**MERCY COLLEGE**

**CONSENT FOR RESEARCH PARTICIPATION**

[Title of study]

[Version #, date]

**KEY INFORMATION**:

[**This section is required for ALL consent documents**.]

You are invited to take part in a Mercy College research study. Your participation is voluntary.

* **PURPOSE**: The study is about … [state the purpose(s) of the research.]
* **PROCEDURES**: You will be asked to … [state the procedures to be followed.]
* **TIME INVOLVED**: The study will take [state the total minutes, hours, days, etc.] of your time.
* **COMPENSATION**: You [will/will not] receive [state the total compensation] for your time.
* **RISKS**: [State the reasonably foreseeable risks to the prospective participant.]
* **BENEFITS**: [State the direct benefits to the prospective participant that may reasonably be expected from the research, if any.]
* **ALTERNATIVES TO PARTICIPATION**: [*For studies involving an intervention*: Describe the standard of care and/or other alternative procedures available.]
1. **Researcher(s):**

[List names and contact information of principal investigator, contact person(s) for participants, faculty advisor(s) for student research only.]

1. **What is this study about?**

The purpose of the study is … [Provide a brief explanation of the activity.]

You are being asked to be in this study because you are … [State the age of the participants to be involved and any inclusion criteria.]

1. **What will I be asked to do?**

[Describe the tasks/procedures involved in the study using separate paragraphs for each task/procedure.

Describe any questionnaires, surveys, and interviews with examples of the most personal and sensitive questions participants will be asked. State that participants may refuse to answer or skip any question asked of them.

If there are multiple procedures/visits, a study flow chart or table may be helpful.

*If applicable*, include the use of any medical, academic, or other records, photographs, audio or visual recording.

*If applicable*: State whether clinically-relevant results, including individual research results, will be returned to participants, and if so, under what conditions.

Your participation in this study may last up to \_\_\_\_\_ [hours, minutes].

1. **Will I be paid?**

[Add any compensation per procedure and/or reimbursement for participant expenses and list the possible total amount. If creating a table of procedures, add any compensation to the table.]

[*If applicable*: If you earn $600 or more from Mercy College in a single calendar year (either in a one study or across multiple studies), Mercy College will request your social security number to correctly identify you in the payment system and issue you an IRS 1099 Form. You may also be asked to complete a Form W9. This may affect your taxes. Only payments for being in research studies will be used to decide if you should receive the IRS form. Money for study-related parking, food, and other expenses are not included in this IRS disclosure.]

1. **What are the risks?**

**[In simple, non-scientific language, describe any reasonably foreseeable/anticipated risks or discomforts:**

* **Legal risks (e.g., possibility of discovering activities that may require reporting to authorities, possibility of being arrested)**
* **Physical risks (e.g., nausea, muscle aches, rashes, infection, discomfort)**
* **Social or economic risks (e.g., loss of confidentiality; effect on financial standing, employability, or insurability)**
* **Emotional risks (e.g., feelings of sadness or anxiety)**

**If there are no known risks, state: I/We do not anticipate any risks from participating in this research.]**

1. **What are the benefits?**

[*If appropriate, include*]: You may not directly benefit from being in this research study.

[Provide a description if there are direct benefits to the participant. Compensation and/or reimbursement for travel are not study benefits.]

1. **How will my information be protected?**

[State whether data will be identifiable (identifiers collected), coded (identifiers collected, but linked to data by code or pseudonym) or anonymous (no identifiers collected).

Describe the physical, administrative, and technical safeguards used to protect the identities of research participants and research data. This should include a discussion of the privacy protections (referring to space/location) of the consent process and study procedures, and the confidentiality (referring to information) of research data.

For example, conducting a procedure in private, locking file cabinets and the office, or a computer not connected to the Internet are physical safeguards; random number coding of research data, or password protection of computers and electronic files are administrative safeguards; encryption of research data is a technical safeguard.

State if study data and audio/video recordings (if applicable) will be kept indefinitely, shared with other researchers, or used in presentations/publications.

Where applicable, list the state, federal, regulatory, or funding agencies that will have access to identifiable data.

[*For all studies in which links between participant identities and data will be kept,* ***add***]: Mercy College staff sometimes review studies like this one to make sure they are being done safely and correctly. If a review of this study takes place, your records may be examined. The reviewers will protect your confidentiality.

*If removing identifiers:* Describe arrangements for destroying identifiable data after the data are no longer needed.

*If applicable*: State if anonymized data may or may not be used and/or shared for future research.

1. **Are there any alternatives to this study?**

[For studies involving interventions (behavioral, educational, social, medical, or other), include a description of alternative procedures or standard care that are available if a participant chooses not to be in the study.]

1. **What if I want to stop?**

You do not have to be in this study if you do not want to be. Even if you decide to be in this study, you can change your mind and stop at any time.

If you refuse to participate in or leave the study, your current or future relationship with Mercy College [or any other name of organization, if applicable] or [academic standing, job status, reputation, etc., if applicable] will not be affected.

1. **Who can I talk to if I have questions about this study?**

If you have any questions about your participation in this study, you can call [(name) at (phone #) or email XXX@mercy.edu.

[*If conducting student research,* ***add****:* You can also contact my advisor (name) at (phone # or email).

[*If conducting international student research,* ***add****:* You can also contact my local contact (name) at (phone # or email).]

1. **Who can I talk to if I have questions about my rights as a participant?**

If you have questions about your rights as a research participant, you can contact Mercy College’s Institutional Review Board at 914-674-7815 or email them at MCirb@mercy.edu.

1. **Consent to Participate**

Your signature below shows that you have read and understood the information in this document, and that you agree to volunteer as a research participant for this study.

You will be offered a copy of this form.

Participant's Signature and Date / PRINTED NAME

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Signature of Witness Date