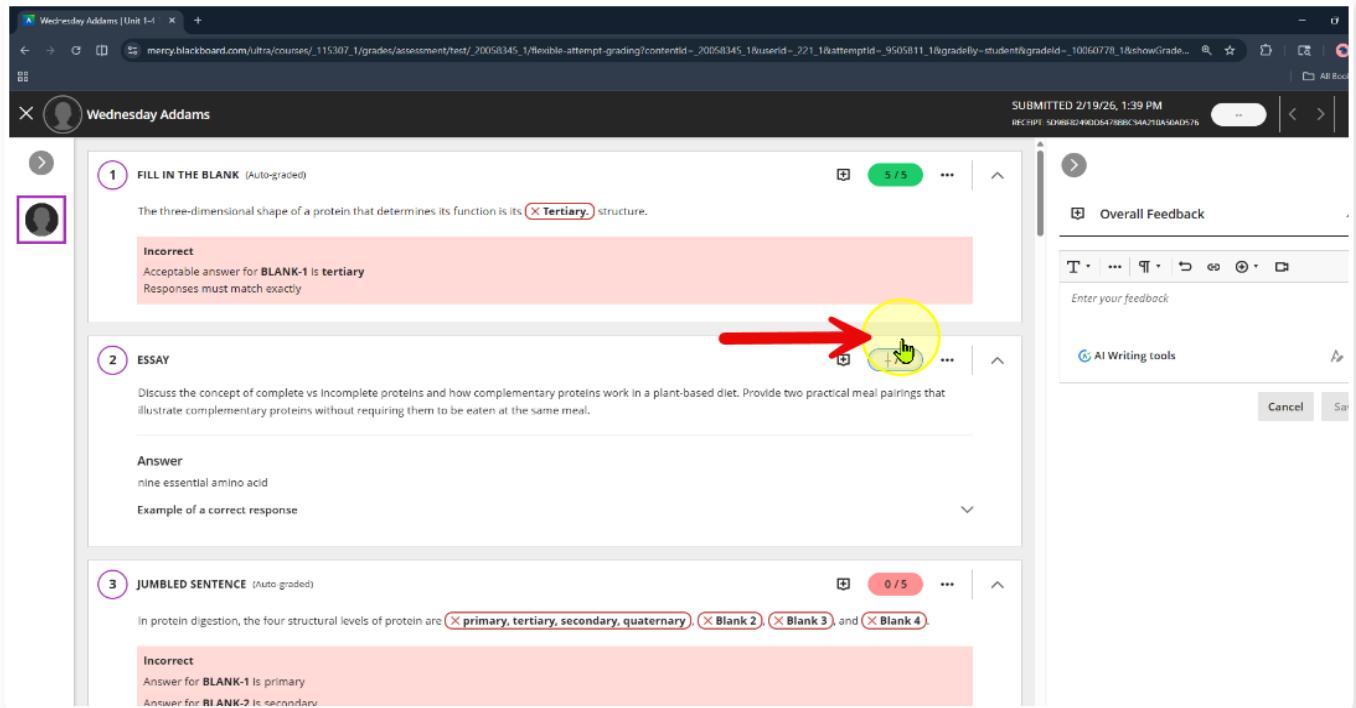
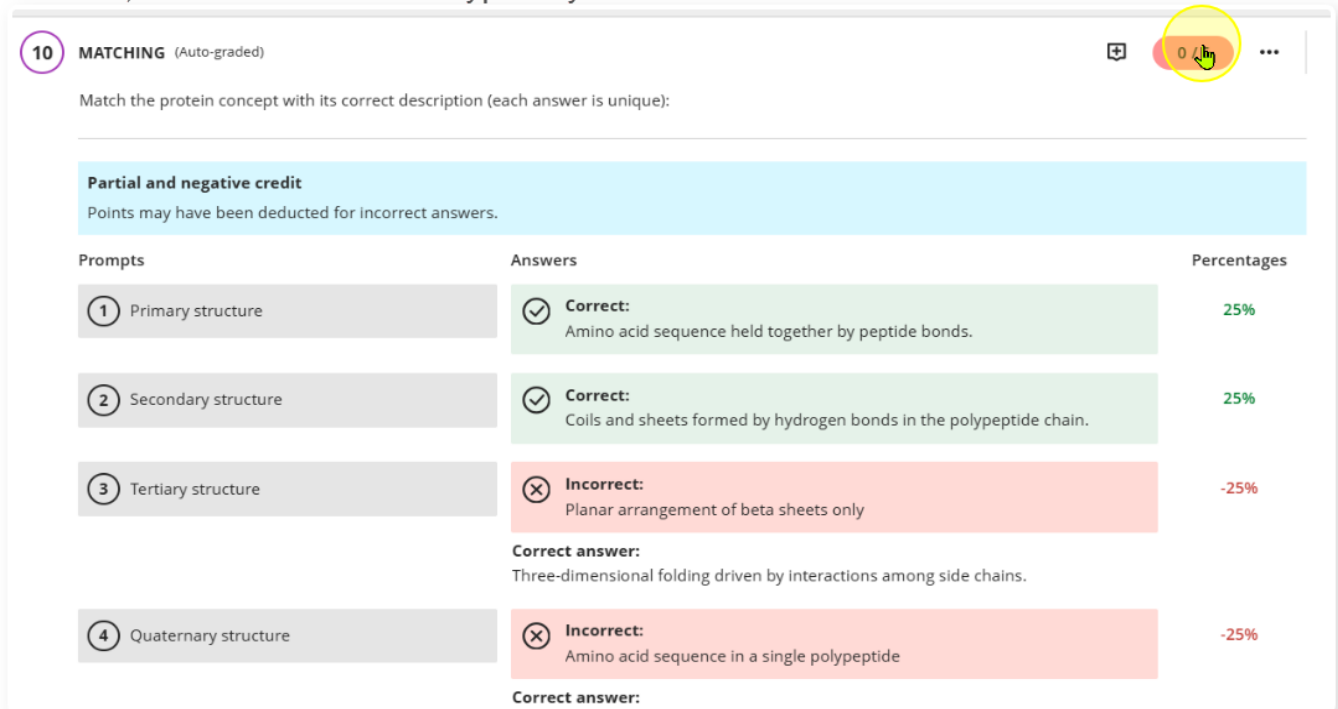


Grading a Test or Quiz

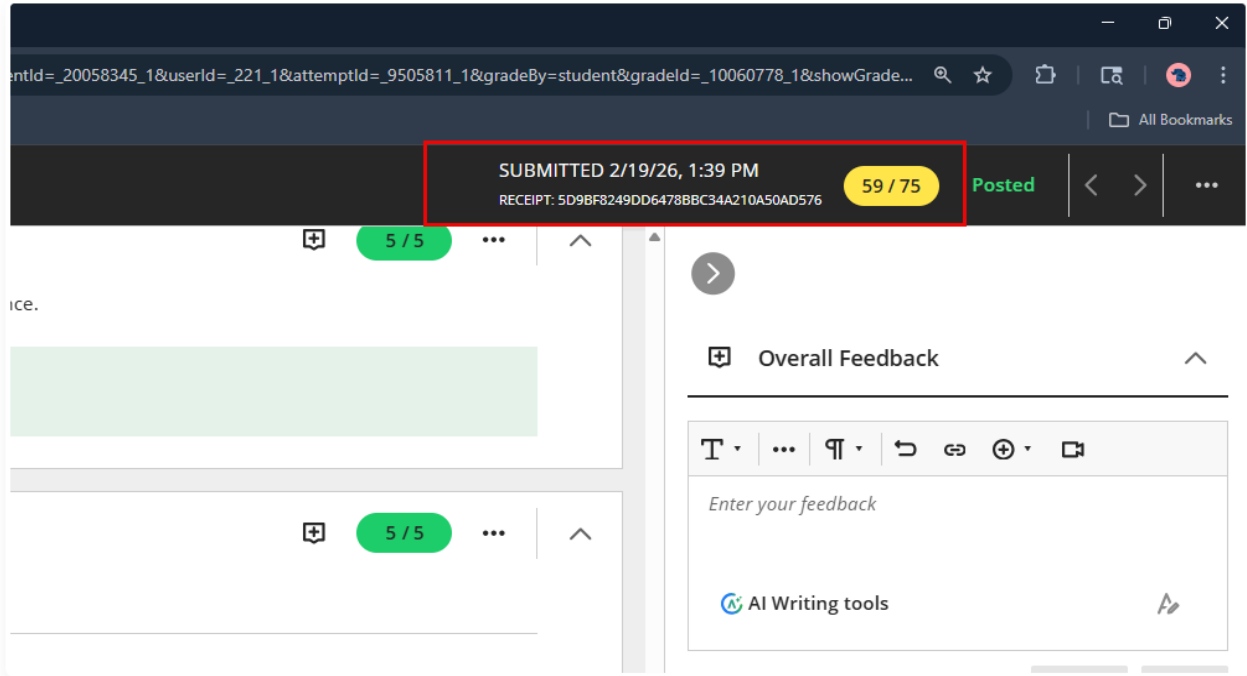
- 1 Begin grading the questions that do not have scores these will be essay questions and fill in the blank. To do so, click on the oval that is missing a numerator. **Skip to step 2 if you are NOT using this question types.**



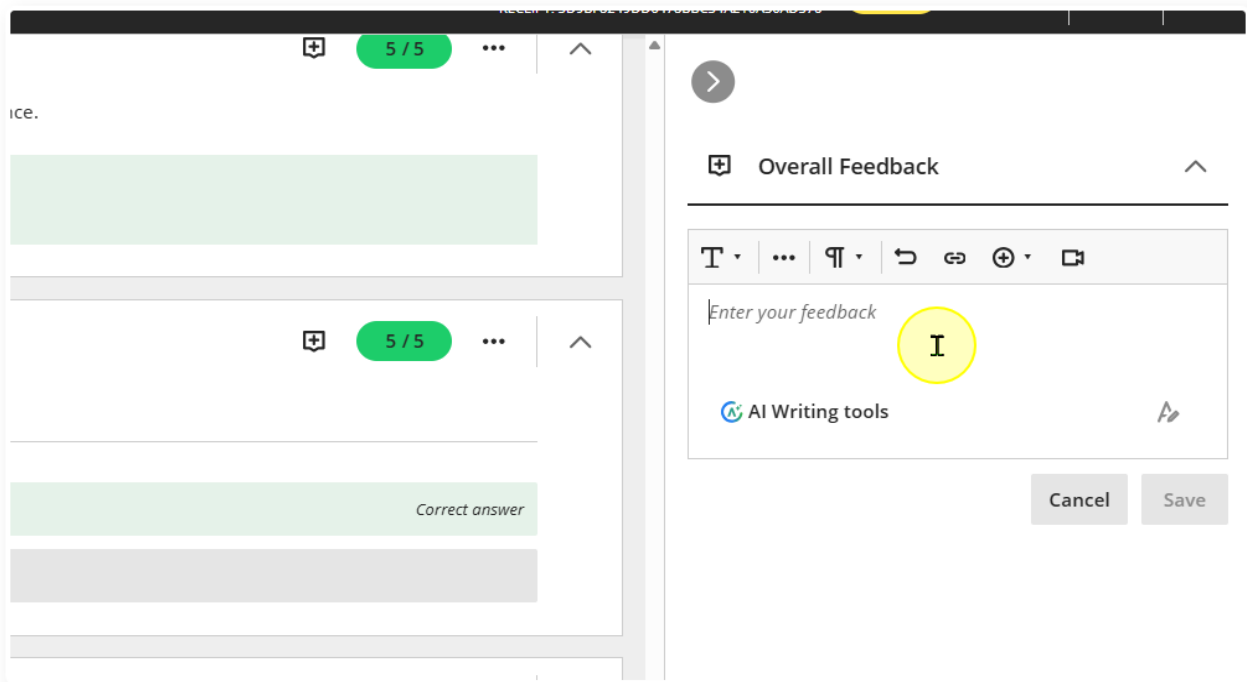
- 2 Look for any questions where you may want to give partial credit. To change the score, click in the oval and type in your desired score.



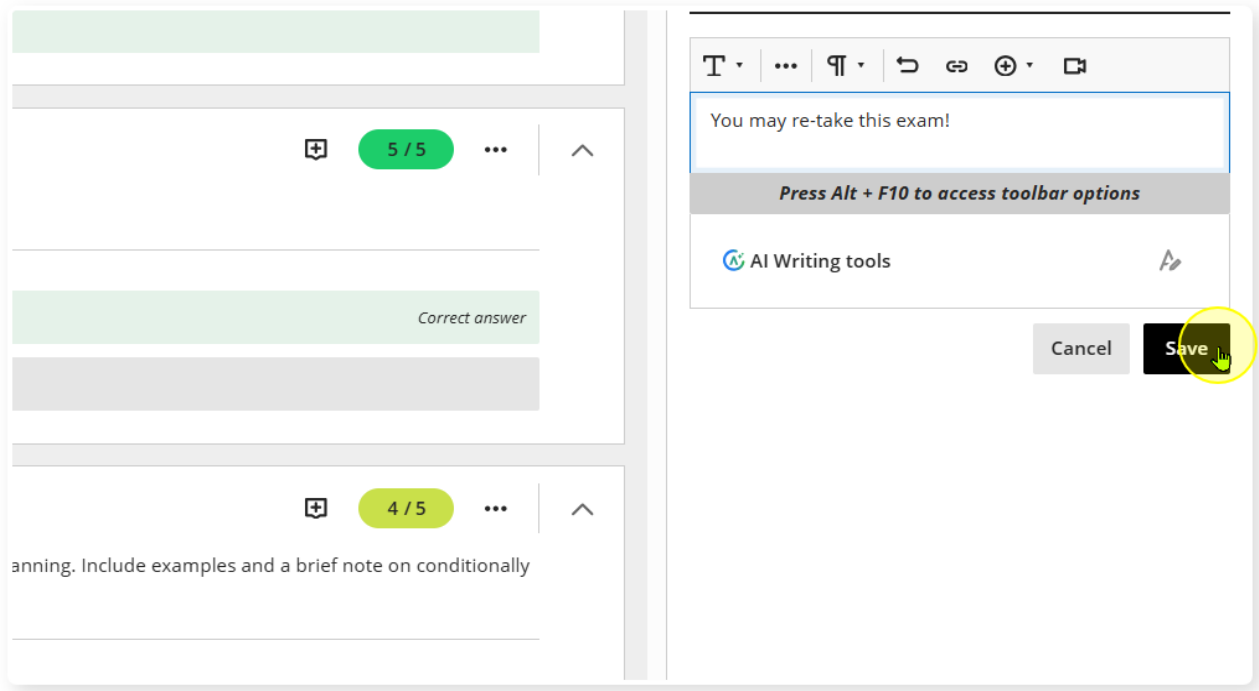
3 When you have graded and viewed all questions, in the top right, you will see the students score.



4 In the text box, you may provide feedback if you wish.



5 When done, click "Save"



6 Click "Close" when done.

