230 - Speaking for Success

COMM 231 - Propaganda

COMM 244 - Social Media Strategy

Corporate and Homeland Security

CHSC 397 - Independent Study in Corporate Homeland Security

Cybersecurity

IASP 395 - Special Topics in Cybersecurity

Design + Animation (formerly Computer Arts + Design)

CART 258 - Fundamentals of Writing for Film and Television

CART 262 - Introduction to Acting

Economics

ECON 410 - Advanced Business Communication

Health Sciences

Students enrolling in health science courses must earn at least a letter grade of C or higher in all Prerequisite courses required for their major. Students in the health science major may not repeat a course required for their major more than once.

HLSC 285 - Musculoskeletal Anatomy

HLSC 410 - Applied Neurosci/Rehab Prof

History

HIST 105 - American History Through 1877

HIST 189 - Geography and the World

HIST 200 - The Black Church in the Urban Community

HIST 244 - Popular Culture in East Asia

HIST 254 - Latinos/as in the U.S.

HIST 256 - Latinx Racial and Ethnic Identities

HIST 318 - The French Revolution and Napoleon

HIST 353 - Political Violence and Memory in Latin America

Honors

Honors courses foster a unique learning environment where students are given focused opportunities to deepen their learning and develop skills in collaboration and self-directed learning. Honors courses are reserved for students admitted to the Honors Program. However, students who have completed at least 15 credits at the College and who have a Mercy GPA of 3.2 or higher may enroll in Honors courses, if space is available. For more information on the Honors Program please see the Global Honors Program section of the catalog.

HONR 296 - Honors Spanish II

Liberal Arts and Sciences

LAS 800 - Ways of Knowing

Mathematics

Students enrolling in mathematics courses must earn at least a letter grade of C in all prerequisite courses except for MATH 115 and MATH 120. MATH 116 requires a minimum grade of B as a Prerequisite. Students taking MATH 120, MATH 131, MATH 231, MATH 327, and MATH 329 will have to spend substantial time outside of class working with computers.

MATH 108 - Introduction to Math Concepts

Philosophy

PHIL 102 - Introduction to Philosophy

PHIL 115 - Philosophy of Ethics

PHIL 303 - The Enlightenment

Physician Assistant

PHAS 500 - Human Gross Anatomy With Cadaver – Part I (cc)

PHAS 500A - Human Gross Anatomy With Cadaver Lab

PHAS 502 - Pathophysiology

PHAS 503 - Fundamentals of Clinical Medicine I

PHAS 504 - Fundamentals of Clinical Medicine II

PHAS 506 - Patient Interviewing

PHAS 509 - Pharmacology I

PHAS 513 - Physician Assistant Seminar

PHAS 514 - Evidence-Based Medicine

PHAS 518 - EKG and Radiology

PHAS 530 - Medical Spanish I

PHAS 532 - Physical Diagnosis I

PHAS 534 - Human Gross Anatomy With Cadaver – Part II

PHAS 540 - Clinical Laboratory Procedures I

Psychology

PSYN 101 or the equivalent is a Prerequisite for all other psychology courses numbered 121 and above.

PSYN 103 - Human Body

PSYN 267 - Strategies for Child Care Providers

PSYN 300 - Language Disorders

PSYN 381 - Workplace Experience in Psychology II

Religion

RELG 125 - Old Testament Survey

RELG 126 - New Testament Survey

RELG 210 - Religious Traditions

RELG 250 - Sociology of Religion

RELG 251 - Parables of Jesus in the Synoptic Gospels

RELG 252 - Apocalyptic Religion

RELG 253 - Black Church History and Theology

RELG 254 - Psychology of Religion

RELG 256 - The Black Church in the Urban Community

RELG 257 - Comparative Religious Traditions

RELG 300 - Religion and International Relations

Science

SINC 111 - The Principals of Science II

Spanish

SPAN 296 - Honors Spanish II

Other Courses

ACCT 120 - Intro to Financial Accounting

ACCT 121 - Intro to Management Accounting

ACCT 240 - Intermediate Accounting I

ACCT 241 - Intermediate Accounting II

ACCT 250 - Cost Accounting

ACCT 261 - Computer App for Accountants

ACCT 320 - Gov/Non-Profit/Special Topics

ACCT 330 - Advanced Accounting

ACCT 340 - Intro Federal Income Taxation

ACCT 341 - Advanced Fed Income Taxation

ACCT 380 - Co-op Accounting I

ACCT 381 - Co-op Accounting II

ACCT 410 - Accounting Information Systems

ACCT 420 - Auditing & Assurance Services

ACCT 430 - Topics: Prof Examinations Acct

ALBA 115 - Albanian for Communication

ALBA 116 - Communicating in Albanian

AMSL 115 - Intro American Sign Language

AMSL 116 - Intermediate Sign Language

ANLC 250 - Intro Data Analytics

ANLC 310 - Communicating with Data

ANLC 320 - Applied Stats with R and SPSS

ANLC 330 - Relational DB Mgt with SQL

ANLC 397 - Independent Study in Analytics

ANLC 410 - Social Media Analytics

ANLC 420 - Econometrics

ANLC 450 - Data Analytics Capstone

ARAB 115 - Arabic for Communication

ARAB 116 - Communicating in Arabic

ARTT 107 - Art and Culture

ARTT 215 - History of Art I

ARTT 216 - History of Art II

ARTT 244 - Topics in Film

ARTT 245 - Film & Videotape Production

ARTT 275 - Photojournalism

ARTT 292 - Honors Topics in Art History

BHSC 120 - Career & Life Planning

BHSC 125 - Urban Community

BHSC 127 - The Criminal Justice System

BHSC 130 - Multicultural Education

BHSC 134 - The Parent, Child & School

BHSC 200 - Crime & Deviance

BHSC 201 - Introduction to Social Work

BHSC 202 - Ethics & the Family

BHSC 215 - Juvenile Justice System

BHSC 216 - Juvenile Justice Sys in US

BHSC 217 - Parole & Probation in US

BHSC 218 - Oral Traditions

BHSC 226 - Computers Soc/Behv Sciences

BHSC 228 - Psych of the Preschool Child

BHSC 244 - Social Psychology

BHSC 249 - Race, Culture & Ethnicity

BHSC 262 - Alcohol, Drugs & Behavior

BHSC 267 - Strategies Child Care Provider

BHSC 269 - Strat Alchl/Substnc Abuse Prov

BHSC 271 - Med Sociology: Hlth Care Modrn

BHSC 280 - Philosophy & Social Sciences

BHSC 282 - Perspectives on Aging

BHSC 295 - Contemporary Issues

BHSC 296 - Topics: The Black Family

BHSC 308 - Hlth Care Organizat/Management

BHSC 345 - Employment Law

BHSC 348 - Methodology Soc/Beh Sciences

BHSC 349 - Directed Research BSC

BHSC 350 - Black Women in Business

BHSC 366 - Medical Ethics

BHSC 370 - Stats Socl/Behv Sciences

BHSC 380 - Co-op Behavioral Science I

BHSC 381 - Co-op Behavioral Science II

BHSC 399 - Internship Soc/Beh Sciences

BHSC 400 - Social Science Research

BHSC 426 - Classics Soc/Beh Sciences

BIOL 100 - Human Body

BIOL 105 - Pathways in Biology

BIOL 110 - Introduction to Human Biology

BIOL 111 - Introduction to Human Genetics

BIOL 112 - Environmental Science

BIOL 113 - Evolution

BIOL 116 - Plants & People

BIOL 117 - The Science of Nutrition

BIOL 122 - Foundations of Biology

BIOL 130 - Hum Anatomy & Physio I Lecture

BIOL 130A - Hum Anatomy & Physio I Lab

BIOL 131 - Hum Anatomy & Physio II Lecture

BIOL 131A - Hum Anatomy & Physio II Lab

BIOL 160 - General Biology I Lecture

BIOL 160A - General Biology I Lab

BIOL 161 - General Biology II Lecture

BIOL 161A - General Biology II Lab

BIOL 190 - Topics Honors Biology

BIOL 222 - Pathophysiology

BIOL 223 - Intro to Science Teaching

BIOL 224 - Microbiome of Urban Spaces

BIOL 226 - Elements of Biochemistry

BIOL 227 - Principles of Evolution

BIOL 230 - Animal Behavior

BIOL 244 - Ecology

BIOL 252 - Plant Biology

BIOL 265 - Microbiology Lecture

BIOL 265A - Microbiology Lab

BIOL 275 - Cell Biology

BIOL 280 - Histology

BIOL 295 - Special Topics Biology

BIOL 309 - Human Physiology

BIOL 309A - Human Physiology Lab

BIOL 310 - Immunology

BIOL 317 - Principles of Neuroscience

BIOL 355 - Molecular Biol of the Cell

BIOL 360 - Genetics

BIOL 366 - Developmental Biology

BIOL 370 - Research in Biology I

BIOL 380 - Co-op Biology I

BIOL 381 - Co-op Biology II

BIOL 397 - Independent Study Biol

BIOL 424 - Neurobiology

BIOL 430 - Seminar Current Topics Biol

BIOL 440 - Adv Research Neurodegeneration

BIOL 441 - Adv Research Molecular Genetic

BIOL 455 - Capstone Biology Education

BIOL 460 - Research Capstone in Bio

BIOL 461 - Literature Capstone in Biology

BLAW 240 - Business Law I

BLAW 340 - Business Law II

CART 110 - Found I: Design Principles

CART 120 - Found I: Design & Digital Skill

CART 200 - Drawing I

CART 214 - Drawing II

CART 215 - History of Art I

CART 216 - History of Art II

CART 219 - Web Design I

CART 225 - Found II: Proc, Comp, Color

CART 240 - Storyboarding

CART 245 - Image Sound and Time

CART 250 - Modeling I

CART 255 - Modeling II

CART 259 - Web Design II

CART 260 - Motion Graphics

CART 300 - Drawing III: Figure Drawing

CART 315 - Animation History

CART 316 - Design History

CART 320 - Intro to 2D Animation

CART 322 - 2D Animation

CART 325 - Video

CART 330 - Painting I

CART 335 - Visual Storytelling

CART 340 - Digital Animation I

CART 345 - Digital Animation II

CART 350 - Digi Media/Interact Design I

CART 355 - Digi Media/Interact Design II

CART 360 - Game Design I

CART 365 - Game Design II

CART 370 - Graphic Design I

CART 375 - Graphic Design II

CART 395 - Special Topics Computer Arts

CART 397 - Independent Study: Art/Design

CART 399 - Internship in Computer Arts

CART 425 - Animation Techniques

CART 440 - Digital Animation III

CART 450 - Digi Media/Interact Design III

CART 460 - Game Design III

CART 470 - Graphic Design III

CART 495 - Senior Project I

CART 496 - Senior Project II

CASC 150 - Drugs & Alcohol Use & Abuse

CASC 160 - Psyn of Compulsion & Addiction

CASC 240 - Counseling Substance Abuser

CASC 250 - Effects Addiction Fam and Soc

CASC 260 - Chemical Dependency Counel

CASC 270 - Multicultural Counseling

CASC 350 - Assessment & Treatment

CASC 360 - Case Mgt Sub Disorders

CASC 450 - Ethical & Prof Issues Counsel

CHEM 110 - Introduction to Chemistry

CHEM 122 - Foundations of Chemistry

CHEM 140 - Essentials of Gen,Org, Biochem

CHEM 140A - Essentials Gen,Org,Biochem Lab

CHEM 160 - General Chemistry I Lecture

CHEM 160A - General Chemistry I Lab

CHEM 161 - General Chem II Lecture

CHEM 161A - General Chem II Lab

CHEM 260 - Organic Chem I Lecture

CHEM 260A - Organic Chem I Lab

CHEM 261 - Organic Chem II Lecture

CHEM 261A - Organic Chem II Lab

CHEM 295 - Special Topics In Chemistry

CHEM 354 - Biochemistry

CHEM 397 - Independent Study Chemistry

CHSC 120 - Investigative Tech & Reporting

CHSC 140 - Intro to Homeland Security

CHSC 235 - Foundations Risk Management

CHSC 245 - Legal Aspects Security Mgmt

CHSC 295 - Topics Corp HomeInd Security

CHSC 315 - Terrorism

CHSC 325 - Person/Physical Property Secur

CHSC 345 - Corp Sec/National Infrastructr

CHSC 350 - Security Crisis Management

CHSC 399 - Internship Corp/Hmlnd Sec I

CHSC 400 - Internship Corp/Hmlnd Sec II

CHSC 435 - Advanced Risk Management

CHSC 445 - Hmlnd Dfns Struc/Nat Incd Mgmt

CINQ 101 - Critical Inquiry

CINQ 190 - Honors Critical Inquiry

CISC 115 - Digital Literacy

CISC 120 - Intro Computers/App Software

CISC 131 - Foundations of Computing I

CISC 219 - Web Design I

CISC 220 - Database Applications

CISC 231 - Foundations of Computing II

CISC 238 - Graph User Intrfc App/Developm

CISC 257 - Computer Network I

CISC 259 - Web Design II

CISC 271 - Web Programming

CISC 301 - Info Systems Within Organizat

CISC 311 - Object/Structure/Algorithm I

CISC 335 - Computer Network II

CISC 337 - Database Mgmt Systems

CISC 339 - Artificial Intelligence

CISC 341 - Computer Architecture

CISC 352 - Math Methods in Data Science

CISC 359 - Web Site Administration

CISC 370 - Systems Analysis & Design

CISC 371 - Sftwr Engineering I:Principles

CISC 380 - Co-op Computer Science I

CISC 381 - Co-op Computer Science II

CISC 385 - Cryptography/Computer Security

CISC 395 - Special Topics Comp Info System

CISC 397 - Independent Study CIS

CISC 411 - Object/Structure/Algorithm II

CISC 421 - Operating Systems

CISC 430 - Hlthcare Analytics & Apps

CISC 470 - Info Systemns Develp/Implement

CISC 471 - Sftwr Engrg II:Snr Cpstn Prj

CLSC 402 - Laboratory Operations

CLSC 406 - Urinalysis I

CLSC 407 - Urinalysis

CLSC 410 - Hematology I

CLSC 410A - Hematology Lab

CLSC 411 - HematologyII Hemostasis

CLSC 412 - Hematology III

CLSC 415 - Diagnostic Microbiology I

CLSC 415A - Diag Microbiology Lab

CLSC 416 - Diag Microbiology II

CLSC 417 - Diag Microbiology III

CLSC 420 - Clinical Chemistry

CLSC 420A - Clin Chemistry I Lab

CLSC 421 - Clinical Chemistry II

CLSC 422 - Clinical Chemistry III

CLSC 426 - Coagulation

CLSC 430 - Immunohematology

CLSC 430A - Immunohematology I Lab

CLSC 431 - Immunohematology

CLSC 435 - Clinical Immunology

CLSC 440 - Professional Practice CLS

CMDS 210 - Clinical Process I

CMDS 215 - Clinical Process II

CMDS 220 - Multictl Iss Comm Disorders

CMDS 240 - Phonetics

CMDS 256 - Anat/Phys Speech/Hear Mechanism

CMDS 257 - Introduction to Audiology

CMDS 258 - Intro Communication Disorders

CMDS 264 - Normal Speech/Lang Development

CMDS 270 - Speech & Hearing Science

CMDS 295 - Special Topics Com Disorders

CMDS 300 - Language Disorders

CMDS 310 - Communication Disorders-Organic

CMDS 340 - Aural Rehabilitation

CMDS 355 - Intro to Linguistics

CMDS 450 - Diag Meth & Case Studies

CMDS 498 - Clinical Process III

COMM 100 - Introduction to Communications

COMM 103 - New Media & Society

COMM 110 - Oral Communication

COMM 111 - Oral Communications

COMM 120 - Introduction to Mass Media

COMM 144 - Understanding Movies

COMM 154 - Promotional Writing

COMM 194 - Honors Oral Communication

COMM 200 - Interpersonal Communication

COMM 219 - Group Behavior

COMM 220 - Intercultural Communication

COMM 225 - Visual Communication

COMM 246 - Elements of Theatre

COMM 249 - Persuasion

COMM 250 - Psych of Communication

COMM 251 - The Culture Industry

COMM 252 - Public Relations Strategy

COMM 255 - Creative Advertising

COMM 260 - Career Development for Life

COMM 262 - Introduction to Acting

COMM 263 - Scene Performance

COMM 282 - Play Production

COMM 295 - Topics in Comm Studies

COMM 300 - Mass Communication & Society

COMM 305 - Introduction to Advertising

COMM 310 - Cross Cultural Communication

COMM 320 - Communication Law

COMM 330 - Communication Law and Ethics

COMM 345 - Writing for the Digital Media

COMM 356 - Communication Technologies

COMM 370 - Effective Presentations

COMM 385 - The Media Revolution

COMM 397 - Independent Study Comm Studies

COMM 398 - Communication Research

COMM 399 - Internship in Comm Studies

COMM 400 - Telecommunications Revolution

COMM 401 - Organizational Comm

COMM 420 - Adv Topics Media Studies

COMM 439 - The Thriller in Cinema

COMM 440 - Fashion and Society

COMM 450 - Intergrated Comm Strategies

COMM 460 - Race,Gender,Sexuality in Music

CRJU 102 - Intro Criminal Justice System

CRJU 130 - Secur Management/Loss Control

CRJU 132 - Victimology

CRJU 140 - Intro to Homeland Security

CRJU 154 - Probation & Parole

CRJU 204 - Introduction to Corrections

CRJU 205 - Arson Investigation

CRJU 206 - Deviation & Therapy

CRJU 207 - White Collar Crime

CRJU 208 - Organized Crime Control

CRJU 212 - Criminology

CRJU 213 - Legal Aspects/Private Security

CRJU 215 - Juvenile Justice System

CRJU 229 - Strs Mngmt Crim Just System

CRJU 233 - Family Violence: Crim Jst Rspn

CRJU 234 - Criminal Law

CRJU 236 - Criminal Court Process

CRJU 246 - The Death Penalty in America

CRJU 250 - Criminal Procedure

CRJU 253 - Policing

CRJU 255 - Crime Scene Investigation

CRJU 256 - Criminal Investigation

CRJU 295 - Contemporary Issues

CRJU 301 - Constitution Law/Crim Justice

CRJU 303 - Perspectives Legal Development

CRJU 304 - Law/Ethics & Criminal Justice

CRJU 349 - Directed Research CJ

CRJU 380 - Co-op Criminal Justice I

CRJU 381 - Co-op Criminal Justice II

CRJU 382 - Crime Scene Invest. Practicum

CRJU 383 - Criminalistics I

CRJU 384 - Criminalistics II

CRJU 396 - Research Methods in CJ

CRJU 397 - Indepnd Study Criminal Justice

CRJU 399 - Internship Criminal Justice

CRJU 401 - Senior Seminar

ECON 115 - The Economy, Jobs & You

ECON 120 - The World of Business

ECON 125 - Stat App/ Bus Decision Making

ECON 200 - Managing Your Money

ECON 210 - Bus Presentations & Branding

ECON 220 - Macro-Economics

ECON 221 - Micro-Economics

ECON 225 - Hist Mcro Econ Thry

ECON 230 - Ethics: Corp Comm in Society

ECON 298 - Honors Topics in Economics

ECON 344 - Money & Banking

ECON 430 - The International Dimension

ENGL 100 - Writing as Communication

ENGL 106 - Translat Experience into Essay

ENGL 110 - English Composition I Co-Req

ENGL 111 - English Composition I

ENGL 112 - English Composition II

ENGL 191 - Honors English I

ENGL 192 - Honors English II

ENGL 195 - Intro to English Studies

ENGL 200 - Poetics: Intro Literary Texts

ENGL 201 - Research Info Literacy

ENGL 202 - Business Writing

ENGL 205 - Survey English Lit I

ENGL 206 - Survey English Lit II

ENGL 207 - American Lit Survey I

ENGL 208 - Amer Lit Sur II 1865-Present

ENGL 209 - Writing for the Professions

ENGL 210 - Cultural Rhetorics

ENGL 212 - Science Fiction

ENGL 214 - Cyberpunk/Technoculture

ENGL 215 - Literature and Medicine

ENGL 216 - Intro Poetry Writing

ENGL 217 - Creative Writing : Fiction

ENGL 218 - Creative Writing: Poetry

ENGL 219 - Creative Writing: Nonfiction

ENGL 220 - The Short Story

ENGL 222 - The Graphic Novel

ENGL 223 - Murder, Mystery, & Suspense

ENGL 224 - LGTBQ+ Experiences & Lit

ENGL 225 - Classical Literature

ENGL 230 - The Bible as Literature

ENGL 234 - Literature by Women

ENGL 235 - True Stories:Memoir,Essay& Bio

ENGL 236 - Hip Hop Literature & Culture

ENGL 238 - Sport Literature

ENGL 239 - American Studies I

ENGL 240 - Literature to Film

ENGL 242 - Literature and Psychology

ENGL 243 - Shakespeare in Music & Drama

ENGL 249 - American Gothic

ENGL 257 - Latin American Literature

ENGL 259 - Oral Performance of Literature

ENGL 263 - Black Atlantic:Lit/History

ENGL 265 - Introduction to Playwriting

ENGL 267 - Caribbean Literature

ENGL 268 - Harlem Renaissance

ENGL 269 - Hispanic Latino Lit

ENGL 270 - British Novel: 1750 to 1900

ENGL 271 - Modern British Novel:1900-Present

ENGL 275 - Modern American Fiction

ENGL 276 - Contemporary American Lit

ENGL 280 - History of Drama

ENGL 281 - Modern Drama

ENGL 285 - Modern Poetry

ENGL 286 - Language Thought Crit Analysis

ENGL 287 - Modes of Analysis

ENGL 290 - World Lit-Beyond Borders

ENGL 294 - Major Authors

ENGL 295 - Topics in Literature

ENGL 300 - Medieval Literature

ENGL 301 - Utopian Literature

ENGL 304 - Modern English Writing with Style

ENGL 305 - Chaucer

ENGL 306 - Secret Life Words & Sentences

ENGL 310 - Renaissance Poetry & Prose

ENGL 315 - Shakespeare

ENGL 316 - Shakespeare's Tragedies

ENGL 318 - Explorers and Exiles in Paris

ENGL 319 - Advanced Creative Writing

ENGL 320 - Milton

ENGL 325 - The 17th Century: Poetry/Prose

ENGL 330 - The Eighteenth Century

ENGL 335 - The Major English Romantics

ENGL 340 - The Major Victorians

ENGL 352 - Contemporary African Literature

ENGL 353 - African-American Literature

ENGL 357 - Contemporary Nobel Laureates

ENGL 360 - American Colonial Writings

ENGL 365 - American Romanticism

ENGL 370 - American Realism

ENGL 380 - Workplace Experience I

ENGL 381 - Workplace Experience I

ENGL 385 - Masterpieces of European Lit

ENGL 397 - Independent Study Literature

ENGL 400 - Seminar in Literary Research

ENGL 410 - Short Story

ENTR 250 - Social Entrepreneurship

ENTR 300 - Intro to Entrepreneurship

ENTR 310 - Entrepreneurial Marketing

ENTR 320 - Entrepreneurial Finance

ENTR 397 - Independent Study Entrepreneur

ENTR 400 - New Ventures I

ENTR 410 - New Ventures II

EXSC 105 - Intro to Athletic Training

EXSC 110 - Foundations of Exercise Scienc

EXSC 209 - Emergency Care, First Aid/CPR

EXSC 230 - Motor Learning

EXSC 240 - Sports Nutrition

EXSC 250 - Research Methods Exercise Sci

EXSC 285 - Principles Strength and Condit

EXSC 295 - Research Exercise Science

EXSC 360 - Exercise Kinesiology

EXSC 370 - Biomechanics

EXSC 383 - Concepts of Personal Training

EXSC 385 - Adv. Strength and Conditioning

EXSC 397 - Independent Study Exercise Sci

EXSC 460 - Exercise Physiology

EXSC 460A - Exercise Physiology Lab

EXSC 490 - Exer Testing & Prescription

EXSC 490A - Ex Testing & Prescription Lab

EXSC 492 - Exercise Prescription

EXSC 493 - Exercise Science Capstone

EXSC 495 - Exercise Science Internship

EXSC 496 - Exercise Science Internship

EXSC 497 - Exercise Science Internship

FINC 235 - Financial Management

FINC 330 - Corporate Finance

FINC 340 - Information Sources & Systems

FINC 345 - Financial Statement Analysis

FINC 346 - Student Manage Investment Fund

FINC 380 - Workplace Experience I

FINC 381 - Workplace Experience II

FINC 397 - Independent Study in Finance

FINC 399 - Internship in Business

FINC 420 - Financial Planning & Analysis

FINC 442 - Investment Management

FINC 449 - Problems in Financial Mgmt

FINC 450 - Applied Res Analysis Finance

FORL 190 - Honors Frn Lang I

FORL 233 - Comparative Romance Literature

FORL 295 - Special Topics Comp Lit

FORL 397 - Ind Stdy in Ling & Comp Lit

FREN 115 - French For Communication

FREN 116 - Communicating in French

FREN 160 - Translation Techniques

FREN 265 - Reading & Composition

FREN 295 - Contemporary Issues

FREN 397 - Independent Study French

HIST 101 - European History to 1500

HIST 102 - European History Since 1500

HIST 106 - American History Since 1877

HIST 117 - Introduction to Asian History

HIST 118 - Introduction African History

HIST 119 - Intro Latin American History

HIST 174 - African American Music History

HIST 195 - Honors Topics History I

HIST 220 - Intro Research Methods

HIST 228 - Problems Gender & Women's Hist

HIST 230 - The World of Antiquity

HIST 231 - Medieval Culture & Society

HIST 232 - Early Modern Europe

HIST 233 - History of the Middle East

HIST 234 - 19th Century Europe

HIST 235 - History of 20th Century Europe

HIST 239 - American Studies I

HIST 242 - History of the Museum

HIST 243 - History of Modern Japan

HIST 250 - The Immigrant Experience

HIST 252 - Afro/Amer Hist Reconstruction

HIST 253 - African Amer since Reconstrect

HIST 260 - History of Puerto Rico

HIST 263 - Black Atlantic:Lit/History

HIST 266 - US-Latin American Relations

HIST 290 - Honors Topics in History

HIST 295 - Topics in History

HIST 301 - The World of Antiquity

HIST 303 - The Enlightenment

HIST 304 - Medieval Culture & Society

HIST 307 - Early Modern Europe

HIST 308 - 19th Century Europe

HIST 309 - History of 20th Century Europe

HIST 310 - The History of Central Europe

HIST 311 - WW II and Europe

HIST 314 - Tudor and Stuart England

HIST 317 - World War II in America

HIST 320 - Historiography/Historical Meth

HIST 321 - Amr Gld Age/Prog Era 1877-1920

HIST 322 - The American Revolution

HIST 324 - History of the US Since 1941

HIST 327 - Modern Russia

HIST 331 - History of Ancient Egypt

HIST 332 - China Hist:Antiquity to Presnt

HIST 333 - Asia in Revolution

HIST 336 - Africa: Colonial/Independence

HIST 337 - World War II in Asia

HIST 338 - History of 20th Century Korea

HIST 339 - Modern China: 1839-1949

HIST 342 - Early American Republic

HIST 344 - Slavery & the Civil War

HIST 365 - The American Presidency

HIST 367 - American Foreign Policy

HIST 379 - History of Family in America

HIST 395 - Adv Special Topics History

HIST 397 - Independent Study History

HIST 399 - Internship in History

HIST 495 - Senior Seminar in History

HLSC 102 - Intro to Health Professions

HLSC 200 - Issues in Personal Health

HLSC 201 - Medical Terminology

HLSC 202 - Intro to Health Promotion

HLSC 205 - Stnd Sfty Precaut/Hlth Care Pr

HLSC 210 - Ovrview Occup Therapy Practice

HLSC 215 - Cultural Comp in Hlthcare

HLSC 225 - Accessing Read Scholarly Lit

HLSC 250 - Global Health

HLSC 275 - Health Policy and Advocacy

HLSC 295 - Topics in Health Science

HLSC 302 - Pathology for Rehabilitation

HLSC 303 - Human Anatomy w/Cadaver

HLSC 303A - Hum Anatomy w/Cadaver Lab

HLSC 314 - Clinical Kines/Applied Physics

HLSC 344 - Group Process Health Profes

HLSC 350 - Health Communication

HLSC 380 - Workplace Experience I

HLSC 381 - Workplace Experience II

HLSC 390 - Epidemiology

HLSC 395 - Hlth Pro & Prog Intervention

HLSC 396 - Evaluating Health Promotion Pr

HLSC 397 - Ind. Study in Health Science

HLSC 399 - Internship in Health Science

HLSC 400 - Health Sciences Capstone

HLSC 402 - Scientific Writing

HLSC 420 - Intro to Occupational Therapy

HONR 190 - Honors Critical Inquiry

HONR 191 - Honors English 1

HONR 192 - Honors English II

HONR 193 - Honors Mathematics

HONR 194 - Honors Oral Communication

HONR 195 - Honors Intro to Psychology

HONR 196 - Honors Spanish I

HONR 290 - Honors Topics in History

HONR 291 - Honors Topics in Religion

HONR 292 - Honors Topics in Art History

HONR 293 - Honors Topics in Music

HONR 295 - Special Topics in Honors

HONR 298 - Honors Topics in Economics

HONR 299 - Honors Topics In Philosophy

HONR 390 - Honors Junior Seminar

HONR 490 - Honors Capstone

HUMN 100 - American Experience

HUMN 226 - Business, Values & Modern Amer

HUMN 295 - Topics in Humanities

HUMN 320 - Interdisciplinary Humanities

IASP 221 - Linux Administration

IASP 230 - Introduction to Cybersecurity

IASP 330 - Dster Recvry/Business Continut

IASP 340 - Security Policy & Procedures

IASP 355 - Penetration and Hacking

IASP 380 - Workplace Experience I

IASP 381 - Workplace Experience II

IASP 397 - Ind Study in Cybersecurity

IASP 420 - Network Security

IASP 430 - Digital Forensics

IASP 455 - Secure & Intelligent Program

IASP 460 - Wireless Network & Security

IASP 470 - System Security

INBU 250 - International Business

INBU 375 - International Marketing

INBU 380 - Workplace Experience I

INBU 381 - Workplace Experience II

INBU 397 - Indpnd Stdy in Int'l Business

INBU 399 - Internship Internation Busines

INBU 444 - International Management

INBU 447 - International Finance

INBU 450 - Applied Res Analysis-Int'l Bus

IRDP 110 - World Cultures

IRDP 252 - Globalization

IRDP 295 - Top Int'l Relations & Diplomcy

IRDP 356 - Int'l Negotiations & Diplomacy

IRDP 370 - International Relations

IRDP 372 - International Org Fundamentals

IRDP 373 - Internatl Organiztns/Cse Std

IRDP 420 - Int'l Security Threats Cnflcts

IRDP 431 - Study Abroad I for IRDP Majors

IRDP 432 - Stdy Abroad II for IRDP Majors

IRDP 441 - Model UN I

IRDP 442 - Model UN II

IRDP 461 - Service Learning:Externship I

IRDP 462 - Service Learning:Externship II

IRDP 471 - Capstone Project I

IRDP 472 - Capstone Project II

ITAL 115 - Italian for Communication

ITAL 116 - Communicating in Italian

ITAL 117 - Italian for Spanish Speakers

ITAL 118 - Italian Comm for Spanish Spkrs

ITAL 160 - Translation Techniques

ITAL 215 - Intermediate Italian I

ITAL 216 - Intermediate Italian II

ITAL 265 - Reading & Composition

ITAL 295 - Spec Topics Lit & Linguistics

ITAL 397 - Independent Study in Italian

JRSM 301 - Junior Seminar

JRSM 390 - Honors Junior Seminar

LAWS 120 - Business Law I

LAWS 130 - Intro Legal Studies

LAWS 150 - OSHA

LAWS 203 - Law of Evidence

LAWS 205 - Aging & the Law

LAWS 210 - Exploring the NY Courts

LAWS 220 - The Art of Legal Reasoning

LAWS 234 - Criminal Law

LAWS 235 - Argument/Debate & Court Room

LAWS 250 - Criminal Procedure

LAWS 255 - Managing Human Conflict I

LAWS 256 - Managing Human Conflict II

LAWS 261 - Free Speech/Media & Law

LAWS 295 - Contemp Issues Legal Studies

LAWS 310 - Intro Law School Experience

LAWS 340 - Business Law II

LAWS 345 - Employment Law

LAWS 355 - Mediation Theory & Practice

LAWS 360 - Practicum Conflict Resolution

LAWS 361 - Constitutional Law & Policy

LAWS 364 - Comm/State/Regional Politics

LAWS 380 - Workplace Experience I

LAWS 381 - Workplace Experience II

LAWS 401 - Survey of Environmental Law

LFAC 301 - Life Achievement Portfolio

LISC 295 - Topics Information Studies

MATH 112 - Fundamentals of Algebra

MATH 113 - Geometry for Graphic Design

MATH 115 - Math for Liberal Arts

MATH 115A - MATH115 Lab w/ Co-Req MATH115

MATH 116 - College Algebra

MATH 116A - MATH116 lab w/ Co-Req MATH116

MATH 117 - Intro Statistical Reasoning

MATH 120 - Intro Computers/App Software

MATH 122 - Statistics

MATH 124 - Statistics

MATH 125 - Math for the Sciences

MATH 131 - Foundations of Computing I

MATH 155 - Quantative Mathematics

MATH 193 - Honors Mathematics

MATH 200 - College Algebra

MATH 201 - Precalculus

MATH 212 - Calc: Business & Life Science

MATH 231 - Foundations in Computing II

MATH 244 - Discrete Structures

MATH 260 - Calculus I

MATH 261 - Calculus II

MATH 307 - Number Theory

MATH 315 - Linear Algebra

MATH 327 - Computer Graphics

MATH 329 - Numerical Analysis

MATH 350 - Probability:Theory/Application

MATH 351 - Statistics:Theory/Application

MATH 352 - Math Methods in Data Science

MATH 360 - Calculus III

MATH 362 - Differential Equations

MATH 365 - Algebraic Structures

MATH 370 - Complex Variables

MATH 375 - Digital Signal Processing

MATH 380 - Workplace Experience I

MATH 381 - Workplace Experience II

MATH 395 - Special Topics in Mathematics

MATH 397 - Independent Study in Math

MATH 417 - Mathematical Modeling

MATH 460 - Advanced Calculus I

MATH 461 - Advanced Calculus I

MCNR 370 - Research Design and Statistics

MCNR 371 - Adv Research and Writung

MEDA 110 - Radio Production I

MEDA 115 - Fundamentals TV Production

MEDA 120 - TV Studio Production

MEDA 125 - Intro to Cinema

MEDA 130 - News Reporting I

MEDA 132 - Copy Editing and Layout

MEDA 134 - The Feature Article I

MEDA 144 - Understanding Movies

MEDA 145 - Media in America

MEDA 154 - Promotional Writing

MEDA 200 - TV Performance

MEDA 201 - Intrvw Technique Today's Media

MEDA 209 - Film & Culture

MEDA 210 - Advanced Radio Production

MEDA 211 - The Language of Film

MEDA 212 - Violnce/Freedm Hollywd Western

MEDA 213 - Hollywood's Gldn Age:1930-1950

MEDA 214 - The Dark Genres:

MEDA 215 - Video Editing Workshop

MEDA 220 - Advanced TV Production

MEDA 221 - Mastrs Flm: Griff/Wells/Hitch

MEDA 222 - News Publication Practicum I

MEDA 230 - Entertainment Writing

MEDA 231 - Propaganda

MEDA 232 - Investigative Journalism

MEDA 233 - Film & Gender

MEDA 234 - The Feature Article II

MEDA 235 - Screen Comedy & Clowns

MEDA 240 - Mag Editing/Production

MEDA 246 - Elements of Theatre

MEDA 250 - Art of Film and TV

MEDA 251 - Sports Reporting

MEDA 252 - Public Relations Strategy

MEDA 253 - European Trends in Film

MEDA 255 - Creative Advertising

MEDA 258 - Fundamentals Writing Film/TV

MEDA 261 - Free Speech/Media & Law

MEDA 262 - Introduction to Acting

MEDA 263 - Scene Performance

MEDA 265 - Introduction to Playwriting

MEDA 275 - Photojournalism

MEDA 282 - Play Production

MEDA 295 - Topics in Media Studies

MEDA 303 - Broadcast Journalism

MEDA 310 - Media Ethics

MEDA 311 - Radio Journalism

MEDA 315 - Video Editing II

MEDA 321 - Television Field Production

MEDA 333 - News Publication Pract II

MEDA 345 - Writing for Digital Media

MEDA 350 - Video Documentary

MEDA 359 - Advanced Writing for Film/TV

MEDA 370 - Understanding Media Tech

MEDA 380 - Workplace Experience I

MEDA 381 - Workplace Experience II

MEDA 385 - The Media Revolution

MEDA 386 - Seminar in Media Criticism

MEDA 387 - Problems American Journalism

MEDA 397 - Independent Study in Media

MEDA 399 - Internship in Media Studies

MEDA 400 - Senior Seminar

MEDA 450 - Media and Black Experience

MGMT 225 - Principles of Management

MGMT 255 - Info Systems for Mgmt

MGMT 325 - Business of Persuasion

MGMT 340 - Organizational Behavior

MGMT 345 - Organizational & Indust Psych.

MGMT 380 - Workplace Experience I

MGMT 381 - Workplace Experience II

MGMT 397 - Independent Study Management

MGMT 399 - Internship in Management

MGMT 425 - Managerial Behav-Lead Mod Org

MGMT 446 - Human Resource Management

MGMT 450 - App Res Analysis Management

MGMT 460 - Strategic Management

MGMT 465 - Entrepreneurship

MGMT 490 - Integrative Project Pt. I

MGMT 495 - Integrative Project Pt. II

MKTG 220 - Principles of Marketing

MKTG 344 - Advertising

MKTG 345 - Digital Marketing

MKTG 348 - Sales Management

MKTG 350 - Media and Entertainment

MKTG 380 - Workplace Experience I

MKTG 381 - Workplace Experience II

MKTG 397 - Independent Study in Marketing

MKTG 399 - Internship in Business

MKTG 440 - Marketing Research

MKTG 442 - Marketing Strategy & Branding

MKTG 445 - Market Assessment

MKTG 450 - Applied Res Analysis in MKT

MTEC 100 - Music Business I

MTEC 101 - Audio Production I

MTEC 105 - Intro to Music Production

MTEC 110 - Electronic Music Production I

MTEC 151 - Audio Production II

MTEC 160 - Electronic Music Production II

MTEC 200 - Music Business II

MTEC 202 - Audio Production III

MTEC 212 - Electronic Music Production III

MTEC 235 - Hist. Music Production & Tech

MTEC 252 - Audio Production IV

MTEC 295 - Topics in Music Technology

MTEC 305 - Recording Studio Workshop I

MTEC 315 - Advanced Synthesis & Sampling

MTEC 318 - Electronic Music Performance

MTEC 320 - Recording Studio Workshop II

MTEC 325 - Audio for Video

MTEC 330 - Advanced Record Production

MTEC 340 - Techniques of Underscoring

MTEC 345 - Live Sound Reinforcement

MTEC 350 - Advanced Mixing & Editing

MTEC 385 - Audio System Design & Install

MTEC 397 - Independent Study Music Tech

MTEC 399 - Internship Music Technology

MTEC 401 - Senior Project

MUSI 101 - Elmts Music/Develp Musicianshp

MUSI 103 - Theory & Musicianship I

MUSI 104 - Theory & Musicianship II

MUSI 107 - Music Appreciation

MUSI 108 - Exploring the World of Music

MUSI 174 - African American Music History

MUSI 201 - Theory & Musicianship III

MUSI 203 - Songwriting

MUSI 218 - History of Jazz

MUSI 260 - American Popular Music

MUSI 293 - Honors Topics in Music

MUSI 295 - Topics in Music

NRLA 100 - Exper. Learning & Identity

NRLA 150 - First Year Orientation

NRLA 200 - Career Interest Review

NRLA 220 - Learn Inside-Outside Classroom

NRLA 250 - Liberal Arts Tapestry

NRLA 275 - Designing the Future

NRLA 400 - Ways of Knowing in Lib Arts

NURS 101 - Holistic Self Care

NURS 106 - Cultural Issues in Hlth Care

NURS 190 - Physical Assessment

NURS 190A - Physical Assessment Lab

NURS 198 - Hlth Assessment & Promotion

NURS 198A - Hlth Asses & Promotion Lab

NURS 200 - Fundamentals of Nurse Lecture

NURS 200A - Fundamentals of Nurse Lab

NURS 200S - Fundamentals of Nurse Sim Lab

NURS 201 - Nurs Mgmt of Wounds/Ostomies

NURS 202 - Nurs Mgmt:Lab/Diag Test

NURS 203 - Religious Issues in Hlth Care

NURS 204 - Palliative Care Acr Life Span

NURS 205 - Holistic Nurse Modalities Intn

NURS 206 - Confl Rsltn/Peer Mdtm Intnsv

NURS 207 - Dom Violence/Subst Abuse Treat

NURS 219 - Human Experience

NURS 220 - Pharmacology Nurses Lecture

NURS 220A - Pharmacology Nurses Lab

NURS 222 - Pharmacology

NURS 225 - Pediatrics & Parent Child Nurs

NURS 225A - Pediatric & Parent Child Nurs

NURS 225S - Pediatric & Parent Child Sim

NURS 226 - Parent-Child Nursing

NURS 226S - Parent-Child Nurs Clinical Exp

NURS 227 - Pediatric Nursing

NURS 227S - Pediatric Clinical Experience

NURS 240 - Med Surgical Nursing I Lecture

NURS 240A - Med Surgical Nursing I Lab

NURS 240S - Med Surgical Nursing I Sim Lab

NURS 241 - Med Surgical Nurs II

NURS 241A - Med Surgical Nurs II Lab

NURS 241S - Med Surgical Nurs Sim

NURS 250 - Psychiatric & Mntl Health Nurs

NURS 250S - Psychiatric&Mntl Hlth Nurs Sim

NURS 251 - Advocacy for Population Health

NURS 251S - Adv for Population Health SIM

NURS 260 - Foundations

NURS 260S - Foundations Synthesis

NURS 261 - Ethics in Healthcare

NURS 262S - Nursing Care Women Synthesis

NURS 264 - Nursing Pharmacology

NURS 264A - Dosage Calculations

NURS 280 - Medical Surgical Nursing 3

NURS 280S - Med Surgical Nurs 3 Synthesis

NURS 319 - Nurse as Healer

NURS 328 - Nsg Care Women Life Cycle

NURS 361 - Contmp Topics Prof Nursing

NURS 362 - Transcultural Nursing

NURS 363 - Nurs Resrch Evidnc Bsd Prof Nur

NURS 364 - Nursing Informatics

NURS 365 - Intro to Health Policy

NURS 366 - Leadership & Management

NURS 367 - Path/Clinic Reasoning Nursing

NURS 368 - Hlth Assessment/Hlth Promotion

NURS 371 - Statistics for Nurses

NURS 382 - Leadership & Mgmt Synthesis

NURS 397 - Independent Study Nursing

NURS 401 - Community Health Nursing

NURS 413 - Mental Health Nursing

NURS 413S - Mental Hlth Nursing Synthesis

NURS 416 - Nursing Care of Children

NURS 416S - Care of Children Synthesis

NURS 424 - Senior Integrative Seminar I

NURS 426 - Nursing and the Community

NURS 426A - Comm Aggregate Fieldwork

NURS 426S - Nursing & Community Synthesis

NURS 434 - Senior Integrative Seminar II

OCTR 201 - OT Practice Assistnt: Overview

OCTR 203 - OT Practice Assist/Ther Mod I

OCTR 204 - OTA: Clinical Condit & Occuptn

OCTR 206 - OT Practice Assist/Ther Mod II

OCTR 207 - OT Practice Assist/Synopsis

OCTR 209 - OTP Assist: Advanced Clin Ed I

OCTR 209A - OTA Clinical Hours

OCTR 210 - OTP Assist: Advnced Clin Ed II

OCTR 210A - OTA Clinical Hours

OCTR 211 - Professional Development Semin

OCTR 214 - OT Pract Assist:Adult/Matur

OCTR 214A - OTA Practice:FW 1-Adult/Mature

OCTR 218 - OTA PsycSoc Factors & Occupatn

OCTR 260 - OT Practice Assistn/Child Adol

OCTR 260A - OT Practice for the Assistant:

PARA 201 - Family Law

PARA 202 - Business Organization

PARA 206 - Substantive Law/Document Draft

PARA 260 - Legal Research/Writing I

PARA 295 - Contemporary Issues

PARA 300 - Legal Research/Writing II

PARA 301 - Real Property & Mortgages

PARA 302 - Litigation

PARA 303 - Probate, Estates & Trusts

PARA 380 - Workplace Experience I

PARA 381 - Workplace Experience II

PARA 400 - Law Office Management

PARA 410 - Advanced Seminar Para Studies

PHIL 110 - Introduction to Philosophy

PHIL 112 - Logical Thinking

PHIL 190 - Honors Philosophy I

PHIL 205 - Philosophy Through Film

PHIL 207 - Business Ethics

PHIL 209 - Science Fiction & Philosophy

PHIL 213 - Philosophy of the Arts

PHIL 294 - Live Issues in Philosophy

PHIL 299 - Honors Topics in Philosophy

PHIL 317 - Perspectives on Death

PHIL 397 - Independent Study Philosophy

PHYS 110 - Introduction to Physics

PHYS 120 - Physics of the Human Body

PHYS 160 - Physics for Life Science I

PHYS 161 - Physics for Life Science II

PHYS 180 - Physics for Bio Sci I

PHYS 181 - Physics for Bio Sci II

POLS 100 - Intro to Political Science

POLS 101 - Political Power in America

POLS 190 - Honors Political Science

POLS 205 - Presiden Politics & Black Vote

POLS 255 - Managing Human Conflict I

POLS 256 - Managing Human Conflict II

POLS 270 - Role of Media in Politics

POLS 271 - Law & American Society

POLS 282 - Comparative Politics

POLS 295 - Topics in Government

POLS 301 - Constitution Law/Crim Justice

POLS 340 - Art & Science Int'l Relations

POLS 350 - Public Administration

POLS 355 - Mediation Theory & Practice

POLS 356 - Int'l Negotiations & Diplomacy

POLS 360 - Practicum Conflict Resolution

POLS 361 - Constitutional Law & Policy

POLS 363 - American Political Parties

POLS 364 - Comm/State/Regional Politics

POLS 365 - The American Presidency

POLS 367 - American Foreign Policy

POLS 370 - International Relations

POLS 372 - International Organizatns/U.N.

POLS 373 - Internatl Organiztns/Cse Std

POLS 380 - Co-op Political Science I

POLS 381 - Co-op Political Science II

POLS 397 - Independent Std Political Sci

POLS 399 - Internship Political Science

PSYN 101 - Introduction to Psychology

PSYN 106 - Introduction to Psychology

PSYN 120 - Career & Life Planning

PSYN 134 - The Parent, Child & School

PSYN 195 - Honors intro to Psychology

PSYN 199 - Psychology of Women

PSYN 207 - Psychology of Learning

PSYN 209 - Intro to Forensic Psychology

PSYN 212 - Social Psychology

PSYN 213 - Psychology of Personality

PSYN 219 - Group Behavior

PSYN 226 - Computers Soc/Behv Sciences

PSYN 228 - Psych of the Preschool Child

PSYN 230 - Cognitive Psychology

PSYN 232 - Health Psychology

PSYN 233 - Dvlpmntl Psych Across Lifespan

PSYN 234 - Perspectives on Parenting

PSYN 235 - Sports Psychology

PSYN 236 - Introduction to Counseling

PSYN 237 - Human Sexual Behavior

PSYN 238 - Gender Role Dynamics

PSYN 239 - Adult Development and Aging

PSYN 241 - Religion & Psychology

PSYN 243 - Psychological Tests & Mesurmnt

PSYN 244 - Social Psychology

PSYN 250 - Psychology of Communication

PSYN 254 - Child Psychology

PSYN 255 - Managing Human Conflict I

PSYN 256 - Managing Human Conflict II

PSYN 257 - Psych of the Exceptional Child

PSYN 258 - Infant & Child Psychology

PSYN 262 - Alcohol, Drugs & Behavior

PSYN 263 - Psychology of Adolescence

PSYN 278 - Adolescent Psychology

PSYN 280 - Philosophy & Social Sciences

PSYN 284 - Human Relations

PSYN 292 - Theories of Personality

PSYN 293 - Topics in Women Studies

PSYN 295 - Contemporary Issues

PSYN 303 - Assertiveness & Dec Making

PSYN 304 - Abnormal Psychology

PSYN 305 - Developmental Psychology

PSYN 310 - Career/Life Assessmnt & Ethics

PSYN 311 - Psych Disorders/Chldhd & Adolesc

PSYN 312 - Abnormal Psychology

PSYN 315 - Aging & Mental Health

PSYN 316 - Modern Psych/Historical Perspc

PSYN 317 - Perspectives on Death

PSYN 320 - Psychobiology

PSYN 340 - Psychology of Crisis

PSYN 345 - Industrial Psychology

PSYN 349 - Directed Research in Psych

PSYN 350 - Child Psychology

PSYN 355 - Mediation Theory & Practice

PSYN 360 - Practicum Conflict Resolution

PSYN 370 - Stats Socl/Behv Sciences

PSYN 372 - Experimnt Psych I:Methodology

PSYN 374 - Experimnt Psy II:Applications

PSYN 380 - Co-op Ed in Psychology I

PSYN 385 - Research Methods in Psych

PSYN 399 - Internship Soc/Beh Sciences

PSYN 400 - Theory & Techniques Counsel

PSYN 402 - Family Therapy & Counseling

PSYN 403 - Traumatic Stress

PSYN 405 - Psych of Family Systems

PSYN 406 - Educational Psychology

PSYN 411 - Advanced Family Counseling

PSYN 412 - Art Therapy

PSYN 413 - Organizational Psychology

PSYN 426 - Classics Soc/Beh Sciences

PSYN 441 - Cognitive Psychology

PSYN 443 - Psych Issues of Parenting

PSYN 444 - Psychology of Relationships

PSYN 450 - Clinical Psychology

PSYN 460 - Experimental Psychology

PSYN 497 - Independent Study Psychology

PSYN 498 - Practicum Instruct Methds Psyc

RELG 109 - Introduction to Religions

RELG 111 - Judaism, Christianty, Islam

RELG 112 - Far Eastern Religions

RELG 190 - Honors Religion

RELG 220 - Myth Ritual Symbol in Religion

RELG 291 - Honors Topics in Religion

RELG 294 - Contemp Issues in Religion

RELG 397 - Indepndt Studies Religion

SINC 110 - The Principles of Science I

SINC 120 - Science & Human Values

SINC 161 - Forensic Science I

SINC 162 - Forensic Science II

SOCL 101 - Introduction to Sociology

SOCL 102 - Introduction to Sociology

SOCL 110 - World Cultures

SOCL 120 - Career & Life Planning

SOCL 201 - Law, Order & Justice

SOCL 202 - Ethics & the Family

SOCL 205 - Aging & the Law

SOCL 206 - Sociology of Violence

SOCL 212 - Criminology

SOCL 213 - Sociology of Hip Hop

SOCL 215 - Juvenile Justice System

SOCL 220 - Contemporary Social Problems

SOCL 222 - The Family in Transition

SOCL 226 - Computers Soc/Behv Sciences

SOCL 231 - Sociology of Religion

SOCL 234 - Perspectives on Parenting

SOCL 236 - Social Deviance

SOCL 237 - Human Sexual Behavior

SOCL 238 - Gender Role Dynamics

SOCL 240 - Sociology of Work

SOCL 241 - Urban Sociology:City/Community

SOCL 244 - Social Psychology

SOCL 246 - The Death Penalty in America

SOCL 249 - Race, Culture & Ethnicity

SOCL 250 - Geography and Culture

SOCL 252 - Globalization

SOCL 253 - Sociology of Delinquency

SOCL 255 - Managing Human Conflict I

SOCL 256 - Managing Human Conflict II

SOCL 260 - Criminal Violence & Courts

SOCL 261 - Computer-Assisted Data Analysis

SOCL 262 - Alcohol, Drugs & Behavior

SOCL 267 - Strategies Child Care Provider

SOCL 268 - Comm, Ethnicity & Food

SOCL 269 - Strat Alchl/Substnc Abuse Prov

SOCL 271 - Med Sociology: Hlth Care Modrn

SOCL 280 - Philosophy & Social Sciences

SOCL 282 - Perspectives in Aging

SOCL 295 - Contemporary Issues

SOCL 308 - Hlth Care Organizat/Management

SOCL 315 - Terrorism

SOCL 348 - Methodology Soc/Beh Sciences

SOCL 349 - Directed Reseach in Sociology

SOCL 350 - Social Theory Race & Class

SOCL 355 - Mediation Theory & Practice

SOCL 360 - Practicum Conflict Resolution

SOCL 366 - Medical Ethics

SOCL 370 - Stats Socl/Behv Sciences

SOCL 380 - Workplace Experience I

SOCL 381 - Workplace Experience II

SOCL 397 - Independent Study in Sociology

SOCL 399 - Internship Soc/Beh Sciences

SOCL 400 - Sociology of Education

SOCL 410 - Contemporary Urban Education

SOCL 411 - Sociology of Childhood

SOCL 420 - Society/Social Change/Sci/Tech

SOCL 426 - Classics Socl/Beh Sciences

SOWK 201 - Introduction to Social Work

SOWK 295 - Contemporary Issues

SOWK 311 - Human Beh/Social Environmt I

SOWK 312 - Human Beh/Social Environmt II

SOWK 314 - Issues Diversity Soel Wk Pract

SOWK 322 - Social Work Practice I

SOWK 332 - Social Work Research

SOWK 342 - Social Welfare Policy/Services

SOWK 423 - Social Work Practice II

SOWK 424 - Social Work Practice III

SOWK 426 - Influence Comm/Organiz/Soc Polc

SOWK 431 - Field Practicum I

SOWK 432 - Field Practicum II

SOWK 435 - Soc Wrk w/Children & Adolescent

SOWK 436 - Soc Wrk Hlth & Mntl Hlth Srvc

SOWK 497 - Independent Study Social Work

SPAN 115 - Spanish for Communication

SPAN 116 - Communicating in Spanish

SPAN 121 - Spanish for Heritage Speakers

SPAN 160 - Translation Techniques

SPAN 196 - Honors Spanish I

SPAN 215 - Intermediate Span I

SPAN 216 - Intermediate Spanish II

SPAN 220 - Latin Amer Through Film

SPAN 225 - Spanish for Community Services

SPAN 230 - La Gramatica Espanola

SPAN 233 - Culture Spanish Golden Age

SPAN 235 - Spanish Culture

SPAN 236 - Latin American Cultures

SPAN 237 - Preceptiva Literaria/Hisp Std

SPAN 238 - Intro Lit Crit Hispanic Stdnt

SPAN 240 - Aspects of Caribbean Culture

SPAN 241 - Main Crnts Puerto Rican Civil

SPAN 245 - From Self to Selfie

SPAN 247 - The Latin American Short Story

SPAN 250 - Latin Amer Culture on Screen

SPAN 256 - Spain Today

SPAN 258 - Latin-America Today

SPAN 265 - Reading & Composition

SPAN 275 - Beginning Spanish for Business

SPAN 276 - Intermediate Spanish Business

SPAN 295 - Topics in Lit & Linguistics

SPAN 301 - Masterworks Spanish Lang

SPAN 305 - Cervantes & His World

SPAN 311 - Main Currents Spanish Civil I

SPAN 312 - Main Currents Spanish Civil II

SPAN 325 - The Golden Age

SPAN 344 - 19th Century Spanish Lit

SPAN 346 - "Modernismo"Spain/Span-America

SPAN 347 - The Generation of 1898

SPAN 348 - Gen Ortrge Y Gasset/G Lorca

SPAN 349 - Contemporary Spanish Lit

SPAN 350 - International Business Spanish

SPAN 351 - Main Curr Span-Amer Civ I

SPAN 352 - Main Curr Span-Amer Civ II

SPAN 355 - Intro Business Envirn Spanish

SPAN 357 - Hispanic Carribbean Lit & Film

SPAN 359 - AfroHispanic Literature

SPAN 372 - Spanish Conversation

SPAN 397 - Independent Study Spanish

SPAN 495 - Spanish Capstone

SPCM 194 - Honors Oral Communication

SPCM 230 - Speaking For Success

SPCM 244 - Topics in Film

SPCM 245 - Film & Videotape Production

SPCM 249 - Persuasion

SPCM 259 - Oral Performance of Literature

SPCM 265 - Introduction to Playwriting

SPCM 295 - Topics in Speech Communication

SPCM 370 - Effective Presentations

SPCM 397 - Independent Study

SPMG 300 - Foundations Sport Management

SPMG 330 - Sport Marketing

SPMG 336 - Sport Law

SPMG 397 - Independent Study Sport Mgmt

SPMG 399 - Internship in Business

SPMG 430 - Sport Facility & Event Mgmt

SPMG 432 - Sport Finance & Administration

SPMG 434 - Sport & Society

SPMG 450 - App Res Analysis Sports Mgt

VETC 101 - Intro Veterinary Science

VETC 110 - Applied Animal behavior

VETC 140 - Veterinary Management

VETC 256 - Anatomy of Dom Animals Lec

VETC 256A - Anatomy Dom Animals Lab

VETC 258 - Animal Handling and Restraint

VETC 295 - Special Topics Vet Tech

VETC 300 - Physiology Domestic Animals

VETC 305 - Global Veterinary Experience

VETC 306 - Clinical Lab Tech & Analysis

VETC 306A - Clinical Lab Tech Lab

VETC 320 - Pharmacology & Toxicology

VETC 340 - Clinical Vet Tech Team Comm

VETC 341 - Small Animal Diseases

VETC 350 - Applied Clinical Vet Nursing

VETC 350A - Applied Clinic Vet Nursing Lab

VETC 360 - Fundamentals Animal Research

VETC 375 - Principles Lrg Animal Medicine

VETC 375A - Prin of Large Animal Med LAB

VETC 380 - Workplace Experience I

VETC 381 - Workplace Experience II

VETC 397 - Ind Study in Veterinary Tech

VETC 495 - Externship I

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M.B.A./M.A., University of Pennsylvania

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J.D., St. John's University

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M.B.A., Stanford University

Zachary Williams

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Ph.D., Hampton University

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Ph.D., University of Texas at Austin

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M.S., New York University
M.B.A., University Pennsylvania

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Ph.D., New York University

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M.A., Ed.D., Teachers College, Columbia University
Pd.M., *honoris causa*, Mercy College

Norman Foy

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B.S., Boston University
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M.A., Columbia University
Ed.D., Teachers College, Columbia University
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Certified in Financial Management (CFM)

Andrew Joppa

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B.S., Mercy College
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Pd.M., *honoris causa*, Mercy College

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Pd.M., *honoris causa*, Mercy College
Certified Public Accountant, New York State

Louis Lopilato

Associate Professor Emeritus, Economics
B.S., M.A., Ph.D., Fordham University
Pd.M., *honoris causa*, Mercy College

Alfred Romeo

Assistant Professor Emeritus, Business
B.A., M.B.A., Iona College

School of Education**Mi-Hyun Chung**

Associate Professor, Literacy and Multilingual Studies
B.A., M.A., Ewha University (South Korea)
Ph.D., Indiana University at Bloomington

William Farber

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B.S., Manhattan College
M.A., M.Ed., Ed.D., Teachers College, Columbia University

Eva M. Fernández

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B.A., New York University
Ph.D., CUNY Graduate Center

Amanda Gunning

Professor, Secondary Education
B.S., University of Richmond
M.A., The City College of New York (CUNY)
Ph.D., Teachers College, Columbia University

Nancy N. Heilbronner

Associate Professor, Secondary Education
B.S., University of Virginia
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General Education Requirements and Curriculum

The General Education Curriculum has two distinct but interrelated purposes. First, it is designed to ensure that students have a certain breadth of knowledge. That knowledge is drawn from the liberal arts and sciences, and extends beyond the specialization of a major field. Second, the General Education Curriculum is designed to ensure that students develop the basic essential transferable skills that support continued growth and achievement in careers and in the professions. To achieve these goals, the General Education Curriculum has been designed with the following components:

General Education Curriculum

Liberal Arts Core / Essential Transferable Skills- 18 credits

- Cinq 101 - Critical Inquiry
- COMM 110 - Oral Communication
- ENGL 111 - English Composition I or
- ENGL 191 / HONR 191

- ENGL 112 - English Composition II or
- ENGL 192 / HONR 192

- MATH 115 - Math for Liberal Arts Or
- MATH 116 - College Algebra Or

- MATH 117 - Intro Statistical Reasoning
- (depending on disciplinary requirement)
 - Or a higher-level math course
- JRSM 301 - Junior Seminar

Liberal Arts Disciplinary Groupings- 24 credits

Choose three credits from each of the eight groupings:

- Literature and Communication
Literature, Speech, Communication
- Language and Cultural Perspectives*
World Languages
- Ethical Perspectives
Philosophy, Religion
- Historical and Global Perspectives
History, Political Science
- Mathematics and Information Technology
Mathematics, Computer Information Science
- Scientific Perspectives
Biology, Chemistry, Physics, Exercise Science
- Social Perspectives
Sociology, Psychology, Economics
- The Arts
Art, Art History, Music, Theatre, Film

Choose 18 credits with advisement from any combination of the eight groupings listed above- 18 credits

(Note: Some 200-level major Prerequisite courses may be used to fulfill this requirement).

Total- 60 credits

- *For Language credit a student must have the equivalent of an intermediate (level 116 or higher) course. Credit for any language course may be earned through traditional coursework, transfer credit or through an authorized proficiency exam.*

Before being awarded a degree, all students are expected to demonstrate an appropriate level of competence in the essential skills of a college graduate. Assessments will occur in courses within the General Education curriculum — including the Critical Inquiry course and the Junior Seminar.

General education is the foundation for academic and career success and is intended to develop the skills and attitudes that Mercy's faculty believes every educated person should possess. The courses provide the transferable skills that are required of students to be successful within their major study. General Education courses stimulate understanding of personal, social and civic values as well as scientific principles and ethics. The courses lead to the appreciation of diverse cultures and mastery of multiple modes of inquiry. They teach effective analysis and communication, and promote the importance of creativity to the human spirit. Through General Education, students acquire breadth of knowledge, gain competence to be lifelong learners and develop an awareness of how their entire college coursework shapes the quality of their lives.

The essential skills, as determined by the faculty of Mercy College, are:

1. Written communication
2. Oral communication
3. Critical thinking
4. Reading fluency
5. Quantitative reasoning
6. Information literacy

The pursuit of competence in these areas is a process of intellectual and personal growth.

Through regular assessment, students will come to recognize both their strengths and weaknesses, and learn to build on their achievements while improving the areas in which they are deficient.

Assessment begins with placement tests for freshmen that evaluate the student's current level of accomplishment and indicate the appropriate initial course placement.

As freshmen, students register for a section of the Critical Inquiry course. In this course, students are introduced to the critical thinking, critical reading and information literacy essential transferable skills. Each course section focuses on a particular topic through which these essential transferable skills are achieved. Students analyze assigned readings, prepare and respond to arguments related to that topic, and complete projects that require research and assessment of relevant print and online sources. Many students in the Critical Inquiry course have the opportunity to express themselves through digital storytelling and the development of e-portfolios. The Critical Inquiry course helps students learn how to engage effectively with the learning environment and how to best grow academically through their Mercy education.

In their junior year (and after successfully completing the Critical Inquiry course and other *Prerequisites*), students register for the Junior Seminar General and Education capstone course. Junior Seminar helps ensure that students have achieved an acceptable level of performance, and practical application, of the essential transferable skills covered across the General Education curriculum. Topics for Junior Seminar sections are diverse, and students may choose their section according to their major, area of concentration or general interests. The course is conducted in intensive seminar format; students research various aspects of the seminar topic and give multiple presentations in written and oral form. Students also have the opportunity to express themselves through digital storytelling and the development of e-portfolios in the Junior Seminar course. Formative assessment continues throughout the students' undergraduate experience. The process enables all students to monitor their progress in learning each skill. The College's academic support services are available to assist students in their skill development, including the libraries, the Learning Centers, Career Planning and Placement, etc.

Written Communication

Written communication involves the ability to express ideas clearly and effectively through writing. At the completion of the General Education curriculum, students should be able to:

1. Write appropriately to context, audience, and purpose
2. Use appropriate content to illustrate comprehension of a subject
3. Execute appropriate conventions particular to a specific discipline and/or writing task
4. Use relevant sources to develop ideas that are appropriate for the discipline and genre of the writing
5. Communicate meaning to readers with clarity and fluency

Oral Communication

Oral communication involves the ability to comprehend and to speak in Standard English with precision and clarity. At the completion of the General Education curriculum, students should be able to:

1. Create and communicate a compelling central message
2. Use a discernible organizational pattern that makes the content of the presentation cohesive
3. Select language choices that are appropriate for the audience
4. Demonstrate delivery techniques appropriate for extemporaneous speaking
5. Incorporate a variety of types of relevant, credible supporting materials

Critical Thinking

Critical thinking involves the ability to analyze and interpret insightfully and in depth. At the completion of the General Education curriculum, students should be able to:

1. Evaluate the viewpoints or assumptions of others
2. Evaluate their own viewpoints or assumptions
3. Create a specific position (perspective, thesis/hypothesis) that takes into account the complexities of an issue
4. Synthesize information from sources
5. Draw logical conclusions and identify consequences and implications

Reading Fluency

Reading fluency involves the ability to read and understand primary and secondary sources. At the completion of the General Education curriculum, students should be able to:

1. Evaluate the explicit message of a text and its main supporting elements
2. Explain possible implications of the text beyond its explicit message
3. Evaluate texts for significance and relevance
4. Analyze text structure or other textual features

Quantitative Reasoning

Quantitative reasoning involves the ability to use established methods of computation and contemporary technology to analyze issues and answer questions germane to their environment. At the completion of the General Education curriculum, students should be able to:

1. Model relevant information into a mathematical representation
2. Use logic and calculations to solve problems
3. Use quantitative information to support an argument or make an inference
4. Analyze quantitative data to make judgments and draw conclusions
5. Use computing technology to solve problems efficiently and effectively

Information Literacy

Information literacy involves the ability to identify, retrieve, evaluate, organize, cite properly and use a wide range of resources including print, graphic and electronic for independent learning and practical problem solving. At the completion of the General Education curriculum, students should be able to:

1. Determine the nature and extent of the information needed
2. Select the most appropriate investigative methods or information retrieval systems for accessing the needed information
3. Evaluate information and its sources critically
4. Use information effectively to accomplish a specific purpose
5. Access and use information ethically and legally

A student may meet the requirements of the general education curriculum through a combination of several approaches.

1. **Courses.** The student earns credits by achieving a passing grade in the individual courses designated in the general education curriculum.
2. **Honors Courses.** The student earns credits by achieving a passing grade in designated Honors courses that fulfill general education requirements:
3. **Credit-Bearing Exams.** With the approval of individual schools, a student may earn credit for general education courses by successfully passing a standardized examination (for example, the Advanced Placement examination).
4. **Departmental Waiver.** Departments responsible for general education courses may waive their general education courses for students who demonstrate exceptional skill or achievement according to departmental placement tests or other criteria established by the department.
5. **Transfer Courses.** The student earns credits in the general education curriculum by transferring approved courses with a grade of C or better from accredited institutions of higher education.
6. **Associate's Degrees.** Mercy College recognizes an associate's degree with 48 credits in the liberal arts and sciences from an accredited institution of higher education, and with an average grade of C or better, as equivalent to complete the requirements of the Mercy College general education curriculum. Exceptions may include ENGL 111 and ENGL 112, COMM 110 and any general education course set out as a *Prerequisite* for a student's major field of study.
7. **Bachelor's Degrees.** Mercy College recognizes a bachelor's degree with 48 credits in the liberal arts and sciences from an accredited institution of higher education, and with an average grade of C or better, as equivalent to completion of the requirements of the Mercy College general education curriculum. Exceptions may include ENGL 111 and ENGL 112, COMM 110 and any general education course set out as a *Prerequisite* for a student's major field of study.
8. **Learning on Location.** This course is offered by different academic disciplines in various topics. For example,

This course for general education credit is intended for students to take advantage of the rich opportunities for learning beyond the classroom presented in the New York Metropolitan area. Significant portion of class time will be spent at the actual location(s) around which the topic will be explored; examples are the courts, museums, the theater, the environment, ethnic neighborhoods, etc. Classroom time will cover preparation, critical reviews, writing and oral discussion as well as evaluation of student work. *Prerequisites:* ENGL 110 . 3 sem. hrs. 3 crs.

General Education Designated Courses

Core Courses

Written Communications- 6 credits

- ENGL 111 - English Composition I
- **Or**
- ENGL 191 / HONR 191 *
- ENGL 112 - English Composition II
- **Or**
- ENGL 192 / HONR 192 *

Oral Communications Requirement- 3 credits

- COMM 110 - Oral Communication
- **Or**
- HONR 194 - Honors Oral Communication *

Critical Inquiry- 3 credits

Waived for transfer students with 30+ credits.

- Cinq 101 - Critical Inquiry
- **Or**
- HONR 190 - Honors Critical Inquiry *

Mathematics Requirement- 3 credits

(Depending on Placement and Major)

- MATH 115 - Math for Liberal Arts **Or**

- MATH 116 - College Algebra **Or**
- MATH 117 - Intro Statistical Reasoning **Or**
- HONR 193 - Honors Mathematics * **Or**
- MATH 201 - Precalculus **Or**
- MATH 260 - Calculus I

Junior Seminar Requirement- 3 credits

To be taken upon completion of ENGL 112, COMM 110, Mathematics Requirement. Students will register for the course after completing 60 credits and before attaining 91 credits

- JRSM 301 - Junior Seminar
- **Or**
- JRSM 390 - Honors Junior Seminar *

Mathematics & Information Technology- 3 credits

CISC 120/MATH 120 Intro Computers/App Software (or take the Challenge Waiver Exam. If the exam is passed then student needs to replace the course with CISC 131 Foundations of Computing I, MATH 117 Intro Statistical Reasoning, or MATH 122 Statistics)

Note(s)

** Honors courses are open to Honors students only*

General Education Disciplinary Groupings

Literature & Communication

(3 crs.)

- COMM 200 - Interpersonal Communication
- COMM 220 - Intercultural Communication
- COMM 249 - Persuasion
- ENGL 205 - Survey English Lit I
- ENGL 206 - Survey English Lit II
- ENGL 207 - American Lit Survey I
- ENGL 208 - Amer Lit Sur II 1865-Present
- ENGL 209 - Writing for the Professions
- ENGL 210 - Cultural Rhetorics
- ENGL 212 - Science Fiction

- ENGL 214 - Cyberpunk/Technoculture
- ENGL 215 - Literature and Medicine
- ENGL 217 - Creative Writing : Fiction
- ENGL 218 - Creative Writing: Poetry
- ENGL 219 - Creative Writing: Nonfiction
- ENGL 220 - The Short Story
- ENGL 222 - The Graphic Novel
- ENGL 223 - Murder, Mystery, & Suspense
- ENGL 224 - LGBTQ+ Experiences & Lit
- ENGL 225 - Classical Literature
- ENGL 230 - The Bible as Literature
- ENGL 234 - Literature by Women
- ENGL 236 - Hip Hop Literature & Culture
- ENGL 238 - Sport Literature
- ENGL 239 - American Studies I
- ENGL 240 - Literature to Film
- ENGL 242 - Literature and Psychology
- ENGL 243 - Shakespeare in Music & Drama
- ENGL 249 - American Gothic
- ENGL 257 - Latin American Literature
- ENGL 259 - Oral Performance of Literature
- ENGL 263 - Black Atlantic:Lit/History
- ENGL 265 - Introduction to Playwriting
- ENGL 267 - Caribbean Literature
- ENGL 268 - Harlem Renaissance
- ENGL 269 - Hispanic Latino Lit
- ENGL 270 - British Novel: 1750 to 1900
- ENGL 271 - Modern British Novel:1900-Present
- ENGL 275 - Modern American Fiction
- ENGL 276 - Contemporary American Lit
- ENGL 280 - History of Drama
- ENGL 281 - Modern Drama
- ENGL 285 - Modern Poetry
- ENGL 290 - World Lit-Beyond Borders
- ENGL 295 - Topics in Literature
- ENGL 300 - Medieval Literature
- ENGL 304 - Modern English Writing with Style
- ENGL 315 - Shakespeare
- ENGL 316 - Shakespeare's Tragedies
- ENGL 318 - Explorers and Exiles in Paris
- ENGL 340 - The Major Victorians
- ENGL 353 - African-American Literature
- ENGL 385 - Masterpieces of European Lit

Language & Cultural Perspectives

(3 crs.)

Choose one intermediate level language course

- ALBA 116 - Communicating in Albanian
- AMSL 116 - Intermediate Sign Language
- ARAB 116 - Communicating in Arabic
- FREN 116 - Communicating in French
- ITAL 116 - Communicating in Italian
- ITAL 117 - Italian for Spanish Speakers
- ITAL 118 - Italian Comm for Spanish Spkrs
- ITAL 215 - Intermediate Italian I
- ITAL 216 - Intermediate Italian II
- SPAN 215 - Intermediate Span I
- SPAN 116 - Communicating in Spanish
- SPAN 216 - Intermediate Spanish II
- SPAN 121 - Spanish for Heritage Speakers
- SPAN 225 - Spanish for Community Services
- SPAN 275 - Beginning Spanish for Business
- Any other foreign language including: CLEP, DANTES and NYU proficiency exam.
- **Or**
- HONR 196 - Honors Spanish I *
- HONR 296 - Honors Spanish II *

Scientific Perspectives

(3 crs.)

- BIOL 110 - Introduction to Human Biology
- BIOL 105 - Pathways in Biology
- BIOL 111 - Introduction to Human Genetics
- BIOL 112 - Environmental Science
- BIOL 113 - Evolution
- BIOL 116 - Plants & People
- BIOL 117 - The Science of Nutrition
- BIOL 122 - Foundations of Biology
- BIOL 130 - Hum Anatomy & Physio I Lecture
- BIOL 131 - Hum Anatomy & Physio II Lecture
- BIOL 160 - General Biology I Lecture
- BIOL 161 - General Biology II Lecture
- BIOL 226 - Elements of Biochemistry
- BIOL 265 - Microbiology Lecture
- CHEM 110 - Introduction to Chemistry
- CHEM 140 - Essentials of Gen,Org, Biochem
- CHEM 140A - Essentials Gen,Org,Biochem Lab
- CHEM 160 - General Chemistry I Lecture

- CHEM 161 - General Chem II Lecture
- HLSC 250 - Global Health
- PHYS 110 - Introduction to Physics
- PHYS 120 - Physics of the Human Body
- PHYS 160 - Physics for Life Science I
- PHYS 161 - Physics for Life Science II
- SINC 110 - The Principles of Science I
- SINC 161 - Forensic Science I

Ethical Perspectives

(3 crs.)

- PHIL 110 - Introduction to Philosophy
- PHIL 112 - Logical Thinking
- PHIL 205 - Philosophy Through Film
- PHIL 207 - Business Ethics
- PHIL 209 - Science Fiction & Philosophy
- PHIL 213 - Philosophy of the Arts
- PHIL 294 - Live Issues in Philosophy
- RELG 109 - Introduction to Religions
- RELG 111 - Judaism, Christianity, Islam
- RELG 112 - Far Eastern Religions
- **Or**
- HONR 291 - Honors Topics in Religion *
- HONR 299 - Honors Topics In Philosophy *

Historical and Global Perspectives

(3 crs.)

- HIST 101 - European History to 1500
- HIST 102 - European History Since 1500
- HIST 105 - American History Through 1877
- HIST 106 - American History Since 1877
- HIST 117 - Introduction to Asian History
- HIST 118 - Introduction African History
- HIST 119 - Intro Latin American History
- HIST 233 - History of the Middle East
- HIST 228 - Problems Gender & Women's Hist
- HIST 232 - Early Modern Europe
- HIST 239 - American Studies I
- HIST 243 - History of Modern Japan
- HIST 244 - Popular Culture in East Asia
- HIST 250 - The Immigrant Experience

- HIST 252 - Afro/Amer Hist Reconstruction
- HIST 253 - African Amer since Reconstret
- HIST 254 - Latinos/as in the U.S.
- HIST 263 - Black Atlantic:Lit/History
- HIST 303 - The Enlightenment
- HIST 314 - Tudor and Stuart England
- HIST 337 - World War II in Asia
- IRDP 110 - World Cultures
- POLS 101 - Political Power in America
- **Or**
- HONR 290 - Honors Topics in History *

The Arts

(3 crs.)

- ARTT 107 - Art and Culture
- MUSI 107 - Music Appreciation
- MUSI 218 - History of Jazz
- MUSI 260 - American Popular Music
- MEDA 144 - Understanding Movies
- MEDA 145 - Media in America
- MEDA 209 - Film & Culture
- MEDA 211 - The Language of Film
- **Or**
- HONR 292 - Honors Topics in Art History *
- HONR 293 - Honors Topics in Music *

Social Perspectives

(3 crs.)

- PSYN 101 - Introduction to Psychology
- SOCL 101 - Introduction to Sociology
- ECON 115 - The Economy, Jobs & You
- ECON 120 - The World of Business
- ECON 125 - Stat App/ Bus Decision Making
- ECON 200 - Managing Your Money
- ECON 220 - Macro-Economics
- ECON 221 - Micro-Economics
- ECON 230 - Ethics: Corp Comm in Society
- **Or**
- HONR 195 - Honors Intro to Psychology *
- HONR 298 - Honors Topics in Economics *

Additional Liberal Arts

(18 crs)

Choose additional 18 Liberal Arts Credits. This course must hold to the standard as defined by NYSED bottom of the web page <http://www.nysed.gov/college-university-evaluation/department-expectations-curriculum>.

Note(s)

***Honors courses are open to Honors students only.**

Global Honors Program

- Admission to the Mercy College Global Honors Program
- Honors Courses
- Maintaining Satisfactory Progress
- Mission Statement
- Program Advantages
- Successful Completion of the Global Honors Program

Irina Ellison, Ph.D., and K. Patrick Fazioli, Ph.D., Co-Directors
honors@mercy.edu

Mission Statement

The mission of the Mercy College Global Honors Program is to transform highly motivated and intellectually curious students into critical and reflective future leaders in a global society through an integrated curricular and co-curricular program that emphasizes interdisciplinary, collaborative, and experiential pedagogy. The Global Honors Program promotes the core mission and values of the college in its commitment to fostering diversity, social responsibility, and lifelong learning.

Program Advantages

Advantages of participating in the Global Honors Program include, but are not limited to:

- Enrollment in small, engaging seminar-style classes that allow for close interaction with hand-picked Honors faculty as well as other highly motivated students;
- Priority registration;
- Opportunity to participate in unique learning experiences and established High Impact Practices, including Living Learning Communities, Study Abroad and Alternative Spring Break, common reads, community-based learning, self-directed research, and attendance or presentation at undergraduate conferences;

- Opportunities to participate in a variety of special extracurricular activities and events, including receptions, invited speakers, and trips to local cultural and historical attractions;
- Mentorship from students and faculty in the honors program;
- Official recognition at Commencement.

Admission to the Mercy College Global Honors Program

Admission to the Mercy College Global Honors Program is through application only and is highly competitive. Students are evaluated holistically on their application as well as their history of academic success, rigorous curriculum and commitment to service and engaged leadership.

In order to be eligible to apply for admission to the Global Honors Program, students must be full-time and be registered for a majority of their classes at a physical on-campus location (fully Distance Learning students are currently not eligible for admission to the Global Honors Program).

Freshmen: Students applying to the program after High School must have a minimum High School GPA of 86.

Transfer Students: Student applying to the program after completion of credits at another undergraduate institution must have a minimum GPA of 3.2 and must be transferring 12-75 credits towards their Mercy College degree completion. Students transferring more than 75 credits towards their Mercy College degree are not eligible for application. Students transferring fewer than 12 credits will be evaluated on their High School GPA.

Continuing Students: Continuing students at Mercy College may apply for admission to the Program after a minimum of 12 credits and up to a maximum of 75 credits, have been completed at Mercy College. Students must have a minimum GPA of 3.2. Students must submit two letters of recommendation, at least one of which is from Mercy College faculty.

Maintaining Satisfactory Progress

Global Honors Program students must make adequate progress in achieving program expectations to remain in the Mercy College Global Honors Program. Satisfactory progress is defined as:

- Maintaining a cumulative GPA of 3.2 or above
- Maintaining an Honors course GPA of 3.2 or above
- Registered as a full-time student and registered for a majority of their classes at a physical on-campus location
- Completing a minimum of twenty hours of community service per academic year
- Attending a minimum of four Global Honors Program-approved Mercy College academic events per academic year
- Demonstrating the academic and behavioral standards of Mercy College students
- Completing approximately one Honors course per semester

If adequate progress is not maintained, a student will be placed on Honors Program probation for one semester. If satisfactory progress is not resumed, the student may be dismissed from the Honors Program thereafter.

Successful Completion of the Global Honors Program

In order for students to be recognized at graduation as successfully completing the Mercy College Global Honors Program they must:

- Complete their degree with a cumulative GPA of 3.2 or above
- Complete their Global Honors Program curriculum with a GPA of 3.2 or above
- Earn a grade of C or above in all Global Honors Program courses
- Complete all service and engagement requirements of the program
- Complete an Honors Capstone project

Students who entered the program as Freshmen must additionally:

- Complete a minimum of 27 credits of Honors courses (no more than 6 credits can be completed as Honors contracts)

Students who entered the program as Transfers or Continuing students must additionally:

- Complete a minimum of 15 credits of Honors courses (no more than 6 credits can be completed as Honors contracts)

Honors Courses

Honors Courses foster a unique learning environment where students are given focused opportunities to deepen their learning and develop skills in collaboration and self-directed learning. Honors courses are reserved for students admitted to the Global Honors Program. All Honors Courses will share a common set of learning outcomes (in addition to the other course student learning outcomes) that are included on the course outline and that are assessed in these courses.

Students who complete Honors Courses should be able to:

1. Examine an issue or theme related to course material through two or more distinct disciplinary lenses (Interdisciplinarity)
 2. Demonstrate effective collaboration with peers in pursuit of a shared goal (Collaboration)
 3. Reflect upon how experiential learning has deepened their understanding of course material (Experiential Learning) Honors courses are generally reserved for students admitted to the Global Honors Program and by virtue of their priority scheduling get first admission to the courses. However, students who have completed at least 15 credits at the College and who have a Mercy GPA of 3.2 or higher may enroll in Honors courses, if space is available.
- HONR 190 Honors Critical Inquiry
 - HONR 191 Honors English I
 - HONR 192 Honors English II
 - HONR 193 Honors Mathematics
 - HONR 194 Honors Oral Communication
 - HONR 195 Honors Intro to Psychology
 - HONR 196 Honors Spanish I
 - HONR 290 Honors Topics in History
 - HONR 291 Honors Topics in Religion
 - HONR 292 Honors Topics in Art History

- HONR 293 Honors Topics in Music
- HONR 295 Special Topics in Honors
- HONR 296 Honors Spanish II
- HONR 298 Honors Topics in Economics
- HONR 299 Honors Topics In Philosophy
- HONR 390 Honors Junior Seminar Honors Junior Seminar
- HONR 490 Honors Capstone

* N.B. The Honors Program has undergone a major revision. Students who entered the program prior to Fall 2018 are strongly encouraged to consult the catalog in the year in which they entered and/or reach out to the program Co-Directors for further guidance.

Interdisciplinary Studies Programs

Bachelor of Arts

General Education	60 credits
Major Concentration <i>(must be Liberal Arts and Science courses)</i>	36 credits
<u>Open Electives</u>	<u>24 credits</u>
Total	120 credits

Bachelor of Science

General Education	60 credits
Major Concentration	36 credits
<u>Open Electives</u>	<u>24 credits</u>
Total	120 credits

Requirements for an interdisciplinary studies major with an Individually Approved Program —

Students must file a proposal for an interdisciplinary studies major in conformity with the following conditions:

1. The student must state the objectives of the proposed program of studies and the reason why these objectives cannot be met through existing programs.
2. The proposed major must be made up of a coherent program of studies of at least 36 credits involving course work in at least two different departments.
3. The major must include no more than nine credits of independent study, a major portion of which should be of an integrated nature, i.e., contribute to the interrelationships of the disciplines studied. Off-campus experience undertaken as part of the program and with supervision from members of the faculty is encouraged.

Procedure to be followed by students wishing to pursue an interdisciplinary studies major:

1. Complete at least 30 credits of college work and not more than 75 credits.
2. Develop a proposal conforming to the requirements above.
3. Secure the approval of at least two faculty members from different departments offering courses included in the proposal, one of whom agrees to act as the student's major advisor.
4. Submit the signed proposal to the Office of the Provost and Vice President for Academic Affairs for review and referral to the Interdisciplinary Studies Committee for approval.
5. Upon completion of the proposed major, submit to the same committee the following:
 1. A request that the student be approved for the degree.
 2. Either a portfolio of work prepared during the course of studies (included in major); such a portfolio might include examinations, papers, and other projects, which will manifest the development of the central theme of the major.
or
 3. Major paper or project, which represents a culminating experience and an effort to synthesize in an interdisciplinary manner various aspects of the theme which have been pursued. Three credits can be assigned to this project. Such credits are considered independent study.

OR

Student may consult one of the existing models formulated between various departments such as American Studies, Women's Studies, Ethnic Studies and Third-World Studies.

Changes in Program: Changes that do not substantially alter the nature of the program may be approved by the Faculty Advisor. Substantial changes, i.e., those changes that alter the direction or theme of the major, must be approved by the Interdisciplinary Studies Committee.

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Dena Whipple, Ed.D.

Associate Provost for Academic Affairs

Cecil Wright, Ed.D.

Executive Director of Admissions, Bronx Campus

Mercy Online

Mercy College was one of the first in New York State to venture into teaching and learning via the Internet and currently uses Blackboard as its learning management system. The College has offered online courses since 1991 with graduate and undergraduate students occupying 4,000 seats in almost 360 separate Web-based courses each semester. Mercy Online offers more than forty undergraduate and graduate degree programs entirely online, each having received the approval of the New York State Education Department and the Middle States Association, the College's regional accrediting agency. See <https://www.mercy.edu/students> for a current listing of online degree programs. In addition, students may complete the General Education requirements toward all Mercy College degrees through Mercy Online.

The Idea of Online Learning

Quality learning is accessible, flexible and convenient with Internet access. Web-based courses through Mercy Online are equivalent to their on-site counterparts. Students receive the same high-quality instruction as they would in the classroom — only delivered online. Studies may be completed wherever students have broadband access to the Internet. Instructors expect regular participation and contact from online students. Online learning courses typically contain web pages of course content and require asynchronous online discussion. Faculty moderate discussions and provide questions that direct student participation in written and research assignments that are similar to those given on campus. In addition, real time chat, slide presentations, audio and video often are added to a course to enhance the learning experience. Students find that most courses use text-books, purchased through the online bookstore. Mercy Online provides a myriad of supplementary student service including online tutorials, tutoring in various subject areas, academic advising, personal counseling and career counseling.

Making the Choice

The most successful Mercy Online students are self-directed and self-motivated. They understand that taking an online course is convenient, but no less challenging or less rigorous than the same course taught in the classroom. Students must take an honest look at their past performance and determine if they have the potential to succeed in Mercy Online. Those students who are strong and self-motivated may be ready to participate in an intensive and quality learning environment.

Technical Requirements

At minimum, students enrolling in online courses must have access to a computer, and basic computer skills that include using a word processor, the Internet and email. Specific programs may require additional skills. Broadband Internet access (cable, DSL, FiOS) and recent versions of Internet Explorer or Firefox are required. Students must have their own Internet Service Provider. While not required, a sound card, web camera and speakers or headphones are recommended.

Guidelines for Online Participation

Before taking any online courses, Mercy Online students should complete an Online Student Orientation at the following link: www.mercy.edu/blackboard-orientation. For each course, students are expected to

participate no less than three times each week. (For accelerated programs, students are expected to participate more frequently.) Participation includes reading course material, contributing to discussions, completing assignments, etc. Most courses require students to compose and post at least four substantive messages per week, more for accelerated programs. Some courses may have additional requirements. Failure to meet these requirements could affect the final grade for the course.

Exams and Testing

Professors have different exam, testing and grading requirements for their courses. Courses may require a visit to a Mercy College campus for proctored midterm or final exams. Non-regional students are required to identify proctors for these exams. Proctors must be approved by Mercy Online, and it is the responsibility of the student to reimburse proctors for their services. Detailed information about the exam process can be found on the Mercy Online website. For additional information about Online Learning, please contact Mercy Online at 914-674-7521 or visit our website at www.mercy.edu/mercyonline.

Minors

A minor consists of a group of courses amounting to **at least 15 credits** in one of the following areas. Courses must be **level 120** or above.

**Individual programs may have additional requirements. Please see the individual program page for more information.*

- Biology
- Business Administration
- Communication Disorders*
- Communication Studies
- Computer Information Systems
- Computer Science
- Criminal Justice
- Cybersecurity*
- English
- Health Science*
- History*
- Latin American and Latino Studies*
- Legal Studies
- Mathematics

- Media Studies
- Music Production and Recording Arts*
- Philosophy*
- Psychology
- Sociology
- Spanish

* See the Communication Disorders, B.S., Cybersecurity, B.S., Health Science, Health Promotion Concentration, B.S., Music Production and Recording Arts, B.S. and History, B.A., academic program pages for specific requirements and additional information. See the School of Liberal Arts page for specific requirements and additional information on the Latin American and Latino Studies minor and the Philosophy minor.

For additional information on these minors, see the Academic Regulations and Procedures and Student Policies page.

Programs of Special Interest

College Opportunity Programs

The mission of the College Opportunity Programs is to provide academic, social, and personal support to historically underrepresented students in a nurturing and academically focused environment. The goal is to empower motivated students and our engaged colleagues to achieve their highest level of success.

Several federal and state funded programs fall under the umbrella of College Opportunity Programs (COP). In support of our nation's commitment to provide educational opportunity for all persons, the United States Congress established a series of programs to assist eligible individuals to enter college and successfully graduate. These federal TRiO programs include Student Support Services and the McNair Program (listed separately, under Undergraduate Research Opportunities).

TRIO Programs

Student Support Services Project

The Student Support Services Project (SSSP) provides opportunities for academic development and assists students with basic college requirements and serves to motivate students towards the successful completion of their post-secondary education. The goal of SSSP is to increase the College retention and graduation rates of its participants. Student must meet the federal eligibility guidelines that include first generation, low- income and have academic need for acceptance into the program. SSSP also invites applications from transfer students who were enrolled in SSSP at a previous college or university. Applications for SSSP are made available through the College Opportunity Program Office. For more details on SSSP, contact the Director of Student Support Services Project, Mercy College, 555 Broadway, Dobbs Ferry, NY 10522, 914-674-7239.

New York State Education Department Programs

STEP, CSTEP, and HEOP share a common overall purpose, namely, to expand the educational opportunities available to various historically disadvantaged populations.

Science and Technology Entry Program (STEP)

STEP is designed to increase the number of historically under-represented and economically disadvantaged students in mathematics, science, technology, health-related, and licensed professions.. The program provides academic enrichment for students in grades seven through twelve from northern Westchester communities. STEP offers students a more intensive exploration of math, science and technology during its Summer Academic Camp. For more details on the Science and Technology Entry Program, contact the Director of STEP, CSTEP, and HEOP, Mercy College, 555 Broadway, Dobbs Ferry, NY 10522, 914-674-7204.

Collegiate Science and Technology Entry Program (CSTEP)

CSTEP is funded by the New York State Education Department to provide academic enrichment, internships and research experiences for students who are economically disadvantaged and historically under-represented in scientific, technical, health-relation or licensed professions. The CSTEP student must demonstrate an interest in, and potential for, a CSTEP targeted profession. CSTEP students must be enrolled full-time and be in good academic standing in an approved scientific, technical, health-related, pre-professional or professional undergraduate or graduate program of study. For more details on the Collegiate Science and Technology Entry Program, contact the Director of STEP, CSTEP, and HEOP, Mercy College, 555 Broadway, Dobbs Ferry, NY 10522, 914-674-7204.

Higher Education Opportunity Program (HEOP)

HEOP is funded by the New York State Education Department to provide supportive services and supplemental financial aid to eligible New York State residents. Students are eligible for this program if they are both economically disadvantaged and academically under-prepared. High school graduates may be eligible if they were not in a college preparatory program in high school. Individuals may also be eligible if they possess a General Equivalency Diploma (GED) or if they have neither a high school diploma nor a GED and they are 18 years of age or older. A transfer student enrolled in a NYS-Opportunity program (HEOP, EOP, SEEK, or College Discovery) may be eligible if there is availability of space within the program before entering the College. There is no wait-list for HEOP transfer admissions. Application for HEOP is made available through the College Opportunity Program Office. For more details on the Higher Education Opportunity Program, contact the Director of STEP, CSTEP, and HEOP, Mercy College, 555 Broadway, Dobbs Ferry, NY 10522, 914-674-7204.

Undergraduate Research Opportunities

The Ronald E. McNair Post-Baccalaureate Achievement Program

The purpose of the McNair Program is to provide enriching experiences that prepare eligible students for doctoral study. The program was established by the U.S. Department of Education in 1989 and named for astronaut and Challenger crew member physicist, Dr. Ronald E. McNair. The McNair Program at Mercy College targets low-income, first-generation students, and those from groups under-represented in graduate education.

One of the most exciting aspects of the McNair Program is the opportunity for undergraduate students at the junior and senior levels to participate in research experiences. Program participants receive a stipend to conduct research and engage in other scholarly activities with faculty mentors from the areas in which they hope to pursue graduate study. McNair Scholars also attend professional conferences with their mentors, go to graduate school fairs, prepare for graduate school entrance exams, receive guidance for the graduate school application process, and obtain information on securing fellowships, graduate assistantships, and loans. Participants learn about graduate school life, advanced library skills, and effective ways to present their work.

At the completion of the research projects, McNair scholars make formal presentations of their research to faculty and peers at local and national conferences and submit papers summarizing their work, for publication in the Mercy McNair Program journal, "The Challenger." For more details on the McNair Scholars Program, please contact the McNair Program Office, Mercy College, 555 Broadway, Dobbs Ferry, NY 10522, 914-674-7766 or mcnair@mercy.edu.

The Robert Noyce Teacher Scholarship Program - Mercy College Intensive STEM Teacher Initiative (MISTI)

Mercy students in math and science can pursue a rewarding career path as a math or science teacher in K-12 schools through the MISTI Program. Under this program, sponsored by the National Science Foundation's Robert Noyce Teacher Scholarship Program, MISTI Scholars earn significant scholarships and stipends during their five years of participation. Each participating undergraduate student studies math and science and completes the steps to become an effective math or science teacher, earn a bachelors and Master's degree, and complete New York State Teaching Certification.

MISTI Scholars enter the program as college juniors, continue their math or science studies, begin observations in K-12 schools, and participate in a pedagogical seminar with other MISTI Scholars. These activities continue during their senior year, along with hands-on teaching experiences. Following their senior year, Scholars participate in a summer engineering experience for teachers, developing integrated STEM lessons. During their Master's year, MISTI Scholars engage in a yearlong clinical residency in a local K-12 school, supported extensively by master teachers and Mercy College faculty. In their first two years of teaching, they receive continued support from Mercy College faculty and their community of peers from the cohort. For details on the MISTI Program, please contact Professor Meghan Marrero at mmarrero3@mercy.edu

The Robert Noyce Teacher Scholarship Program - Mathematics Education Intensive Residency Program (MEIRPro), for Veterans of the United States Military

Mercy undergraduate students graduating in May 2017, or in May 2018, who are veterans of the United States Armed Forces can pursue a rewarding career path as a mathematics teacher in secondary schools (Grades 7-12) through the MEIRPro Program. Under this program, sponsored by the National Science Foundation's Robert Noyce Teacher Scholarship Program, MEIRPro Scholars earn significant scholarships and stipends towards participation in a clinically rich master's degree program in secondary mathematics education.

Through a partnership between school practitioners and college faculty, the program provides prospective teacher candidates—recruited from among US Armed Forces veterans with strong mathematics backgrounds—with content and methodology necessary to work effectively in math classrooms. The program provides sequenced courses requiring increasing levels of knowledge for application to the clinical teaching residency and emphasizes authentic classroom teaching under the mentorship of well-qualified mathematics teachers and guidance from visiting Mercy College clinical faculty. Following this 14-month (36 graduate credit) master's degree program, candidates will be eligible for New York State Teaching Certification and employment. For details on the MEIRPro Program, please contact Professor William Farber at wfarber@mercy.edu

Workplace Experience

When hiring, employers often look for relevant work or internship experience. The Workplace Experience program is an educational program designed to provide students with an opportunity to earn up to six academic credits while gaining practical workplace experience. Participants in the program gain valuable career insight through their workplace experience, and receive guidance from a faculty advisor and a site supervisor to maximize their learning experience. Students interested in this program should meet with their PACT/HEOP/COP mentor to confirm course requirements, and meet with Career and Professional Development for help finding an internship for credit and to register. For more information about this program, please email CPD@mercy.edu.

Registered Programs by Campus

- School of Business
- School of Health and Natural Sciences
- School of Liberal Arts
- School of Nursing
- School of Social and Behavioral Sciences
- Other Programs

Major Concentrations

Most major concentrations are offered at the main campus in Dobbs Ferry (DF). In addition, major concentrations are offered at the branch campuses in the Bronx (BX) and Manhattan (MT). All campuses offer the Associate Degree in Arts and in Science.

For detailed program information, please see Academic Programs of Study

School of Business

Business Administration, B.S. (0506)

Data Analytics (DF, BX, MT)
Entrepreneurship (DF, BX, MT)
Finance (DF, BX, MT)
General Business Administration (DF, BX, MT)
International Business (DF, BX, MT)
Management (DF, BX, MT)
Marketing (DF, BX, MT)
Sport Management (DF)

Corporate and Homeland Security, B.S. (2105) (DF, BX)

General Accounting, B.S. (0502)

Data Analytics (DF, BX)
Financial Accounting (DF, BX)
Taxation (DF, BX)

General Business Administration Certificate (5001) (DF, BX)

Management Accounting, B.S. (0502) (DF, BX)

Organizational Management, B.S. (0506) (DF, BX, MT)

Public Accounting, B.S. (0502) (DF, BX)

Public Accounting B.S. + M.S. (DF)

School of Health and Natural Sciences

Biology, B.S. (0401) (DF)

Animal Sciences (DF)
Biology Education (DF)
Biomedical Sciences (DF)

Clinical Laboratory Science, B.S. (1223) (DF)

Communication Disorders, B.S. (1220) (DF)

Exercise Science, B.S. (1299.30)

Clinical Track (DF)
Performance Track (DF)

Health Science, B.S. (1299) (DF, BX)

Health Promotion (DF, BX)
Health Pre-OT (DF)
Health Pre-PA (DF, BX)
Health Pre-PT (DF)

Health Science, B.S. / Physical Therapy, DPT (1212) (DF)

Occupational Therapy Assistant , A.A.S.(5210) (DF)

Veterinary Technology, B.S. (0104) (DF)

School of Liberal Arts

Communication Studies, B.S. (0601) (DF, MT)

Public Relations Specialization (0601) (DF, MT)

Computer Information Systems, B.S. (0702) (DF, BX)

Computer Science, B.S. (0701) (DF, BX, MT)

Cybersecurity, B.S. (0799) (DF, BX, MT)

Cybersecurity B.S. + M.S. (DF, BX)

Design + Animation, B.F.A. (1009) (DF)

English, B.A. (1501) (DF, BX, MT)

English, Creative Writing, B.A. (DF, BX, MT)

English, Cultural Studies, B.A. (DF, BX, MT)

English, Literature, B.A. (DF, BX, MT)

English, Writing & Rhetoric, B.A. (DF, BX, MT)

History, B.A. (2205) (DF, BX)

Liberal Arts and Sciences, A.A./A.S (5649.00) (DF, BX, MT)

Mathematics, B.S. (1701) (DF)

Media Studies, B.S. (0699)

Film/Culture (DF)

Journalism (DF)

Radio & Television Production (DF)

Music Production and Recording Arts, B.S. (1099) (DF)

Spanish, B.A. (1105) (DF)

School of Nursing

Nursing – RN to B.S. (1203.10) (DF)

Nursing—Traditional, B.S. (1203) (DF)

Nursing- Accelerated Second Degree (ASDBS) (1203) (BX)

Nursing- Accelerated Second Degree-Weekend (ASDBS) (1203) (BX)

School of Social and Behavioral Sciences

Behavioral Science, B.S. (2201) (DF, BX, MT)

Community Health (DF, BX, MT)

Gerontology (DF, BX, MT)

Health Services Management (DF, BX, MT)

Childcare, Certificate (5503) (DF, BX)**Criminal Justice, B.S.** (2105) (DF, BX, MT)

Homeland Security Specialization (DF, BX, MT)

Forensics Specialization (DF)

Forensic Investigations Specialization (DF, BX, MT)

Criminal Justice Certificate (5505) (DF, BX)

Dispute Resolution Certificate (2208) (DF, BX)

Health Services Management Certificate (5299) (DF, BX)

International Relations and Diplomacy, B.S. (2210) (DF, MT)

Legal Studies, B.S. (0599) (DF)

Paralegal Studies (DF)

Political Science (DF)

Psychology, B.S. (2001) (DF, BX, MT)

Social Work, BSW (2104) (DF, BX)

Sociology, B.S. (2208) (DF, BX, MT)

Other Programs

Interdisciplinary Studies, B.A. (4901) (DF, BX)

Requirements for Graduation

Associate Degree

To be eligible for graduation with the Associate degree, a student must successfully complete 60 or more academic credits.

These credits must meet the specific degree requirements as follows:

The Associate in Arts in Liberal Arts and Sciences degree, all 60 credits must be completed in the liberal arts and sciences. For the Associate in Science in Liberal Arts and Sciences degree, 48 of 60 credits must be completed in the liberal arts and sciences. For the Associate in Applied Science in Occupational Therapy Assistant, 26 or 68 credits must be completed in the liberal arts and sciences.

Further, to be eligible for graduation with the associate degree, a student must fulfill the following conditions:

1. A minimum average of C in course grades represented by a cumulative scholastic index of not less than 2.0 in courses taken at Mercy College.
2. A minimum of one year's work in residence, i.e., at least 30 credits taken at Mercy College.

Note: Enrollment in other than registered or otherwise approved programs may jeopardize a student's eligibility for certain student aid awards.

The following associate degrees are offered at Mercy College:

- **A.A.S. Occupational Therapy Assistant (DF)**
- **A.A. and A.S. Liberal Arts & Sciences (DF, BX, MT)**

Bachelor's Degree

To be eligible for graduation with a bachelor's degree, a student must successfully complete at least 120 academic credits, and these credits must fulfill one of the major curricular distributions in the College catalog. The student must follow the curriculum requirements of the catalog under which they matriculate or to any successive catalog year, if the student formally elects to change their catalog year, during their continued matriculation prior to graduation. The change of major/catalog year form can be accessed on Mercy Connect or from the student's advisor. They may not use combinations from two or more catalogs to satisfy these requirements.

It should be noted that for the Bachelor of Arts degree, 90 of 120 credits must be completed in the liberal arts and sciences and for the Bachelor of Science degree, 60 of the 120 credits must be completed in the liberal arts and sciences. Curricular distributions should be interpreted accordingly.

Further, to be eligible for graduation with the bachelor's degree, a student must fulfill the following conditions:

1. A minimum average of C in course grades represented by a cumulative scholastic index of not less than 2.0 in courses taken at Mercy College.
2. A minimum average of C in course grades represented by a cumulative scholastic index of not less than 2.0 in courses taken at Mercy College in the major field of study.

3. A minimum of at least 30 credits taken in residence at Mercy College. Graduate level courses are not included in the 30-credit residency requirement.

NOTE: The residence requirement is not applicable for the College of New Rochelle (CNR) teach out students as defined by the Teach Out agreement between Mercy College and The College of New Rochelle. Teach Out eligible students are classified as follows:

- a. Students who were enrolled at CNR as of Spring 2019 (and Summer 2019)
- b. Students who were in good academic standing as of the Spring (and Summer) 2019
- c. Stop out students in good academic standing from Spring 2018, Summer 2018 and Fall 2018

4. A minimum of one half of the credits in the area of the major concentration taken in residence at Mercy College. The minimum for each major concentration is listed under the major concentration requirements.

5. Residency is defined as courses offered by Mercy College for academic credit. Courses offered by other institutions or in cooperation with Mercy College do not fulfill residency requirements.

Specific requirements for each major concentration are listed at the beginning of each department's course offerings.

Double Degrees

Occasionally a student wishing to specialize in two discrete areas of study (e.g., Business Administration and Computer Science) will complete a double major. The New York State Education Department has issued guidelines stating that under such circumstances the award of two separate degrees would be inappropriate. In rare cases, however, where the two specializations are clearly widely separated (e.g., Business Administration and Music), and the student might need separate credentials attesting to their achievement in each area, separate degrees may be awarded. Students wishing to pursue two separate degrees should consult with the registrar early in their academic career.

Programs of study leading to the Bachelor of Arts or Bachelor of Science degree are available with the following major concentrations (Hegis Codes indicated):

Behavioral Science (2201)

Interdisciplinary Studies (4901)

Sociology (2208)

Mathematics (1701)

Psychology (2001)

Programs of study leading to the Bachelor of Arts degree only are available with the following major concentrations (Hegis Codes indicated):

English (1501)

History (2205)

Spanish (1105)

Programs of study leading to the Bachelor of Science degree only are available with the following major concentrations (Hegis Codes indicated):

Accounting (0502)

Biology (0401)

Business Administration (0506)

Clinical Laboratory Science (1223)

Communication Disorders (1220)

Communication Studies (0601)

Computer Information Systems (0702)

Computer Science (0701)

Corporate and Homeland Security (2105)

Criminal Justice (2105)

Cybersecurity (0799)

Education — B.S. and M.S. Degree (0803), (0823)

Exercise Science (1299.30)

Health Science (1299)

International Relations and Diplomacy (2210)

Journalism and Media (0699)

Legal Studies (0599)

Music Production and Recording Arts (1099)

Nursing (Upper Division only) (1203.10)

Organizational Management (0506)

Veterinary Technology (0104)

Program of study leading to the Bachelor of Social Work degree is available with the following major concentrations (Hegis Codes indicated):

Social Work (2104)

Program of study leading to the Bachelor of Fine Arts degree is available in the following major concentration (Hegis Code indicated):

Design + Animation (1009) (*formerly Computer Arts + Design*)

Specific requirements for each major concentration are listed at the beginning of each department's course offerings.

Double Major

Occasionally a student wishes to specialize in two discrete areas of study to prepare for their intended career. In such a case the student may want to apply for a double major. The student will complete a single set of core and elective requirements and complete two sets of major requirements, one for each major desired. Where the same course is required in each major, the student may apply a maximum of 12 credits to satisfy both major requirements.

Overlap credits in excess of 12 must be substituted by major courses with the approval of the respective program directors. If a major does not have sufficient courses for substitution, then those two majors cannot be completed as a double major.

Degree Conferral Form

Formal graduation ceremonies take place in May. Degree conferral occurs in February, May and August. Diplomas are issued the subsequent month of the respective degree conferral.

A student applies for graduation by filling out the Graduation Application Form (available online via Mercy Connect under the Student Services tab or in the Office of Enrollment Services) and submitting the completed form to the Registrar.

Forms must be submitted according to the following deadlines. Failure to meet the appropriate deadline will result in postponement of graduation to the next scheduled date for issuing diplomas. There are no exceptions to this policy.

The Degree Conferral Form can be found here: <https://www.mercy.edu/degree-conferral-application>

<u>Deadlines for applying for Degree Conferral</u>	<u>Application Date</u>
February	October 15
May	February 2
August	May 15
August Participating in May Ceremony*	April 10

**Students must be registered for their final 6 or fewer credits to satisfy their degree requirements and have satisfied financial obligations with the College (i.e.: whether via financial aid, a payment plan, etc.).*

Curricular Distributions for All the Bachelor's Degrees and Associate Degrees in Liberal Arts: General Rules and Definitions

English

English placement is determined by one's high school transcript or score on ACCUPLACER. All students are required to take a sequence of two English courses, ENGL 111 and ENGL 112 . All students are required to complete ENGL 111 and ENGL 112 or the equivalent. ENGL 110 do not count toward fulfilling the general education requirement in English.

Liberal Arts and Sciences Electives

These are courses selected in the area of the liberal arts and sciences. The College offers courses in these areas under the following headings (check individual course listings):

Art

Behavioral Science

Biology

Chemistry

Communication

Economics

English

Exercise Science

French

History

Humanities

Interdisciplinary Studies

Italian

Linguistics

Mathematics

Music

Philosophy

Physical Science

Physics

Political Science

Psychology

Religion

Sociology

Spanish

Mathematics

All students are required to complete MATH 115 Math for Liberal Arts, or MATH 116 College Algebra, or a higher-level math course.

Open Electives

These are any courses selected by the student, whether in the liberal arts and sciences or in such areas as Education, Accounting, Management, Finance, Marketing, Computer Information Systems, Social Work, Journalism, Nursing, Criminal Justice, Legal Studies, Veterinary Technology, etc.

Graduation Honors

To be eligible for academic honors (summa cum laude, magna cum laude, and cum laude) and major program honors, a student must be a candidate for a baccalaureate degree and complete a minimum of 36 credits in residency at Mercy College. Required indices for honors are as follows:

Summa Cum Laude 3.8

Magna Cum Laude 3.6

Cum Laude 3.4

To be eligible for major program honors, a student must have an overall GPA of 3.0 and a 3.5 GPA in courses meeting requirements for their major program in the semester prior to the beginning of the semester their commencement takes place.

To be eligible for the President's Medal and major program honors, which are awarded annually, and to have their honors appear in the published commencement program, a student must complete a minimum of 36 credits in residency at Mercy College prior to the beginning of the semester in which their commencement takes place.

Candidates for the Associate degree are eligible for honors if they have completed at least 36 credits at Mercy College and a minimum GPA of 3.4 for courses completed at Mercy College in the semester before their commencement takes place.

Honor Societies

Mercy College has established chapters of a range of national honor societies. One of these, Alpha Chi, is an honor society promoting general academic excellence and character. Departments that have established chapters of honor societies are:

Biological Sciences — Beta Beta Beta

Business, Accounting — Delta Mu Delta

Criminal Justice — Alpha Phi Sigma

Education — Kappa Delta Pi

English — Sigma Tau Delta

Foreign Languages — Phi Sigma Iota

Gerontology — Sigma Phi Omega

Health Sciences/Health Professions — Alpha Eta

History — Phi Alpha Theta

International Studies — Sigma Iota Rho

Mathematics and Computer Science — Pi Mu Epsilon

Nursing — Sigma Theta Tau

Paralegal /Legal — Lambda Epsilon Chi

Psychology — Psi Chi

Social Work — Phi Alpha

Social Sciences — Pi Gamma Mu

Transfer credits are not included in the calculation for graduation honors.

Posthumous Degree Policy

I. Policy Statement

This policy establishes guidelines for the process by which a degree may be awarded posthumously in the unfortunate event that a student passes away near the completion of their academic program at Mercy College. To recognize the student's work, a next of kin (including child, parent, spouse, or domestic partner) may request a posthumous degree.

II. Criteria for Awarding Posthumous Degrees

In consultation with the College administration, a posthumous degree may be awarded upon the following criteria being met:

1. The College must substantiate the student is deceased by obtaining a death certificate from the family or other proof of death;
2. The student must have completed sufficient coursework to be awarded a degree;
3. The student must have been in good academic standing at the College; and
4. The student must have no college disciplinary sanctions pending.
5. The College reserves the right to evaluate and approve requests in light of the facts and circumstances relating to a student's death.

III. Determination of Sufficient Coursework

For undergraduate candidates, (a) all coursework and other degree requirements would have been completed in the semester that the student died or (b) within one additional semester of attendance at the College.

For master's degree candidates in degree programs without a thesis requirement, all coursework and other degree requirements would have been completed in the semester that the student died.

For master's degree candidates in degree programs with a thesis requirement, the Dean of relevant school shall consult with appropriate members of the school and make a determination that the thesis was substantially completed, i.e., that a full draft exists and that the student could have defended the thesis during the semester in which they died.

For doctoral degree candidates, all coursework and other degree requirements would have been completed in the semester that the student died. The Dean of the relevant school shall consult with appropriate members of the school and administration to determine whether the requirements of the doctoral degree were substantially completed.

Procedures for Awarding Posthumous Degrees

A request for a posthumous degree must be made in writing by the student's next of kin to the Registrar, along with the relevant documentation. The Registrar or designee shall review the request, and shall confer with the relevant school dean to determine whether the criteria are met for awarding the degree. If the relevant criteria are met, the Registrar shall make a recommendation to the Provost or designee, who will review the request and make a final determination whether to award the degree. **The posthumous degree award will be made for the then-current academic year.**

Undergraduate Programs

Associate in Arts

Associate in Applied Science

Associate in Science

Bachelor of Arts

Bachelor of Fine Arts

Bachelor of Science

Bachelor of Social Work

Student Right to Know

In compliance with the Commissioner's Regulations NYSED and the federal government's Student Right to Know legislation, Mercy College presents the following information showing the graduation rate of students completing their academic programs.

First-time, Full-time Students seeking a Bachelor's degree Fall 2015 Cohort

	Number	Pct.
Fall 2016 Cohort	899	100%
Earned bachelor's degree within six years (150% of normal time)	411	45.7%
Earned associate's degree within three years (150% of normal time)	9	1.0%
Total degrees	420	46.7%

NOTES:

If a student received an associate degree and a bachelor's degree, the bachelor's degree is counted above.

The graduation rate does not include students who left the school to serve in the armed forces, on official church missions, or in the foreign service of the federal government. Students who died or were totally and permanently disabled are also excluded.

SOURCE:

Office of Institutional Research

Student Affairs

Student Affairs

Student Affairs at Mercy College promotes student learning and holistic development by providing intentional opportunities for engagement outside the classroom. Through these programs and services, Mercy College supports students' academic development, inspires personal growth, and fosters interpersonal connections and collaboration to prepare students for success in our diverse community and beyond. Every undergraduate student at Mercy College is assigned a PACT or College Opportunity Program mentor. A more detailed view of student life is provided in the Mercy College Student Handbook.

Athletics

Mercy College sponsors intercollegiate competition in baseball, men's and women's basketball, men's and women's lacrosse, men's and women's soccer, field hockey, softball and volleyball, with Esports making its debut in Fall 2019.

Mercy College student athletes and teams continue to do well in the classroom with over 100 student athletes earning a 3.25 GPA or higher and athletically with teams competing successfully, regionally and nationally. Coaches at Mercy continue to compose star-studded rosters and bring in student athletes that are not only difference-makers on the field and the court but are also proud ambassadors of the College in the community.

The Mercy College athletic teams (at the Dobbs Ferry Campus only) are members of the following:

- East Coast Conference
- Northeast 10 Conference, Associate Member for Field Hockey
- National Collegiate Athletic Association (NCAA) Division II

Intramural sports such as flag football, basketball and volleyball are available to all students. Students may arrange to use all of the College's athletic facilities, which include separate fields for baseball and softball; outdoor handball, tennis and basketball courts, turf soccer field as well as the Hudson Hall Fitness Center and the Victory Sports Center.

Career and Professional Development

Career and Professional Development at Mercy College provides students with career education that includes exploration, preparation, and experiences, so they are well prepared to launch or advance their careers.

Through state-of-the-art tools, online resources, career workshops and events, internship opportunities, job and internship fairs, individualized coaching, and more, we provide students with opportunities and resources to prepare for an exciting and ever-changing workplace.

Career tools and resources available to Mercy College students include:

- **Career Website:** <https://career.mercy.edu/>
The Career and Professional Development website is your one stop shop for information about career events, tools, and resources available to the Mercy College community. Resources include career information and industry focused job search guides, articles, and resume samples.
- **Career Communities**
Join 1-3 Career Communities on our website at <https://career.mercy.edu/> to connect with a career coach and learn all about events, internships, resources and advice specific to your career areas of interest.
- **Workshops and Events**
Participate in a number of career workshops during the academic year, in person or virtually, on essential professional development topics.
- **Resume and cover letter building**
Refer to our industry-focused resume and cover letter guides and formats found on our website to develop your professional and competitive resume. Follow up with a Career Coach to ensure your resume and cover letter are polished and ready for applications to internships or jobs!

- **Job and Internship search**
Develop a strategy to efficiently and effectively identify and pursue the career opportunities of your choice.
- **Interview skills**
Conduct live mock interviews with a Career Coach, or practice at home or in our Interview Rooms with Big Interview, a virtual mock interview tool, to increase skill and confidence in communicating your unique value to employers
- **Career Fairs and Recruitment Events**
Network with employers and find internships, full-time and part-time jobs at career and internship fairs and recruitment events.

All career resources offered by the Mercy College Career team are free of charge to students and alumni. To schedule an appointment to meet with a Career Coach at the campus of your choice, call 914-674-7203 or email cpd@mercy.edu.

Make your career **EPIC!** *Explore. Prepare. Implement. Career Launch.*

Handshake

Handshake is Mercy College's online job and internship board. This customizable tool allows students seeking internships and jobs to search for and apply to opportunities from employers specifically targeting Mercy students and alumni. Registration is free to members of the Mercy College community at career.mercy.edu/channels/csm/.

College Bookstore and Textbooks

Textbooks are available for student purchase at the campus bookstores located at the Dobbs Ferry and Bronx campuses, as well as online at www.mercy-dobbs.bkstr.com for Dobbs Ferry, Manhattan, Yorktown Heights and Online students; or www.mercy-bronx.bkstr.com for Bronx students.

Textbook pricing information, including the International Standard Book Number (ISBN) and retail price, for required and recommended materials for each class is available on the bookstore website.

Office of Student Life

The Office of Student Life serves all students throughout all campuses and creates a vibrant co-curricular and extracurricular experience. Through active participation, students will gain valuable and transferable skills that will enhance their college experience and enable them to be lifelong learners and responsible citizens. Programs are designed to enhance and support the academic experience. The Office of Student Life is responsible for overseeing late night & weekend programs, Community Service opportunities, Leadership Development, Off-Campus Trips, Wellness, Recreation and Student Organizations. Students interested in information about co-curricular involvement or interested in forming a new club on campus should contact the Office of Student Life at 914-888-5270 or studentlife@mercy.edu.

New Student Orientation

Participate in the first tradition as a new student entering the Mercy College Community! Students entering Mercy College for the first time are invited to an orientation session held over the summer at their respective campuses. Separate orientation programs generally are planned for first-year, transfer, and international students. At New Student Orientation, students will meet the Orientation Leaders and PACT Mentors as well as staff and faculty members. New Students learn about services and opportunities that are vital elements for their transition into life at Mercy College.

PACT Program

Mercy College believes in a student-first philosophy, which means individualized attention, uniquely tailored opportunities and innovative educational programs. The Mercy College Personalized Achievement Contract (PACT) exemplifies our commitment to our students and is dedicated to supporting them academically, personally and professionally.

The PACT program maximizes personal success through a comprehensive collaboration between the student and Mercy College. PACT students are provided professional mentors who facilitate integrated support for academic, career and personal growth. Each mentor is trained in the areas of academic advising, student life, financial aid, career preparation and leadership skills. Together, student and mentor create a customized plan designed to enhance the student's overall long-term success.

From the start, PACT mentors work with accepted students and their families to assist with the enrollment process, including financial aid, course registration and housing to foster a seamless transition to college. The mentor continues to build a close relationship with the student, serving as the student's point person for all aspects of campus life from enrollment to employment. The customized plan and personalized guidance provided to PACT students assists in keeping them focused on academic progression, campus engagement and career readiness, preparing each PACT student to be the best candidate for graduate school or the career of their choice. To learn more, call a PACT mentor at 914-674-PACT (7228) or visit our website at www.mercy.edu/student-affairs/pact.

Residential life

There are two residence halls on the Dobbs Ferry campus. Founders Hall serves over 300 students in a variety of room configurations including singles, doubles triples and quads. Hudson Hall, which opened in January 2016, is home to 350 students residing in 4 and 6 person suites. Hudson Hall also has a state of the art fitness Center, a Starbucks Café, a community lounge, quiet study lounge and meeting rooms that are open to all members of the Mercy College community. With the addition of Hudson Hall, the residential life program at Mercy has a robust on-campus population in addition to using area hotels that compliment a student's residential experience while attending Mercy College. The Residential Life Program is designed to provide students with living facilities and activities that enhance and extend their formal classroom education. The program is structured to promote students' social, cultural, personal and intellectual development. Living in College housing offers a structured environment in which students can live independently and develop a greater sense of personal identity within a community setting.

Applications for residing on campus are for the full academic year, although there are limited openings for spring applicants. All applications either continuing or new include a \$100 application fee. For further information, please contact the Residential Life Office at 914-674-7277 or email us at residentiallife@mercy.edu

Student Government Association

The Mercy College Student Government Association (SGA) is responsible for engaging students in the promotion of an active, well-rounded student life within our diverse college. SGA is the voice of the student body. Students can get involved in its management, through numerous and varied committees, councils and general meeting, or become one of its elected officers.

Student Support Services and Resources

- Campus Safety and Security
- The Mercy College Care Team
- Health and Wellness
- Learning and Assessment Services
- Testing Office
- The Vitale Center for Academic Excellence and Innovation

Campus Safety and Security

The Office of Campus Safety and Security will provide, upon request, all campus crime statistics as reported to the United States Department of Education. The Campus Safety (Clery Act) Report may be found on the Mercy College website. This information is also available, in a hardcopy format, from the Mercy College Office of Campus Safety and Security. To receive a copy, contact the Director of Security, at 914-674-7225.

Students may sign up to receive emergency campus alerts through the NY Alert website (<http://alert.ny.gov/enroll>). For more information about preparing for or responding to a campus emergency, download the "In Case of Crisis" Application in the Apple or Google Play app stores.

Students wishing to report an emergency should call 914-674-9999 or 911; for general security assistance in a non-emergency situation call 914-674-7225.

The Mercy College CARE Team

The Mercy College CARE Team is a collaborative group of College officials who focus on the prevention and early intervention for students experiencing serious distress or engaging in harmful or disruptive behaviors. Through an online reporting form, Mercy College community members can alert the CARE Team of students of concern and will be able to review, assess, and make recommendations for how to best assist a referred student. The Team aims to intervene and assist students in meeting their academic, personal and professional goals at the College. To submit a referral for a student, you can access the CARE Referral Form through this link: https://cm.maxient.com/reportingform.php?MercyCollege&layout_id=5. You may also reach to the CARE Team through the email care@mercy.edu.

Health and Wellness

Mercy College encourages student wellness through access to resources and preventive programming. Learn more about the Health & Wellness department which includes the Health Office, Counseling, ACCESSibility, and the Hudson Hall Fitness Center.

Student Health Office

The Student Health Office is a safe, confidential place where students can receive limited primary care services including evaluation and treatment for common minor injuries and illnesses, preventive care, health education and referrals to local specialists or hospitals as needed.

The office is staffed by a Family Nurse Practitioner and Registered Nurses all committed to treating the students with the highest quality of care in order to support their personal and academic success.

We encourage our students to take an active role in creating and maintaining a healthy lifestyle. We support these efforts by offering Wellness Programming on a wide range of health-related topics throughout the school year. There are no fees for the services of the Student Health Office. Students are encouraged to contact the office to schedule an appointment at 914-674-7255. or via the Student Health Portal at <https://mercy.studenthealthportal.com>. Emergencies always take priority.

HOURS OF OPERATION:

Dobbs Ferry Campus	Bronx Campus
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Main Hall Room 127	Room 2125
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914-674-7255	718-678-8487
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Monday - Friday 9am - 5pm Wednesday 9am - 5pm

Counseling and Similar Support Systems

The Mercy College Student Counseling Services office offers psychological evaluation and brief treatment typically lasting from one to six sessions. Students in need of more intensive treatment are referred to local hospitals and clinics for long-term psychotherapy and/ or medication, if necessary.

College students come to the Counseling Services office with mental health issues including increased stress, depression and anxiety as well as concerns about their academic progress, daily living, adjustment to college, or relationships with others. Counseling can be an opportunity to talk about issues that are of concern to students with an objective person who can help them develop skills and view situations in ways that may enable them to be more effective in managing life's challenges down the road.

For more information or to schedule an appointment, please call our main number 914-888-5150 or email counselingcenter@mercy.edu *This service is for Mercy College students ONLY. Full- and part-time faculty, administrators, and staff may contact the Employee Assistance Program (EAP) to obtain psychological services.*

Students with Disabilities

The Office of ACCESSibility provides Accommodations, Collaboration, Consultation, and Educational Support Services for students with disabilities. The office works to collaborate with and empower students who have disabilities to obtain equal access to an education and college life. ACCESS provides

opportunities and resources that will facilitate the development of self-advocacy, self-efficacy, and adaptive skills in students to overcome barriers a disability may present. To learn more, contact accessibility@mercy.edu.

Students whose disabilities may require some type of accommodation must self-identify, complete an "Application for Accommodations" and provide supplemental documentation, as requested. Documentation will assist ACCESS in understanding how the disability impacts the student in an academic setting and the current impact of the disability as it relates to the accommodations requested. The review of requests and documentation is a collaborative process; requests are handled on a case-by-case basis. A follow up meeting with ACCESS may be required.

Students are encouraged to register with ACCESS as soon as possible upon admission to the College to ensure timely provision of services. Students should also visit ACCESS at the beginning of each semester to obtain up-to-date documentation of their accommodations. For more information, contact the Office of ACCESSibility at (914) 674-7764 or accessibility@mercy.edu.

For more information about the process for obtaining accommodations, or if a student feels that their accommodations are not being provided adequately or fully, or if the student disagrees with an accommodation that was not approved, she/he should refer to the Policy and Procedures for Implementing Reasonable Accommodations for Students in the Mercy College Student Handbook.

The Mercy College Fitness Center

The 5,000 square-foot Mercy College Fitness Center, located in Hudson Hall, is equipped with top-of-the-line fitness equipment and offers access to all members of the campus community. Since its completion in January 2016, the Fitness Center holds a wealth of options for the recreational exerciser. Included in the facility are full locker rooms with shower and toilet facilities for gym users, a variety of cardio equipment, and an assortment of Life Fitness weight training machines. Multiple pairs of free weights ranging from 5 to 100 pounds are available with adjustable and fixed benches. It is open for free to all students, faculty and staff.

The Speech and Hearing Center

The Speech and Hearing Center offers diagnostic and remedial services for children and adults who have speech, language, and/or hearing disorders. In addition, the center serves as a laboratory for students studying speech, language, and hearing disorders and working toward New York State Provisional Certification as Teachers of the Speech and Hearing Handicapped.

Learning and Assessment Services

Learning and Assessment Services is the umbrella for the Vitale Center for Academic Excellence and Innovation (composed of Learning Centers on Mercy College's four campuses), and the Testing Office. The overall purpose of these services is to provide Mercy College students with the academic support necessary to meet the challenges of higher education.

The Learning and Assessment Services are an outgrowth of Mercy College's mission to support the academic development of students with their full range of diversity in language, scholastic background,

levels of communications skills and general academic sophistication. The services of these offices are available to all undergraduate students who want to improve or enhance their learning skills. Students, faculty, and staff are encouraged to take advantage of the available resources, and to discuss issues related to their classes.

The Vitale Center for Academic Excellence and Innovation

The four campus Learning Centers are designed to support teaching and learning at the College. They offer assistance in English and writing across the curriculum as well as most content-specific areas including mathematics, statistics and the computer sciences; biology, chemistry and physics.

Many qualified peers, graduate students and faculty members are on staff to help students succeed. Group, supplemental instruction and individual tutoring are available, as well as workshops on a variety of study skills. Hours of offerings vary at each location. Mercy College students have access to all Centers regardless of home campus. Students interested in taking advantage of this service should call 914-674-7402.

Testing Office

The Testing Office coordinates all placement examinations for incoming new and transfer students. Examinations are administered by proctors and offered on all campuses. Placement examinations are used to determine the appropriate introductory level courses for incoming students in mathematics and English and the College Level Examination Program (CLEP) exams. Students can contact the Office by calling 914-674-7358.

Study Abroad

Mercy College encourages students to enrich their educational experience by studying abroad in approved programs. Study abroad affords students opportunities to learn in a foreign country while earning credits towards their Mercy College degree. While living and studying in another country, Mercy students experience first-hand new cultures, people, and places. In the study abroad experience—whether inside or outside the classroom—students discover what it means to be a global citizen; develop global perspectives on academic subjects and real-world issues; gain deep exposure to a foreign language; grow personally; and develop vital career skills, such as independence, critical thinking, expanded worldview, communication, self-confidence, and the ability to learn in unfamiliar settings.

Study abroad is open to any student at Mercy College who has successfully completed at least twenty-four (24) credit hours at Mercy College (the equivalent of two full-time semesters) and has a minimum GPA of 2.5 at Mercy College. Academic credit is given for a program of foreign study that is planned prior to departure, approved by Mercy College, and is successfully completed (with a grade of C or better). Grades earned abroad are not calculated into a student's Mercy College GPA. In addition to the semester-abroad model, short-term study abroad experiences of two to eight weeks and short-term, faculty-led programs are also available.

Mercy College has exchange partnerships with numerous foreign universities. These agreements facilitate study abroad through reciprocal acceptance of credits among foreign university partners and Mercy College. For the Academic Year 2020-2021, these universities include:

Americas

Universidad La Salle México – Mexico City, Mexico
NB Program only offered in Spanish, for native speakers

Australia

University of New South Wales – Sydney, Australia

Europe

University of Graz (Karl-Franzens-Universität Graz) – Graz, Austria
University of Vienna (Universität Wien) – Vienna, Austria
University College of Teacher Education, Lower Austria – Baden, Austria
FH Campus Wien University of Applied Sciences – Vienna, Austria
American Business School of Paris – Paris, France
Université de Paris-Est Créteil (UPEC) – Paris, France
Beuth University of Applied Science (Beuth Hochschule für Technik Berlin) – Berlin, Germany
Katholische Universität Eichstätt-Ingolstadt – Bavaria, Germany
Deree, The American College of Greece – Athens, Greece
Griffith College - Dublin, Ireland
Università Europea di Roma – Rome, Italy
Università Cattolica del Sacro Cuore – Milan, Italy
Universiteti i Prishtinës – Pristina, Kosovo
Inholland University of Applied Sciences – Alkmaar/Amsterdam/Delft/Haarlem/Rotterdam, The Netherlands
Universitat Autònoma de Barcelona – Barcelona, Spain
Universitat d'Alacant - Alicante, Spain
Universidad Pontificia Comillas - Madrid, Spain
Bournemouth University – Bournemouth, England (United Kingdom)
University of South Wales – Glamorgan and Cardiff, Wales (United Kingdom)

Middle East and Near East

İstanbul Aydın Üniversitesi – Istanbul, Turkey

Asia

Shanghai Jian Qiao University - Shanghai, China
Korea University – Sejong, South Korea
Yonsei University – Wonju, South Korea
Rikkyo University – Tokyo, Japan
Seinan Gakuin University - Fukuoka, Japan

Information and assistance in planning a program of foreign study may be obtained by contacting International Student Services at studyabroad@mercy.edu.

Tuition, Expenses and Financial Assistance

Undergraduate Tuition

Full-time per semester (12 credits or more) A student with 12 or more credits in any semester is considered a full-time student	\$10,618.00
Part-time per credit hour (less than 12 credits)	\$892.00

Undergraduate Fees

Freshman Application Fee (non-refundable)	\$40.00
Transfer Application Fee (non-refundable)	\$40.00
Registration Fee (non-refundable)	
<ul style="list-style-type: none"> 12 credits or more per semester 	\$435.00
<ul style="list-style-type: none"> Less than 12 credits per semester 	\$217.00

Undergraduate Course Fees

Course	Title	Fee
ACCT 261	Computer App for Accountants	\$85.00
BIOL 130	Anatomy & Physiology I Lecture	\$55.00
BIOL 130A	Human Anatomy & Physiology I Lab	\$80.00
BIOL 131	Human Anatomy & Physiology II Lecture	\$55.00
BIOL 131A	Human Anatomy & Physiology II Lab	\$80.00

BIOL 160	General Biology I	\$70.00
BIOL 160A	General Biology I Lab	\$85.00
BIOL 161	General Biology II Lecture	\$70.00
BIOL 161A	General Biology II Lab	\$85.00
BIOL 244	Microbiome	\$150.00
BIOL 252	Plant Biology	\$80.00
BIOL 265	Microbiology	\$80.00
BIOL 265A	Microbiology Lab	\$150.00
BIOL 275	Cell Biology	\$150.00
BIOL 355	Molecular Biology of the Cell	\$150.00
BIOL 360	Genetics	\$150.00
BIOL 366	Developmental Biology	\$150.00
BIOL 370	Biology Research I	\$150.00
BIOL 440	Advanced Research	\$150.00
BIOL 424	Neurobiology	\$150.00
BIOL 460	Capstone Research in Biology	\$150.00
CHEM 140	General, Organic, and Biochemistry	\$90.00
CHEM 140A	General, Organic, and Biochemistry	\$90.00
CHEM 160	General Chemistry I	\$43.00
CHEM 160A	General Chemistry I Lab	\$85.00
CHEM 161	General Chemistry II	\$43.00
CHEM 161A	General Chemistry II Lab	\$85.00
CHEM 260	Organic Chemistry I	\$63.00
CHEM 260A	Organic Chemistry I Lab	\$85.00

CHEM 261	Organic Chemistry II	\$63.00
CHEM 261A	Organic Chemistry II Lab	\$85.00
CHEM 354	Biochemistry	\$150.00
CLSC 410A	Hematology Lab	\$85.00
CLSC 415A	Diagnostic Microbiology I Lab	\$85.00
CLSC 420A	Clinical Chemistry I Lab	\$85.00
CLSC 430A	Immunohematology I Lab	\$85.00
CMDS 498	Clinical Process III	\$105.00
EXSC 209	First Aid Emergency Care and Personal Safety	\$60.00
EXSC 460A	Exercise Physiology	\$125.00
EXSC 490A	Exercise Testing and Prescription	\$125.00
EXSC 493	Resources for the Exercise Physiologist	\$350.00
HLSC 209	First Aid Emergency Care and Personal Safety	\$60.00
HLSC 303A	Hum Anatomy w/Cadaver Lab	\$400.00
HLSC 314	Clinical Kinesiology and Applied Physics	\$150.00
HLSC 410	Applied Neurosci/Rehab Prof	\$150.00
LAWS 220	Art of Legal Reasoning	\$105.00
LAWS/POLS 361	Constitutional Law Policy	\$105.00
MATH 115	Math for Liberal Arts	\$120.00
MATH 116	College Algebra	\$120.00
MGMT 255	Info Systems for MGMT	\$85.00
NURS 401	Community Health Nursing	\$130.00
OCTR 201	Occupational Therapy Practice for the Assistant: An Overview	\$100.00
OCTR 209	Advanced Clinical Ed	\$275.00

OCTR 210	Advanced Clinical Ed	\$275.00
OCTR 211	Professional Development Seminar	\$250.00
OCTR 214	Adulthood and Maturity	\$300.00
OCTR 214A	OT Practice for the Assistant: Level I Fieldwork	\$200.00
OCTR 260	OT Practice Assistant and Child Adol	\$300.00
OCTR 260A	OT Practice for the Assistant: Clinical Education Level I	\$200.00
PARA 206	Substantive Law / Document Draft	\$105.00
PARA 260	Legal Research/Writing I	\$105.00
PARA 300	Legal Research/Writing II	\$105.00
PARA 302	Litigation	\$105.00
PARA 400	Law Office Management	\$105.00
PARA 410	Advanced Seminar Para Studies	\$105.00
PHYS 160	Physics for Life Sciences I	\$80.00
PHYS 161	Physics for Life Sciences II	\$80.00
PHYS 180	Physics for Bio Sci I	\$80.00
PHYS 181	Physics for Bio Sci II	\$80.00
VETC 101	Introduction to Veterinary Science	\$80.00
VETC 256A	Anatomy of Domestic Animals	\$240.00
VETC 258	Animal Handling and Restraint	\$180.00
VETC 300	Physiology of Domesic Animals	\$1,450.00
VETC 306A	Clinical Laboratory Techniques	\$170.00
VETC 320	Pharmacology and Toxicology	\$75.00
VETC 350A	Clinical Nursing	\$750.00
VETC 360	Fundamentals of Animal Research	\$800.00

VETC 496	Externship II	\$150.00
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Special Program Fees

Special Program Fee- Business Honors Program (One-time-Fee: First term for Business Honors Students)	\$300.00
Special Program Fee- Business Technology Fee (per semester- Fall, Spring, Summer)	\$30.00
Special Program Fee- Clinical Laboratory Science Program (per semester)	
<ul style="list-style-type: none"> 4th year students (now includes Summer term) 	\$315.00
Special Program Fee- Computer Information Systems (per term for all students)	\$75.00
Special Program Fee- Computer Science (per term for all students)	\$75.00
Special Program Fee- Cybersecurity (per term for all students)	\$75.00
Special Program Fee- Design + Animation (per semester):	
<ul style="list-style-type: none"> Greater than six credits (full-time) 	\$800.00
<ul style="list-style-type: none"> Six credits or less (part-time) 	\$400.00
Special Program Fee- Media Studies (per semester):	
<ul style="list-style-type: none"> Greater than six credits (full-time) 	\$150.00
<ul style="list-style-type: none"> Six credits or less (part-time) 	\$75.00
Special Program Fee- Music Production and Recording Arts (per semester):	
<ul style="list-style-type: none"> Greater than six credits (full-time) 	\$700.00
<ul style="list-style-type: none"> Six credits or less (part-time) 	\$350.00
Special Program Fee- Nursing Program (per semester):	
<ul style="list-style-type: none"> 1st year students 	\$800.00
<ul style="list-style-type: none"> 2nd year students 	\$1,500.00
<ul style="list-style-type: none"> 3rd year students 	\$1,500.00
<ul style="list-style-type: none"> 4th year students 	\$1,500.00

Special Program Fee- ASDBS (2nd Degree Nursing) (per term for all students)	\$1,540.00
Special Program Fee - RN to BSN (per term for all students)	\$62.50
Fully Online RN to BSN Program	
Tuition Per Credit	\$491.00
Registration Fee - 12 credits or more (per term)	\$435.00
Registration Fee - Less than 12 credits (per term)	\$217.00
RN to BSN Program (per term)	\$62.50

Additional Fees

Residential Life application fee	\$ 100
International Student Fee (new students only-per program)	\$ 450
The STAR Program (Striving Toward Abilities Realized) per semester	\$ 1,375.00
Challenge Exam Fee (for HLSC 303 , HLSC 302, HLSC 314, HLSC 410)	\$ 80.00
Change of Program Fee <i>Payable by all students who add and drop a course during the period from the first day of class to the end of late registration.</i>	\$ 15.00
Senior Citizens (age 62+; on the 1st day of class if seats available)	\$ 150.00/cr
Returned Check Fee <i>Payment covering returned checks and fees and all payments to the College thereafter MUST be made by Cash, Money Order or Certified Check</i>	\$ 20.00
Transcript Fees	
Electronic PDF Transcript	\$ 9.99
Printed Transcript - FedEx Expedited Overnight Service (\$2.50 plus \$30.00 for expedited shipping)	\$ 32.50
Printed Transcript - Pickup at Mercy's Dobbs Ferry Campus (Mercy Hall)	\$ 9.99
Expedited CNR Transcript (\$30.00 for expedited shipping-no cost for transcript)	\$30.00
Certificate Fee (for completion of Certificate Program)	\$ 16.00

Duplicate Diploma	\$ 30.00
College Level Exam Program (money order required) <i>(Both payments are required)</i>	\$ 15.00
Life Achievement Portfolio Submission Fee, per each additional three credits awarded via the portfolio	\$ 40.00
Late Payment Fee, per assessment	\$ 100.00
Late Registration Fee	\$ 100.00
Reinstatement of a Cancelled Registration Fee	\$ 100.00
Audit Fee	50% of tuition

Note: Certain courses offered may require additional costs.

Course with additional costs are noted in the course listing section.

College-Related Costs

Students are advised that they should anticipate certain expenses over and above tuition expenses. While Mercy cannot guarantee that each student will incur the same expenses, or that these expenses will remain constant throughout the student's years at Mercy University, the following may assist the student in making financial plans.

2023-2024	Full-time 12–18 credits
Tuition and Fees	\$22,106.00 per year
Books	\$1,692
Transportation	\$1,776
Maintenance at Home*	\$6,616
Personal Expenses	\$2,164
Total	\$34,354 per year

* The "maintenance at home" figure is used for students living at home. Room and board charges for resident students are available from the Office of Student Residence Life.

Additional fees may be required for clinical/laboratory courses. Students in the **Occupational Therapy Assistant Program, Clinical Laboratory Science Program, Exercise Science Program, and Nursing Programs** may have additional expenses related to clinical/internship experiences. Clinical sites require students to have their immunization titer values taken (can cost a minimum of \$300) and to have an annual

physical examination to participate in the clinical education component of the programs. Professional malpractice insurance (approximately \$40/year) is required, and an annual CPR certification course may be required. Some settings in which students complete clinical/internship experiences may require the students to complete criminal background checks through the State bureau of investigation, fingerprinting (approximately \$100), central registry check for child abuse charges, and/or drug and alcohol screenings. The expenses incurred for this background checks are the student's responsibility. Some clinical sites may require specific uniforms and students to be immunized with the influenza vaccination.

The above tuition and fees are for the 2023-2024 academic year.

Payment Policy

Tuition, fees and all other charges are due as follows by academic term:

Summer Three weeks prior to the first day of the term

Fall Three weeks prior to the first day of the term

Winter Upon registration

Intersession Upon registration

Spring Three weeks prior to the first day of the term

You will be required to complete a Student Acknowledgment Statement and Method of Payment Information Form prior to registering for classes each term. The forms are available online via MercyConnect. This information will be used to assist you in completing your payment arrangements each term.

Arrangements for payment in installments may be made with specific monthly payment plan providers or directly with Mercy College. For additional information regarding payment plan options, please contact either the Office of Student Accounts or the Office of Financial Services. These arrangements must be made as of the above outlined timeline. Payment may be made by MasterCard, VISA, AMEX, Discover or debit cards with appropriate credit card logos. All tuition and fees are subject to change without prior notice. Any student who has an overdue balance will be subject to late fees, and will not be eligible to participate in the registration process, receive transcripts, or remain in residence at the College or use college services or facilities. Students are responsible for balances incurred due to the loss or reduction of financial aid or other credit originally anticipated due to their ineligibility, lack of attendance, incomplete paperwork or for any other reason.

Many Mercy University students may be eligible for Financial Aid in the form of Scholarships, Grants, Loans, and Work Study from Federal, State, Institutional, and/or Private sources. Tuition payment may be deferred based upon anticipated receipt of the awards that have been processed by the Office of Enrollment Services prior to billing due dates and in accordance with related deadlines. All financial aid awards are conditional upon the successful and timely completion of all related and required paperwork. Therefore, if, for any reason, financial aid awards are not disbursed, the full balance of tuition and fees is due and payable upon demand to Mercy College. Should it be necessary to place a delinquent account with a collection agency, all fees, including reasonable attorney fees, become the responsibility of the student.

Resident students should be aware that the due dates for their financial arrangements are different from the dates for the at-large student population. Please read the housing agreement carefully.

Notwithstanding anything contained in this catalog, the College administration expressly reserves the right, whenever it deems advisable: (1) to change or modify its schedule of tuition and fees, and (2) to withdraw, cancel, reschedule, or modify any course, program of study, or degree, or any requirements in connection with any of the foregoing.

For questions regarding billing or payments please contact the Enrollment Services Support Center at (877) MERCY-GO.

Refunds

When a student officially withdraws from any course or courses by filing a formal withdrawal notice (Drop/Add Form) with the Office of Enrollment Services, refund of tuition will be made according to the below outlined schedule. See the *course bulletin* for specific refund dates. The date of withdrawal is the date upon which the formal withdrawal notice is received. Withdrawal may be processed at the Office of Enrollment Services or via the Web at MercyConnect. *Fees are non-refundable once courses begin.*

<i>Date of Withdrawal</i>	<i>Fall or Spring Semesters</i>	<i>Eight-Week Sessions and Summer Sessions</i>
Prior to second week of scheduled course meetings	100% Refund	100% Refund
Prior to third week of scheduled course meetings	80% Refund	80% Refund
Prior to fourth week of scheduled course meetings	50% Refund	No Refund
During and after fourth week of scheduled course meetings	No Refund	No Refund

This refund policy may not apply to international students who enter the U.S. under the terms of their international contract with Mercy College or to students receiving discounted tuition.

Students who have elected to pay on the installment plan are responsible for completing all payments if they withdraw during or after the fifth week of the scheduled course meeting for the fall or spring semester, and during or after the second week of scheduled course meeting for the eight-week sessions and summer sessions.

Financial Assistance

The general College policy for processing financial assistance for our students is to do so in an efficient, equitable and accurate fashion for all students. Specifically, the Office of Enrollment Services strives to provide access to the maximum number of resources at the maximum value possible for a student to fund their education.

In addition, the Office of Enrollment Services always strives to process all types of financial aid (federal, state, and institutional) in accordance with the U.S. Department of Education (DOE), the NYS Higher Education Services Corporation (HESC), and all other governing association mandated policies and procedures.

Mercy College utilizes the U.S. Department of Education Free Application for Federal Student Aid (FAFSA) to determine federal and institutional aid eligibility for a given academic year. Eligibility for state funding is determined by the NYS HESC Electronic TAP Application (ETAP).

All students requesting financial aid must file the previously mentioned FAFSA Application. The University recommends that students file this application electronically at www.fafsa.ed.gov. You must include the federal code for Mercy University to ensure that your application is forwarded to both the College and to HESC. The federal code is **002772**.

Once the application has been filed with the DOE, the processed application, the resulting Institution Student Information Record (ISIR), is forwarded to the University and to HESC electronically. Upon receipt of the ISIR record, the University will generate a comprehensive financial aid package. This information, along with supporting information will be sent to each student in the form of an official Notice of Award for the academic year. This information will also be available via MercyConnect.

Students **MUST** file a FAFSA Application **EVERY** year to be eligible for financial aid in a given academic year. The priority filing dates are as follows:

February 15 for the Academic Year: fall, spring, summer

February 15 for the fall term only

October 1 for the spring and summer terms

Meeting the priority filing dates ensures the ability of the Office of Enrollment Services to complete all the required processes to generate a comprehensive financial aid package in a timely manner. Failure to meet the above priority deadlines may result in the loss of federal, state, and/or institutional aid. Financial aid funds are credited to a student's account when eligibility requirements are satisfied for the given term (generally the fourth or fifth week of the term).

The U.S. Department of Education randomly selects FAFSA applications for a mandated Verification Process. This process requires the College to request, collect and review specific data elements of the received ISIR record. The Verification Process may result in a revision to a prior comprehensive financial aid package. A revised Notice of Award will be generated and sent to applicable students.

The Office of Enrollment Services will notify selected students in writing for verification. This notice will detail all required documents that must be submitted to the College within two weeks of the date of the notice. Failure to comply with the Verification request will result in the loss of all financial aid (federal, state, and institutional) funding. The student will then be responsible for the full balance due on the account.

To maintain eligibility for financial aid in subsequent academic years, a student must meet the following criteria:

1. Re-file the FAFSA and the ETAP within the priority deadline.
2. Maintain minimum Satisfactory Academic Progress as defined by the federal and state agencies (detailed further later).

3. Maintain minimum academic requirements for academic scholarships.
4. Maintain minimum enrollment criteria for respective aid programs.
5. Complete and submit all required verification processes (if requested).

Federal Financial Aid Programs

The FAFSA application is required to determine potential eligibility for all federally funded financial aid programs, including grants, loans and work study. Additionally, a student must meet the following criteria:

1. Be a U.S. Citizen or an eligible non-citizen (permanent resident).
2. Have a valid Social Security Number.
3. Be enrolled as a matriculated student in an eligible degree-granting program.
4. Have either a high school diploma or a General Equivalency Development Certification (GED).
5. Be registered for the Selective Service (if applicable).
6. Demonstrate need (as defined by the DOE) for the grants, work study and student loan programs.
7. Not be in default or in an overpayment situation for any federal grant or loan program.
8. Maintain the minimum academic requirements (as detailed later).

The academic eligibility requirements for financial aid are as follows:

1. Maintain a cumulative grade point index during each academic year at or above the minimum standard as outlined in the below detailed chart.
2. Complete the minimum number of degree credits (or greater) as outlined in the below detailed chart.
3. Register for courses that are applicable to the matriculated degree; course work not applicable to the matriculated degree are not eligible for consideration in determining a student's eligibility for aid.

Students matriculated in either an associate's degree program or a bachelor's degree program must meet similar academic progress standards. However, the maximum number of semesters of aid eligibility for an associate degree is six.

Satisfactory Academic Progress

For purposes of determining financial aid eligibility under Title IV of the Higher Education Act (HEA) of 1965, all institutions, including Mercy College, must establish reasonable standards for measuring whether a student is maintaining satisfactory academic progress (SAP). On October 29, 2010, the Secretary of Education published final rules aimed at improving the integrity of programs authorized under Title IV of the HEA. Effective July 1, 2011, institutions must comply with the published regulations that impact SAP. The Office of Enrollment Services has implemented its satisfactory academic progress policy to comply with said regulations.

Mercy College students who do not make satisfactory academic progress towards their degree will not be eligible for the following federal Title IV aid programs:

Federal Pell Grants.

Federal Supplemental Educational Opportunity Grants (SEOG).

Federal Work Study Program.

Federal Direct Loan Programs, both Subsidized and Unsubsidized loans.

Federal Direct Parent Plus Loan Program.

In addition, students who do not meet satisfactory academic progress will not be eligible to receive institutional (Mercy College-based) grants and scholarships. NOTE: Students receiving academic scholarships must also meet the criteria outlined in the initial scholarship notification letter.

The Office of Enrollment Services will review academic records annually after each spring term to monitor that students are making progress towards degree completion. Students are required to maintain qualitative and quantitative standards, and may not exceed the maximum time frame for their program.

Qualitative Measure Standards

To maintain the qualitative standards of satisfactory academic progress, students must meet the cumulative GPA at the end of each academic year, as outlined in the charts below. The 'end' of an academic year is defined as the end of the spring term of each academic year, regardless of the term an individual student began their studies with the College in a given academic year.

Undergraduate Students

ASSOCIATE DEGREE

BACHELOR'S DEGREE

Credit hours attempted Cumulative GPA Credit hours attempted Cumulative GPA

0-15 credits	1.50 GPA	0-30 credits	1.50 GPA
16-30 credits	1.75 GPA	31-60 credits	1.75 GPA
31+ credits	2.00 GPA	61 credits or above	2.00 GPA

Quantitative Measure Standards

Cumulative Progress

To quantify academic progress, students must successfully earn credits toward their degree greater than or equal to 67 percent of the credits attempted. For example, if a student has attempted 24 credit hours, he/she must earn 16 credits of those attempted ($16 \text{ earned credits} / 24 \text{ attempted credits} \times 100 \text{ percent} = 67 \text{ percent}$).

Maximum Time Frame

The number of credit hours for which a student may receive federal financial aid may not exceed 150 percent of the credit hours required to complete the academic program's published length. For example, if a student is enrolled in a bachelor's program that requires 120 credit hours for completion, then 180 hours is the maximum number of attempted hours permitted relative to federal student aid eligibility (150 percent x 120 credit hours). For a student enrolled in an associate's program, he/she may receive aid for up to 90 attempted credit hours (150 percent x 60 credit hours).

Determination of Attempted Credits and Earned Credits

The College includes all courses attempted at Mercy College plus course work accepted as transfer credit towards the student's declared major in the quantitative measurement in determining successful SAP. This also includes courses taken via a Consortium Agreement. Earned hours include all courses which a passing grade was received (A, B, C, D). All withdrawn courses (W, FW) and failed courses (F) are counted as unearned hours in the calculation. Repeated courses are counted in the attempted hours and are taken into consideration for the maximum allowed hours for completion toward the degree.

1. Remedial Courses

Since remedial courses and the remedial component of developmental and compensatory courses do not carry degree credit, enrollment in these courses will not result in the inclusion of the non-credit portion as cumulative attempted credits.

2. Withdrawals

Withdrawals as part of the program adjustment period will not be included as cumulative attempted credits. Withdrawals that are recorded on a student's permanent record will be included as cumulative attempted credits and will have an adverse effect on a student's capability to meet the appropriate standard.

NOTE: Retroactive "non-punitive" administrative withdrawal activity may result in the requirement for the student to repay any assistance received as a result of the student's enrollment at the time of receipt of the student assistance funds.

3. Incomplete Grades

Courses with incomplete grades are included as cumulative attempted credits. However, these courses cannot be used as credits earned toward the degree since successful completion is the criterion for positive credit accumulation. Incomplete grades will be treated as an F when calculating a student's cumulative GPA for the purpose of determining whether a student has maintained the qualitative standards of satisfactory academic progress.

If the student fails to meet the appropriate standard for credit accumulation due to the lack of successful completion grades for these courses, the recording of successful completion grades within a term which brings the accumulated credit level to the appropriate standard will restore eligibility for the term and subsequent terms within the academic year.

4. Repeated Courses

Successfully completed courses can generally be accepted toward degree requirements once.

However, each time a student attempts a course, it is included as part of the cumulative attempted credit record. Therefore, repeated courses, regardless of the prior grade, reduce a student's capacity to meet the appropriate credit accumulation standard.

Treatment of Non-Standard Situations

1. Readmitted Students

Upon readmission after at least a one-year period of non-reenrollment, the student will receive assistance for the terms in the academic year of readmission and will be evaluated for future eligibility at the end of the spring term against the appropriate standard for the degree program for which the student is enrolled. The student's previous academic history will be included as part of the calculation. If a student is readmitted after less than one year of non-enrollment, the academic record will be evaluated for satisfactory academic progress under these standards as the record stood at the end of the last term of attendance.

2. Transfer Students

Transfer students shall have their status initialized for purposes of satisfactory academic progress

measurement by using the number of credits determined to be acceptable toward the degree as both the students' cumulative attempted credits and cumulative earned credits.

3. Second Degree Students

Students enrolling for a second degree, either baccalaureate or graduate, shall have their status initialized for purposes of satisfactory academic progress measurement by using the number of credits determined to be acceptable toward the degree as both the students' cumulative attempted credits and cumulative earned credits.

4. Change of Major or Degree

A student that changes majors within the same degree must complete the program within the maximum time frame allowed for the new program.

Students must be mindful not to exceed the 150 percent maximum time frame when changing majors.

Evaluation and Notification of Federal Title IV Aid Ineligibility

The Office of Enrollment Services will review all students' academic records annually at the conclusion of the respective spring term. Students who are not making satisfactory academic progress towards their degree will immediately lose eligibility for future Title IV aid. Students will be notified of their ineligible status via electronic mail from the Office of Enrollment Services.

Note: If a student has a grade change or correction to their academic record subsequent to the review process, he/ she should notify their respective PACT or COP mentor in writing to request a re-evaluation of their Title IV academic progress.

Satisfactory Academic Progress for Federal Title IV Aid Appeals

Although federal regulations do not mandate institutions to offer an appeal process, Mercy College has established a Title IV SAP appeal process. Students who have unforeseen extenuating circumstances that prevented them from making SAP may submit an appeal in writing to the SAP Appeals Committee.

A student may initiate the SAP appeal process by preparing and submitting a written Title IV Satisfactory Academic Progress appeal with all substantiating documentation to their PACT or COP mentor. The appeal must include (1) a detailed explanation regarding: (a) why the student failed to make SAP (examples of appeal worthy circumstances are: serious physical or mental illness of the student, serious physical or mental illness of a student's immediate family member, death of a student's immediate family member and other extreme circumstances) and (b) what has changed that will allow the student to make SAP at the next evaluation, and (2) a SAP Academic Plan, made in conjunction with the student's PACT or COP mentor, that outlines the specific plan/corrective action to improve academic progress.

The SAP Appeals Committee will meet and review the students' submitted documentation. A determination will be made whether the students' appeal will be approved or denied. All appeal decisions are final.

Result of Appeal/Reinstatement of Title IV Funding

A student whose appeal has been granted will receive federal financial aid, but will be expected to meet the terms of their Academic Plan to assure that the student is fully meeting the minimum SAP requirements by the end of the academic year. The approval of an SAP appeal is related to the renewal of federal and institutional need based aid only. Students must meet the renewal criteria of NYS and institutional scholarships for their respective renewal of funding.

A student whose appeal has been denied or who has lost eligibility by not meeting the standard without appeal may regain eligibility by leaving the institution for at least one year. Upon readmittance, the student will receive assistance for the terms in the academic year of readmittance and will be subject to SAP evaluation of eligibility at the end of that year.

Students who choose to remain enrolled at Mercy College without the receipt of Title IV Federal Student Assistance may request a review of their academic records after any term in which they are enrolled without such benefits to determine whether the appropriate standards for the degree programs in which the students are enrolled have been met. If the standards are met, eligibility is regained for subsequent terms in the academic year.

Students who choose to remain enrolled at Mercy College without the receipt of Title IV Federal Student Assistance or institutional aid are responsible for all debts owed to the College, including any fees or tuition that may have been incurred during the review process.

Census and Aid Disbursement Requirements

The College faculty is required to complete a census of their respective classes by the end of the add/drop period of each session within a given term. The census information is utilized to confirm that a student has attended their registered courses. This information is then utilized during the Financial Aid Packaging Reconciliation Process to confirm financial aid eligibility. Financial Aid eligibility may be adjusted upon the census information. Financial Aid funds will NOT post to respective student accounts until both the Census and Packaging Reconciliation Processes are completed (generally the fourth or fifth week of the term).

Withdrawal and Federal Return of Financial Aid Policies (as mandated by DOE)

Mercy College is required to prorate financial aid funding to students that withdraw from the College. This process is required for students who withdraw officially (either in person via the Office of Enrollment Services or on-line via MercyConnect) or unofficially (by ceasing to attend).

Students who officially withdraw prior to attending 60 percent of the term are subject to the prorated calculation.

The percentage of aid retained will be applied to all institutional charges. The Return of Funds calculation may result in a balance owed to the College by the student. This balance is the full responsibility of the student.

Students who are determined to have unofficially withdrawn from the College during the end of term grading processes will have the Return of Funds calculated as of the midpoint of the term as outlined by the

DOE. This Return of Funds calculation may result in a balance owed to the College by the student. This balance is the full responsibility of the student.

Federal Pell Grant

Eligibility for the Federal Grant Program is determined by the FAFSA application and current enrollment status in a degree-granting program. The value of the Federal Pell Grant is \$598 to \$5,815 for the 2016–2017 Academic Year. A student must be registered for a minimum of three credits and making SAP.

Federal Supplemental Educational Opportunity Grant: SEOG Grant

Awards are made to Federal Pell Grant eligible students demonstrating exceptional need (as defined by the DOE). Awards range from \$200 to \$4,000 per academic year. Limited funds restrict the number and the value of the awards in a given academic year. A student must be registered for a minimum of six credits and making SAP.

Federal Work Study Program

On-campus Federal Work Study positions are available at each campus. Additionally, a small number of students may be eligible to work off-campus at an approved not-for-profit organization through the community service component of the Federal Work Study Program. Students working in these positions generally work 12–20 hours per week. To be eligible, the student must show financial need, per the FAFSA application process. Students who have been approved for work-study as part of their aid award may contact the Office of Career Services for more program information.

Federal Aid to Native Americans

Full-time matriculated students that are one-fourth or greater Native American Indian, may be eligible for additional federal grants. Students must be members of tribes served by the U.S. Bureau of Indian Affairs, must presently reside or have resided on the reservation, and must demonstrate financial need (as defined by the DOE).

Applications may be obtained from the U.S. Department of the Interior, Bureau of Indian Affairs, Syracuse, NY 13210.

Veterans Administration Education Benefits (VA Benefits)

There are a variety of Education Related Benefits available to veterans of each of the military branches and their dependents. Mercy College is approved to conduct college level programs to Veterans and their dependents. Benefits generally cover tuition, fees, and education related expenses. Detailed information is available from the Offices of the Veterans Administration.

The Robert C. Byrd Honors Scholarship Program and the Paul Douglas Teacher Scholarship Program The Robert C. Byrd Honors Scholarship Program and the Paul Douglas Teacher Scholarship Program are

federally funded programs administered by the state. For additional information and application forms, contact the New York State Education Department, State and Federal Scholarship and Fellowship Unit, Cultural Education Center, Albany, New York 12230.

National and Community Service Program

The National and Community Service Program is available to students with a high school diploma or a GED currently or formally enrolled as a matriculated student in a degree granting program. Students may earn up to \$4,725 a year working either before, during or after college. The funds can be utilized to either pay current education expenses or to repay prior federal student loans. For additional information, call 800-942-2677 or write to The Corporation for National and Community Service, 1100 Vermont Avenue, NW, Washington, DC 20525.

William D. Ford Federal Direct Loan Program (DL Loan Program)

The DL Loan Program consists of the following loans products for undergraduate students: Federal Subsidized Stafford Loans, Federal Unsubsidized Stafford Loans, and Federal Parent PLUS Loans. Federal Stafford Loans, both Subsidized and Unsubsidized Loans, are loans in the name of the student. Federal PLUS Loans are loans in the name of the parent, for the student's educational expenses.

Students must demonstrate need (as defined by the DOE) to be eligible for Federal Subsidized Stafford Loans. The DOE pays the interest of the Subsidized Stafford Loan while a student is enrolled minimally half-time. Students that do not demonstrate need are also eligible for Federal Unsubsidized Stafford Loans. The value of the Federal Stafford Loan is determined by the student's grade level (as determined by the total number of cumulative credits toward the matriculated degree). The Federal Stafford Loan values for the 2020-2021 Academic Year are detailed below:

Dependent Students (as defined by the DOE)

Freshmen: \$3,500 Sub/Unsub (plus \$2,000 Unsub) Total \$5,500

Sophomores: \$4,500 Sub/Unsub (plus \$2,000 Unsub) Total \$6,500

Juniors: \$5,500 Sub/Unsub (plus \$2,000 Unsub) Total \$7,500

Seniors: \$5,500 Sub/Unsub (plus \$2,000 Unsub) Total \$7,500

The aggregate federal loan limit for a dependent undergraduate student is \$23,000 in Subsidized funds (up to \$31,000 including the additional \$2,000 Unsubsidized funds, as defined by Congress).

Independent Students (as defined by the DOE):

Freshmen: \$3,500 Sub/Unsub (plus \$6,000 Unsub) Total \$9,500

Sophomores: \$4,500 Sub/Unsub (plus \$6,000 Unsub) Total \$10,500

Juniors: \$5,500 Sub/Unsub (plus \$7,000 Unsub) Total \$12,500

Seniors: \$5,500 Sub/Unsub (plus \$7,000 Unsub) Total \$12,500

The aggregate federal loan limit for an independent undergraduate student is \$57,500 (Subsidized and Subsidized combined, as defined by Congress).

The DOE may deduct an origination fee of up to three percent for each loan. Repayment of any federal loan begins either six months after leaving school or once a student enrolls less than half time.

The Office of Enrollment Services will automatically determine eligibility for the Federal Stafford Loan Programs upon receipt of the FAFSA application. Eligibility will be communicated to the student via the comprehensive Financial Aid Notice of Award; the information will also be available via Mercy Connect.

The student may accept the offered loan amount by signing and returning one copy of the Financial Aid Notice of Award. Additionally, the student must complete a Master Promissory Note (MPN) and a Loan Entrance Interview (both are included with the Financial Aid Notice of Award packet). Both of these documents can also be completed electronically via the Department of Education web site at studentloans.gov.

Federal Loans must be disbursed minimally in two installments (whether the loan is for one term or multiple terms in an academic year). Additionally, Federal Loan funds for newly enrolled students at the College are eligible for disbursement thirty days after the first day of the term (as required by the DOE).

Federal Direct Parent PLUS Loan

Parents may borrow up to the cost of education less any financial aid each academic year for a dependent undergraduate student. The interest rate is determined by Congress. Repayment commences 60 days after the final disbursement of the loan in an academic year.

Any parent requesting a Federal PLUS on behalf of their student must notify the Office of Enrollment Services of approval of the Federal PLUS Loan and the value of the loan requested. Additionally, the parent must complete a Master Promissory Note (MPN) and submit a copy of the MPN to the College.

Please be advised that Federal PLUS Loan approvals are based upon credit checks. Additionally, Federal PLUS

Loans are subject to the same origination and default fees as the Federal Stafford Loans. Finally, Federal PLUS

Loans are subject to the same disbursement regulations as the Federal Stafford Loans (as mentioned earlier).

New York State Financial Aid Program NYS

Tuition Assistance Program (TAP)

Initial application for TAP is made by completing the FAFSA application and listing Mercy College's Federal School Code (002772) in the first slot of the FAFSA application. NYS Higher Education Services Corporation (HESC) will then notify students via email that an Electronic TAP Application (ETA) is

available at <https://www.hesc.ny.gov/> for completion. HESC will not finalize the TAP Application (ETA) without the student logging onto the website to review and electronically sign the ETA.

Students that did not list Mercy College in the first slot of the FAFSA application, yet subsequently enrolled at the College, MUST complete a NYS TAP College Change Form to be eligible for a TAP award at Mercy College.

TAP awards range from \$250 to \$5,165 in an academic year for NYS residents. Students must be matriculated in an approved bachelor's or associate's degree granting program, be registered full-time, and maintain Satisfactory Academic Progress (SAP) as outlined by HESC.

SAP for NYS Tuition Assistance Awards is measured by Program Pursuit (completion of minimum percentage of credits in a given term) and Cumulative GPA. Details of both the Program Pursuit and Cumulative GPA are available on the Mercy College website www.mercy.edu.

To be eligible for TAP in any one semester, students must take a minimum of 12 credits applicable to their degree. For example, if a student takes four courses, but only three of the courses are applicable toward the degree and the other is for personal enrichment, that student would be counted as a part-time student for TAP purposes for that term.

Courses that are replacing a degree requirement that has already been satisfied are not counted towards full-time enrollment for TAP purposes. For example, if a student transferred in 15 credits worth of electives and their degree requires 18 credits of electives in total, they only have three credits remaining to meet that requirement. A student taking two core courses and two electives for a term would not be counted as full-time for TAP purposes; only one of those electives count towards the degree, the other is extraneous.

A student may only repeat a course and have the course count as part of the minimum full-time or part-time course load for financial aid purposes if credit was not previously earned for the course. If an F or a W was received in a course, credit was not earned for the course. Therefore, a student may repeat courses in which F or W grades were earned and have them count towards full-time or part-time study requirements. There are certain other circumstances when a student may repeat a course and have it count as part of the minimum course load, including when: (1) the grade earned is passing at the College but not considered passing in a particular curriculum. For example, a student receives a D in a nursing course. D is a passing grade; however, any grade lower than a C in a nursing course is considered a failing grade. Thus, the nursing course in which you earned the D may be repeated as part of the minimum full-time or part-time course load; or (2) The course can be repeated and credit earned each time, such as certain physical education or language courses.

With regard to the effect on full-time and part-time status, a repeated course in which you earned a passing grade may not be used to meet the pursuit of program requirement (completing a certain percentage of the minimum full-time or part-time course load in each term an award is received) for maintaining good academic standing. In other words, a course that a college does not require you to repeat in order for you to earn credit toward a degree cannot be considered in determining whether you have satisfied the pursuit requirement for a New York State award.

NYS regulations require that a student must take a minimum of one three-or-more credit course at the campus at which the degree is approved by the state education department. Each program has detailed a core course within the major, which is only offered at the program's 'home' campus, for this purpose. Students can take core requirements and electives at other campuses and qualify for NYS aid, but they must complete the core course at the home campus in order to complete their degree. See the program pages for detail of the specified course for that program.

Standard of Satisfactory Academic Progress for the Purpose of Determining Eligibility for State Student Aid

STUDENTS RECEIVING FIRST NYS AWARD PAYMENT IN 2006-07 AND EARLIER

Program: Baccalaureate Program

Before Being Certified for This Full-time Payment	1st	2nd	3rd	4th	5th	6th	7th	8th	9th**	10th**
A Student Must Have Accrued at Least This Many Credits	0	3	9	21	33	45	60	75	90	105
With At Least This Grade Point Average	0	1.1	1.2	1.3	2.0	2.0	2.0	2.0	2.0	2.0

Program: Associate Degree

Before Being Certified for This Full-time Payment	1st	2nd	3rd	4th	5th	6th
A Student Must Have Accrued at Least This Many Credits	0	3	9	18	30	45
With at Least This Grade Point Average	0	.5	.75	1.3	2.0	2.0

EFFECTIVE 2010-11 STUDENTS RECEIVING FIRST NYS AWARD PAYMENT IN 2007-08 AND THEREAFTER

Program: Baccalaureate Program

Before Being Certified for This Payment	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th
A Student Must Have Accrued at Least This Many Credits	0	6	15	30	45	60	75	90	105	120
With At Least This Grade Point Average	0	1.5	1.8	2.0	2.0	2.0	2.0	2.0	2.0	2.0

Program: Associate Degrees

Before Being Certified for this Payment	1st	2nd	3rd	4th	5th	6th
A Student Must Have Accrued at Least This Many Credits	0	6	15	30	45	60
With at least this Grade Point Average	0	1.5	1.8	2.0	2.0	2.0

Loss of TAP Eligibility

Any student that fails to meet the renewal criteria for a TAP award will lose eligibility for a TAP award for the following semester. Options available to a student in this situation are as follows:

1. Request a TAP Waiver. A TAP Waiver is NOT automatic and is granted only for reasons of EXTRAORDINARY CIRCUMSTANCES. For further information, please contact the Office of Enrollment Services.
2. Remain out of school for a least one full year after losing eligibility. Students who have used four semesters of TAP, but have a CGPA of below 2.0, must obtain a CGPA of 2.0 at Mercy College to regain eligibility.
3. Transfer to another college.
4. Continue in college using funds other than TAP to finance educational costs. Eligibility will be regained when the student again meets the academic criteria.

Enhanced Tuition Award (ETA)

The Enhanced Tuition Awards program provides tuition awards to students who are New York State residents attending a private college located in New York State. Recipients receive \$6,000 through a combination of their TAP award, ETA award and a match from Mercy College.

To be eligible a student must complete an application with HESC and:

be a resident of NYS and have resided in NYS for 12 continuous months prior to the beginning of the term;

be a U.S. citizen or eligible non-citizen;

have either graduated from high school in the United States, earned a high school equivalency diploma, or passed a federally approved "Ability to Benefit" test, as defined by the Commissioner of the State Education Department;

have a combined federal adjusted gross income of \$100,000 or less, as reported on their family's 2015 tax return;

be pursuing an undergraduate degree at a participating private college or university located in New York State;

be enrolled in at least 12 credits per term and complete at least 30 credits each year (successively), applicable toward their degree program;

if attended college prior to the 2017-18 academic year, have earned at least 30 credits each year (successively), applicable toward their degree program prior to applying for an Enhanced Tuition Award;

be in a non-default status on any student loan(s) made under any NYS or federal education loan program or on the repayment of any NYS award;

be in a non-default status on a student loan made under any NYS or federal education loan program or on the repayment of any NYS award;

be in compliance with the terms of the service condition(s) imposed by any NYS award(s) that you have previously received; and

execute a Contract agreeing to reside in NYS for the length of time the award was received, and, if employed during such time, be employed in NYS.

An applicant who first entered college as a freshman student in the 2015-16 academic year and earned 54 credits, or who first entered college as a freshman student in the 2016-17 academic year and earned 24 credits can make up those 6 credits in 2017-18. Students who successfully earn 36 credits in the 2017-18 academic year can apply to become eligible for an Enhanced Tuition Award beginning in the 2018-19 academic year.

A recipient of an Enhanced Tuition Award is eligible to receive award payments for not more than two years of full-time undergraduate study in a program leading to an Associate's degree or four years of fulltime undergraduate study, or five years if the program of study normally requires five years, in a program leading to a Bachelor's degree.

To receive payments each subsequent year (after the initial application year), an Enhanced Tuition Awards recipient must annually complete the Free Application for Federal Student Aid (FAFSA) and the TAP-on-the-Web Application.

NYS Aid for Part-Time Study (APTS)

The NYS APTS program is a grant program financed via HESC providing funding for qualified part-time undergraduate students that are NYS Residents. The APTS grant awards range from \$100 to \$2,000 in an academic year. Contact the Office of Enrollment Services for more information about eligibility requirements and application processes.

Higher Education Opportunity Program (HEOP)

Students must meet both academic and economic criteria to be eligible for the HEOP Program. Generally, students must prove both academic and economic disadvantage. Upon admittance to the HEOP program, students may receive supplemental financial and educational assistance from the College.

Financial aid is calculated on an individual basis and is calculated to include the cost of tuition, fees, books, supplies, transportation, etc. A comprehensive financial aid package will be generated for all students upon admittance to the program and receipt of the FAFSA application. Students must also complete the ETA from HESC. Students must complete the College application process with the Offices of Admission and HEOP.

Regents Awards for Children of Deceased and Disabled Veterans

Awards for children of deceased or disabled veterans are available to the children of veterans who die or who have a current disability of 50 percent or more resulting from U.S. Military service. The amount of the award is up to \$450 per year. Applications are made through the NYS HESC via <https://www.hesc.ny.gov/>.

For further information regarding VA Benefits Certification, please contact the Office of Student Accounts at 914-674-3104.

Regents Awards for Children of Deceased Police Officers, Firefighters and Corrections Officers

These awards provide up to \$450 per academic year for children of police officers, firefighters, and corrections officers of NYS who have died as a result of injuries sustained in the line of duty. Applications are made through NYS HESC via www.hesc.org.

Regents Awards for Children of Deceased State Corrections Officers and State Civilian Employees of a Correctional Facility

This Regents Award provides financial aid to children of NYS Corrections Officers or Civilian Employees of a NYS correction facility who dies as a result of injuries sustained in the line of duty during the September 1971 Attica uprising. Individuals cannot be eligible for both this award and the Regents Award for the Children of Deceased Police Officers, Firefighters, or Corrections Officers. The awards are for full-time undergraduate study and are equal to the sum of annual tuition and average room and board charges specified by the State University of New York. Applications are made through NYS HESC at <https://www.hesc.ny.gov/>.

New York State Aid to Native Americans

New York State Aid to Native Americans is an entitlement program with neither a qualifying examination nor a limited number of awards. A student may be eligible for an award of up to \$1,000 per academic year for a maximum of four years of full-time study. Applications are made through NYS HESC at <https://www.hesc.ny.gov/>.

Mercy College Scholarship and Grant Programs

Mercy College Scholarships are awarded primarily on the basis of superior academic performance, demonstrated financial need, and the student's potential contribution to the intellectual life of the College. Need-based funding and scholarship disbursement requires the filing of the Free Application for Federal Student Aid (the FAFSA) by February 15th of each year. Scholarships are generally available to new incoming freshmen, transfer students and continuing students.

To apply for any of the Mercy College-funded scholarship programs, please go to our Prospective Students section at www.mercy.edu.

Mercy College Assistance Grant

Mercy College offers need-based tuition grants to supplement federal and state aid. Application is made by completing the FAFSA application. Based on the Estimated Family Contribution (EFC), full-time students may be allocated funds to assist them in meeting their financial obligations to the College. Students who receive non-need based grants from the college and/or from sources outside Mercy College may have their MCAG award reduced and/or cancelled.

Mercy College Presidential Excellence Scholarship

Scholarships may be awarded to outstanding entering freshmen students who have demonstrated academic merit. Scholarship awards are renewable for up to four years as long as the recipient meets the conditions outlined via the Scholarships Agreement Form.

Mercy College Excellence Scholarship

Scholarships may be awarded to outstanding entering freshmen students who have demonstrated academic merit. Scholarship awards are renewable for up to four years as long as the recipient meets the conditions outlined via the Scholarship Agreement Form.

Mercy College Trustees Scholarship

Scholarships may be awarded to outstanding entering freshmen students who have demonstrated academic merit. Scholarship awards are renewable for up to four years as long as the recipient meets the conditions outlined via the Scholarship Agreement Form.

Mercy College Presidential Scholarship

Scholarships may be awarded to outstanding entering freshmen students who have demonstrated academic merit. Scholarship awards are renewable for up to four years as long as the recipient meets the conditions outlined via the Scholarship Agreement Form.

Mercy College Trustee Transfer Scholarship

Scholarships may be awarded to outstanding entering transfer students who have demonstrated academic merit and earned minimally 24 credits. Scholarship awards are renewable for up to three years long as the recipient meets the conditions outlined via the Scholarship Agreement Form.

Mercy College Presidential Transfer Scholarship

Scholarships may be awarded to outstanding entering transfer students who have demonstrated academic merit and earned minimally 24 credits. Scholarship awards are renewable for up to three years, as long as the recipient meets the conditions outlined via the Scholarship Agreement Form.

Mercy College Transfer Scholarship

Scholarships may be awarded to outstanding entering transfer students who have demonstrated academic merit and earned minimally 24 credits. Scholarship awards are renewable for up to three years as long as the recipient meets the conditions outlined via the Scholarship Agreement Form.

Athletics

Mercy is a Division II NCAA member and offers intercollegiate competition in men's baseball, basketball, cross-country, lacrosse, track and field, soccer, tennis, and golf. Women's intercollegiate sports include

basketball, cross-country, track and field, lacrosse, soccer, softball, and volleyball. Athletic scholarships are available to students who meet the eligibility guidelines as specified by the NCAA and are selected as scholarship recipients.

E.L. Franz County Scholarship Program

Scholarships awarded annually to adult students demonstrating need who have not recently been in a "normal schooling pattern" and are not normally eligible for scholarship funding from Westchester County and the Bronx.

E.L. Franz Scholarship Fund

Scholarships awarded annually to a student receiving full financial aid in order to reduce dependence on employment income and enhance opportunity for academic success.

Joel Halpern Memorial Scholarship

Scholarship created to perpetuate the spirit of Mr. Halpern, in recognition of his contributions to the enrichment of the cultural and educational environment of Westchester County. Awarded annually to a student from Westchester County; renewed in the sophomore, junior and senior years, provided the recipient continues to qualify for financial aid according to college guidelines.

Frances T.M. Mahoney Scholarship Fund for Students

The Frances T.M. Mahoney endowed scholarship fund supports a student with a GPA of 3.0 or higher who is in need of financial aid. Please contact the Office of Institutional Advancement for more information.

Links-LeMelle Scholarship

The Links-LeMelle scholarship is a partial scholarship awarded annually to defray travel expenses anywhere in the world to undertake a study project preferably at a major university or educational institution, in preparation for a professional or graduate career. The competitive scholarship is awarded to a female African-American student who has completed a minimum of 50 credits. The scholarship is offered through a fund generously contributed by the Westchester Chapter of LINKS to honor and perpetuate the ideas of its president, Wilbert John LeMelle.

Mortimer Levitt Scholarship Fund

This scholarship is awarded annually to a female member of the student body to help defray travel expenses anywhere in the world, preferably to a major university or educational institution, while undertaking an approved study project. The scholarship(s) will be awarded on a basis of a competition involving the submission of project essays. The scholarship was founded by Mortimer Levitt, founder and president of The Custom Shop.

Mortimer Levitt Gifted Student Fund

These partial scholarships are awarded to a freshman, a sophomore, and a junior based on academic merit. Each student must be on the Summa Cum Laude track and be nominated by a Mercy faculty. The award is renewable with continued academic excellence. Scholarship funding is made available by Mortimer Levitt.

Steven Gans Memorial Award

A partial scholarship awarded annually to a continuing undergraduate who has demonstrated creativity and academic achievement in their pursuit of an undergraduate degree. Students should be nominated by the faculty in the field of computer science, mathematics and related sciences on the basis of academic excellence, creativity, community service and financial need.

Sal Argento Memorial Fund

A monetary award, based on financial need, may be awarded to any student pursuing a four-year undergraduate degree at Mercy College. The College acknowledges that the donor requests that the aid be used to meet the financial need of a student who is a first generation higher education degree-seeking student.

Anne Rice Endowed Scholarship

A partial scholarship awarded annually to a student in the natural sciences who has maintained academic excellence.

Gioietta and Alberto Vitale Scholarship

Established by Mercy College Trustee Alberto Vitale and his wife, Gioietta, partial scholarships are available to incoming Honors students who demonstrate extraordinary academic ability and who have an interest in business or health science.

Linda Christof Guglielmo Scholarship Fund

Established in honor of Mercy College alumna, Linda Christof Guglielmo, the scholarship is designated to a female student having completed her freshman year (if full-time) or the equivalent number of credits if part-time. Award is made based on a combination of financial need and academic achievement. To qualify, the recipient must have a minimum of a B average with no grade less than a C. Recipient must maintain those academic standards for each academic year in order to qualify for grant continuance. The general intent of the award is to support those who will pursue a teaching career. Recipients must be enrolled in an education-related undergraduate major. The award amount shall be \$500 per academic year or per that period it takes a part time student to complete credit requirements equal to one full academic year. In no event shall one student receive more than three awards.

Luzette Ceneus Scholarship Fund

This fund is awarded to a female or male Haitian student pursuing a degree in business.

Lucie Lapovsky Award

Partial scholarship award, based on financial need, may be offered to any student pursuing a four-year undergraduate degree at Mercy College. The College acknowledges that the donor requests that the aid be used to meet financial need and has expressed a particular interest in the needs of transfer and part-time students.

Matero Scholarships

Two partial scholarships are awarded to one full-time and one part-time student who are members of a union or have an immediate family member who is a member of a union. Eligible students must pursue a degree in industrial relations or business and have a record of academic achievement.

Carol Burnett Scholarship

Partial Scholarship offered to a student who has exhibited academic achievement and has an interest in the Arts or Humanities, especially the Performing Arts. The scholarship derives from a generous contribution to the College by Carol Burnett.

The Eva Ellis Travel Scholarship Fund

The Eva Ellis Traveling Scholarship Award has been established for a student in the Mercy College Honors Program to travel to Honor Semesters sponsored by the National Collegiate Honors Council.

John Sullivan Fund

Fund established to support a student in need. Please contact the Scholarship Office for more information.

Juan Miguel Roldan Scholarship

A partial scholarship awarded annually to an undergraduate student majoring in Music Production and Recording Arts with a GPA of 3.2 or higher.

Rockland Community College Transfer Scholarship

Awarded annually to an outstanding Rockland Community College graduate majoring in Business. The student is selected by Rockland Community College faculty.

Westchester Community College Transfer Scholarship

Awarded annually to an outstanding Westchester Community College graduate majoring in Business. Students are selected by Westchester Community College faculty.

U.S. Department of Health and Human Services Scholarship for Communication Disorders

Scholarships are available for disadvantaged students through a grant from the United States Department of Health and Human Services. Funding is available for students who have been accepted into the bachelor's degree program in Communication Disorders.

Michael I. Muro Scholarship

This is an annual scholarship for a student entering their senior year and majoring in history. Recipients must be Yonkers residents and shall be chosen on the basis of academic excellence, community service, and financial need.

Neillis Memorial Scholarship

This partial award is given to a financially disadvantaged student majoring in the natural sciences who has attained academic merit. This scholarship was established in memory of the former chairperson of the Natural Sciences Department, Dr. Jeanne Marie Neillis.

The J. Mae Pepper Memorial Fund

Two partial scholarships are awarded annually to one undergraduate and one graduate student majoring in nursing. This award is given to a student who has demonstrated qualities of scholarship, leadership, integrity, and a love for the profession characteristic of Dr. Pepper, the late Chair of Nursing. Established in memory of the former chairperson of the Nursing Department, Dr. Jessie Mae Pepper.

Charlotte Newcombe W. Foundation Scholarship

Awarded annually to "mature women students" — over the age of 25 — who have earned at least 60 credits toward a bachelor's degree and are in need of additional financial support to complete their course work.

Steinitt Memorial Fund

Founded by Dr. Eva F.S. Ellis, the Steinitt Memorial Award is presented annually to the most outstanding student in the Teacher Education Program who plans to enroll in a Mercy College graduate program in Education.

Barbara Ross Sullivan Memorial Fund

This fund is used to generate a monetary award to be presented to the most deserving graduating senior at the Bronx campus who is entering a graduate school to pursue an advanced degree in Library Science.

Daddy Short Legs Scholarship

This scholarship supported by an anonymous donor is intended for Mercy College seniors who are in jeopardy of dropping out of school due to financial struggles. Funds may cover transportation, childcare and other expenses. A faculty or staff member of Mercy College must refer students to the Scholarship Office. The president of Mercy College makes the final selection.

Campus Employment

Through the on-campus employment program, full-time students, who are not eligible to participate in the Federal Work Study Program, may be eligible to work on-campus through departmentally sponsored positions. Students work 12–20 hours per week at the prevailing rate of pay. Students who are interested should contact the Work Study Program coordinator at 914-674-3084.

Tuition Reimbursement Plans

Many employers offer tuition reimbursement plans. Contact your employer regarding available assistance.