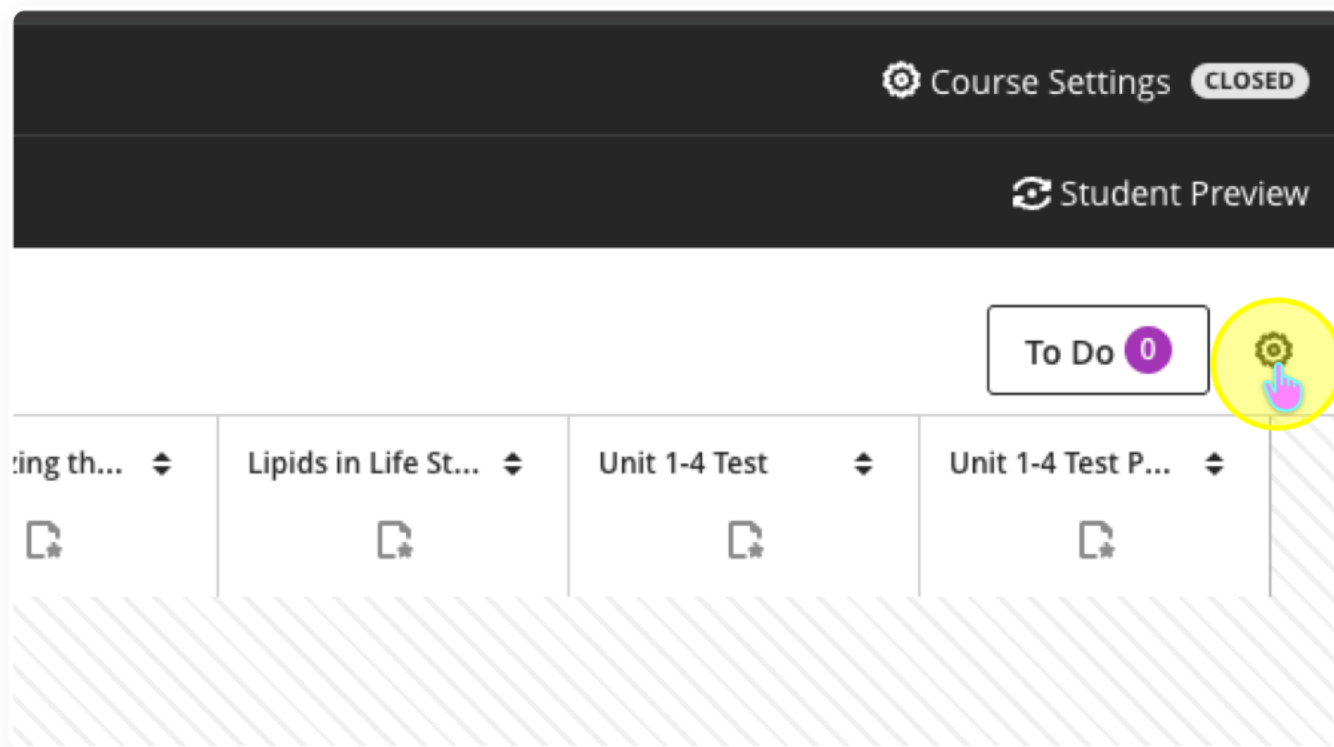
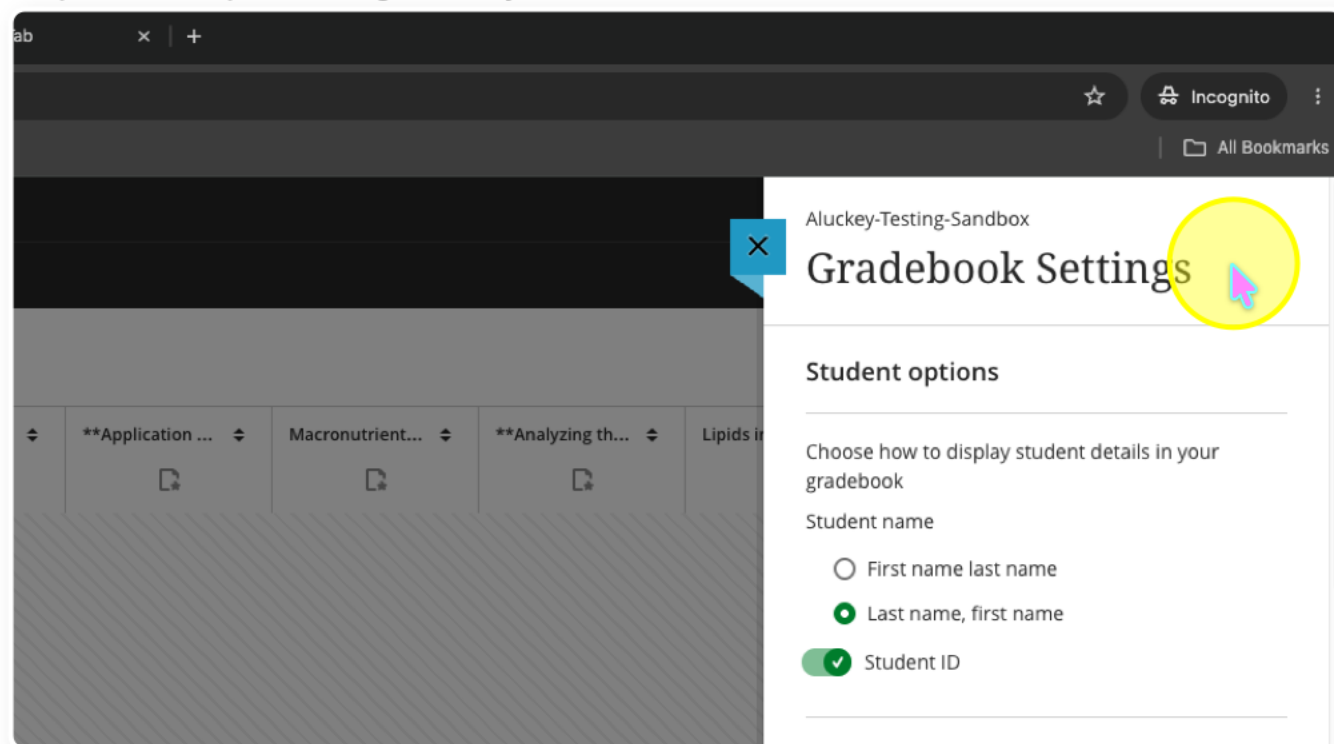


Accessing the Overall Grade

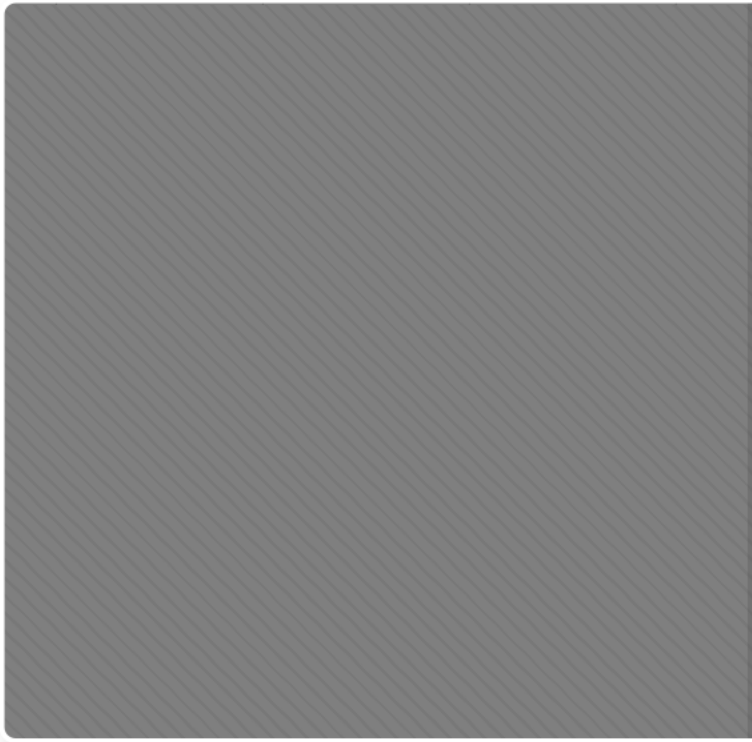
- 1 On the top right hand corner of your grade book, click on the settings icon to the right of the "To Do".



- 2 After, you will see the "Gradebook Settings" panel appear, scroll down on the panel. Stop scrolling when you see "Overall Grade".



3 Then click on “Set up Overall Grade”



☒ Send activity stream notifications to students based on low overall grade and days since last access settings

Automatic Zeros

☐ Assign automatic zeros for past due work
*Students can submit late to update their grades.
Students with due date accommodations aren't affected.*

Overall Grade

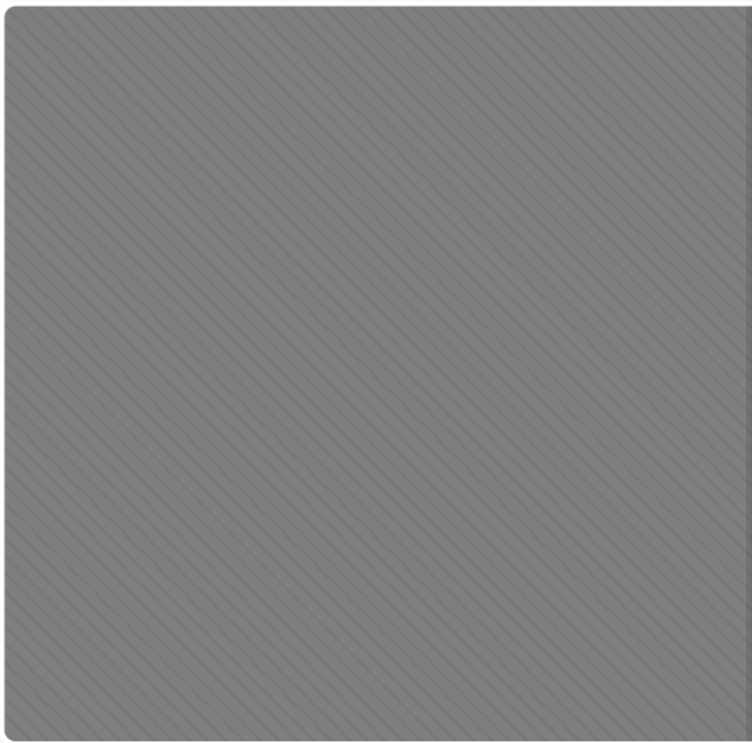
Set up overall grade

Students Visibility

☒ Hide students in the gradebook who no longer have access to the course.

Item Management

4 Click here



Automatic Zeros

☐ Assign automatic zeros for past due work
*Students can submit late to update their grades.
Students with due date accommodations aren't affected.*

Overall Grade

Set up overall grade

Students Visibility

☒ Hide students in the gradebook who no longer have access to the course.

Item Management

[Manage gradebook items](#)

Grade Categories