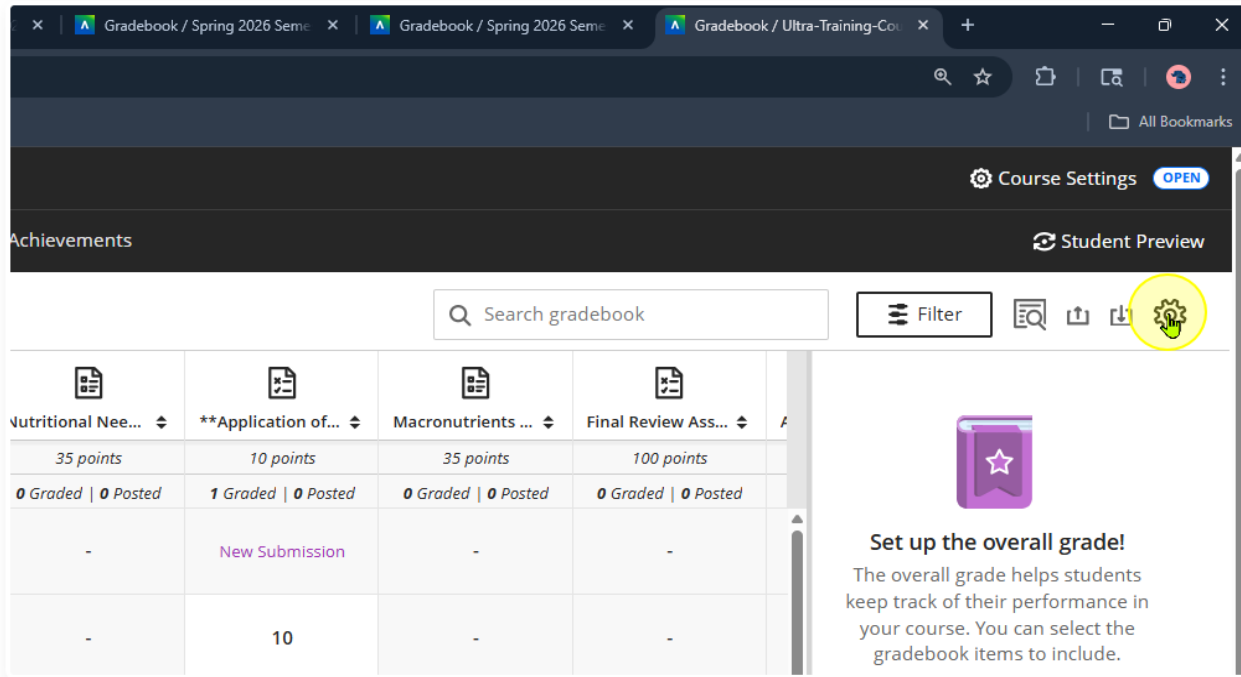
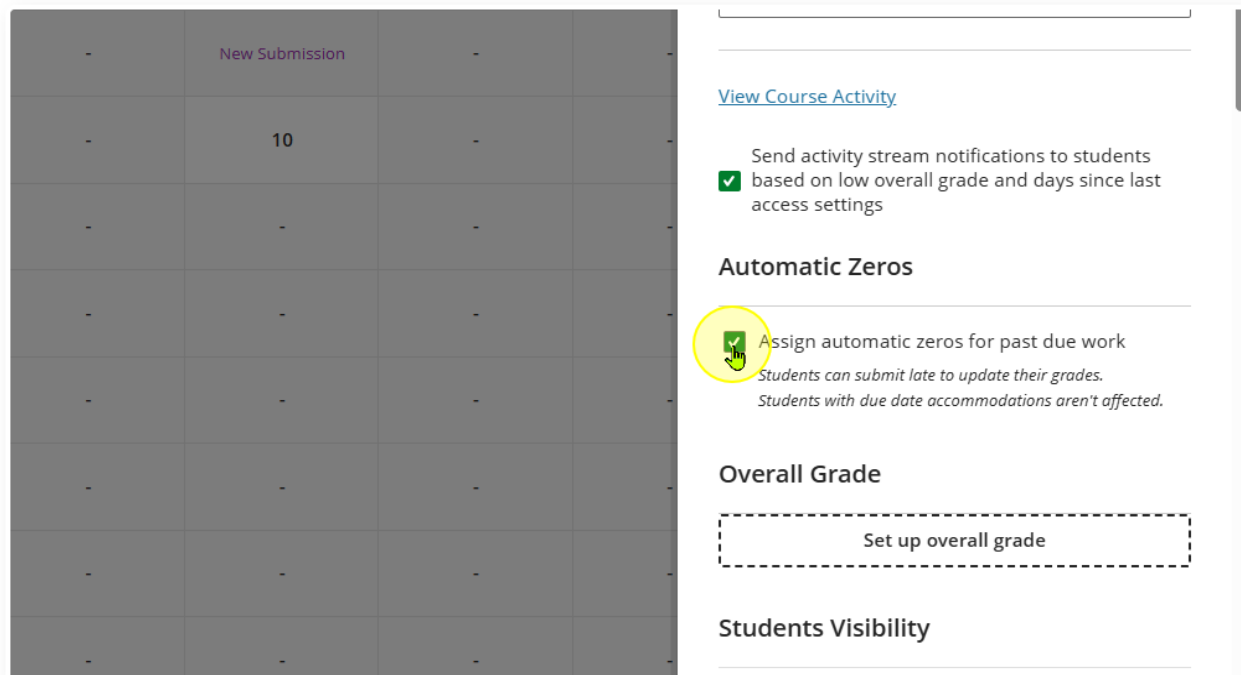


Removing Automatic Zeros

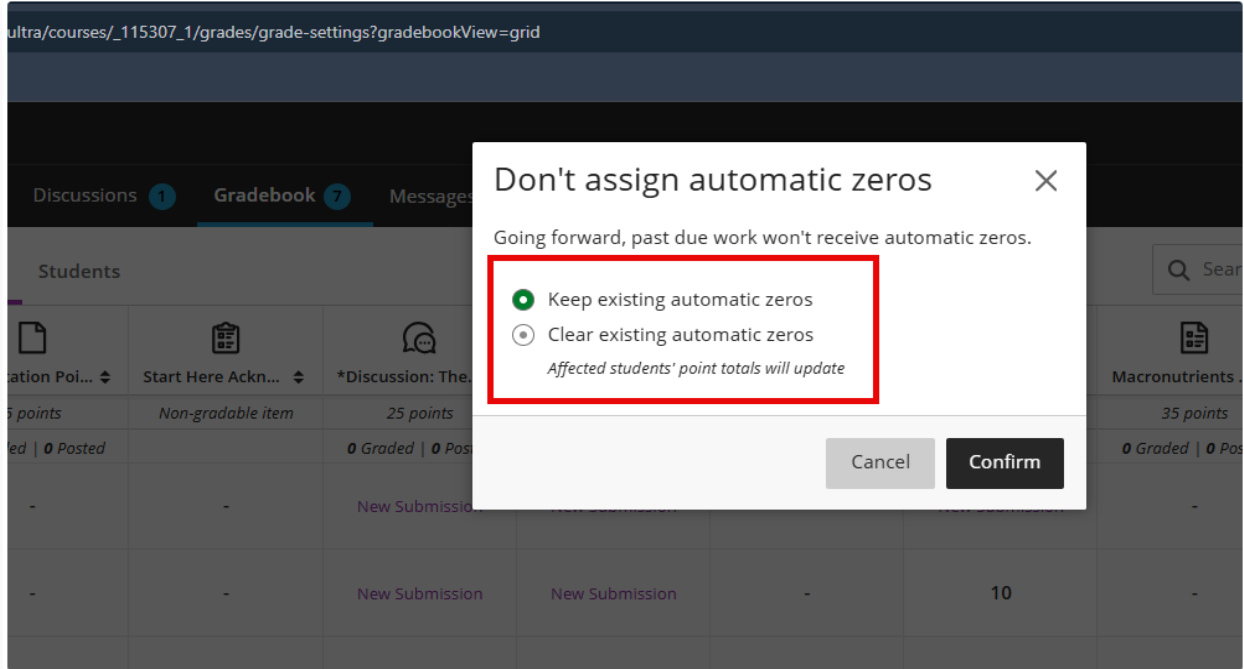
- 1 Click on the gear icon in any of the Gradebook tabs.



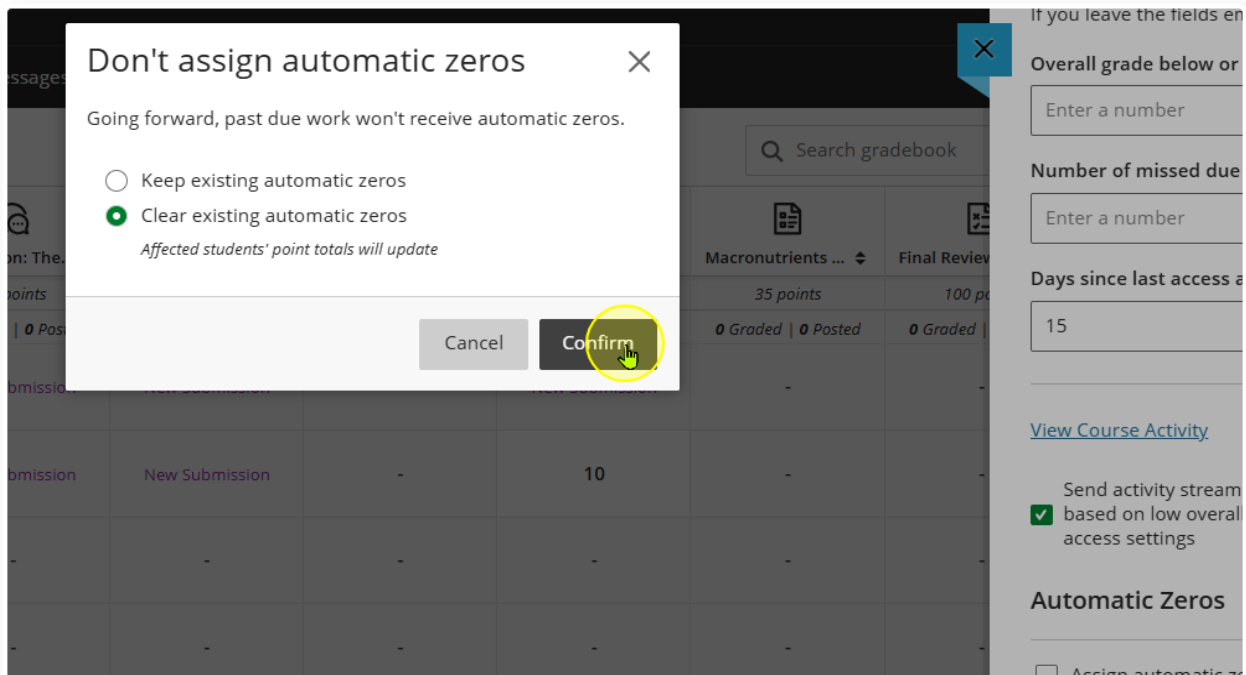
- 2 Locate the "Automatic Zeros" section and click on the box.



3 Decide if you want to keep the zeros automatically assigned or clear by clicking on the circle next to your choice.



4 Click "Confirm" when done.



5 Click the blue square with the X to close out of the "Gradebook" Settings.

